

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
August 8, 2011

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Edward E. Hartman, at 7:30 p.m. on Monday, August 8, 2011 in the Administration Office Board Room.

ROLL CALL Members present: Mr. Gary S. Fedorcha, Mr. Raymond J. Follweiler, Jr., Mrs. Lauren A. Ganser, Mrs. Lori H. Geronikos, Mr. Mathias J. Green, Jr., Mrs. Natalie J. Green, Mrs. Donna M. Kulp, Mr. Gregory S. Williams, Mr. Edward E. Hartman (9)

Members absent: None (0)

Non-members present: Mr. Jeffrey Bachman, Mrs. Susan Bahnick, Mrs. Jill Chamberlain, Mr. Greg Derr, Mr. John Hrizuk, Dr. Linda Marcincin, Mr. Michael Michaels, Mrs. Karen Nicholas, Mr. Paul Rearden, Ms. Heather Rehrig, Attorney Charles Stopp (District Solicitor), Ms. Mary Kay Williamson, Mr. Robert Vlasaty and Mrs. Sherri Molitoris.

VISITORS Approximately three visitors attended the meeting, in addition to Terry Ahner, reporter for The Times News.

APPROVE MINUTES Mr. Fedorcha made a motion, which was seconded by Mr. Follweiler that the minutes of the regular school board meeting held on June 13, 2011 and special board meetings held on June 17, 2011 and July 15, 2011 be approved and ordered filed.

YEA: Mr. Fedorcha, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (9)

NAY: None (0)

SPECIAL BOARD REPORTS Carbon Lehigh Intermediate Unit – Mr. Gary S. Fedorcha reported the minutes from the meeting are attached to the agenda and Board Briefs are at your seat. He further stated that CLIU is in session during the summer months for summer special education camps.

Lehigh Career and Technical Institute – Mrs. Geronikos reported that LCTI is currently on summer recess. She stated that the Summer Fun Camp was a great success and well attended. They currently are in the process of a national search for a new executive director. Dr. Hornberger will be leaving in September.

Legislative Report – Mr. Gregory S. Williams reported that the state Budget has been finalized and that some funding that was originally proposed to be cut has been reinstated with the passing of the final budget. He further stated that currently they are still holding some hearings at the Capital concerning voucher bills.

Lehigh Carbon Community College – Mr. Mathias J. Green, Jr. shared briefly about a new column in the President's Desk publication entitled "Just ask Justin". This is a computerized program that will allow students and parents to call into the college, ask simple questions and receive answers. A few weeks ago at LCCC graduation there was a student that graduate with their associates degree and the following evening they attended their high school graduation and received their high school diploma. She actually graduated from LCCC with her associate's degree prior to receiving her high school diploma. Full time enrollment at the college for next year is down a little, part time is up a little and overall enrollment is down just a little.

Solicitor's Report – Attorney Charles Stopp reported effective September 5, 2011 there was an update to the Sunshine Act. Penalties are now up to \$1,000 for a first offense and can go up to \$2,000 for a second offense. It does require that it be an intentional violation. Accidental violation would not require any penalties to be imposed.

Federal and Other Programs Update – Mrs. Karen A. Nicholas stated that the district's collaboration with Community Services for Children for the Head Start Program at Peters Elementary School will **SPECIAL** continue again this year. Funding will be from the Accountability Block Grant. The remainder of the **BOARD** ABG funding will fund one teacher for our current full day Kindergarten program.

REPORTS

(cont.)

Business Manager's Report – Mr. Hartman stated that the Board of Education is currently conducting a search for a new district business manager.

Superintendent's Report

Mr. Michaels stated that we are currently holding our first official function in the new district office complex. He thanked the community and School Board for having the foresight for planning for such a beautiful and functional facility.

Mr. Michaels reported that during the week of September 5 through September 19 the district will fly 911 Remembrance Flags. One flag will be donated to a local community group to be used as a raffle fund raiser.

Mr. Michaels introduced the new High School Principal, Mr. Robert Vlasaty.

Mr. Hartman reported that an executive session was held prior to tonight's meeting to discuss personnel issues.

