

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Tentative Agenda
Monday, August 9, 2021
Northern Lehigh Middle School Auditorium
7:00 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Special school board meeting held on July 12, 2021. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Michelle M. Heckman
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education/Policy Committee Meeting held on August 2, 2021 ([Attachment #1](#))
 - Minutes of the Extra and Co-Curricular Committee Meeting held on August 2, 2021 ([Attachment #2](#))
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on August 4, 2021 ([Attachment #3](#))
 - Minutes of the Finance Committee Meeting held on August 4, 2021 ([Attachment #4](#))
- F. Solicitor's Report Attorney Kristine Roddick
- G. Assistant Superintendent Dr. Tania Stoker
 - ESSER Grants Update
- H. Business Manager's Report Mrs. Sherri Molitoris
Mrs. Rhonda Frantz

- I. Superintendent's Report..... Mr. Matthew J. Link
- Summer Learning Academy
 - Donations: King Spry, Giant Food Stores, The Neffs National Bank

J. An executive session will be held at 6:30 p.m at the Middle School Library.

IV. PERSONNEL

A. Resignation/Retirement

1. Accept the retirement resignation of Richard Nichol from his position as Maintenance, effective August 5, 2021. Mr. Nichol will be retiring from the Northern Lehigh School District after 9 years of service.
2. Accept the resignation of Robyn Pristash from her position as Peters Elementary Office Paraprofessional effective immediately.
3. Accept the resignation of Jennifer Kuhns from her position as Slatington Elementary Cafeteria Monitor/Aide effective immediately.
4. Accept the resignation of Rebecca Edwards from her position as Slatington Elementary Cafeteria Worker effective immediately.
5. Accept the resignation of Charles George from his position as Peters Elementary Custodian effective the end of the work day August 23, 2021.

B. Appointment - Instructional

1. Douglas Hunt Short Term Substitute
 Assignment: High School English Teacher
 Salary: Short Term Substitute Rate of \$150/day
 Effective: August 24, 2021
 Termination Date: Upon return of full time teacher
2. Shannon Jones Long Term Substitute
 Assignment: Half Time Middle School Family/Consumer Science Teacher
 Salary: \$25,875 (Step 1 Bachelors on the 2021-2022 CBA Salary Schedule)
 Effective: August 24, 2021
 Termination Date: End of the 2021-2022 school year
3. Kay Solderitch* Temporary Professional Employee
 Assignment: Elementary Teacher
 Salary: \$51,750 (Step 1 Bachelors on the 2021-2022 CBA Salary Schedule)
 Effective: August 24, 2021
 *Pending Verification of Missing Personnel File Items
4. Kathryn Norton* Professional Employee
 Assignment: Elementary Teacher
 Salary: \$61,075 (Step 4 Masters on the 2021-2022 CBA Salary Schedule)
 Effective: August 24, 2021
 *Pending Verification of Missing Personnel File Items

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5. Jessica Jackovitz Long Term Substitute
Assignment: Elementary Teacher
Salary: \$51,750 (Step 1 Bachelors on the 2021-2022 CBA Salary Schedule)
Effective: August 24, 2021
Termination Date: End of the 2021-2022 school year
6. Dylan Hofmann Professional Employee
Assignment: Health/Physical Education Teacher
Salary: \$51,950 (Step 3 Bachelors on the 2021-2022 CBA Salary Schedule)
Effective: Upon release from current employer
7. Charles George Temporary Professional Employee
Assignment: 7th/8th Grade Middle School English Language Arts Teacher
Salary: \$51,750 (Step 1 Bachelors on the 2021-2022 CBA Salary Schedule)
Effective: August 24, 2021
8. Gabryella Wilder* Temporary Professional Employee
Assignment: Senior High School Science Teacher
Salary: \$56,975 (Step 1 Bachelors +24 on the 2021-2022 CBA Salary Schedule)
Effective: Upon release from current employer
*Pending Verification of Missing Personnel File Items
9. Manuel Gonzalez* Temporary Professional Employee
Assignment: Secondary Spanish Teacher
Salary: \$62,675 (Step 1 Doctorate on the 2021-2022 CBA Salary Schedule)
Effective: August 24, 2021
*Pending Verification of Missing Personnel File Items

