

NORTHERN LEHIGH SCHOOL DISTRICT

Regular Meeting Board Minutes

Slatington, PA
February 13, 2023

Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Mathias J. Green, Jr., at 7:00 p.m. on Monday, February 13, 2023, in the Northern Lehigh Administration Building Board Room..

ROLL CALL Members present: Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (7)

Members absent: Mr. Chad Christman and Mrs. Michelle M. Heckman (2)

Non-members present: Mr. Matthew Link, Dr. Tania Stoker, Ms. Danielle Dougherty, Mr. Greg Derr, Mrs. Michele Dotta, Mrs. Nichole Fink, Mr. Bryan Geist, Ms. Victoria Hanna, Mr. David Hauser, Mr. Eric Hill, Mr. David Jones, Mr. Eugene Marks, Mrs. Sherri Molitoris, Atty. Kristine Roddick, Mr. John Rushefski, Mr. James Schnyderite, and Mr. Michael Strohl.

VISITORS Approximately 2 visitors attended the meeting and one hundred and fifty-five visitors viewed the meeting.

PUBLIC COMMENT Mr. Link commented there were no sign-ups for public comment.

Mr. Green commented oh, I was wondering what you were pointing at. Okay, nobody wants to speak tonight, sure.

APPROVE MINUTES Mr. Fedorcha made a motion, which was seconded by Mrs. Kulp that the minutes of the regular board meeting held on January 9, 2023, be approved and ordered filed.

YEA: Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (7)

NAY: None (0)
Motion carried.

SPECIAL BOARD REPORTS Carbon Lehigh Intermediate Unit - Mrs. Husack commented Thank you, Mr. Green. We did have a very brief meeting in January. That one day of snow got us, so we did have a virtual meeting last time. But you will see on our board agenda this evening, our operating technology budget is on for approval this evening. For Northern Lehigh, there's been no updates to that particular budget. That is really the operating budget, their services are paid by service fees separate, so if our students go through and need their services, it's a separate budget. But, this particular portion of the budget has no changes for Northern Lehigh. We did also get to meet our brand new addition to the IU. Baby Lassie who is a brown lab and man she is adorable. So if you see on WFMZ there was a video that was out. They had come to do a video and an introduction of Lassie. She will be visiting the last school which is out, I was going to say out in New Tripoli, but I know that's not the right location, but out that way off of Route 100. She'll be housed out there with all of her services being paid through the IU's special needs children foundation. So, if you see the golf tournament come up or their Christmas basket social or those types of things, those are some things that go into that special needs foundation. We also present our students with adaptive bikes through that same foundation, so it's a wonderful place to support having out students being able to have access to that. That's all I have. Thank you.

**SPECIAL
BOARD
REPORTS
(cont.)**

Lehigh Career & Technical Institute - Mr. Fedorcha commented we also have our budgets on the agenda this evening. One thing we did hold over the past month is our skilled Olympics in which our students participate with five other schools, or four other schools, plus our south in students which is called Skills Olympics. We have a number of students from here who have participated. I do not know the outcome. I thought I would know that today, but I have not been receiving it so I will have an update on that report to know how many of our students took any places. I don't know unless the high school knows anything.

Ms. Dougherty commented we have it.

Mr. Fedorcha commented you have it? You got it before I did. Okay, well then I won't take away your thunder. Thank you, that's it sir.

Legislative Report - Mr. Green commented Mrs. Heckman is not here this evening.

Lehigh Carbon Community College - Mr. Green commented we just did the Lehigh Carbon Community College budget and you're saving a couple of bucks with us and that's strictly based on numbers. You know, we just have a slower enrollment than what we had. Okay.

Committee Reports and/or Meetings

- Minutes of the Technology/Buildings and Grounds Committee Meeting held on February 6, 2023, were distributed.
- Minutes of the Finance Committee Meeting held on February 6, 2023, were distributed.
- Minutes of the Education Committee Meeting held on February 6, 2023, were distributed.
- Minutes of the Policy Committee Meeting held on February 6, 2023, were distributed.
- Minutes of the Community Relations Committee Meeting held on February 6, 2023, were distributed.

