

AGENDA



**Northern Lehigh School District
Board of
School Directors**

REGULAR SCHOOL BOARD MEETING

**Monday, September 9, 2019
7:00 P.M.**

**Northern Lehigh School District
Administration Office Board Room
1201 Shadow Oaks Lane
Slatington, PA 18080**

**Executive Session
Administration Office Conference Room
6:30 PM**

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, September 9, 2019
Northern Lehigh Administration Building
Board Room
7:00 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Moment of Silence for 9/11 Remembrance.
- E. Roll Call
- F. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Regular school board meeting held on August 12, 2019.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Michelle M. Heckman
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education/Policy Committee Meeting held on September 3, 2019 (Attachment #1)
 - Minutes of the Community Relations Committee Meeting held on September 3, 2019 (Attachment #2)
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on September 4, 2019 (Attachment #3)
 - Minutes of the Finance Committee Meeting held on September 4, 2019 (Attachment #4)
- F. Student Representatives to the Board Report..... Ms. Madison Hoffman
Mr. Aidan Williams
- G. Solicitor's Report Attorney Keith Strohl

- H. Assistant to the Superintendent Dr. Tania Stoker
 - AASL Standards Training

- I. Business Manager's Report Mrs. Sherri Molitoris
Mrs. Rhonda Frantz

- J. Superintendent's Report..... Mr. Matthew J. Link
 - Welcome – Ceremonial Oath Aidan Williams (Jr. Rep)
 - Opening of Schools
 - Third Day Enrollment
 - Donation of School Supplies for Teachers - Christ U.C.C., Walnutport
 - Donation of School Supplies - Kuttr's Edge Hair Salon
 - Donation of School Supplies for Students Experiencing Homelessness - Region 8 Homeless Coordinator
 - Recognition of Retirees - John Hrizuk, Paul Leonzi

- K. An executive session will be held at 6:30 p.m. in the Administration Office Conference Room.

IV. PERSONNEL

A. Administrative Transfer - Non-Instructional

Amanda Grozier

From:	Slatington Elementary PCA
To:	Peters Elementary PCA
Salary:	No change in salary
Effective:	September 3, 2019

B. Resignation

Accept the resignation of Aubrey Miller from her position as District Wide Permanent Substitute Teacher, effective August 21, 2019.

C. Appointment - Non-instructional

1. Ashley King*

Assignment:	Substitute Teacher Caller
Salary:	\$8,500.00 (prorated) per Year/190 days per year
Effective:	September 17, 2019

*60 Working Day Probationary Period

2. Megan Farkas

Assignment:	High School Emotional Support Paraprofessional
Salary:	\$12.58 per Hour; 5 ¾ Hours per day; 5 Days per Week/180 Days per year
Effective:	September 3, 2019

*60 Working Day Probationary Period

3. Kellie Bechtel

Assignment:	Peters Elementary Cafeteria Monitor
Salary:	\$11.48 per Hour; 2 Hours per day; 5 Days per Week/180 days per year
Effective:	September 3, 2019
*60 Working Day Probationary Period	

D. Family Medical Leave

1. Approve the request of employee #6665 to take a family medical leave of absence beginning on or about December 28, 2019, for the birth of a child. Employee is requesting to use 30 accumulated sick days. Employee plans to return to her teaching position upon release from her physician on or about February 10, 2020.

2. Approve the request of employee #7147 to take a twelve week family medical leave of absence beginning on or about December 10, 2019, for the birth of a child. Employee is requesting to use accumulated sick days. Upon exhaustion of sick days, employee is requesting an unpaid leave of absence for the remainder of the 2019-2020 school year. Employee plans to return to her teaching position at the beginning of the 2020-2021 school year.

E. Co-Curricular Resignation

Accept the resignation of Frank Gnas from his position as Sophomore Class Advisor - \$712.00, for the 2019-2020 season that was originally approved at the August 12, 2019, school board meeting.

