



Attention Parents, Grandparents and Friends

Northern Lehigh School District is Looking for Substitute Workers

We are frequently in need of people who are flexible, adaptable and responsible to fill our needs for substitutes. Substitutes are called to work when regular employees are off. Often a substitute receives a call early in the morning for work that day. It is usually a one-day assignment but can extend to a few days or even longer. We cannot guarantee a minimum number of days you will be called. Substitutes are needed in all four buildings. The different types of substitutes are listed below:



Instructional Paraprofessionals – All paraprofessionals work during the regular school day. Most paraprofessionals work a 5.75 hour day, some work only 3 hours. Paraprofessionals work in regular education and special education classroom. Some paraprofessionals work one-on-one with students with special needs. Other paraprofessionals assist in monitoring the lunchroom and study halls. \$10.50/hour

Custodians – Substitute custodians generally work from 2:30 PM until 11:00 PM. They perform normal cleaning functions. \$11.25/hour



Food Service Workers – Food service workers work anywhere from 2.5 to 5.5 hours per day. The earliest start time is 7:00 AM, with some positions having a later start. They perform cooking, serving, cleaning and cashiering duties within the school cafeterias. \$10.25/hour

Secretarial/Clerical – Secretary/clerical substitutes are seldom needed. However, we would like to have a few skilled office workers on our substitute list. \$10.50/hour



LPN or RN Nurse Aides – Only a licensed LPN or RN may substitute in our health rooms. Health rooms are staffed during the entire school day. These aides assist children who are ill or injured. \$15.50/hour

If you are interested in becoming a substitute for Northern Lehigh, information on applying can be found on our district website at www.nlsd.org under the Employment tab/Substitute.



Bus/Van Drivers & Bus/Van Aides – Brandywine Transportation is also looking for substitute bus/van drivers and bus/van aides. If you are interested in serving as a bus/van driver or bus/van aide, please contact Mr. Raymond Nunemacher at 610-767- 7706.