Student Representatives to the Board Report - Ms. Danielle Dougherty commented good evening, everyone. To start off, I have some valentine's day stuff because tomorrow is Valentine's Day, so we've kind of been celebrating that at the high school. From February 6th to the 10th, student council sold valentines at lunch and they could be bought by someone for another friend or someone they admire and it's a nice little fundraiser and a good way to show appreciation for their friends. National Honor Society and student council made Valentine's Day cards for senior citizens as a service project this year which is kind of new for us. A big thank you to Brody Rothrock, he kind of set this all up and got us doing something for this season. On February 9th, Debate went to Catty to compete and then a few Northern Lehigh participants went home with perfect elements of their score like perfect speech and perfect performance. Then four debaters will advance to the semi-finals on February 23rd, so congrats to Debate for all they are doing. It's nice to see them on the report. Next I have the SkillsUSA competition which recently took place and there were many participants from Northern Lehigh. I want to congratulate who ended up placing: Gage Tessitore got third place in electronics technology, Jackson Van Norman got third place in a team welding competition, Tyler Fenstermaker got second place in welding and Brayden Arnold got first place for his work with motorcycles which granted him a scholarship for that achievement, so that is so great. Congrats to all of those people who achieved that. Northern Lehigh Little Theater will be performing their spring musical, The Lightning Thief, the Percy Jackson Musical, on March 9th, 10th, 11th, and 12th. So, that's exciting to see the musical coming around again. Lastly, I have that there's an informational meeting about courses for next year on February 22nd in the Middle School Auditorium for students and parents. Personally, I like to attend these throughout the years because I like to be in touch with all the courses and stuff and getting set up for college, so I think it's a great thing to attend. That's all I have for tonight, I'll pass it over to Victoria to finish the report.

**SPECIAL
BOARD
REPORTS
(cont.)**

Ms. Victoria Hanna commented good evening, everyone. So, I'm going to be talking about what different clubs are doing and our sports report. Starting off, we have student council and we'll be having our Spring Dance on March 18th. The tickets are \$10, but we're doing a thing with correlation to our food drive where the tickets are reduced in pricing if a student brings in a canned good. So, it's kind of like a win-win like we get canned good like food for the food drive and students get, you know, a cheaper price for the dance. Also with the spring dance, we'll have a pep rally the Friday before in honoring the winter sports, and spring sports and we'll be doing lots of games and activities. Also, the class of 2023-2024 are preparing for the Junior/Senior Prom at Penn's Peak on April 29th. We're doing a decorations group and an advertising and tickets and we're trying to get things moving to have a good time this year. Also, different clubs are doing different fundraising events. We have the Freshmen class which are selling Gertrude Hawk chocolate bars, the Junior class are doing Krispy Kreme Donuts and the Patriot Club is doing beef sticks. So, if any of you guys want any good treats or goodies. So, on to our sports report, we have the boys basketball team and recently they had their senior night and they recognized Bryson Pinto, Devon Sosa, and Ethan Kunkle. They just finished their season with a record of 1 and 21. We also have the wrestling team and they're doing pretty good this season. They went and they qualified for the district tournament on February 25th and we also have the girls basketball team who they qualify for leagues and districts and this past Saturday they won against Northwestern and they will be playing their District game on February 25th. A lot of the teams are pretty much done except for the wrestling and basketball, but we are having an awards night on March 6th in recognition for all these teams. Starting on March 6th we have Spring Sports for track and field, softball and baseball starting that day. Another exciting thing is a few of our seniors they signed a letter of intent to do like college soccer, well one of them did soccer, there's also football and softball and it was Nick Frame, Jordyn Hemingway and Caitlin Kirk. It's good to see them pursuing their goals. That's all I have today.

Mr. Green commented any questions? No, okay. Thanks again.

Solicitor's Report - Attorney Roddick commented nothing tonight, thank you.

Business Manager's Report - Mrs. Molitoris commented just that everybody reported the three budgets for LCCC, CLIU and LCTI are on the board agenda for approval this evening. As is the Auditor's Report as of June 30, 2022. There's no questions on them and that's all I have.

Mr. Green commented thank you.

