

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, April 11, 2022
Northern Lehigh Middle School
Auditorium
7:00 P.M.



Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member’s right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on March 14, 2022. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Michelle Heckman
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education Committee Meeting held on April 6, 2022. ([Attachment #1](#))
 - Minutes of the Policy Committee Meeting held on April 6, 2022. ([Attachment #2](#))
 - Minutes of the Technology/Buildings & Grounds Committee Meeting held on April 6, 2022. ([Attachment #3](#))
 - Minutes of the Finance Committee Meeting held on April 6, 2022. ([Attachment #4](#))
 - Minutes of the Extra and Co-Curricular Committee Meeting held on April 6, 2022. ([Attachment #5](#))

- F. Student Representatives to the Board Report Ms. Paige Craddock
Ms. Danielle Dougherty
- G. Solicitor’s Report..... Attorney Kristine Roddick
- H. Business Manager’s Report Mrs. Sherri Molitoris
➢ 2022-2023 Budget Presentation
- I. Assistant Superintendent’s Report Dr. Tania Stoker
➢ ESSER Grant Update
➢ SWPBIS Fidelity at Peters Elementary
- J. Superintendent’s Report Mr. Matthew J. Link
➢ Graduation Date Announcement
➢ Recognition of WSCMLV
- K. An executive session will be held at 6:15 p.m. in the Middle School Library

IV. PERSONNEL

A. Resignation/Retirement

- 1. With regret, accept the retirement resignation of Susan DeFrain from her position as Cook’s Helper at Peters Elementary, effective the end of the 2021-2022 school year. Mrs. DeFrain will be retiring from the Northern Lehigh School District after 32.5 years of service.
- 2. With regret, accept the retirement resignation of Janet Millen from her position as Peters/Slatington Elementary Art Teacher, effective the end of the 2021-2022 school year. Mrs. Millen will be retiring from the Northern Lehigh School District after 35 years of service.
- 3. Accept the resignation of Gerald Hadinger, Jr. from his position as Cook’s Helper, effective immediately.
- 4. Accept the resignation of Denise Hoadley from her position as Health Room Assistant, effective April 22, 2022.

B. Re-Appointment - Non-Instructional

- 1. Kassandra Beller

Assignment:	ELDP Instructional Paraprofessional ESSER Funded
Salary:	\$15.91/hour
Effective:	2022-2023 School Year
Termination Date:	End of the 2022-2023 School Year
- 2. Tina Beltz

Assignment:	Cafeteria/Hall Monitor at the Middle School ESSER
Salary:	\$14.28/hour
Effective:	2022-2023 School Year
Termination Date:	End of the 2022-2023 School Year

C. Appointment - Non-Instructional

Ashley Heydt* **

Assignment: Bookkeeper II Accounts Receivable/Accounts Payable
 Salary: \$31,518 (prorated)
 Effective: April 19, 2022

*60 Working Day Probationary Period
 **Pending Verification of Missing Personnel File Items

D. Administrative Transfer - Instructional

Tamara Stubits

From: Technology Integration Specialist
 To: Elementary Teacher
 Salary: No change in salary
 Effective: 2022-2023 School Year

E. Summer Program Positions - Funding through ESSER III Grant

Motion to approve the following individuals to the Open Horizons/I.N.S.P.I.R.E. Summer Program Positions, for the summer of 2022:

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Completion Prog. Prem. Pay</u>
Kimberly Filipovitz	Instructor	CBA Curr. Rate/Hr.	up to \$1,000
Shannon Jones	Instructor	CBA Curr. Rate/Hr.	up to \$1,000
Alexis Middaugh	Instructor	CBA Curr. Rate/Hr.	up to \$1,000
Anthony Tulio	Instructor	CBA Curr. Rate/Hr.	up to \$1,000
Andrea Rosario	Paraprofessional	Hourly Rate	up to \$750
Angie Thomas	Paraprofessional	Hourly Rate	up to \$750