C. Appointment - Non-Instructional

1. Erika Katona*
Assignment: Instructional Paraprofessional
Salary: \$15.45/hour
Effective: August 24, 2021
*60 Working Day Probationary Period
*Pending Verification of Missing Personnel File Items
2. Jennifer Kuhns*
Assignment: Instructional Paraprofessional
Salary: \$15.45/hour
Effective: August 24, 2021
*60 Working Day Probationary Period
3. Jessica Bloch*
Assignment: Instructional Paraprofessional
Salary: \$15.45/hour
Effective: August 24, 2021
*60 Working Day Probationary Period
*Pending Verification of Missing Personnel File Items

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4. Ryan Papay*
- Assignment: Instructional Paraprofessional
- Salary: \$15.45/hour
- Effective: August 24, 2021
- *60 Working Day Probationary Period
- *Pending Verification of Missing Personnel File Items
5. Angela Everett*
- Assignment: Instructional Paraprofessional (Funded through ESSER)
- Salary: \$15.45/hour
- Effective: August 24, 2021
- *60 Working Day Probationary Period
- *Pending Verification of Missing Personnel File Items
6. Jessica Jones*
- Assignment: Instructional Paraprofessional (Funded through ESSER)
- Salary: \$15.45/hour
- Effective: August 24, 2021
- *60 Working Day Probationary Period
- *Pending Verification of Missing Personnel File Items
7. Lloyd Antwi*
- Assignment: Instructional Paraprofessional (Funded through ESSER)
- Salary: \$15.45/hour
- Effective: August 24, 2021
- *60 Working Day Probationary Period
- *Pending Verification of Missing Personnel File Items
8. Amy Dobiee*
- Assignment: Instructional Paraprofessional (Funded through ESSER)
- Salary: \$15.45/hour
- Effective: August 24, 2021
- *60 Working Day Probationary Period
- *Pending Verification of Missing Personnel File Items
9. Heather VanBlargan*
- Assignment: Instructional Paraprofessional (Funded through ESSER)
- Salary: \$15.45/hour
- Effective: August 24, 2021
- *60 Working Day Probationary Period
- *Pending Verification of Missing Personnel File Items
10. Tina Yocum*
- Assignment: Cafeteria/Hall Monitor
- Salary: \$13.87/hour
- Effective: On or about October 8, 2021
- *60 Working Day Probationary Period
- *Pending Verification of Missing Personnel File Items
11. Rebecca Edwards
- Assignment: High School Office Paraprofessional
- Salary: \$13.87/hour
- Effective: August 24, 2021
- *60 Working Day Probationary Period

D. Administrative Transfer - Instructional

1. Shelby Bailey

From: 7th & 8th Grade English Language Arts Teacher
To: 7th Grade English Language Arts Teacher
Salary: No change in salary
Effective: August 24, 2021

2. Anthony Tulio

From: 5th Grade Elementary Teacher
To: 6th Grade Elementary Teacher
Salary: No change in salary
Effective: August 24, 2021

E. Family Medical Leave

1. Approve the request of employee #6793 to take a family medical leave of absence beginning on or about September 17, 2021, for the birth of a child. Employee is requesting to use accumulated sick days. Employee plans to return after a two week medical leave.
2. Approve employee #0023 to take a twelve week medical leave of absence for their own health reasons beginning on September 21, 2021. Employee is requesting to use accumulated sick and personal days. Employee plans to return on or about December 6, 2021 or upon release from attending physician.