Assistant Superintendent's Report - Dr. Stoker commented thank you, Green. This evening at your places you have the ESSER grant spending update. There are also some copies out in the lobby for any of the people in the audience this evening. With regard to ESSER 2, since last time we reported, we've been spending the money on salary and benefits of our Technology Integration Specialists and extra kindergarten teacher and our half-time English Language Development Program teacher. Our ESSER 3 money has been spent for our Director of Educational Technology Curriculum and Instruction, paraprofessionals at Peters, Slatington, and in our middle school and our English Language Development paraprofessional. We also spent ESSER 3 monies on mobile hotspots and the nurse at Peters Elementary School. For ESSER 3b, for learning loss, we used some of the money for Ed Insight professional development, ESports which is new to Northern Lehigh for some of the equipment to get that up and running, after school tutoring and then summer enrichment to purchase the telescope that we're using for our astronomy program at the middle school. This evening, the middle school curriculum guide and high school program of study are on the agenda for approval. They've been presented, reviewed, and discussed at our Curriculum Council and also at the Education Committee. We will look forward to those being ratified so that our secondary schools can begin scheduling for the 23-24 school year. Some additional things that were not on the agenda that came up, this morning we were notified that our comprehensive plan has been accepted by the Pennsylvania Department of Education. That includes all of the sub plans and revisions that were submitted over the past few months. Additionally this weekend, PDE posted the 22-23 Safe Schools targeted grant recipients. I'm happy to announce that Northern Lehigh received this grant for school police officers. We were the only district in Lehigh County that received the SPO grant and one of three districts in our county that received any of the targeted grants. The grant term runs the entire

**SPECIAL
BOARD
REPORTS
(cont.)**

length of the 2023 calendar year and Northern Lehigh will be using the funds to pay for the salary and benefits and some equipment purchases for our SPOs. Lastly this evening, the comprehensive guidance or 339 plan will be posted for public review after the board meeting tonight on the district's comprehensive planning page. It will remain there until March 13th. The board meeting at which time will be voting on that to approve it. Then we ask the public to review it and email me with any questions or comments. The plan must be submitted to PDE by March 31st as we are a phase 3 district. That's my report for this evening, Mr. Green.

Mr. Green commented thank you, any questions? No, okay.

Superintendent's Report - Mr. Link commented thank you, Mr. Green. I'd like to start by first congratulating Dr. Stoker for leading the district through another successful comprehensive plan process and also congratulating Dr. Stoker and Mrs. Molitoris on successfully obtaining the most recent grant for our SPOs at a total amount of \$75,000, I believe. So, the fact that Northern Lehigh was the only district in Lehigh County to receive that is a testament to their hard work and how successful they are at writing grants for our school district. Also this evening, I'd like to acknowledge one of our recent retirees. I kind of looked through the audience this evening, I'm sure some of you either had her as a Family Consumer Science Instructor or as a School Counselor, or maybe some of your children have. She is quit the legacy within our school district. So, it's my pleasure to recognize Linda Brown who was hired full time in August 1988, as a Home Economics Teacher, prior to what we would call a Family Consumer Science Teacher, at Northern Lehigh Middle School and High School. She previously served as a Family Consumer Science Substitute Teacher for 7.5 years. She obtained her Bachelor's Degree in Home Economics Education from Mansfield University in 1979 and in 1980 received her certification in Cooperative Education from Penn State University. In 1983, she then obtained her Masters in Education with a concentration in Home Economics from Indiana University of Pennsylvania. In 2000, she received her certification in Secondary School Counselor from Kutztown University and then began her role as the Northern Lehigh Middle School Counselor in August of 2018. Mrs. Brown is an excellent teacher and school counselor who met the individual needs of each child as she developed their special talents and interests. Mrs. Brown touched the lives of thousands of Northern Lehigh students over the past 42.5 years, which is absolutely remarkable, and was always able to make special connections with our middle school students by providing an entrusting and supportive environment. She truly was a gift to our students and staff. She will be dearly missed. Mrs. Brown has retired from the district at the end of January 2023 after 42.5 years of service. Obviously, we just finished the Super Bowl last evening, you hear of the phrase "a coaching tree" like Andy Reed's coaching tree and how many coaches he has mentored over the years. I was fortunate enough to have a conversation with Mrs. Brown about 2 or 3 weeks ago. Mr. Hauser and I were talking with her, it was her first day of mentoring the new school counselor and I kind of came to the realization that she has a school counseling and teaching tree. She listed many of the students that are currently teachers for us, many of their children that are now our students or their grandchildren who are now our students. Her Northern Lehigh tree, the roots run deep and the branches stretch far. She truly was a remarkable educator for our school district. It is my sincere hope that her retirement years will bring you much joy and fulfillment. On behalf of the Board of Education and the School District, we will be honoring her request to have your donation sent to the Slatington Public Library as a token of our appreciation for all that she has done for the staff and students in this community. Best wishes to Linda Brown.

