

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, January 11, 2021**  
**NLSD Media YouTube Channel**  
**7:00 P.M.**



- I.
  - A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
  - B. School Board Meeting shall proceed in accordance with School Board Policy.
  - C. Pledge of Allegiance.
  - D. Roll Call.
  - E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING**

- A. Reorganization School Board Meeting held on December 1, 2020. ([Minutes](#))
- B. Regular School Board Meeting held on December 1, 2020 ([Minutes](#))

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute ..... Mr. Gary S. Fedorcha
- C. Legislative Report ..... Mrs. Michelle M. Heckman
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Education/Policy Committee Meeting held on January 4, 2021 ([Attachment #1](#))
  - Minutes of the Extra and Co-Curricular Committee Meeting held on January 4, 2021 ([Attachment #2](#))
  - Minutes of the Technology/Buildings and Grounds Committee Meeting held on January 6, 2021. ([Attachment #3](#))
  - Minutes of the Finance Committee Meeting held on January 6, 2021 ([Attachment #4](#))
- F. Student Representatives to the Board Report ..... Ms. Paige Craddock  
Mr. Aidan Williams

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- G. Business Manager's Report ..... Mrs. Sherri Molitoris  
Mrs. Rhonda Frantz
- Distribution of Single Audit Report for Fiscal Year Ending June 30, 2020
  - Post Issuance Compliance
- H. Assistant Superintendent ..... Dr. Tania Stoker
- Book Donation in honor of School Board Recognition Month
  - State Testing Reminder
- I. Superintendent's Report ..... Mr. Matthew J. Link
- Ethics Forms Reminder
  - St. Luke's University Health Network - Donation of Four (4) Stop the Bleed Kits
  - Mickley/Fravel Charitable Trust Donation of \$1,000 to Backpack Buddies
  - McClure Company HVAC and Plumbing Presentation
  - Instructional Model
- J. An executive session will be held at 6:00 p.m. virtually via Google Meet.
- Negotiations
  - Legal
  - Personnel

#### IV. PERSONNEL

##### A. Resignation/Retirement

1. With regret, accept the retirement resignation of Ellen Yenser from her position as High School Emotional Support Teacher, effective January 25, 2021. Ms. Yenser will be retiring from the Northern Lehigh School District after 27.5 years of service.
2. Accept the resignation of Mariel Cordero-Ledesma from her position as Long Term Substitute teacher, effective January 22, 2021.

##### B. Family Medical Leave

1. Approve the request of employee #2630 to take a twelve week family medical leave of absence beginning on December 4, 2020, in conjunction with workers' compensation.
2. Approve the request of employee #7146 to take a child-rearing leave of absence, beginning on January 11, 2021, through the end of the 2020-2021 school year in accordance with Appendix D of the 2017-2021 NLEA Collective Bargaining Agreement. Employee plans to return to her teaching position at the beginning of the 2021-2022 school year.
3. Approve employee #6813 to take a twelve week medical leave of absence for their own health reasons beginning on January 4, 2021. Employee is requesting to use accumulated sick days and upon exhaustion of sick days employee is applying for a family medical leave of absence. Employee plans to return to their current position on or about February 4, 2021 or upon release from attending physician.

C. Unpaid Leave of Absence

Approve the request of employee #7147 to extend her unpaid leave of absence, in accordance with Appendix D of the 2017-2021 NLEA Collective Bargaining Agreement, from January 26, 2021, through April 17, 2021.

D. Sabbatical Leave

1. Approve the request of employee #650 to take a Compensated Sabbatical Leave for the second half of the 2020-2021 school year.

E. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the second semester of the 2020-2021 school year:

Jennifer Balliet  
 From: Step 6B+24  
 To: Step 6M

F. Game Workers 2020-21

Motion to appoint the following list of people as Game Workers for the 2020-2021 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2020-2021 Supplemental Personnel Salary Schedule:

Chris Baumann	Matt Newhard
Steve Martinez	David Pristash

G. Substitute1. Instructional

\_\_\_\_\_ Motion to approve the appointment of the following substitute teacher for the 2020-2021 school year at the 2020-2021 substitute teacher rates as approved on the Supplemental Personnel Salary Schedule:

\_\_\_\_\_ Drake Pristash\* – Health & Physical Education

\*Pending Verification of Missing Personnel File Items

2. Non-Instructional

\_\_\_\_\_ Motion to renew the appointment of the following individual as a substitute paraprofessional for the 2020-2021 school year at the 2020-2021 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Kim Deprill

H. Co-Curricular Appointment 2020-2021

_____ Timothy Weaber	Slatington Elementary Yearbook	\$650
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I. Motion to renew the appointment of the following Co-Curricular positions for the 2020-2021 school year:

Drake Pristash	Track & Field Assistant Coach	\$3,335
Rajeev Gupta	MS Track & Field Coach	\$3,016

