

**NORTHERN LEHIGH SCHOOL DISTRICT
TECHNOLOGY/BUILDINGS & GROUNDS
COMMITTEE MEETING**

March 3, 2021

5:30 P.M.

NLSD Media YouTube Channel

Committee Members

Meeting Dates

X	Robin Distler - Chairperson	X	Greg Derr – Liaison	Feb 3	Aug 4
X	Mathias Green -Co-Chairperson	X	Jennifer Butz	March 3	Sept 8
X	Donna Kulp	X	Eric Hill	April 7	Oct 6
X	Robert Kern	X	Tim Weaber	May 5	Nov 3
X	Matt Link			June 9	

Also in Attendance: Frank Gnas, Rhonda Frants, Sherri Molitoris, Sue Bahnick, Gary Fedorcha

MINUTES

Buildings & Grounds

- Lehigh Valley Hot Air Balloon request
 - This is a group of hot air balloon enthusiasts whose main office is in Walnutport. They have requested to use district parking lots. The event is held at the Slatington Airport. They have a certificate of liability and reside in the district. The use of the parking lots would be free to them.
 - Officer Gnas asked if any security was needed. Mr. Link said no, they would be responsible for their own security.
 - The request will be added to the board agenda on 3/8/21 for consideration.
- Transportation RFP update
 - The RFP was advertised publicly for three consecutive weeks. Only Brandywine Transportation has requested the RFP. They are due by 3/24/21.
- Snow plow for new dump truck from 20-21 budget
 - Looking to purchase a snow plow for the new small dump truck to increase its use to the district. No estimate yet, but will bring to a future meeting.
- New zero turn mower from 20-21 budget
 - Looking to purchase a replacement zero turn lawn mower. Current zero turn is used hard and when it does breakdown, we try to get a loaner if possible. CoStars pricing is \$12,150 for a John Deere. The vendor stated

that if we don't move forward soon, we may not be able to get one in spring. Money is in budget for this purchase.

- Committee members made the recommendation to add the zero turn purchase to the board agenda on 3/8/21 for consideration.
- Summer workers
 - Did not have summer workers last year due to COVID-19. Looking to bring back 5 students and 1 team leader for the summer. Very beneficial to helping out with many of the extra projects in the summer.
 - Mrs. Molitoris added that the cost would again be \$10/hour for student workers and \$15/hour for the team leaders. No increase from last year.
 - Mr. Weaber asked what the expected cost would be for this? Mr. Link said it would be the hourly wage times the hours and days worked. Cannot give an exact amount at this time without knowing how many will be hired and how many days needed.
 - Mrs. Molitoris and Mrs. Frantz said that previously it was between \$11,000 and \$12,000 and it had been projected for 10 weeks. Some of the students can't always work the full 10 weeks. \$12,000 was budgeted and it came in under that amount.
 - The request will be added to the board agenda on 3/8/21 for consideration.
- Fuel bid reminder
 - The district bids with a consortium and Mr. Derr is required to submit the quantities to the consortium. Fuel bids will be awarded on April 30 at approximately 9:30 a.m. As done in the past, Mr. Link, Mrs. Molitoris and Mr. Derr will look at the bids and will need to lock-in within the hour of receiving the notice.
 - Mr. Green asked how it worked out last year. Mr. Derr answered that the district was able to top off all the tanks at the end of spring to fill the commitment. Slatington & Peters Elementary will get through the season with only one tractor trailer load of heating oil. The Middle School and High School both received deliveries today.
- Purchase of second police vehicle
 - Officer Gnas reported that in a previous board motion the district approved to purchase a police vehicle at a cost not to exceed \$20,000 from the PCCD grant. A black 2014 Ford Edge has been located with approximately 70,000 miles from Koch 33 Ford. It is in wonderful condition and it has a lifetime warranty up to 100,000 miles and free inspection for the life of the vehicle. The price of the vehicle and to get it upfitted for the police department will be under the \$20,000.

- Mr. Link commented that the board approved the purchase of the vehicle previously but he wanted to be transparent about it and bring it back to this committee. If the committee is okay with it, Mr. Link will make it part of his report at the board meeting on 3/8/21. The district would like to send a purchase order tomorrow so we do not lose this vehicle.
- Officer Gnas commented that the vehicle could be delivered as early as tomorrow morning and that it is an all-wheel drive vehicle that can be used during inclement weather and will allow both school police officers to do student visits, equipment pick up, etc.
- The committee was okay with the purchase and Mr. Link adding it to his report for the board agenda.
- The committee and Mr. Link thanked Officer Gnas.

Technology

- Recycling Update
 - The district did complete the recycling. Sycamore International brought a 26 foot box truck and the district completely filled it with a lot of old electronic equipment. Approximately 60 old desktop computers, over 60 old LCD monitors, 8 old TV's, 40 projectors, and 10+ overhead projectors and 30+ UPS & batteries, 28 Promethean Smartboards, 5 laser printers, an old copier, miscellaneous harddrives(will be shredded), cords, etc. Mr. Haas keeps a list of all that is recycled and Mr. Utsch removes it from inventory. All equipment had no value. Mr. Haas and Mr. Kreamer worked hard to get it all together. It did not cost the district money to dispose of the equipment.
- Chromebook Order - 6 month lead time
 - Typically the district gets lease money for technology purchases for the upcoming school year. Last year Chromebooks were ordered for Peters Elementary. This year looking to replace the Chromebooks at Slatington Elementary with an order of 400 Chromebooks and cases. Additionally, looking to order some projectors. The reason it is on the agenda tonight is because of the 6 month lead time on the order of Chromebooks. The IT Department would like to place the order immediately for the Chromebooks and the licenses. The district would not be billed until the computers come in. If they would happen to come in early, there is money built into the current budget. Another advantage to ordering now is the Chrome licenses are current \$24, set to go up to \$31 next week.
 - The committee agreed to purchase the computers and licenses immediately.

- Mr. Kern asked about Google charging fees for the platform the district is using. Mr. Hill commented that the district has Google for Education and Google also has a Google for Education Plus. Right now, Plus is a couple of dollars per student and you get extra features. Google has just announced that they are going with four different plans. The district is currently on the free plan. Google is keeping the free plan so the district is okay at this time and will not lose any features.

The meeting closed at 6:10 p.m.

Reminder: Next meeting is scheduled for Wednesday, April 7, 2021.