Mr. Link commented next, just last week through February 6th through February 10th, was 2 important weeks in public education. It was National School Counselors Appreciation Week, so for all of our school counselors in Northern Lehigh School District, we're very grateful for what they do for our students, their families, their colleagues and truly just the Northern Lehigh community at large. Additionally, for our food services, it was Food Services appreciation week. So, thank you to Mrs. Fink and your team and ensuring that all of our students have nutritious meals, breakfast and lunch every single day. I know oftentimes you all go above and beyond and ensuring that our most needy families have food outside of the school day as well through our food pantry, so thank you to you and your team for all the work that you do. School Police Officer appreciation day is February 15th, so this Wednesday is school police officer appreciation day, if you see any of our school police officers around please take a time to say thank you for what they do for our school district as well. Finally this

**SPECIAL
BOARD
REPORTS**
(cont.)

evening, I would like to share that our Northern Lehigh Education Foundation has again stepped up and done something quite remarkable for our school district. Friday evening or perhaps Saturday evening, I forget, I received an email from the president of our Education Foundation sharing with me that they are going to grant a \$5,000 grant to our middle school. This is because they received EITC funding again, which they always dedicate for Northern Lehigh School District. This year, way back in probably the end of last school year, Mr. Hauser wrote a request to them to help us get a program off the ground over at the middle school. He requested \$3,000 and they actually awarded \$5,000. Mr. Hauser if you could just spend a little bit of time sharing with the audience what that money is going to go to support.

Mr. Hauser commented absolutely. The middle school, the forthcoming astronomy program, also things are looking up - pun very much intended. We have already purchased a state-of-the-art telescope, it is professional quality considering the district's standards for anyone not working at a university, but kind of doing an amateur stargazing, the sky watching. It's an excellent piece of equipment, but we did not have was the astrophotography and imaging hardware and software that goes along with that. The telescope will allow you to view these objects. The other equipment brings them into clarity and it allows you to see them and save pictures of them that are textbook quality that if you would go to any bookstore and buy a coffee table book of outer space in the solar system and the cosmos, we will be able to generate pictures that are akin to that from our middle school. We're training our teachers how to read that, we'll be training out students on how to use that, and we have teachers very excited to dive right in. So, I express a lot of gratitude to the Education Foundation for the generosity of helping us get that program underway and really taking things to the next level. one more pun, the sky's the limit when it comes to this endeavor and we are very excited to get going. So, thank you again the Education Foundation.

Mrs. Husack commented Mr. Hauser, will that program be held during class time, before or after school?

Mr. Hauser commented so the game changer and the amount, the \$3,000 grant that I initially wrote was for the equipment that would talk to the telescope purchase and that would work in tandem with the extra money. We're going to have some discussion in the coming weeks about what the extra funds are going to go into. There are things that can be done during the daytime in school that are more meteorological. For examples, you have cameras you can turn upside down and it will actually keep a 360 degree image of the sky all day that could allow the middle school to be a nationally recognized weather station and have that data uploaded and manipulated in a lot of different classes, math, science, and anywhere, wherever. So, there's really a lot to do with it. We're also looking to have evening programs as well for the community at large. So, we're kind of trying to do a soft roll out, get us used to the equipment, get everybody trained in it and then eventually open it up to K-12 community at large. Looking to get some mounts out of the middle school yard. We have the perfect facility for it. I'm just really excited for it.

Mrs. Husack commented fantastic, well done. Thank you.

Mr. Hauser commented you're welcome.

Mr. Link commented Mr. Green that concludes my report for this evening.

Mr. Green commented thank you, sir.