F. Co-Curricular Appointment

Jessica Frew	Sophomore Class Advisor	\$ 712.00
Devin Glose	Assistant Boys' Basketball Coach	\$5,035.00
Zachary Merkle	Assistant Baseball Coach	\$3,270.00

G. Webpage Maintenance

1. Approve a stipend in the amount of \$500.00 for Mr. Andrew Kern for High School website maintenance and working with students during the 2019-2020 school year. Mr. Kern has constant contact with teachers, secretaries, and administrators in an effort to update the website on a daily basis with the latest information, handouts, and scheduled events. Stipend to be funded by the General Fund High School Student Activities Fund.

2. Approve a stipend in the amount of \$1,000.00 for Mr. Andrew Kern for maintenance and updates of the district website during the 2019-2020 school year. Stipend to be funded by the superintendent's budget.

3. Approve a stipend in the amount of \$500.00 for Mr. Andrew Kern for Middle School website maintenance and working with students during the 2019-2020 school year. Mr. Kern has constant contact with teachers, secretaries, and administrators in an effort to update the website on a daily basis with the latest information, handouts, and scheduled events. Stipend to be funded by the General Fund Middle School Student Activities Fund.

4. Approve a stipend in the amount of \$500.00 for Ms. Janet Bashore for maintenance and updates of the Peters Elementary website during the 2019-2020 school year. Stipend to be funded by Peters Elementary principal's discretionary account.
5. Approve a stipend in the amount of \$500.00 for Ms. Kori Dibilio for maintenance and updates of the Slatington Elementary website during the 2019-2020 school year. Stipend to be funded by Slatington Elementary principal's discretionary account.

H. Game Workers 2019-2020

Motion to appoint the following list of people as Game Workers for the 2019-2020 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2019-2020 Supplemental Personnel Salary Schedule:

Julie Everett
Zachary Merkle
Kayla Micklos

I. Brandywine Transportation Bus Drivers

Motion to approve the following bus drivers from Brandywine Transportation to transport Northern Lehigh School District students for the 2019-2020 school year:

Paul Gass Brian Geiger

J. Substitute

1. Instructional

Motion to renew the appointment of the following substitute teachers for the 2019-2020 school year at the 2019-2020 substitute teacher rates as approved on the Supplemental Personnel Salary Schedule:

Ricky Guth - Social Studies
Jenna Martin - Elementary PK-6

2. Non-Instructional

- a. Motion to renew the appointment of the following individual as substitute secretary/paraprofessional for the 2019-2020 school year at the 2019-2020 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Kimberly Deprill

- b. Motion to renew the appointment of the following individual as substitute custodian workers for the 2019-2020 school year at the 2019-2020 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Kimberly Deprill

K. Unpaid Volunteers

Approve the following unpaid volunteer aides in the Peters and/or Slatington Elementary school, and Middle School for the 2019-2020 school year.

Margaret Blose	Janet McKelvey
Deborah Geiger	Gina Serfass
Sharon Karpiszin	Elizabeth Vasquez
Dawn Mayer	Nancy Wagner

L. Co-Curricular Volunteer Resignation

Accept the resignation of Rebecca Barley from her position as volunteer Assistant Field Hockey Coach for the 2019-2020 season that was originally approved at the August 12, 2019, school board meeting.

V. POLICY

A. Board Policy First Reading

Approve school board policy #208 – Pupils - Withdrawal from School, as presented after first reading. (Attachment #5)

B. Board Policy Second Reading

1. Approve school board policy #247 – Pupils – Hazing, as presented after first reading. (Attachment #6)
2. Approve school board policy #150 – Programs – Title I Comparability of Services, as presented after first reading. (Attachment #7)
3. Approve school board policy #103 – Programs – Nondiscrimination/Discriminatory Harassment - School and Classroom Practices, as presented after first reading. (Attachment #8)
4. Approve school board policy #103.1 – Programs - Nondiscrimination - Qualified Students with Disabilities, as presented after first reading. (Attachment #9)
5. Approve school board policy #104 – Programs - Nondiscrimination/Discriminatory Harassment - Employment Practices, as presented after first reading. (Attachment #10)

C. Foreign Language Club

Approve the initial club/activity application for the Middle School Foreign Language Club. This club will provide students an opportunity to learn about various languages in an exploratory manner. Students will learn and be exposed to foundational skills like greetings, basic communication and cultures. The club will meet every two weeks on Tuesdays. This club will adhere to the guidelines within Policy #122. (Attachment #11)

- D. Grant permission, according to Board Policy #707, for the Delaware and Lehigh National Heritage Corridor to use the High School gym and district's parking lot facilities on Sunday, November 3, 2019 for the Delaware & Lehigh Heritage Half Marathon Run and Walk. They anticipate participants will begin arriving by 5:30 AM and the event will conclude around 4:00 PM.

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- E. Grant permission, according to Board Policy #707, for the Northern Lehigh Recreation Authority to use the Middle School parking lot facilities on Sunday, December 8, 2019 for their bus trip to New York City. They anticipate participants will begin arriving by 7:00 AM and the event will conclude around 8:00 PM.

VI. CONFERENCES

- A. Tania Stoker - Education Law Day 2019 - September 25, 2019 - University Park, PA - Registration - \$99.00; Travel - \$187.34 - Total Approximate Cost: \$286.34 - Funding: Assistant Superintendent's Professional Development Budget (Attachment #12)
- B. Joseph Tout - University of Pittsburgh: College in High School Conference - October 2, 2019 - Pittsburgh, PA - Lodging - \$143.65; Travel - \$159.50 – Total Approximate Cost: \$303.15 – Funding: High School Professional Development Budget (Attachment #13)

VII. CURRICULUM AND INSTRUCTION

VIII. OLD BUSINESS

IX. (A) NEW BUSINESS

Approve to designate and authorize the following to sign summary offense notices for district students for the 2019-2020 school year, after consultation with the superintendent:

Mr. Frank Gnas – School Police Officer
Mr. James Schnyderite – Peters Elementary School Interim Principal
Mr. Scott Pyne – Slatington Elementary School Principal
Mrs. Jill Chamberlain – Middle School Principal
Mr. Robert Vlasaty – High School Principal
Mr. David Hauser – Secondary Assistant Principal

IX. (B) NEW BUSINESS

Election of PSBA Officers

RECOMMEND That the Board of Education elects the following candidates as officers for the Pennsylvania School Boards Association, effective January 1, 2020 through December 31, 2020.

President-elect: Art Levinowitz

Vice President: David Hein

Insurance Trust Trustee (3 year term): Kathy Swope; Mark Miller

IX. (C) NEW BUSINESS

Approve the Memorandum of Understanding of the Northern Lehigh Education Association Collective Bargaining Agreement. The language stipulates the inclusion of prep period time for part time CBA staff members. (Distributed to Board Members Only MOU)

X. FINANCIAL**A. Approve the Following Financial Reports**

1. General Fund Account months of June, July & August, 2019 (Unaudited)
2. NLMS Student Activities Account months of June, July, 2019 (Unaudited)
3. NLHS Student Activities Account months of June, July, 2019 (Unaudited)
4. NLHS Scholarship Accounts months of June & July, 2019 (Unaudited)

B. Approve the Following List of Bills:

1. General Fund months of August & September, 2019
2. Cafeteria Fund months of August & September, 2019

C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #14)**D. Per the recommendation of the Education/Policy, Community Relations and Finance Committees, authorize administration to enter into a three-year agreement with Blackboard Inc. for website hosting and Blackboard Mass Notifications. (Attachment #15)****XI. LEGAL**

Per the attached letter from the Borough of Walnutport, approve to appoint Mrs. Rhonda Frantz as primary voting delegate for the Act 32 Tax Collection Committee for the Borough of Walnutport. (Attachment #16)

XII. CORRESPONDENCE**XIII. INFORMATION**

A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on July 15, 2019. (Minutes)

B. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on August 1, 2019. (Minutes)

C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on June 26, 2019. (Minutes)

XIV. RECOGNITION OF GUESTS**XV. ADJOURNMENT**