PERSONNEL

Mr. Fedorcha made a motion, which was seconded by Mrs. Ganser, that the Board of Education approves the following personnel items:

- Change In Title
K. Nicholas Approve a title change for Mrs. Karen Nicholas from Assistant to the Superintendent to Assistant Superintendent with no salary change. In July 2011 Mrs. Nicholas completed her course work and has applied to the Pennsylvania Department of Education for her certification as Assistant Superintendent.
- Resignations
D. Allen Accept the resignation of Donald Allen from his position as High School Assistant Principal effective the end of the work day July 28, 2011. Mr. Allen has accepted a position with another school district.
- J. Sitaras Accept the resignation of John Sitaras from his position as Head Girl's Soccer Coach for the 2011-2012 school year.
- Appointment
Administrative Scott Pyne
Assignment: High School Assistant Principal, replacing Donald Allen who has resigned
Salary: \$77,000 (prorated 2011-2012 school year)
Effective Date: Upon Release From Current Position
- Retirement
Resignations
J. Dotter Accept the retirement resignation of James Dotter from his position as Slatington Elementary Middle Shift Custodian, effective the end of the work day, December 31, 2012. Contract language states that custodial/maintenance employees who have worked for the district more than 20 years and give notice to the district of retirement 12 ½ months prior to retirement date shall receive an additional \$500.00 upon retirement. Mr. Dotter will retire in December 2012 after 25 years of service at Northern Lehigh.
- Family
Medical
Leave Approve the request of employee #3120 to take a 12 week Family Medical Leave effective November 17, 2011 for the birth of her child. She will be using accumulated sick days in conjunction with the Family Medical Leave. Upon exhaustion of her Family Medical Leave she is requesting an unpaid leave of absence for the remainder of the 2011-2012 school year. She plans to return to her current teaching position on the first teacher day of the 2012-2013 school year.

Co-Curricular Appointments 2011-2012	Susan Bachman	Elementary Scholastic Scrimmage	\$ 435.08
	Christopher Barnes	MS Newspaper Advisor	\$ 455.16
	Michael Bonner	Assistant Track Coach	\$2,902.75

	Susan Bowser	MS Jr. Ntl. Honor Society Adv (Shared \$414.20)	\$ 138.07
	David Carroll	Senior High Band Advisor	\$4,711.12
	David Carroll	MS Band Director	\$ 689.43
PERSONNEL	Elizabeth Chunko	Sophomore Class Advisor	\$ 631.41
(cont.)	Scott DeLong	Debate Advisor	\$1,378.86
	Scott DeLong	National Honor Society	\$ 491.97
	Rick Eckhart	MS Jr. Ntl. Honor Society Adv (Shared \$414.20)	\$ 138.07
	Renee Evans	Sr. High Fall Intramurals – Tennis	\$ 804.95
	Renee Evans	Sr. High Spring Intramurals – Tennis	\$ 804.95
	Renee Evans	Sr. High Student Council	\$2,067.18
	Renee Evans	SADD Advisor	\$ 552.27
	Kimberly Filipovits	Middle School Yearbook Advisor	\$
805.46			
	Tammy Fristick	Senior Class Advisor	\$ 631.41
	Scott Gerould	Assistant Track Coach	\$2,902.75
	Jason Graver	MS Jr. Ntl. Honor Society Adv (Shared \$414.20)	\$ 138.07
	Babette Guss	Senior High Yearbook	\$2,397.40
	Todd Herzog	Sr. High Spring Intramurals - Weightlifting	\$ 804.95
	Todd Herzog	Sr. High Fall Intramurals – Weightlifting	\$ 804.95
	Bob Hicks	Assistant Softball Coach	\$2,902.75
	Stephen Hluschak	Assistant Baseball Coach	\$2,902.75
	Stephen Hluschak	Sr. High Winter Intramurals – Weightlifting	\$ 804.95
	Mark Hoffman	MS Spring Intramurals – Weightlifting	\$ 805.46
	Mark Hoffman	Assistant Softball Coach	\$2,902.75
	Sharon Hunsicker	Senior Class Advisor	\$ 631.41
	Patricia Ingles	Sophomore Class Advisor	\$ 631.41
	Andrew Kern	Middle School Web Page Advisor	\$ 403.16
	Gregory King	Assistant Baseball Coach (JV)	\$2,902.75
	Lora Krum	Elementary Chorus	\$ 589.03
	Michael Lehtonen	Sr. High Winter Intramurals – Winter Track	\$ 804.95
	Michael Lehtonen	Head Track Coach	\$4,584.66
	Alice Lieberman	Academic Challenge Eight Advisor	\$ 435.08
	Derek Long	Assistant Track Coach	\$2,902.75
	Brett Martinez	Assistant Wrestling Coach	\$4,469.03
	David Oertner	Assistant Track Coach	\$2,902.75
	David Oertner	Sr. High Fall Intramurals – Basketball	\$ 804.95
	Erv Prutzman	Head Baseball Coach	\$4,584.66
	Michelle Raber	MS Fall Intramural Net Sports	\$ 805.46
	Michelle Raber	MS Spring Intramural Net Sports	\$ 805.46
	Michelle Raber	MS Winter Intramural CPR	\$ 805.46
	Jason Reinhard	Head Varsity Girl's Soccer Coach	\$4,970.42
	Jason Reinhard	Assistant Varsity Boy's Soccer Coach	\$2,761.35
	Rachel Reiter	MS Chorus Advisor	\$ 689.43
	Rachel Reiter	Senior High Chorus Advisor	\$1,723.58
	MaryAnne S.-Mattiola	Freshman Class Advisor	\$ 625.17
	Candice Saville	Junior Class Advisor	\$ 631.41
	Angela Shoemaker	Junior Class Advisor	\$ 631.41
	Stephen Shuey	Freshman Class Advisor	\$ 625.17
	Joseph Tout	Sr. High Spring Intramurals – Weightlifting	\$ 804.95
	Joseph Tout	Sr. High Winter Intramurals – Weightlifting	\$ 804.95
	Denise Turoscy	Scholastic Scrimmage Advisor - HS	\$ 805.46
	Denise Turoscy	Newspaper Advisor – HS	\$1,810.60
	Randall Utsch	Majorette/Band Advisor	\$2,067.18
	Camille Vernarr	Elementary Band Advisor	\$ 785.38
	Charles Weigold III	Senior Class Play Advisor	\$1,466.99
	Charles Weigold III	Senior High Musical Director	\$2,759.95
	Amy Zeiser	Middle School Student Council Advisor	\$1,243.87
Co-Curricular	Gary Andrew	Assistant Baseball Coach	
Volunteers	Christopher Bennett	Assistant Baseball Coach	
2011-2012	Kyle Follweiler	Assistant Baseball Coach	