**Executive
Session**

Mr. Green commented you agenda says an executive sessions was at 6:00 p.m., it was really at 6:30 p.m. this evening at the Northern Lehigh Administration Building Board Room for personnel items. I don't know if I need to announce this, but I will just so I don't get kicked from our solicitor. There will be a negotiations update immediately following the public meeting this evening, so just to let everybody know about that. Okay, any questions to this point? Alright, let's move to Personnel.

PERSONNEL Mr. Fedorcha made a motion, which was seconded by Mr. Distler, that the Board of Education approves a motion to approve personnel items A through L:

Resignation

/Retirement

L. Meixsell

With regret, accept the retirement resignation of Larry Meixsell, Jr. from his position as Science Teacher at Northern Lehigh Middle School, effective the end of the last working day for the 2022-2023 school year. Mr. Meixsell will be retiring from the Northern Lehigh School District after 33 years of service.

S. Pender

With regret, accept the retirement resignation of Shelly Pender from her position as District Wide Substitute Teacher Caller, effective the end of the last working day for the 2022-2023 school year. Mrs. Pender will be retiring from the Northern Lehigh School District after 16 years of service.

Appointment

Non-Instructional

1. Leanne Devito

Assignment: Cook's Helper

Salary: \$13.75/hour/5.5 hours

Effective: On or about February 13, 2023

***60 Working Day Probationary Period**

2. Brianna Sell

Assignment: Cook's Helper

Salary: \$13.75/hour/5.5 hours

Effective: On or about February 13, 2023

***60 Working Day Probationary Period**

Family Medical

Leave

#7449

1. Approve the request of employee #7449 to take a medical leave of absence for the birth of a child, beginning on or about March 10, 2023. Employee is requesting to use available vacation and personal days as well as twelve (12) accumulated sick days. Upon exhaustion of eligible days, employee is requesting a family medical leave. Employee plans to return to their position on or about May 30, 2023.

#7370

2. Approve the request of employee #7370 to take a medical leave of absence to care for a family member, beginning on March 13, 2023. Employee plans to return to their position on or about April 11, 2023.

#1140

3. Approve the request of employee #1140 to take a medical leave of absence for their own medical procedure, beginning on April 17, 2023. Employee is requesting to use available sick days. Upon exhaustion of sick days, employee is requesting FMLA leave. Employee plans to return to their position effective at the start of the 2023-2024 school year.

#2840

4. Approve the request of employee # 2840 to take a medical leave of absence for their own . medical procedure, beginning on or about Tuesday, February 21, 2023. Employee is requesting to use available sick and personal days. Upon exhaustion of sick and personal days, employee is requesting FMLA leave. Employee plans to return to their position effective at the start of 2023-2024 school year.

Unpaid Leave

of Absence

#7492

1. Approve the request of employee # 7492 to take a medical leave of absence for the birth of child, beginning on or about March 3, 2023. Employee is requesting to use sick and personal days and then their unpaid leave of absence.

Rescind Co-Curr-

ricular Appointments

2022-2023

1. Rescind the motion appointing Gail Lafferty as the Math 24 Club that was approved at the August 8, 2022, school board meeting.

Co-Curricular

Appointments

2022-2023

Bradley Rutz

Asst. Baseball Coach

\$3,335

PERSONNEL**(cont.)**Co-Curricular
Volunteers

2022-2023	Tamir Cousins	Play/Musical Assistant
	Jerry Hadinger	Baseball Coach
	Marcell McKenzie	Play/Musical Assistant
	Kori Mosser	Cheer Coach
	Drake Pristash	Asst. Track & Field Coach
	Gabryella Wilder	Asst. Softball Coach
	Jenna Worrell	Play/Musical Assistant

Brandywine Transportation Bus Drivers and Aides Motion to approve the following bus drivers and aides from Brandywine Transportation to transport Northern Lehigh School District students for the 2022-2023 school year:

Scott Rudolph
Daisy Dubois

After-School Program Positions-Funding Through Title III

Robin Blocker	Paraprofessional	Hourly Rate
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Permanent Substitutes Approve the following individual as District Wide permanent substitute teacher for the 2022-2023 school year. They will be paid a daily per diem rate of \$150.00.

