

AGENDA



**Northern Lehigh School District
Board of
School Directors**

REGULAR SCHOOL BOARD MEETING

**Monday, October 14, 2019
7:00 P.M.**

**Northern Lehigh School District
Administration Office Board Room
1201 Shadow Oaks Lane
Slatington, PA 18080**

**Executive Session
Administration Office Conference Room
6:15 PM**

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, October 14, 2019
Northern Lehigh Administration Building
Board Room
7:00 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Regular school board meeting held on September 9, 2019.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Michelle M. Heckman
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - > Minutes of the Education/Policy Committee Meeting held on October 7, 2019 (Attachment #1)
 - > Minutes of the Extra and Co-Curricular Committee Meeting held on October 7, 2019 (Attachment #2)
 - > Minutes of the Technology/Buildings and Grounds Committee Meeting held on October 9, 2019 (Attachment #3)
 - > Minutes of the Finance Committee Meeting held on October 9, 2019 (Attachment #4)
- F. Student Representatives to the Board Report..... Ms. Madison Hoffman
Mr. Aidan Williams
- G. Solicitor's Report Attorney Keith Strohl
- H. Assistant Superintendent Dr. Tania Stoker
- I. Business Manager's Report Mrs. Sherri Molitoris
Mrs. Rhonda Frantz

- J. Superintendent's Report..... Mr. Matthew J. Link
 - > Date Change for Reorganization Meeting - December 3, 2019
 - > Student Council Yearly Board Presentation
 - > District Level Goals

K. An executive session will be held at 6:15 p.m. in the Administration Office Conference Room.

IV. PERSONNEL

A. Rescind Appointment

Rescind the motion appointing Ashley King as Substitute Teacher Caller that was approved at the September 9, 2019 school board meeting.

B. Resignation

1. Accept the resignation of Dawn Dewalt from her position as High School Custodian, effective October 2, 2019.
2. Accept the resignation of Vicky Papay from her position as Peters Elementary Instructional Paraprofessional, effective September 27, 2019.
3. Accept the resignation of Diana Silvestri from her position as High School Cook's Helper, effective September 20, 2019.

C. Appointment Administrative

1. Motion to appoint Bryan Geist to the position of Athletic Director, in accordance with the attached job description, which may be amended as deemed appropriate by the Superintendent or designee, at a teaching salary of \$85,975.00 plus a stipend of \$9,000.00. **(Distributed to Board Members)**
2. James Schnyderite

Assignment:	Principal Peters Elementary School
Salary:	\$90,000 (prorated for the remainder of the 2019-2020 school year)
Effective:	October 15, 2019

D. Appointment Instructional

- | | |
|-------------------|------------------------------------------------------------------------------------------------------------------------|
| Samantha Lilly | Long Term Substitute |
| Assignment: | High School Special Education Teacher |
| Salary: | Substitute Teacher Rate Days 1-30; Day 31 and beyond: \$49,750 (Step 1 Bachelors on the 2019-2020 CBA Salary Schedule) |
| Effective: | October 2, 2019 |
| Termination Date: | Upon return of full time teacher |

E. Appointment -Non-instructional

1. Matthew Houser

Assignment:	Part-time School Police Officer
Salary:	\$18.00 Per Hour plus life insurance benefit
Effective:	October 15, 2019

2. Sally Suda*

Assignment:	Substitute Teacher Caller
Salary:	\$8,500.00 (prorated) per Year/190 days per year
Effective:	October 7, 2019

*60 Working Day Probationary Period

3. Shawn Wanamaker*

Assignment:	High School Cafeteria/Hall Monitor
Salary:	\$11.20 per hour; 4 hours per day, 180 days per year
Effective:	October 15, 2019

*60 Working Day Probationary Period

F. Family Medical Leave

1. Approve the request of employee #1310 to take an intermittent family medical leave of absence beginning on or about September 24, 2019 to care for a family member. Employee is requesting to use accumulated sick days.