F. Middle School Administrative Detention Supervisors

Approve to appoint Debra Knerr and Jacqueline Schuck as Administrative Detention Supervisors in the Middle School. Mrs. Knerr will cover the Monday detentions from 2:20 p.m. to 3:20 p.m. and Mrs. Schuck will cover the Wednesday detentions from 2:20 p.m. to 3:20 p.m. They will work throughout the 2021-2022 school year on Mondays and Wednesdays that warrant detention coverage. Salary will be \$20.00 per hour worked.

G. Substitute Detention Monitor

Approve to appoint the following person as Substitute Secondary Detention Monitor for the Senior High School for the 2021-2022 school year. Work will be on an as needed basis and compensation will be at a salary of \$20.00 per hour worked.

Chris McCarty

H. Substitute - Instructional

Motion to appointment the following substitute teacher for the 2021-2022 school year at the 2021-2022 substitute teacher rates as approved on the Supplemental Personnel Salary Schedule:

Douglas Hunt – English

I. Co-Curricular Appointment 2021-2022

Amanda Bariana	Math 24	\$200
Christopher Barnes	Senior High Yearbook	\$2,755
Mary Frank	MS Yearbook	\$924
Dylan Hofmann	MS Spring Intramurals	\$924
Dylan Hofmann	MS Fall/Winter Intramurals	\$924
John Murray	Head Boys' Soccer Coach	\$5,712
Michael Zambo	Assistant Boys' Soccer Coach	\$3,173

J. Motion to renew the appointment of the following Co-Curricular positions for the 2021-2022 school year.

Susan Bachman	Elementary Scholastic Scrimmage	\$501
Jennifer Balliet	Decorating Club	\$255
Shelby Bailey	MS Student Council - Shared Stipend	\$714
Amanda Bariana	MS Student Council - Shared Stipend	\$714
Amanda Bariana	Math Counts	\$463
Christopher Barnes	Sr. High Newspaper Advisor	\$2,080
Christopher Bennett	Assistant Baseball Coach (JV)	\$3,335
Robin Blocker	Junior Class Advisor	\$726
David Carroll	Senior High Band Advisor	\$5,413
David Carroll	MS Band Director	\$792
Blasia Dunham	MS Jr. Nat'l Honor Society Advisor - Shared	\$237.50
Blasia Dunham	MS Foreign Language Club	\$1,000.
Blasia Dunham	MS Newspaper Advisor	\$ 524
Katherine Farber	Head Softball Coach	\$5,266
Katherine Farber	Senior Class Advisor	\$726
Jessica Frew	Senior Class Advisor	\$726
Scott Gerould	Junior Class Advisor	\$726
Scott Gerould	Patriot Club	\$685
Scott Gerould	Assistant Track Coach	\$3,335
Jason Graver	MS Jr. Nat'l Honor Society Advisor - Shared	\$237.50
Shawn Green	Nat'l Reading Olympics Advisor	\$501
Rajeev Gupta	MS Track & Field Coach	\$3016.
Christopher Hamm	Senior High Chorus	\$1,980
Christopher Hamm	Senior High Fall Play Director	\$1,684
Christopher Hamm	Senior High Spring Musical Director	\$3,172
Todd Herzog	Sons of Liberty Club	\$510
Todd Herzog	HS Spring Intramurals - Weightlifting	\$924
Dylan Hofmann	MS Spring Intramurals - Weightlifting	\$924
Steven Jonkman	Elementary Band Advisor	\$902
Greg King	Head Baseball Coach	\$5,266
Sarah Kunkel	SADD Advisor	\$635
Sarah Kunkel	Spanish Club	\$612
Gail Lafferty	Elementary Math 24 Club	\$200
Michael Lehtonen	Senior High Scholastic Scrimmage Advisor	\$924
Michael Lehtonen	Computer Programming Club - HS	\$726
Michael Lehtonen	Head Track Coach	\$5,266
Derek Long	Assistant Track Coach	\$3,335
Susan Mendes	Garden Club	\$510
Zachary Merkle	Assistant Baseball Coach	\$3,335