Drake Pristash

Substitute Non-Instructional

Motion to appoint the following clerical substitute for the 2022-2023 school year at the 2022-2023 substitute non-instructional rates as approved on the Supplemental Personnel Salary Schedule:

Melissa Wagner

Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a mid-year salary increase for the remainder of the 2022-2023 school year:

Katlyn Kocis
From: Step 3B
To: Step 3B+24

YEA: Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (7)

NAY: None (0)
Motion carried.

POLICY

Mrs. Husack made a motion, which was seconded by Mr. Kern, that the Board of Education approves the following policy items A through D:

Board Policy First Reading

Approve school board policy #236.1 - Threat Assessment - Pupils, as presented after the first reading.

Approve school board policy #805 - Emergency Preparedness and Response - Operations, as presented after the first reading.

Approve school board policy #805.2 - School Security Personnel - Operations, as presented after the first reading.

POLICY**(cont.)**

Board Policy Approve school board policy #011 - Principles for Governance and Leadership - Local Board
Second Reading Procedures, as presented after the second reading.

Approve school board policy #718.1 - Therapy Dogs/Therapy Animals in Schools - Property, as presented after the second reading.

Approve school board policy #808 - Food Services - Operations, as presented after the second reading.

Non-Resident Students Per the recommendation of the administration, approve the request of a parent of a 10th grade student #2590237 at Northern Lehigh High School and a 6th grade student #2990195 at Slatington Elementary School, who are moving out of the district, to allow their students to finish the 2022-2023 school year in the Northern Lehigh School District using Bulldog Academy, in accordance with student policy #202.

Homebound Instruction It is recommended that the Board of Education grant homebound instruction for a 10th grade student, Student # 2490102, for five hours per week, effective February 9, 2023 and continuing until approximately March 10, 2023.

YEA: Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (7)

NAY: None (0)
Motion carried.

CONFERENCE

Mr. Fedorcha made a motion, which was seconded by Mr. Distler, that the Board of Education approves the following conference items:

B. Geist Bryan Geist - 55th Annual PA State Athletic Director's Association (PSADA) Conference - March 22-24, 2023 - Hershey, PA - Registration: \$325.00; Lodging: \$398.00; Travel: \$102.84; Meals: \$0 - Total Approximate Cost: \$825.84 - Funding: Athletic Budget.

N. Nightlinger Nicole Nightlinger - Pennsylvania Department of Education Conference - March 1-3, 2023 - Hershey, PA - Registration \$235.00; Lodging: \$143.00; Travel: \$104.80; Meals: \$80.00 - Total Approximate Cost: \$562.80 - Funding: Special Education Budget.

YEA: Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (7)

NAY: None (0)
Motion carried.

CURRICULUM AND INSTRUCTION

Middle School Curriculum Guide

A. As per the recommendation of the administration and Education Committee, approve the Middle School Curriculum Guide for the 2023-2024 school year, as presented.

High School Program of Study

B. As per the recommendation of the administration and Education Committee, approve the High School Program of Study for the 2023-2024 school year, as presented.

YEA: Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (7)

NAY: None (0)
Motion carried.

**NEW
BUSINESS**

Mr. Fedorcha made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following new business item:

MOU A. Approve the Memorandum of Understanding between the Northern Lehigh School District and the Educational Support Personnel Association.

Mr. Green commented I'm getting a look, essentially are you questioning?

Mr. Fedorcha commented just give us a brief, what is exactly the gist of it?

Mr. Green commented oh okay, essentially what happened was maximum rate was established.

Mrs. Kulp commented okay, okay that's it.

Mr. Green commented and the guys who were at maximum rate retired, so we don't have anybody there, so there's no number listed in the contract. Okay?

Mrs. Kulp commented we're good, thank you.

YEA: Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (7)

NAY: None (0)
Motion carried.

