

**NORTHERN LEHIGH SCHOOL DISTRICT
FINANCE COMMITTEE MEETING
Monday, February 5, 2024**

**Immediately Following Technology/Buildings and Grounds Committee Meeting
Administration Office
Board Room**

Committee Members				Remaining Meeting Dates
Donna Kulp - Chairperson		Matthew Link	Christopher Mann	March 4, 2024
Gale Husack - Co-Chairperson		Tania Stoker	Gene Marks	April 2, 2024
Chad Christman		Todd Breiner	Sherri Molitoris	May 6, 2024
Gary Fedorcha		Michele Dotta	Scott Pyne	June 3, 2024
Rhonda Frantz		Nichole Fink	James Schnyderite	
Mathias Green		Bryan Geist	Michael Strohl	
Robert Kern		David Hauser	Lori Bali	
Natalie Snyder		Eric Hill	Tim Weaber	
Angela Williams				

Also in Attendance:

AGENDA

- Cafeteria Update (Mrs. Fink)
 1. Excess cash resources that exceed 3 months operating costs \$67,028.91 to be used to purchase a dishwasher at HS. Working on updating prior quotes from 3 vendors. Also will be completing a capital expense request for approval due to cost of equipment being > \$5,000
 2. Giant - Round up at the register program underway and will continue through the end of February.
 3. Staffing shortages:
 - a. Had 4 open positions - filled 1 position and have 3 more open, currently conducting interviews.

- Fraud Check - Valenz Assurance EPStaffCheck
 - Completed first upload on January 28, 2024
 - Worked with vendor on January 31, 2024 to review report and rectify errors

- Preferred EAP
 - Employee Assistance Program Contract
 - \$6.16/employee
 - Employee will receive up to 3 sessions a year (\$100) invoiced to the district

- Northampton County 5% Collection Fee
 - Currently not charging the fee for the 2023 tax collection
 - Unsure what will happen in the future

- Washington Township Tax Collector
 - New person appointed at tonight's township meeting
 - District will need to approve this person as tax collector for the district's real estate and per capita taxes on February 12, 2024

- Carbon Lehigh Intermediate Unit Budget & Lehigh Carbon Community College Budget
 - Both be distributed with board packets
 - Will be on February 12, 2024 board agenda for approval

- Audit Report - June 30, 2023
 - Submitted to Board Members
 - Will be on February 12, 2024 board agenda for approval

- Provident Energy
 - Presentation at Business Managers meeting on January 25, 2024
 - Current contract until June 2025
 - Developing timeline to begin pricing of the market for July 2025 rates
 - District will ask to confirm their inclusion in the bid once the timeline is developed

Next meeting is scheduled for Monday, March 4, 2024