David Oertner	Assistant Track Coach	\$3,335
Henry Ojeda	MS Coed Soccer Coach	\$2984
Kayla Perkowski	PE Yearbook	\$550
Drake Pristash	Assistant Track Coach	\$3,335
Jon Prive	Chess Club	\$204
Jason Reinhard	MS Fall Intramural - CPR	\$924
Jason Reinhard	Assistant Softball Coach (JV)	\$3,335
Nicholas Sander	Sr. High Student Council Advisor	\$2,377
Janelle Scheckler	National Honor Society Advisor	\$565
Stephen Shuey	Artistic Director Fall/Spring Musical	\$2,000
Tamara Stubits	Girls' On the Run Club	\$510
Patrick Wanamaker	HS Spring Intramurals	\$924
Krystle Willing-Tiedeman	Debate Advisor	\$1,583
Krystle Willing-Tiedeman	Library Club - HS	\$685
Joseph Tout	HS Spring Intramurals	\$924
Randall Utsch	Majorette/Band Advisor	\$2,377
Timothy Weaber	SE Yearbook	\$650
Tiffany Yesik	Assistant Softball Coach	\$3,335

K. Motion to approve the following Department Leaders for the 2021-2022 school year.

Susan Beil	Special Education - District Wide	\$1,800.00
Allison Chruscial	Student Services - District Wide	\$1,800.00
Christopher Bennett	Business and Technology - District Wide	\$1,800.00
David Carroll	Fine Arts - District Wide	\$1,800.00
Jennifer Butz	Health/Physical Education/Family & Consumer Science - District Wide	\$1,800.00
Elissa Fry	Assessment and Data - District Wide	\$1,800.00
Susanne Hegedus	ELA/Social Studies - Elementary	\$1,800.00
Amanda Beer	ELA/Social Studies - Elementary	\$1,800.00
Jamie Bigley	Mathematics/Science - Elementary	\$1,800.00
Anthony Tulio	Mathematics/Science - Elementary	\$1,800.00
Krystle Willing-Tiedeman	ELA - Secondary	\$1,800.00
Amanda Bariana	Mathematics - Secondary	\$1,800.00
Deanna Quay	Science - Secondary	\$1,800.00
James Yadush	Social Studies - Secondary	\$1,800.00

L. Brandywine Transportation Bus Drivers and Aides

Motion to approve the following bus drivers and aides from Brandywine Transportation to transport Northern Lehigh School District students for the 2021-2022 school year:

Anna Bauer	Ashley Heyer	Barbara Stankovic
Tina Beltz	Michael Knauss	Melissa Strohl
Kathleen Bentzoni	Jean Kutchera	Laurence Trimble
David Bilheimer	William Larrison	Donna VanHorn
Patricia Bortz	Earl Loch	Susan Yesik
Marie Christen	Olga Martinez	David Zellers
Misty Christman	Marian May	Lynne Ziegler
Kathryn Coniglio	Amber McClurg	Bruce Zimmerman
Courtney Diaz	Melody Petri	Schelene Fritzinger
Dawn Dewalt	Sheryl Rex	George Grossman
Tanya Fritzinger	Eric Schaner	Nikki Kibler

Brian Geiger
Amanda Gertsenberg
Michael Hamm

Julie Senefeld
Natasha Shimko
Wanda Shimko

Tammy Marsh
Amy Thomson

M. Professional Contracts

According to Article II – 1108, subsection (b) of the School Code: “a temporary professional employee, initially employed by a school district on or after June 30, 1996, whose work has been certified by the district superintendent to the secretary’s of the school district, during the last four (4) months of the third year of such service, as being satisfactory, shall thereafter be a professional employee” within the meaning of this article.” Therefore, it is recommended to approve “professional employee” status as per the school code for the following teacher, who has satisfactorily completed three years of service to the Northern Lehigh School District:

Elizabeth Fleming

N. Assistant Athletic Director

Approve to continue the employment of Joseph Tout as Assistant Athletic Director for the 2021-2022 school year at a stipend of \$3,500.00. He will assist the Athletic Director in all Athletic Director duties and responsibilities and will be responsible for athletic fundraising activities.