FINANCIAL

Mr. Fedorcha made a motion, which was seconded by Mrs. Frantz that the Board of Education approves the following financial items A through O:

Financial Reports Approve the Following Financial Reports:
1. NLSD Investments for the month of January 2023
2. General Fund Account month of January 2023
3. Cafeteria Fund Account month of January 2023
4. NLHS Student Scholarship Account month of January 2023
5. NLHS Student Activities/Clubs Account month of January 2023
6. NLMS Student Activities/Clubs Accounts month of January 2023

List of Bills Approve the Following List of Bills:
1. General Fund months of January and February, 2023
2. Cafeteria Fund months of January and February, 2023

Transportation Contract As per the recommendation of the administration, approve the transportation contract, retroactive to January 23, 2023, at the IRS reimbursement rate with the grandparent of Student #3190178.

Lehigh Carbon Community College 23-24 Budget Approve a resolution regarding the 2023-2024 Lehigh Carbon Community College Sponsor Contribution Budget. Total expenditures equal \$59,889,555 which represents an increase of \$1,223,766 or 2.1% over the 2022-2023 budget. Northern Lehigh's share of the total budget is \$171,379, a decrease of \$2,001 or -.1.2%. A copy of the budget was distributed at the January 9, 2023 Board meeting.

Carbon Lehigh Intermediate Unit 23-24 Budget Approve a resolution regarding the 2023-2024 Carbon Lehigh Intermediate Unit Operational and Program Services budget. Total expenditures equal \$3,499,871 an increase of \$123,301 over the 2022-2023 budget. Northern Lehigh's share is proposed to be \$17,658, a decrease of \$357 from the 2022-2023 budget. A copy of the budget was distributed at the January 9, 2023 Board meeting.

Lehigh Career Technical Institute Approve a resolution regarding the Lehigh Career & Technical Institute general fund budget and Academic Center expenditures for the 2023-2024 school year. The general fund budget total is \$30,704,013.00 an increase of \$924,173. Northern Lehigh School District's portion of the 2023-2024

- 23-24 Budget general fund budget is \$1,366,611.46, an increase of \$1,637.46. The expenditures for the Academic Center budget for the period of July 1, 2022 through June 30, 2023 total \$2,330,789.00 an increase of \$166,689.
- Audit Report Accept the 2021-2022 audit and management report for the single audit ending June 30, 2022. A copy of the audit was distributed at the January 9, 2023 school board meeting.
- Stadium Fence Installation Per the recommendation of administration, approve the purchase and installation of a fence around the bulldog statue in the stadium per the attached quote. The project will be funded through the athletic fund budget.

FINANCIAL**(cont.)**

- FlySense As per the recommendation from the administration and the Technology/Buildings and Grounds Committee, approve the purchase of FlySense at a cost of \$8,338.00, funding through the PCCD Safety and Security Grant and Building Level Budgets.
- Gorman & Associates As per the recommendation from the administration and the Finance Committee, approve to enter into an agreement with Gorman & Associates, for auditing services for the years ending June 30, 2023, 2024 and 2025.
- Arbiter Sports As per the recommendation from the administration and the Finance Committee, approve to enter into an agreement with Arbiter Sports, for a 5-year unlimited subscription for services rendered. The yearly subscription fee is in lieu of a \$3.00 per transaction fee currently being charged.
- Powerschool Agreement As per the recommendation from administration and the Education Committee, approve to enter into an agreement with PowerSchool, for a 14-month subscription from April 1, 2023 to June 30, 2024 for Enrollment Express and eCollect, online registration tools, at a cost of 17,767.50.
- St. Luke's University Health Network Per the recommendation from administration, approve the Athletic Training/Sports Medicine Services Agreement between St. Luke's University Health Network and the Northern Lehigh School District, as presented and pending legal review.
- ELA Group, Inc. Services Agreement Per the recommendation of administration and the Technology/Buildings and Grounds Committee, approve the Professional Services Agreement with ELA Group Inc. to provide design, engineering, and permitting services for renovation and new construction of the district baseball and softball complex, with a Basic Services Lump Sum Fee of \$80,000.00 with an optional Additional Services Lump Fee of \$4,500 for design of the softball outfield renovations. The total Project Costs, including all construction, professional services fees, contingency, and other soft costs shall not exceed \$2,033,000 for the Basic Base Scope of Work or at a cost not to exceed \$2,170,000 with the optional softball outfield renovation as part of the final Construction Contract, as presented and pending legal review.
- PFM Financial Advisors, LLC The Board of School Directors of the Northern Lehigh School District does hereby authorize the Administration to work with PFM Financial Advisors LLC as Financial Advisor, Rayond James as Underwriter, and King Spry as Bond Counsel and Solicitor to proceed with the issuance of General Obligation Bonds, Series of 2023 to currently refund its outstanding General Obligation Bonds, Series A of 2018 to achieve net debt service savings.