 2. Approve the request of employee #7056 to take a family medical leave of absence beginning on or about November 22, 2019 for the birth of a child. Employee is requesting to use twenty-eight (28) accumulated sick days. Employee plans to return to her position upon release from her physician, on or about January 22, 2020.
- G. Approve the following individual as District Wide permanent substitute teacher for the 2019-2020 school year. She will be paid a daily per diem rate of \$120 and will receive district health benefits according to the Affordable Care Act regulations with co-payment amounts equivalent to that of district personnel.

Morgan Farber

H. Professional Contract

According to Article II – 1108, subsection (b) of the School Code: “a temporary professional employee, initially employed by a school district on or after June 30, 1996, whose work has been certified by the district superintendent to the secretary of the school district, during the last four (4) months of the third year of such service, as being satisfactory, shall thereafter be a professional employee” within the meaning of this article.” Therefore, it is recommended to approve “professional employee” status as per the school code for the following teachers, who have satisfactorily completed three years of service to the Northern Lehigh School District:

William Neal

I. Associate Director for the Fall Play/Spring Musical

Approve Ryan Cook as Associate Director for the Fall Play/Spring Musical for the NLHS Student Theater Group. Stipend for the Associate Director will be \$2,500.00 and be paid from the General Fund High School Student Activities Fund. The Associate Director will assist the director in all aspects of the production process and perform a variety of tasks in the artistic, educational, and technical realms.

J. Rescind Co-Curricular Appointment 2019-2020

Rescind the appointment of Cody Bowman - Assistant Football Coach - Shared Stipend - \$2,517.50, which was originally approved at the January 14, 2019 school board meeting.

K. Co-Curricular Change of Status

1. Approve the motion to change the status of Tyler Svetik, Assistant Boys' Basketball coach - \$4,935.00, which was originally approved at the April 8, 2019 school board meeting, to Volunteer Middle School Boys' Basketball Coach for the 2019-2020 school year.
2. Approve the motion to change the status of Shawn Frame, Volunteer Assistant Football Coach, which was originally approved at the January 14, 2019 school board meeting, to Assistant Football Coach - Shared Stipend - \$2,517.50, for the 2019-2020 school year.

L. Game Workers 2019-2020

Motion to appoint the following individual as a Game Worker for the 2019-2020 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2019-2020 Supplemental Personnel Salary Schedule:

Shawn Wanamaker

M. Co-Curricular Volunteer Resignation 2019-2020

Accept the resignation of Tyler Svetik from his position as volunteer Assistant Baseball Coach which was originally approved at the August 12, 2019 school board meeting.

N. Co-Curricular Volunteers 2019-2020

Cody Bowman Assistant Football Coach

O. Substitute

1. Instructional

Motion to renew the appointment of the following substitute teachers for the 2019-2020 school year at the 2019-2020 substitute teacher rates as approved on the Supplemental Personnel Salary Schedule:

James Fisher - Social Studies

Candace Steffie - Elementary

Alyssia Wechsler - Home Economics - K-12; Special Education - K-12

Motion to appoint the following individual as substitute teacher for the 2019-2020 school year at the 2019-2020 substitute teacher rates as approved on the Supplemental Personnel Salary Schedule:

Holly Frantz - Spanish

2. Non-Instructional

Motion to appoint the following individual as a substitute cafeteria worker for the 2019-2020 school year at the 2019-2020 substitute rate as approved on the Supplemental Personnel Salary Schedule: Diana Silvestri

P. Unpaid Volunteers

Approve the following unpaid volunteer aide in the Peters and/or Slatington Elementary school, and Middle School for the 2019-2020 school year.

Holly Frantz

V. POLICY

A. Board Policy First Reading

Approve school board policy #004 – Board Procedures - Membership, as presented after first reading. (Attachment #5)

B. Board Policy Second Reading

Approve school board policy #208 – Pupils - Withdrawal from School, as presented after second reading. (Attachment #6)

C. Senior High School Aavidum Club Final Application

Approve the final club/activity application for the Senior High School Aavidum Club. This club has enjoyed success and the students gained knowledge of the group and how to motivate their classmates. The Northern Lehigh Education Association recommended stipend for the advisor of this club is \$200.00 beginning with the 2019-2020 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122. (Attachment #7)