Melissa DeFrain

Assistant Softball Coach

PERSONNEL
(cont.)

Game Workers 2011-2012 Approve the following list of people as Game Workers for the 2011-2012 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2011-2012 Supplementary Personnel Salary Schedule.

Dan Blazosky	Terry Bowman
Linda Brown	Jennifer Butz
Frank Carazo	Elizabeth Case
Eric DeAntonis	John DeFrain
Scott DeLong	Renee Evans
Alden Farber	Kelly Follweiler
Rhonda Frantz	Jessica Frew
Deb Frohnheiser	Marshelle George
Scott Gerould	Shawn Green
Stephen Haas	Chad Henritz
Barry Herman	Bobby Herzog
Steve Hluschak	Mike Hofmann
Dick Jones	Patricia Jones
Greg King	Mark Lavine
Mike Lehtonen	Andrew Lynn
Steve Martinez	Larry Meixsell
Mike Mengel	Thomas Mertus
Sherri Molitoris	Jim Nonnemaker
Kathy Nowlin	Dave Oertner
Erv Prutzman	Michelle Raber
Kathleen Reese	Dennis Rehrig
Nancy Rehrig	Nicholas Sander
Eric Schmidt	Paula Seiler
Dick Snell	Michael Strohl
Robert Sutjak	Joe Tout
Jim Yadush	Amy Zeiser

Senior High Administrative Detention Supervisor D. Beltran Approve to appoint Diana Beltran as the Administrative Detention Supervisor in the senior high school. She will work Tuesday and Thursday from 2:30 p.m. to 4:00 p.m. throughout the 2011-2012 school year that warrants detention coverage. Salary will be \$20.00 per hour worked.

Middle School Administrative Detention Supervisors D. Tulio & D. Knerr Approve to appoint Debra Knerr and Dawn Tulio as Administrative Detention Supervisors in the middle school. Mrs. Knerr will cover the Monday detentions from 2:20 p.m. to 3:20 p.m. and Mrs. Tulio will cover the Wednesday detentions from 2:20 pm to 3:20 p.m.. They will work throughout the 2011-2012 school year on Mondays and Wednesdays that warrant detention coverage. Salary will be \$20.00 per hour worked.

Saturday Detention Monitor P. Eby-Manescu Approve to appoint Patricia Eby-Manescu as the Secondary Saturday Detention Monitor for the middle school and senior high school for the 2011-2012 school year, working 3 hours every Saturday that warrants detention coverage. Salary will be \$20.00 per hour worked.

Substitute Approve to appoint the following list of people as Substitute Secondary Detention Monitors for

Detention Supervisor the senior high school for the 2010-2011 school year. Work will be on an as needed basis and compensation will be at a salary of \$20.00 per hour worked.

Renee Evans
Debi Hollenbach
Ellen Kiss

PERSONNEL
(cont.)

Michael Lehtonen
Candice Saville
Angela Shoemaker

Substitute Saturday substitute Detention Monitor D. Beltran Approve to appoint Diana Beltran as the Substitute Secondary Saturday Detention Monitor for the middle school and senior high school for the 2011-2012 school year, working as a for 3 hours every Saturday that warrants substitute detention coverage. Salary will be \$20.00 per hour worked.

M. Strohl Approve to appoint Michael Strohl as the Substitute Secondary Saturday Detention Monitor for the middle school and senior high school for the 2011-2012 school year, working as a substitute for 3 hours every Saturday that warrants substitute detention coverage. Salary will be \$20.00 per hour worked.

Professional Contracts According to Article II – 1108, subsection (b) of the School Code: “a temporary professional employee, initially employed by a school district on or after June 30, 1996, whose work has been certified by the district superintendent to the secretary of the school district, during the last four (4) month of the third year of such service, as being satisfactory, shall thereafter be a “professional employee” within the meaning of this article.” Therefore, it is recommended to approve “professional employee” status as per the school code for the following teachers, who have satisfactorily completed three years of service to the Northern Lehigh School District:

Lisa Colicigno	Rachel Reiter
Jeremy Battista	Stephen Shuey
Jillian McMullen	

Salary Adjustments Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2011-2012 school year:

Valerie Ambrose
From: Step 5B+24
To: Setp 5M

Lori Middaugh
From: Step 5B
To: Step 5B+24

Substitute-Instructional Approve the following substitute teachers for the 2011-2012 school year at the 2011-2012 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Ralph Andrews – Elementary
Thomas Battista – Health & Physical Education
Kathryn Bonilla – Music and Reading Specialist
Janet Brostedt – Elementary
Jacob Bushner – Technology Education
Timothy Chappellear* – Elementary
Lisa Cox – English & Special Education
Michele Custer – Elementary
Andrew Drake – Social Studies
Amberly Drey – Elementary
Kenneth Eck, Jr. – Earth & Space Science
Meredith Foster – Elementary

Mary Frank – Art K-12
 Amanda Frey – Elementary
 Amberly Gable – English
 Peggy Gallagher – Elementary
 Ricky Guth – All Subjects
 William Hughes – Social Studies & Special Education
 Nathan Hunsicker – Elementary
 Steven Jonkman - Music

PERSONNEL
(cont.)

Dawn Kemery - Elementary
 Katherine Kern – Elementary
 Amber Kistler – Elementary
 Kristy Kratzer – Elementary & Special Education
 Ashley Krutsick – Elementary & Middle Level Math
 Amber Kuntz – Elementary & Special Education
 Debra Lakatosh – Spanish & French
 Samantha Lilly – Elementary & Special Education
 Donna Lobach-Berger – Elementary
 Deborah Magnotta – Elementary & Reading Specialist
 Ryan Mayberry - Elementary
 Andrea Meyers – Chemistry
 Robert Naugle - Math
 Joseph Nester – Special Education & Social Studies
 Nancy Ord – Elementary
 Kaitlin Parlman – General Science
 Amanda Radishofski* – Elementary & Special Education
 Jade Rauch* – Elementary
 Stephen Reimert – Social Studies
 Linda Sarver – Art
 Tonia Schaeffer – Elementary
 Monique Seiler – Elementary & Middle Level English
 Jordan Smith – Health & Physical Education
 Samantha Sontag – Elementary
 Virginia Stevenson – Music
 Laura Tatusko – English
 Anthony Tulio – Elementary
 Kyle Turner – Elementary
 Nina Weiss – Elementary
 Jane Wessner – Elementary

***Pending Verification of Missing Documents**

Substitute-
 Non-
 Schedule:
 Instructional
 Aides/
 Secretary

Approve the following individuals as substitute secretaries/aides for the 2011-2012 school year at the 2011-2012 substitute rate as approved on the Supplementary Personnel Salary

Claire Danko
 Diana Detweiler
 Nicole Evans
 Judy Hoffman
 Lisa Lamon
 Dawn Martinez
 Maureen McCullion
 Melanie Mohr
 Carol Scott
 Christine Sigley
 Catherine Smith
 Carol Snyder
 Sheila Steier
 Kathleen Troxell
 Janice Wasilkowski
 Tina Williams

Cafeteria Workers Approve the following individuals as substitute cafeteria workers for the 2011-2012 school year at the 2011-2012 substitute rate as approved on the Supplementary Personnel Salary Schedule:

- Gail Bauer
- Diana Detweiler
- Theresa Hall
- Judy Hoffman
- Lilly Horwith
- Dawn Martinez
- Maureen McCullion
- Melanie Mohr
- Carol Scott
- Christine Sigley
- Carol Snyder
- Sheila Steier
- Kathleen Troxell
- Sarah Unger
- Janice Wasilkowski

PERSONNEL
(cont.)