YEA: Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (7)

NAY: None (0)

Motion carried.

Mr. Fedorcha commented and thank you to the board for approving the LCTI budget.

FINANCIAL**(cont.)**

Mr. Kern commented I'd also like to thank the board for including the softball outfield as part of our renovation project. As a board member, I'm remiss to say this but I didn't realize it wasn't included in the original proposal and now I think we'll have two really nice competition fields that are equal and will be outstanding. Thank you.

Mr. Green commented thank you, Mr. Kern.

LEGAL

Mr. Fedorcha made a motion, which was seconded by Mr. Distler, that the Board of Education approves the following legal item:

Expulsion
Hearing
Waiver

The Board agrees to expulsion hearing waiver for Student #2690195. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

YEA: Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (7)

NAY: None (0)

Motion carried.

CORRESPONDENCE

Mr. Green commented is there any correspondence?

Mrs. Husack commented yes, I have a correspondence. An email that was received by myself, the board secretary on February 6th. "Dear Mrs. Husack, It is with sadness that I submit my resignation from the Northern Lehigh School Board, effective February 6, 2023. Serving this Board has been a privilege; however my professional and personal commitments are preventing me from giving this position the attention it deserves. I am proud of the Board, our Superintendent, and the District for its professionalism during the pandemic and its commitment to serving our staff and students each and everyday. Sincerely, Michelle Heckman"

Mr. Green commented okay, we need to accept that. Is there a motion to accept the resignation?

Mr. Fedorcha made a motion, which was seconded by Mrs. Frantz, that the Board of Education approves the resignation.

Mr. Green commented there shouldn't be any questions, but if there are? No.

YEA: Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (7)

NAY: None (0)

Motion carried.

Mr. Green commented okay, as a result of that, I would like to ask the administration to do the proper advertising for the vacancy. I would ask that those, let me make sure I got the dates right here, that we have a meeting on Monday, February 27th at 6:00 p.m. to see if we can hopefully appoint the person at 6:00 p.m. on the 27th. I would ask that anyone interested in applying would apply to the school district by 4:00 p.m. by Thursday, the 23rd. You should apply to the school district. It should be given to the superintendent's secretary, not the secretary of the board by 4:00 on Thursday. That will give us a day or so to look over, set up plans for Monday. Then have the meeting to appoint at 6:00 p.m. I'm also going to ask that if any other business that needs to be attended to at that time just in case something comes up. If it doesn't, then we won't do that. That will be followed by another executive session and that will be to discuss the superintendent's mid-year evaluation. If you haven't already, you should be getting a copy of that online and again please have that in also by 4:00 p.m. on the 23rd. That's next Thursday, so that should be plenty of time to do that, it doesn't take that long. Any questions on the meetings, anything? We got that? Okay, done with that. Any other correspondence, anybody? No? Okay.

**INFORMA-
TION**

Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meetings held on October 17, 2022 and November 21, 2022 .

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on November 3, 2022.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on October 26, 2022.

**RECOG-
NITION
OF
GUESTS**

Mr. Fedorcha commented you said there was no one signed up this evening?

Mr. Link commented there was no one that signed up for agenda items or non-agenda items.

Mr. Green commented before we adjourn, we were talking about people from the school district. I don't know if you've seen a copy of The Slate yet, but there's some pictures on there, you know. So, if you haven't, pick up a copy of that. You haven't yet? Looks familiar, I'm not sure. If you haven't, you can steal mine and take a look at it. Any other business that needs to be attended to?

**ADJOURN-
MENT**

Mr. Fedorcha made a motion, which was seconded by Mr. Distler that the regular meeting of the Northern Lehigh School District Board of School Directors adjourned.

YEA: Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., and Mrs. Donna M. Kulp (7)

NAY: None (0)

Motion carried.

Respectfully submitted,

Gale N. Husack
Secretary

ATTEST: _____ President
Mr. Mathias Green, Jr.