

NORTHERN LEHIGH SCHOOL DISTRICT  
Regular School Board Meeting  
Monday, March 8, 2021  
NLSD Media YouTube Channel  
Board Room  
7:00 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular school board meeting held on February 8, 2021. (Minutes)

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute ..... Mr. Gary S. Fedorcha
- C. Legislative Report ..... Mrs. Michelle Heckman
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Education/Policy Committee Meeting held on March 1, 2021 (Attachment #1)
  - Minutes of the Extra and Co-Curricular Committee Meeting held on March 1, 2021 (Attachment #2)
  - Minutes of the Technology/Buildings & Grounds Committee Meeting held on March 3, 2021 (Attachment #3)
  - Minutes of the Finance Committee Meeting held on March 3, 2021 (Attachment #4)
- F. Student Representatives to the Board Report ..... Mr. Aidan Williams  
Ms. Paige Craddock
- G. Business Managers' Report ..... Mrs. Sherri Molitoris  
Mrs. Rhonda Frantz

- H. Assistant Superintendent's Report ..... Dr. Tania Stoker
  - HS Program of Study
  - Purchase of Police Vehicle
  
- I. Superintendent's Report ..... Mr. Matthew J. Link
  - Donation of \$1,000 to Athletics in Memory of Dick Jones
  - Donation of \$10,000 to Backpack Buddies and Summer Food Program from St. John's Lutheran Church, Second Chance Shoppe, Women Involved with Sharing and Helping (W.I.S.H.), and Various Church Members
  - Update on 4-day In-Person Instructional Model
  
- J. An executive session will be held at 5:30 p.m. via Google Meet.

**IV. PERSONNEL**

**A. Resignation Retirement**

1. Accept the resignation of Stacy Quevy from her position as Administrative Secretary to Director of Support Services & Transportation, effective March 18, 2021.
  
2. Accept the resignation of Jenna Hoffert from her position as Spanish Teacher, effective February 15, 2021.
  
3. Accept the resignation of Janice Wasilkowski from her position as Support Substitute, effective March 1, 2021.
  
4. With regret, accept the retirement resignation of Rhonda Frantz from her position as Co-Director of Business Affairs, effective December 31, 2021. Mrs. Frantz will be retiring from the Northern Lehigh School District after 38.75 years of service.

**B. Appointment Instructional**

Nadine Tomkins	Long Term Substitute
Assignment:	Slatington Elementary 4th Grade Teacher
Salary:	Substitute Teacher Rate Days 1-30; Day 31 and beyond: \$50,750 (Step 1 Bachelors on the 2020-2021 CBA Salary Schedule)
Effective:	On or about April 7, 2021
Termination Date:	Upon return of full time teacher

**C. Substitute - Non-Instructional**

Motion to approve the appointment of the following individual as a substitute secretary for the 2020-2021 school year at the 2020-2021 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Stacy Quevy

D. Family Medical Leave

1. Approve the request of employee #7140 to take a family medical leave of absence for their own medical reasons. Employee requests to use sick days during their leave of absence and plans to return to their current position upon release from their attending physician.
2. Approve the request of employee #7149 to take an unpaid family medical leave of absence for their own medical reasons. Employee plans to return to their current position upon release from their attending physician.

E. Co-Curricular Appointment 2020-2021

Henry Ojeda	Middle School Coed Soccer Coach	\$2,984.00
Tiffany Yesik	Assistant Softball Coach	\$3,335.00

F. Co-Curricular Volunteers 2020-2021

Lori Beth Guelcher	Assistant Track & Field Coach
Stephen Hluschak	Assistant Boys' Basketball Coach
Jacqueline Miller	Assistant Softball Coach
Darby Pender	Assistant Track & Field Coach
Joseph Seremula, Jr.	Assistant Baseball Coach
Brianna Schuck	Assistant Softball Coach
Jason Smith	Assistant Softball Coach (added 3/8/21)

G. Game Workers 2020-2021

Motion to appoint the following individuals as a Game Worker for the 2020-2021 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2020-2021 Supplemental Personnel Salary Schedule:

Patrick Wanamaker

H. Salary Adjustment

Approve the motion to adjust the salary for Shelly Pender, Substitute Teacher Caller, to \$10,000 (prorated) from January 26, 2021 to June 2021.

I. Reappointment of Superintendent

Approve the resolution for the reappointment of Mr. Matthew J. Link as Superintendent of Northern Lehigh School District, for a term beginning on July 1, 2021 and ending on June 30, 2026. (Attachment #5)

**V. POLICY****A. Non-Resident Students**

1. Approve the request of a parent of a senior student #2190251 at the High School, who is moving out of the district, to allow their student to finish the 2020-2021 school year in the Northern Lehigh School District in accordance with student policy #202.
- B. Grant permission, according to Board Policy #707, for the Lehigh Valley Hot Air Balloon Association to use the district's parking lot facilities on Sunday, October 24, 2021, for the festival to be held at the Slatington Airport.

**VI. CONFERENCES****VII. CURRICULUM AND INSTRUCTION**

- A. Approve the High School Program of Studies Book for the 2021-2022 school year as presented and recommended by the Administration. (**Distributed to Board Members Only**)
- B. Approve the 2021-2022 Northern Lehigh School District Calendar, allowing administration to post the calendar upon receipt of the CLIU new teacher instruction days. (**Attachment #6**)
- C. Approve the resolution to identify Official Local School District Holidays (OLSDH) in accordance with PA School Code Section 1502. (**Attachment #7**)
- D. Approve to authorize the superintendent to execute an agreement between the Northern Lehigh School District and the Carbon Lehigh Intermediate Unit #21 to provide special education services for the 2021-2022 school year. (**Attachment #8**)

**VIII. OLD BUSINESS****IX. NEW BUSINESS****X. FINANCIAL**

- A. Approve the Following Financial Reports:
  1. General Fund Account month of January 2021
  2. NLHS Scholarship Account month of February 2021
- B. Approve the Following List of Bills:
  1. General Fund months of February and March, 2021
  2. Cafeteria Fund months of February and March, 2021

- C. Approve to allow administration to advertise and hire five (5) summer workers and one (1) supervisor. The rate for summer workers will not exceed \$10.00 per hour and the rate for the supervisor will not exceed \$15.00 per hour.
- D. Approve to authorize proper officials to ratify a contractual agreement between the Northern Lehigh School District and the Carbon Lehigh Intermediate Unit #21 to continue the Student Driver Education Program at no cost to the district, effective July 1, 2021 through June 30, 2022. (Attachment #9)
- E. As per the recommendation from the Technology/Buildings and Grounds Committee, approve the purchase of a new John Deere zero turn mower through CoStars at a cost not to exceed \$12,150.00 (Attachment #10).

**XI. LEGAL**

- A. Per the recommendation of the interview panel consisting of representatives from administration and the school board, approve the agreement with King, Spry, Herman, Freund & Faul, LCC for legal services to the Northern Lehigh School District through January 31, 2024. (Attachment #11)

**XII. CORRESPONDENCE**

**XIII. INFORMATION**

- 1. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on January 7, 2021.
- 2. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on January 27, 2021.

**XIV. RECOGNITION OF GUESTS**

**XV. ADJOURNMENT**