F. Motion to approve the following individuals to STEAM Camp positions for the summer of 2022, funding through the Northern Lehigh Education Foundation:

Timothy Weaber	Director	\$2580
Jennifer Butz	Coordinator	\$2220
Tamara Stubits	Instructor	\$1500
Kori Dibilio	Instructor	\$1500
Nicole Nightlinger	Instructor	\$1500
Christine Leslie	Instructor	\$1500

G. Motion to approve the following individuals to Middle School STEAM Camp positions for the summer of 2022, funding through ESSER III B (Summer Enrichment):

Mary Frank	Instructor	\$1500
Rajeev Gupta	Instructor	\$1500

H. Summer Programs Nurse

Approve to employ Tracy Hoffman, as the school nurse for Summer STEAM Camp, Open Horizons/I.N.S.P.I.R.E. and ESY Summer Programs for up to 5 hours a day at the Teacher Collective Bargaining Agreement amount of \$30 per hour plus the one-time completion program premium pay of up to \$1000. This will be fully funded through the ESSER III (Learning Loss) grant.

I. Elementary Summer Band Camp

Approve a tuition free one-week elementary summer band program and also approve a stipend for summer band program director, Steven Jonkman. Mr. Jonkman's stipend will be \$1,000.00 to be paid out of ESSER funds for learning loss. The summer band program will run Monday, August 15, 2022, until Friday, August 19, 2022.

J. Secondary Summer Band Camp

Approve a tuition free secondary summer band program and also approve a stipend for summer band program director, Mr. David Carroll. Mr. Carroll's stipend will be \$1,000.00 to be paid out of ESSER funds for learning loss. The summer band program will run Monday, August 15, 2022, until Friday, August 19, 2022.

K. Co-Curricular Appointment 2022-2023

Motion to appointment the following Co-Curricular positions for the 2022-2023 school year:

Kassandra Beller	MS Field Hockey Coach	\$3016
Christopher Heery	HS Spring Intramurals	\$924

L. Rescind Co-Curricular Appointments

1. Rescind the motion appointing Patrick Wanamaker as the HS Spring Intramurals that was approved at the August 9, 2021, school board meeting.
2. Rescind the motion appointing Kassandra Beller as the Assistant Field Hockey Coach that was approved at the March 14, 2022, school board meeting.

M. Substitute

1. Non-Instructional

Motion to appoint the following individual as substitute cafeteria worker for the 2021-2022 school year at the 2021-2022 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Jo-Ann Papay

V. POLICY**A. Board Policy First Reading**

1. Approve school board policy #318 - Attendance and Tardiness - Employees, as presented after the first reading. ([Attachment #6](#))
2. Approve school board policy #331 - Job Related Expenses - Employees, as presented after the first reading. ([Attachment #7](#))
3. Approve school board policy #332 - Working Periods - Employees, as presented after the first reading. ([Attachment #8](#))
4. Approve school board policy #334 - Sick Leave - Employees, as presented after the first reading. ([Attachment #9](#))
5. Approve school board policy #815.1 - Social Media - Operations, as presented after the first reading. ([Attachment #10](#))
6. Approve school board policy #845 - Identification Badge - Operations, as presented after the first reading. ([Attachment #11](#))

B. Board Policy Second Reading

1. Approve school board policy #123 - Interscholastic Athletics - Programs, as presented after the second reading. ([Attachment #12](#))
2. Approve school board policy #800.1 - Electronic Signatures/Records - Operations, as presented after the second reading. ([Attachment #13](#))
3. Approve school board policy #904 - Public Attendance at School Events - Community, as presented after the second reading. ([Attachment #14](#))
4. Approve school board policy #916 - Volunteers - Community, as presented after the second reading. ([Attachment #15](#))

VI. CONFERENCES**VII. CURRICULUM AND INSTRUCTION****A. CLIU 2022-2023 Facilities Plan Committee Report**

Approve the following resolution to adopt the 2022-2023 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report. ([Attachment #16](#))

RESOLVED: It is recommended that the Northern Lehigh School District Board of Directors approve the 2022-2023 Facilities Plan Committee Report that was approved by the CLIU Facilities Plan Committee on March 2, 2022 and the CLIU 21 Board of Directors on March 21, 2022. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

- B. As per the recommendation of the administration and the Education Committee, approve purchase of non-recurring consulting and professional development services from Instructure: Canvas at a cost of \$4,200 from the 2021-22 Curriculum and Instruction budget, reducing the \$14,468.75 amount previously approved for payment from the 2022-23 Curriculum and Instruction budget to \$10,268.75.
- C. Approve to adopt the Carbon Lehigh Intermediate Unit's Notice of Adoption of Policies and Procedures and Use of Funds by School District for submission with the 2022-2023 IDEA B, Section 611 project application, as presented. ([Attachment #17](#))
- D. As per the recommendation of the administration, approve to authorize the Superintendent to apply for an Act 80 Waiver for high school seniors for the 2021-2022 school year for three full days for in-service for staff development held on October 11, 2021, March 11, 2022 and May 16, 2022.

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Approve the recommendation from the administration, that graduation be set for Friday, June 3, 2022, at 7:00 p.m. in Bulldog Community Stadium, with a rain date of Saturday, June 4, 2022, at a time to be determined.

X. FINANCIAL

- A. Approve the Following Financial [Reports](#):
 - 1. General Fund Account month of March 2022
 - 2. Cafeteria Fund Account month of March 2022
 - 3. NLMS Student Activities/Clubs Accounts month of March 2022
 - 4. NLHS Scholarship Account month of March 2022
 - 5. NLHS Student Activities/Clubs Account month of March 2022
- B. Approve the Following List of [Bills](#):
 - 1. General Fund months of March and April, 2022
 - 2. Cafeteria Fund months of March and April, 2022
- C. Authorize administration to sign the CSIU eService Rates contract for Accounting, Payroll and Personnel software services for the 2022-2023 school year. ([Attachment #18](#))
- D. As per the recommendation from the administration and Technology/Buildings and Grounds Committee, approve the purchase from Otis Elevator of an Otis Glide door operator for Peters Elementary School, at a cost not to exceed \$34,647.00, funding through the 2021-2022 Buildings and Grounds budget. ([Attachment #19](#))
- E. As per the recommendation from the administration and Technology/Buildings and Grounds Committee, approve the purchase of a water source heat pump replacement for Peters Elementary School guidance office from Burns Mechanical, at a cost not to exceed \$15,200.00, funding through the 2021-2022 Buildings and Grounds budget. ([Attachment #20](#))

- F. As per the recommendation from the administration and Technology/Buildings and Grounds Committee, approve a 5-year contract with Advantage Sport & Fitness, Inc., at a cost not to exceed \$1,500 per year, funding through the Buildings and Grounds budget. ([Attachment #21](#))
- G. As per the recommendation from the administration and Technology/Buildings and Grounds Committee, approve to allow administration to advertise and hire five (5) student summer workers and one (1) supervisor. The rate for student summer workers will not exceed \$12.50 per hour and the rate for the supervisor will not exceed \$15.00 per hour.
- H. As per the recommendation from the administration and Technology/Buildings and Grounds Committee, retroactively approve the purchase of a softball scoreboard through Nevco Sports, LLC, at a cost not to exceed \$3,569.31, funding through the 2021-2022 Athletic budget. ([Attachment #22](#))

XI. LEGAL

A. Expulsion Hearing Waiver Approval

- 1. The Board agrees to expulsion hearing waiver for Student #2390007. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.
- 2. The Board agrees to expulsion hearing waiver for Student #2690078. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

XII. CORRESPONDENCE

XIII. INFORMATION

- 1. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on [February 3, 2022](#).
- 2. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [February 23, 2022](#).
- 3. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [January 26, 2022](#).

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT