The regular meeting of the Northern Lehigh Board of School Directors was called to order virtually, via Google Meet, by the President, Mr. Gary S. Fedorcha, at 7:13 p.m. on Tuesday, April 14, 2020.

Mr. Fedorcha announced that the meeting was being recorded and would be posted on the NLSDmedia YouTube Channel. All votes this evening will be roll call votes and board members were reminded to state their name before making first and second motions.

Members present: Mr. Robin T. Distler, Mr. Mathias J. Green, Jr., Mrs. Michelle M. Heckman, Mrs. Gale N. Husack, Mr. Robert J. Keegan, Jr., Mr. Robert J. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Michele L. Martineau, and Mr. Gary S. Fedorcha (9)

Non-members present: Mrs. Susan Bahnick, Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Rhonda Frantz, Mr. Bryan Geist, Mr. David Hauser, Ms. Madison Hoffman (Sr. Rep), Mr. Eric Hill, Mr. Matthew Link, Mr. Eugene Marks, Mrs. Sherri Molitoris, Mr. Scott Pyne, Mr. James Schnyderite, Dr. Tania Stoker, Attorney Keith Strohl (Solicitor’s Office), Mr. Robert Vlasaty and Mr. Aidan Williams (Jr. Rep).

Visitors

Approximately twenty-one (21) visitors viewed the meeting.

SUSPEND POLICY 006.1

Mrs. Martineau made a motion, which was seconded by Mr Distler, that the Board of Education approves the following:

Motion to suspend Policy 006.1 which limits no more than two (2) board members be permitted to teleconference at any one (1) meeting. This suspension will remain in effect throughout the Pennsylvania emergency disaster declaration.

Roll call.

YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (9)

NAY: None (0)

APPROVE MINUTES

Mr. Distler made a motion, which was seconded by Mr. Kern, that the minutes of the regular school board meeting held on March 9, 2020, be approved and ordered filed.

Roll call.

YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (9)

NAY: None (0)

Motion carried.

SPECIAL BOARD REPORTS

Carbon Lehigh Intermediate Unit - Mrs. Husack reported that the May meeting was held virtually via Zoom and the April meeting will be held via Zoom as well. Mrs Husack stated that on the agenda this evening for approval is the CLIU Facilities plan report.

Lehigh Career and Technical Institute – Mr. Fedorcha reported that LCTI has also met virtually and has a continuity of education plan for its students.

Lehigh Carbon Community College - Mr. Green reported that the last meeting was cancelled but the May committee and board meetings will be held virtually. The college is shut down and hopefully, it will reopen in the fall. It’s too early to tell if there will be any financial ramifications.

Minutes of the Education/Policy Committee Meeting held on April 6, 2020, were distributed.
Dr. Stoker reported that COVID-19 has forced us to change the way we operate which in turn has changed laws and policies. In order for the state to waive the PSSAs, PASA, and Keystone testings this year, they had to apply for a waiver from the federal government. At the local level, we are reviewing our policies to see if they fit the current times. If they don’t, we have the option to suspend the policy through board motion, or we can revise the policy. Policies are being reviewed with guidance from PDE and PSBA and any policies affected will be discussed at the next Education/Policy committee meeting.

Superintendent’s Report - Mr. Link announced that the governor has mandated the closing of school for the remainder of this academic year. Northern Lehigh was prepared for that scenario, and we have implemented our Continuity of Education plan. Monday, April 6th was the first day of mandated participation. Participation rates for all of our schools was at 95% or higher for the first week. Congratulations to our students and staff for making that possible.

Mr. Link thanked Kmart, Weis and Giant for donating plastic bags to hold our grab-n-go lunches. Lehigh Engineering donated the stakes for our signs down the Middle school driveway for our grab-no-go program. The grab-n-go meals are being funded by the U.S. Department of Agriculture. The Northern Lehigh Education Foundation has made a donation of $1,000 to our Backpack Buddy program. This program, which was started before the school closure, is to increase meal security for some of our neediest families in the district. This program offers more meals for the weekend or longer school breaks. Mr. Link also thanked Mr. Joseph Franzzone for a very generous donation of $1,000 to the Backpack Buddy program. He was so thankful for what the school district was doing to support the community, that he made a donation. A big thank you for all of these donations. Mr. Fedorcha thanked everyone involved. Mr. Green asked if a letter could be drafted to thank these donors. Mr. Link replied that, as customary, letters will be sent to all of the donors.

Mr. Fedorcha reported that an emergency executive session was held virtually on March 18, 2020, to discuss personnel issues.