- O. In accordance with school board policy #122, approve the attached list of clubs and activities and their stipends for the 2021-2022 school year. ([Attachment #5](#))

P. Co-Curricular Volunteers 2021-2022

Joshua Hamm	Assistant Baseball Coach
Jaqueline Miller	Assistant Softball Coach
Drake Pristash	Assistant Football Coach
Brianna Schuck	Assistant JH Softball Coach
Joseph Seremula, Jr.	Assistant Baseball Coach
Jason Smith	Assistant Softball Coach
Michael Zambo	Assistant Boys' Soccer Coach

Q. Clerical/Classroom Volunteers

Approve the following unpaid volunteer aide district-wide for the 2021-2022 school year.

Christine Stafford
Dawn Mayer*

*Pending Verification of Missing Personnel File Items

- R. Approve the following individuals as District Wide permanent substitute teacher for the 2021-2022 school year. They will be paid a daily per diem rate of \$150.00 and will receive district health benefits according to the Affordable Care Act regulations with co-payment amounts equivalent to that of district personnel.

James Fisher

S. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2021-2022 school year:

Amanda Bariana
From: Step 7B
To: Step 7B+24

T. Game Workers 2021-2022

Motion to appoint the following individuals as a Game Worker for the 2021-2022 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2021-2022 Supplemental Personnel Salary Schedule:

Katherine Barhight
Amanda Bariana
Chris Baumann
Chrisotpher Bennett
Jennifer Butz
Elizabeth Case
Allison Chruscial
Matthew Davis
Gregory Dieter
Julie Everett
Megan Farkas
Shawn Frame
Jessica Frew
Scott Gerould
Shawn Green
Harold Greene
Michael Hammond
Elizabeth Hannon
Brent Herzog
Todd Herzog
Kevin Hoffman
Dylan Hofmann

Patricia Jones
Andrew kern
Greg King
Michael Lehtonen
Derek Long
Vonda Lorson
Steve Martinez
Zachary Merkle
Kayla Micklos
Matthew Newhard
Kathy Nowlin
David Oertner
David Pristash
Kathleen Reese
Dennis Rehrig
Derrick Reinert
Jason Reinhard
Nicholas Sander
Shelley Smith
Scott Snyder
Tamara Stubits
Patrick Wanamaker

- U. Approve to renew the agreement between the Northern Lehigh School District and Mrs. Donna Marks, Assistant to the Food Service Director, per the terms and conditions therein. (Copies Distributed to Board Members)

V. POLICYA. Board Policy First Reading

1. Approve school board policy #615 - Finances - Payroll Deductions, as presented after first reading. (Attachment #6)

- B. In accordance with School Board Policy #707, approve the list of organizations and their appropriate group designation as presented by the Director of Support Services. ([Attachment #7](#))

C. What's So Cool About Manufacturing Club Final Application

Approve the final club/activity application for the What's So Cool About Manufacturing Club. The Northern Lehigh Education Association recommended stipend for the advisor of this club, Mary Frank, is \$2,000.00 beginning with the 2021-2022 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122. ([Attachment #8](#))

D. NLHS Art Club Final Application

Approve the final club/activity application for the Northern Lehigh High School Art Club. This club has worked to enhance the art environment in the school as well as the community. The Northern Lehigh Education Association recommended stipend for the advisor of this club, Stephen Shuey, is \$2,000.00 beginning with the 2021-2022 school year. Upon approval by the Board, the approved stipend will be added to the Collective Bargaining Agreement, as per policy #122. ([Attachment #9](#))

VI. CONFERENCES

VII. CURRICULUM AND INSTRUCTION

- A. Approve to authorize proper officials to enter into an agreement for one Northern Lehigh School District student with special needs to attend Whitehall-Coplay School District in accordance with the promises and covenants contained in the agreement. This agreement is effective for the 2021-2022 school year. ([Attachment #10](#))