Custodians Approve the following individuals as substitute custodians for the 2011-2012 school year at the 2011-2012 substitute rate as approved on the Supplementary Personnel Salary Schedule:

- Kimberly Antolick
- Gail Bauer
- Sandra Diehl
- Travis Diehl
- Theresa Hall
- Jeffrey Mann
- Ryan Mayberry
- Randy Muniz
- Jody Remaley
- Richard Sensinger
- Carol Snyder

YEA: Mr. Fedorcha, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (9)
NAY: None (0)

Mr. Hartman introduced Mr. Scott Pyne, new High School Assistant Principal.

POLICY

Mr. Williams made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following policy items:

- Board Policy Second Reading Approve school board policy #619 – Finances – District Audit, as presented after second reading.
- Approve school board policy #601 – Finances, Fiscal Objectives, as presented after second reading.
- Approve school board policy #210.1 – Pupils, Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors, as presented after second reading.

Student-Parent Handbook Changes

Approve the changes to the Elementary School Student-Parent Handbook as presented.

YEA: Mr. Fedorcha, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (9)
NAY: None (0)

CURRIC-

Mrs. Geronikos made a motion, which was seconded by Mr. Follweiler, that the Board of Education

ULUM AND INSTRUCTION

approves the following curriculum and instruction items:

Behavioral Health Private Academic School

Approve to authorize proper officials to enter into an agreement between the Northern Lehigh School District and Behavioral Health Associated Licensed Private Academic School for the purpose of furnishing regular education or special education programs for students for the 2011-2012 school year.

CURRICULUM AND INSTRUCTION (cont.)

CLIU Driver Education Program

Approve to authorize proper officials to ratify a contractual agreement between the Northern Lehigh School District and the Carbon Lehigh Intermediate Unit #21 to continue the Driver Education Program in our district at a cost of \$2,200.00, an increase of \$50.00 over last year, effective July 1, 2011 through June 30, 2012.

Induction Program

Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2010-2011 school year:

Helping Teacher	Inductee	Stipend
Jamie Bigley	Kara Solt	\$750.00
James Bauer	Jessica Gold	\$750.00
Elissa Fry	Michael Strohl	\$750.00

Non-Resident Students

Approve the request of the parents of a first grade student at Peters Elementary School, who are moving into Slatington Borough, to allow their student to begin the 2011-2012 school year in Northern Lehigh School District in accordance with school board policy #202. Settlement on the house they will be purchasing is scheduled for August 26, 2011.

YEA: Mr. Fedorcha, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (9)

NAY: None (0)

FINANCIAL

Mrs. Ganser made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following financial items:

List of Bills

Approve the Following List of Bills:
General Fund months of June, July and August
Cafeteria Fund month of June and July
Construction Fund month of June & July
Refreshment Stand month of June
Athletic Fund months of June and July

Per Capita Abatements/Exonerations

Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented.

Resolution Appointing Lehigh TCC Liaison

Approve the Resolution appointing and designation a liaison between the NLSD and the Lehigh Tax Collection Committee, as presented.

M. Michaels Approve the resolution stating Northern Lehigh School District hereby certifies that Michael W. Michaels is hereby authorized and empowered to take such actions and to execute and deliver Certified such documents as may be necessary to discharge the School District's obligations with Custodian of respect NL School to the appointment of the Bank as Custodian and with respect to issuing instructions to respect NL School to the appointment of the Bank as Custodian and with respect to issuing instructions to enable District's the Bank to discharge its obligations as Custodian of the School District's assets. Assets

Close Approve the request of the senior high school to close the Class of 2011 account in accordance with the Student Activities Account guidelines. The account balance is \$784.36 and the Class Class of of 2011 is recommending that the funds be distributed into the following accounts: 2011 Acct.

Library Club	\$384.36
All-Night Party	\$350.00
Class of 2015	\$ 50.00

FINANCIAL

YEA: Mr. Fedorcha, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (9)

(cont.)

NAY: None (0)

**INFOR-
MATION**

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on June 2, 2011 were distributed.

Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on May 16, 2011 and June 20, 2011 were distributed.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on May 25, 2011 were distributed.

Mr. Hartman announced that the Board of Education will return to executive session immediately following the meeting to discuss personnel issues.

**ADJOURN-
MENT**

Mr. Follweiler made a motion, which was seconded by Mr. Fedorcha, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 7:50 p.m.

YEA: Mr. Fedorcha, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (9)

NAY: None (0)

Respectfully submitted,

Gregory S. Williams
Secretary

ATTEST: _____ President
Edward E. Hartman