Mr. Fedorcha reported that an executive session was held virtually prior to tonight’s meeting to discuss personnel issues.
PERSONNEL

Mrs. Heckman made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following personnel items:

Resignation/Retirement

J. Hofelich

With regret, accept the retirement resignation of Janet Hofelich from her position as Peters Elementary Second Grade Teacher, effective the end of the 2019-2020 school year. Mrs. Hofelich will be retiring from the Northern Lehigh School District after 27 years of service.

P. Jones

With regret, accept the retirement resignation of Patricia Jones from her position as High School Health & Physical Education Teacher, effective the end of the 2019-2020 school year. Mrs. Jones will retiring from the Northern Lehigh School District after 33 years of service.

Substitute

Non-Instructional Cafeteria

Motion to approve the appointment of the following individual as a substitute cafeteria worker for the 2019-2020 school year at the 2019-2020 substitute rate as approved on the Supplemental Personnel Salary schedule:

Kirk Henritzy*

*Pending Verification of Missing Personnel File Items

Roll call.

YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (9)

NAY: None (0)

Motion carried.

Mr. Link thanked and congratulated Mrs. Hofelich and Mrs. Jones for their service to the students of Northern Lehigh. They will be deeply missed and we wish them well in their future endeavors. Mr. Fedorcha agreed and hoped that we would be able to see them in person soon to wish them well.

POLICY

Mrs. Martineau made a motion, which was seconded by Mr. Green, that the Board of Education approves the following policy items:

Board Policy

First Reading

Approve school board policy #201 – Pupils - Admission of Students, as presented after first reading.

Approve school board policy #204 – Pupils - Attendance, as presented after first reading.

Approve school board policy #208 – Pupils - Withdrawal from School, as presented after first reading.

Approve school board policy #346 – Employees - Workers’ Compensation, as presented after first reading.

Approve school board policy #347 – Employees - Workers’ Compensation Transitional Return-to-Work Program, as presented after first reading.

Board Policy

Second Reading

Approve school board policy #623 – Finance – Credit Cards, as presented after second reading.

Board Policy

Annual Review

Per the recommendation of the Education/Policy Committee and Administration, approve and accept the mandated annual review of policy #918 - Community - Title I Parent and Family Engagement, with no changes.

Roll call.

YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (9)

NAY: None (0)

Motion carried.
Mrs. Kulp made a motion, which was seconded by Mrs. Heckman, that the Board of Education approves the following curriculum and instruction item:

**CURRICULUM AND INSTRUCTION**

Approve the following resolution to adopt the 2020-2021 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report.

**RESOLVED:** It is recommended that the Northern Lehigh School District Board of Directors approve the 2020-2021 Facilities Plan Committee Report that was approved by the CLIU#21 Facilities Plan Committee on March 4, 2020, and the CLIU #21 Board of Directors on March 16, 2020. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

Middle School Curriculum Guide 20-21

Approve the Middle School Program of Studies Book for the 2019-2020 school year as presented and recommended by Administration.

Grand Canyon University School District and Grand Canyon University for a teacher preparation program. This program allows students at Grand Canyon University to student teach in our district for them to complete their practicum hours needed for graduation. This agreement will terminate June 30, 2022.

**MOU MIND**

Motion to approve the MOU between the Northern Lehigh School District and MIND Research Institute to provide ST Math licenses to Peters Elementary School as per the attached.

**NEW BUSINESS**

Mr. Green made a motion, which was seconded by Mr. Distler, that the Board of Education approves the following New Business Item:

**Resolution Charter School Funding reform**

RESOLVED, the Board of Education approves the Resolution Supporting Charter School Funding reform.

**FINANCIAL**

Mr. Distler made a motion, which was seconded by Mr. Kern, that the Board of Education approves the following financial items:

**Financial Reports**

Approve the Following Financial Reports:
- General Fund Account month of March, 2020
- Cafeteria Fund month of March, 2020

**List of Bills**

Approve the Following List of Bills:
- General Fund months of March & April, 2020
- Cafeteria Fund months of March & April, 2020

Roll call.

YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (9)

NAY: None (0)

Motion carried.
Mr. Green made a motion, which was seconded by Mrs. Martineau, that the Board of Education approves the following legal item:

The Board agrees to expulsion hearing waiver for Student #2290204. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

Roll call.
YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (9)
NAY: None (0)
Motion carried.

Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on January 29, 2020, were distributed.

Mr. Fedorcha thanked the staff for doing a wonderful job. Stay safe, stay well and stay home!

Mr. Distler made a motion, which was seconded by Mr. Kern, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 7:47 p.m.

Respectfully submitted,

Gale N. Husack
Secretary

ATTEST:______________________________ President

Gary S. Fedorcha