V. POLICY

A. Board Policy First Reading

1. Approve school board policy #203 - Pupils - Immunizations and Communicable Diseases, as presented after first reading. ([Attachment #5](#))
2. Approve school board policy #209 - Pupil - Health Examinations/Screenings, as presented after first reading. ([Attachment #6](#))
3. Approve school board policy #314 - Employees - Physical Examination, as presented after first reading. ([Attachment #7](#))
4. Approve school board policy #815.2 - Operations - Livestream Video, as presented after first reading. ([Attachment #8](#))

VI. CONFERENCES

VII. CURRICULUM AND INSTRUCTION

A. Induction Program

Approve the following teacher as a helping teacher in the Northern Lehigh School District Induction Program for the 2020-2021 school year:

Helping Teacher	Inductee	Stipend
Amanda Bashore	Melissa Bowers	\$200.00

VIII. OLD BUSINESS

IX. NEW BUSINESS

Resolution for School Board Director Recognition Month – January 2021

**WHEREAS**, the role of locally elected school officials has served the Commonwealth of Pennsylvania and local communities in meeting the needs of public education since the passage of the Free School Act in 1834; and

**WHEREAS**, these local boards have discharged their responsibilities to public education in a manner which has placed public education in the forefront of our educational systems; and

**WHEREAS**, locally elected officials have distinguished themselves and their communities in this non-paid, volunteer public service commitment; and

**WHEREAS**, the contributions of these men and women who serve on the Northern Lehigh Board of School Directors:

Robin T. Distler  
 Gary S. Fedorcha  
 Mathias J. Green, Jr.  
 Michelle M. Heckman  
 Gale N. Husack  
 Robert J. Keegan, Jr.  
 Robert L. Kern, Jr.  
 Donna M. Kulp  
 Michele L. Martineau

should be recognized and appreciated by those who benefit from the workings of our public school system;

**NOW THEREFORE BE IT RESOLVED** that the Board of Directors of the Pennsylvania School Boards Association hereby proclaims the month of January as School Director Recognition Month in this commonwealth; and

**FURTHER RESOLVE** that this proclamation be communicated to all school districts, school officials and local communities in a planned program which brings visibility and awareness of the role of locally elected school officials to the citizenry of this commonwealth.

## **X. FINANCIAL**

- A. Approve the Following Financial [Reports](#):
  - 1. General Fund Account months of September, October, and November, 2020 (Audited)
- B. Approve the Following List of [Bills](#):
  - 1. General Fund months of December 2020 and January 2021
  - 2. Cafeteria Fund month of December 2020
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. ([Attachment #9](#))
- D. Act 1 Tax Levy Resolution

### **NORTHERN LEHIGH SCHOOL DISTRICT BOARD OF DIRECTORS**

#### **RESOLUTION**

**WHEREAS**, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1");

**WHEREAS**, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

**WHEREAS**, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

**WHEREAS**, the Northern Lehigh School District index for the 2021-2022 fiscal year is 4%;

**WHEREAS**, the Northern Lehigh School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Northern Lehigh School District for the 2021-2022 fiscal year by more than its index.

**AND NOW**, on this 11<sup>th</sup> day of January 2021, it is hereby RESOLVED by the Northern Lehigh School District (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2021-2022 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2021-2022 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2021-2022 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
  - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
  - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
  - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

- E. Per the recommendation of the Technology/Buildings and Grounds Committee, approve the renewal of a five (5) year E-Rate Service Agreement with PenTeleData for Point to Point connectivity between Northern Lehigh School District and Carbon Lehigh Intermediate Unit #21 in the amount of \$761.25 per month. This contract will run from 7/1/2021 through 6/30/2026. ([Attachment #10](#))
- F. Per the recommendation of the Technology/Buildings and Grounds Committee, approve the renewal of a five (5) year E-Rate Service Agreement with PenTeleData for Dark Fiber Point to Point connectivity between Slatington Elementary School and Peters Elementary School in the amount of \$540.00 per month. This contract will run from 7/1/2021 through 6/30/2026. ([Attachment #11](#))
- G. Per the recommendation of the Technology/Buildings & Grounds Committee, approve an agreement with T-Mobile to provide CIPA-compliant, education-only filtered internet access for our students who do not have internet access at their home, so they can utilize their laptops and Chromebooks. 24 month term for 10 devices. Devices will be funded through the ESSER Grant. ([Attachment #12](#))

**XI. LEGAL**

**XII. CORRESPONDENCE**

**XIII. INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on [October 1, 2020](#) and [November 5, 2020](#) .
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [October 28, 2020](#).
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [October 19, 2020](#) and [November 16, 2020](#).

**XIV. RECOGNITION OF GUESTS**

**XV. ADJOURNMENT**