D. Senior High School Bulldog Chess Club Final Application

Approve the final club/activity application for the Senior High School Bulldog Chess Club. This club has enjoyed success and the students are provided the opportunity to learn a strategy game and practice with their peers and advisor. The Northern Lehigh Education Association recommended stipend for the advisor of this club is \$200.00 beginning with the 2019-2020 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122. (Attachment #8)

E. Senior High School Computer Programming Club Final Application

Approve the final club/activity application for the Senior High School Computer Programming Club. This club has enjoyed success and the students are provided with goals to work towards, and are provided an opportunity to create a cooperative learning environment. The Northern Lehigh Education Association recommended stipend for the advisor of this club is \$712.00, beginning with the 2019-2020 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122. (Attachment #9)

F. Senior High School Library Club Final Application

Approve the final club/activity application for the Senior High School Library Club. This club has enjoyed success and the students plan to incorporate more community events and district-wide partner programs. The Northern Lehigh Education Association recommended stipend for the advisor of this club is \$672.00, beginning with the 2019-2020 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122. (Attachment #10)

G. Senior High School Patriot Club Final Application

Approve the final club/activity application for the Senior High School Patriot Club. This club has enjoyed success and the students have been active in community events such as Veterans Appreciation BBQ, assisting the American Legion with flag placement in cemeteries, as well as district sponsored activities. The Northern Lehigh Education Association recommended stipend for the advisor of this club is \$672.00, beginning with the 2019-2020 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122. (Attachment #11)

H. Senior High School Spanish Club Final Application

Approve the final club/activity application for the Senior High School Spanish Club. This club has enjoyed success and the students have hosted two cultural events, taught lessons at the Elementary level, and attended culturally diverse field trips. The Northern Lehigh Education Association recommended stipend for the advisor of this club is \$600.00, beginning with the 2019-2020 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122. (Attachment #12)

I. Slatington Elementary School Math 24 Initial Club Application

Approve the initial club/activity application for Slatington Elementary School Math 24 Club. This club will allow students to practice and hone their mental math computation skills as they practice to compete against students from other school districts. The club will meet one day each week for five weeks prior to the Math 24 competition. This club will adhere to the guidelines within Policy #122. (Attachment #13)

VI. CONFERENCES

- A. Rhonda Frantz – A/CAPA Annual Conference – November 13-15, 2019 – Hotel Hershey - Hershey, PA – Registration: \$305.00; Lodging: \$275.00; Travel: \$87.00 – Total Approximate Cost: \$667.00 – Funding: Business Office Budget (Attachment #14)
- B. Matthew Link – AASA-PASA 2021 PA Cohort National Superintendent Certification Program – November 6-7, 2019 – PASA Offices – Harrisburg, PA – Lodging: \$128.00; Travel: \$88.73 – Total Approximate Cost: \$216.73 – Funding: Superintendent’s Budget (Attachment #15)
- C. Allison Chruscial – CFES Brilliant Pathways National Conference - October 31- November 2, 2019 – Sagamore Resort – Bolton Landing, NY – Meals: \$100.00; Total Approximate Cost: \$100.00 – Funding: Superintendent’s Budget (Attachment #16)
- D. Matthew Link – CFES Brilliant Pathways National Conference - October 31- November 2, 2019 – Sagamore Resort – Bolton Landing, NY – Meals: \$100.00; Total Approximate Cost: \$100.00 – Funding: Superintendent’s Budget (Attachment #17)
- E. Maria Van Norman – CFES Brilliant Pathways National Conference - October 31- November 2, 2019 – Sagamore Resort – Bolton Landing, NY – Meals: \$100.00; Total Approximate Cost: \$100.00 – Funding: Superintendent’s Budget (Attachment #18)
- F. Robert Vlasaty – CFES Brilliant Pathways National Conference - October 31- November 2, 2019 – Sagamore Resort – Bolton Landing, NY – Meals: \$100.00; Total Approximate Cost: \$100.00 – Funding: Superintendent’s Budget (Attachment #19)
- G. Matthew Houser – NASRO Basic SRO Course - November 18-22, 2019 - Berks IU #14 – Reading, PA – Registration: \$495.00; Meals: \$75.00; Travel: \$223.30 - Total Approximate Cost: \$793.30 – Funding: School Police Officer’s Budget (Attachment #20)

VII. CURRICULUM AND INSTRUCTION

- A. Approve the Use of Funds Agreement with CLIU #21 for IDEA Part B, Section 619 pass through funds for the 2019-2020 school year in the amount of \$2,097.00.(Attachment #21)
- B. Allow administration to sign the agreement for the CLIU Overdrive Consortium for the 2019-2020 school year to provide e-books, audiobooks and other digital content at a cost of \$2,000.00. (Attachment #22)

VIII. OLD BUSINESS

IX. (a) NEW BUSINESS

Approve the Northern Lehigh School District Goals for the 2019-2020 school year.
(Copies Distributed to Board Members)

IX. (b) NEW BUSINESS

Motion to authorize the administration to proceed with a Petition for Unit Clarification to the Pennsylvania Labor Relations Board to remove the Athletic Director position from the NLEA bargaining unit.

X. FINANCIAL

A. Approve the Following Financial Reports:

1. General Fund Account month of September, 2019 (Unaudited)
2. NLMS Student Activities Account month of August & September, 2019 (Unaudited)
3. NLHS Student Activities Account month of August & September, 2019 (Unaudited)
4. NLHS Scholarship Account months of August & September, 2019 (Unaudited)
5. Capital Construction month of June - September, 2019(Unaudited)
6. Cafeteria Fund month of June - September, 2019 (Unaudited)

B. Approve the Following List of Bills:

1. General Fund months of September & October, 2019
2. Cafeteria Fund months of September & October, 2019

C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #23)

D. Approve to release the \$5,000.00 donation to the Slatington Public Library that is budgeted in the 2019-2020 school year.

E. RESOLVED, the Board of Education approves the addendum to the agreement with Portnoff Law Associates, Ltd. to be the delinquent real estate tax collector for the 2019 tax year. (Attachment #24)

F. Approve the appointment of Statewide Tax Recovery as the delinquent per capita tax collector for the 2019 tax year.

G. Approve to terminate the agreement between the Northern Lehigh School District and KRE Security/Investigations, Inc, that was approved at the August 12, 2019 school board meeting, for the 2019-2020 school year. (Attachment #25)

H. Approve and appoint the following individuals as required by House Bill 1590, deputy tax collectors be appointed in the event the tax collector becomes incapacitated.

BOROUGH OF WALNUTPORT: Brandy Wanamaker

I. Per the recommendation of the Education/Policy and Technology/Buildings & Grounds Committee Meetings, approve an agreement with Kajeet to provide CIPA-compliant, education-only filtered internet access for our students who do not have internet access at their home, so they can utilize their laptops for homework and projects. Devices will be funded from the Technology budget. (Attachment #26)

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- J. Approve to authorize administration to enter into an agreement with Better Than the Best Concrete, LLC, to replace the deteriorating sidewalk at the stadium at a cost not to exceed \$7,500.00. This project will be paid from the 2019-2020 general fund budget.
 - K. Authorize administration to allow Provident Energy to include our electricity usage needs in their request for proposal for electricity from July 1, 2021 to June 30, 2024. The Board of Education further authorizes administration to sign and enter into an agreement to purchase electricity for the district from July 1, 2021 through June 30, 2024, in the event that future year early purchasing is favorable for the district and time does not allow for a board meeting to take place.
 - L. Authorize administration to enter into a contract with Key Business Solutions FP for a Post Base 65 postage machine in the amount of \$130.00 per month for sixty-three (63) months. The monthly cost includes all postage machine supplies and maintenance/repair costs. (Attachment #27)

XI. LEGAL**A. Expulsion Hearing Waiver Approval**

The Board agrees to expulsion hearing waiver for Student #2090097. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

XII. CORRESPONDENCE**XIII. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meetings held on August 19, 2019. (Minutes)
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on September 5, 2019. (Minutes)
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on August 28, 2019. (Minutes)

XIV. RECOGNITION OF GUESTS**XV. ADJOURNMENT**