- B. Approve to authorize proper officials to enter into an agreement between the Northern Lehigh School District and Behavioral Health Associated License Private Academic School for the purpose of furnishing regular education or special education programs for the students for the 2021-2022 school year. ([Attachment #11](#))

- C. Approve to authorize the Superintendent to execute a letter of agreement for the 2021-2022 academic year with the Center for Humanistic Change, Inc. to provide Student Assistance Program (SAP) Liaison services. The Student Assistance Teams in our school district will use these services. ([Attachment #12](#))

D. Induction Program

Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2021-2022 school year:

Helping Teacher	Inductee	Stipend
Jillian McMullen	Kathryn Norton	\$200.00
Amanda Lychak	Kay Solderitch	\$800.00
Julie Everett	Gabryella Wilder	\$200.00
Jason Reinhard	Dylan Hofmann	\$200.00
Jennifer Butz	Dylan Hofmann	\$200.00

Sarah Kunkel	Manuel Gonzalez	\$800.00
Jason Graver	Manuel Gonzalez	\$200.00
Kimberly Filipovits	Charles George	\$800.00

- E. As per the recommendation of the administration, approve the Opening Day guest speaker, Jonathan Mooney, at a cost of \$5,000.00.

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. As per the recommendation of the administration and the Technology/Buildings and Grounds Committee, approve a Laptop/Chromebook Insurance waiver for all students for the 2021-2022 school year.
- B. As per the recommendation of the administration, approve the purchase of Zearn Math at a cost of \$2,500.00 to be taken from the existing Slatington Elementary School budget.

X. FINANCIAL

- A. Approve the Following Financial Reports:
1. General Fund Account month of June, 2021 (Unaudited)
 2. NLHS Scholarship Account month of June, 2021(Unaudited)
 3. NLHS Student Activities/Clubs Account month of July, 2021 (Unaudited)
- B. Approve the Following List of Bills:
1. General Fund months of June, July & August, 2021
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #13)
- D. Approve the request of the middle school to close the 8th grade team account in accordance with the Student Activities Fund guidelines. The account balance is \$787.67, and the funds will be transferred to the Middle School Student Council account.
- E. As per the recommendation of the administration and the Education and Policy Committee, approve the agreement with USA Staffing Services' to provide contracted services of a Licensed Practical Nurse to the Northern Lehigh School District for the 2021-2022 school year. Funding through the ESSER grant. (Attachment #14)
- F. As per the recommendation of the administration and the Technology/Buildings and Grounds Committee, approve the purchase of 100 Chromebooks and 100 Chrome Licenses from GDC at the cost of \$26,579.00. Funding through the ESSER grant. (Attachment #15)
- G. As per the recommendation of the administration and the Technology/Buildings and Grounds Committee, approve the purchase of 30 Cameyo Virtual App Delivery One-Year Licenses from Lancaster-Lebanon Intermediate Unit 13 Software Sales at the cost of \$5,940.00. Funding through the ESSER grant.

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- H. Approve the addition of Kades-Margolis to the list of approved 403(b) vendors in accordance School Board Policy #615 Finances - Payroll Deductions.
 - I. As per the recommendation of the administration and the Technology/Buildings and Grounds Committee, approve the installation of a heat pump in the stadium press box at a cost not to exceed \$3,000.00. Funding through the Buildings and Grounds budget.
 - J. Approve the invoice from the Northern Lehigh Recreation Authority in the amount of \$6,636.76, for services provided during the 2021 summer recreation programs at Peters Elementary and Slatington Elementary Schools for Northern Lehigh School District students.

XI. LEGAL

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meetings held on May 17, 2021 and June 21, 2021.
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on May 6, 2021, June 3, 2021, and Summer Fact Sheet.
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on May 26, 2021.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT