

**NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, October 10, 2022
Northern Lehigh Administration Building Board
Room**



7:00 P.M.

Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member’s right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Regular school board meeting held on September 12, 2022. ([Minutes](#))
- B. Special school board meeting held on September 12, 2022. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Michelle M. Heckman
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on October 3, 2022 ([Attachment #1](#))
 - Minutes of the Finance Committee Meeting held on October 3, 2022 ([Attachment #2](#))
 - Minutes of the Education Committee Meeting held on October 3, 2022 ([Attachment #3](#))
 - Minutes of the Policy Committee Meeting held on October 3, 2022 ([Attachment #4](#))
 - Minutes of the Community Relations Committee Meeting held on October 3, 2022 ([Attachment #5](#))
- F. Student Representatives to the Board Report..... Ms. Danielle Dougherty
Ms. Victoria Hanna
- G. Solicitor’s Report Attorney Kevin Reid

- H. Assistant Superintendent Dr. Tania Stoker
 - ESSER Grants Update

- I. Business Manager’s Report Mrs. Sherri Molitoris
 - Local Audit

- J. Superintendent’s Report..... Mr. Matthew J. Link
 - Student Council: Madelynn Mack, Aricka Creyer, Danielle Dougherty and Delia Quier
 - Act 35 Student Certificates
 - Brayden Arnold - SkillsUSA National 2nd Place for Marine Service Technology

- K. An executive session will be held at 6:15 p.m. at the Northern Lehigh Administration Building Board Conference Room.

IV. PERSONNEL

A. Retirement/Resignation

- 1. Accept the resignation of Jay Ohland from his position as Permanent Substitute teacher for the district, effective at the end of the day on August 31, 2022.

- 2. Accept the resignation of Ashley Heyer from her position as Cook’s Helper, effective at the end of the day on September 26, 2022.

B. Appointment -Non-instructional

- 1. Megan Rex*
 - Assignment: ELDP Paraprofessional
 - Salary: \$15.91/hour
 - Effective: September 26, 2022
 - *60 Working Day Probationary Period**

- 2. Shelly Frantz*
 - Assignment: Cook’s Helper
 - Salary: \$13.75/hour/5.5 hours
 - Effective: October 3, 2022
 - *60 Working Day Probationary Period**

- 3. Nancy Scheker*
 - Assignment: Full-time Custodian
 - Salary: \$16.69 per hour/8 hours per day
 - Effective: On or about October 27, 2022
 - *60 Working Day Probationary Period**

- 4. Megan Sandt*
 - Assignment: Cook’s Helper
 - Salary: \$13.75/hour/4.5 hours
 - Effective: September 19, 2022
 - *60 Working Day Probationary Period**

C. Appointment - Instructional

- 1. Jay Ohland
 - Assignment: Professional Employee
Secondary Science Teacher

Salary: \$61,175 (Step 1 Masters on the 2022-2023 CBA Salary Schedule)
Effective: September 1, 2022

2. Maria Schaffer Professional Employee
Assignment: Middle School Counselor
Salary: \$62,075 (Step 4 Masters on the 2022-2023 CBA Salary Schedule)
Effective: January 17, 2023
3. Jenna Martin Temporary Professional Employee
Assignment: Half-time ESL Teacher
Salary: \$29,463 (Step 1 Bachelors on the 2022-2023 CBA Salary Schedule) to be paid through ESSER 2.
Effective: On or about October 12, 2022

D. Administrative Transfer - Non-Instructional

1. Robin Blocker
From: High School Paraprofessional
To: Middle School Paraprofessional
Salary: No change in salary
Effective: October 11, 2022

E. Substitutes

Instructional

- a. Motion to renew the appointment of the following substitute teachers for the 2022-2023 school year at the 2022-2023 substitute teacher rates as approved on the Supplemental Personnel Salary Schedule:

Rick Guth - Secondary

F. Co-Curricular Appointments 2022-2023

\$5,136	Shawn Frame	Asst. Football Coach (Shared Stipend to Full)
\$2,568	Wilbert Scott	Asst. Football Coach (Shared Stipend)
\$5,136	Jacob Waylen	Asst. Boys Basketball Coach

G. Rescind Co-Curricular Appointments

1. Rescind the motion appointing Stephen Hluschak as the Assistant Football Coach that was approved at the March 14, 2022, school board meeting.

H. Brandywine Transportation Bus Drivers and Aides

Motion to approve the following bus drivers and aides from Brandywine Transportation to transport Northern Lehigh School District students for the 2022-2023 school year:

Tristyna Neff

I. Game Workers 2022-2023

Motion to appoint the following individuals as a Game Worker for the 2022-2023 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard

operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2022-2023 Supplemental Personnel Salary Schedule:

Chris Mann
Rebecca Edwards

J. Clerical/Classroom Volunteers

Approve the following unpaid volunteer district-wide for the 2022-2023 school year.

Susan Bahnick

V. POLICY

A. Board Policy First Reading

1. Approve school board policy #218 - Student Discipline - Pupils, as presented after the first reading. ([Attachment #6](#))
2. Approve school board policy #227 - Controlled Substances / Paraphernalia -Pupils, as presented after the first reading. ([Attachment #7](#))

B. Board Policy Second Reading

1. Approve school board policy #202.1 - Foreign Exchange Students - Pupils, as presented after the second reading. ([Attachment #8](#))
2. Approve school board policy #220 - Student Expression / Dissemination of Materials - Pupils, as presented after the second reading. ([Attachment #9](#))
3. Approve school board policy #913 - Nonschool Organizations / Groups / Individuals - Community, as presented after the second reading. ([Attachment #10](#))

VI. CONFERENCES

- A. Dave Hauser - CFES Global Conference - November 7-8, 2022 - The Sagamore Resort - Bolton Landing, NY, at no cost to the district.
 - B. Michael Strohl - CFES Global Conference - November 7-8, 2022 - The Sagamore Resort - Bolton Landing, NY - Travel: \$333.76 - Total Approximate Cost: \$333.76 - Funding: High School Budget.
 - C. Sherri Molitoris - 68th PASBO Annual Conference - March 13-17, 2023 - Kalahari Resort Conference Center - Pocono Manor, PA - Registration: \$349.00, Travel: \$62.50, Hotel: \$453, Meals: \$75.00 - Total Approximate Cost: \$939.50 - Funding: Business Office Budget.
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VII. CURRICULUM AND INSTRUCTION

A. Induction Program

Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2022-2023 school year:

Stipend	Helping Teacher	Inductee
Larry Meixsell	Jay Ohland	\$400.00 (Split ½ Year)
Jason Graver	Jay Ohland	\$400.00 (Split ½ Year)
Allison Chruscial	Maria Schaffer	\$200.00
MaryAnn Mattiola	Jenna Martin	\$400.00 (Split Stipend)
Manuel Gonzalez	Jenna Martin	\$400.00 (Split Stipend)

- B. Authorize administration to enter into an agreement with Apple Tree Educational Associates, LLC to provide bilingual school psychologist services to assist the Special Education Department with bilingual assessments and student evaluations. Rate of pay will be \$1,600.00 per student evaluation. ([Attachment #11](#))
- C. As per the recommendation of the administration and the Education Committee, approve to authorize the administration to enter into an agreement with EdInsight for the purchase of ten hours of consulting services at a cost of \$2,500 funding through ESSER 7% set aside for social emotional learning. ([Attachment #12](#))

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. As per the recommendation of the administration, approve to authorize proper officials to enter into an agreement with Bucks County Intermediate Unit to comply with the requirement, goals and to strive to accomplish the objectives of Pennsylvania’s Education for Children and Youth Experiencing Homelessness (ECYEH) Program. ([Attachment #13](#))

X. FINANCIAL

- A. Approve the Following Financial [Reports](#):
 - 1. General Fund month of July, August and September, 2022 (unaudited)
 - 2. Cafeteria Fund month of July, August and September, 2022 (unaudited)
 - 3. NLMS Student Activities/Clubs Accounts month of September, 2022 (Unaudited)
 - 4. NLHS Scholarship Account month of September, 2022 (Unaudited)
- B. Approve the Following List of [Bills](#):
 - 1. General Fund months of September & October, 2022
 - 2. Cafeteria Fund months of September & October, 2022
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. ([Attachment #14](#))
- D. Approve to release the \$5,000.00 donation to the Slatington Public Library that is budgeted in the 2022-2023 school year.
- E. Approve the appointment of Statewide Tax Recovery as the delinquent per capita tax collector for the 2022 tax year.

requirements F. To continue to contract with Westmoreland Intermediate Unit, for the purposes of providing compliance software and Fraud Check Services, which would meet all compliance by PDE, at a yearly cost of \$500.00, no increase over prior year.

- G. As per the recommendation of the administration and the Technology/Buildings and Grounds Committee, approve the transportation contract at the IRS reimbursement rate with the parent of Student #3190178.

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- H. As per the recommendation of the administration, allow administration to enter into an agreement with Vector Security to install a video intercom system with door release for the field house at a cost of \$1449. The cost of the project will be paid for through PCCD Safety and Security Grant. ([Attachment #15](#))
 - I. Per the recommendation of the administration and the Finance Committee, approve the Act 57 Resolution as attached. ([Attachment #16](#))
 - J. Per the recommendation of the administration and the Finance Committee, approve the attached Resolution authorizing the Director of Business Affairs to join Northern Lehigh School District with other Pennsylvania School Districts as a Settlor of the Pennsylvania School District Liquid Asset Fund (PSDLAF) for the purpose of investing funds of the School District on a pooled basis with the funds of other Pennsylvania School Districts. ([Attachment #17](#))
 - K. Per the recommendation of the administration and the Finance Committee, approve to allow the Director of Business Affairs to open an account through the Pennsylvania School District Liquid Asset Fund (PSDLAF) for proceeds from the settlement of the 2022 Bond on October 17, 2022.

XI. LEGAL

A. Expulsion Hearing Waiver Approval

1. The Board agrees to the expulsion hearing waiver for Student #2690222. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.
2. The Board agrees to the expulsion hearing waiver for Student #2590241. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.
3. The Board agrees to the expulsion hearing waiver for Student #2690052. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.
4. Approve the Separation Agreement for Employee I.D. #6929.

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meetings held on [July 18, 2022](#) and [August 15, 2022](#).
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on [August 4, 2022](#).
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [June 22, 2022](#) and [August 24, 2022](#).

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT