

**NORTHERN LEHIGH SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING**

7:30 P.M.

MONDAY, APRIL 8, 2002

AGENDA

I. ROLL CALL

- A. By notice of the President, Board Members are advised that all votes on financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance
- D. Roll Call
- E. Public Comment -- Restricted to Agenda Items

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on March 4, 2002.
- B. Regular school board meeting held on March 11, 2002

III. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute Mrs. Sheryl A. Giles
- B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- C. Committee Reports and/or Meetings
 - 1. Minutes of the Policy/Education Committee meeting held on March 20, 2002.
(Attachment #1)
- D. Student Representative To The Board Report Ms. Pamela Grammes
Mr. Nicholas Sander
- E. Solicitor's Report Atty. Charles Stopp
- F. Legislative Report Mrs. Lori H. Geronikos
- G. Superintendent's Report Dr. Nicholas P. Sham, Sr.

- Special School Board Meeting – Monday, April 29, 2002
- School Board Academy Boardmanship Award

H. Executive Work Session will be held at 6:30 p.m. in the Superintendent's Office.

IV. PERSONNEL

A. Administrative Transfers

1. Approve to administratively transfer Donna Marushak from her position as grade 5 teacher in the Peters Elementary School to the middle school, filling a new elementary position that has been created as a result of the transition to a middle school concept. This transfer is effective with the 2002-2003 school year.
2. Approve to administratively transfer Ellen Drake from her position as grade 6 teacher in the Slatington Elementary School to the middle school, filling a new elementary position that has been created as a result of the transition to a middle school concept. This transfer is effective with the 2002-2003 school year.

B. Approve to employ ten (10) regular and two (2) alternate summer custodial/maintenance employees to work from June 17, 2002 through August 31, 2002. Rate per hour is \$5.15 for first-time employees and \$5.40 for returning employees, pending approval of the 2002-2003 budget.

C. Unpaid Leave

Approve the request of Julia Witmer, high school chemistry teacher, to take a four-day leave, without pay from April 22-26, 2002. In addition to the unpaid days, she will be using her one personal day. (Attachment #2)

V. POLICY

A. Legal Notice

Authorize the Secretary to publish a Legal Advertisement notifying every resident or inhabitant within the territorial limits of the school district of Northern Lehigh attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper Per Capita Tax Enumerator within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680, as amended August 16, 1972, Act 138.

B. Tax Levies Under Act 511

RESOLVED by the Board of School Directors of the School District of Northern Lehigh, Lehigh County, Pennsylvania, under and by virtue of the Authority vested in it

by the Local Tax Enabling Act of 1965 (Act 511) and its amendments, that a Per Capita Tax in the amount of Five Dollars (\$5.00), as originally enacted by the Board of School Directors of Northern Lehigh School District on April 11, 1966, be and the same is again hereby levied, assessed, and imposed on each resident or inhabitant over eighteen (18) years of age in said District; a 1% Real Estate Transfer Tax, as originally enacted by the Board of School Directors of Northern Lehigh School District on April 11, 1966 and revised on April 12, 1987, be and the same is again levied, assessed, and imposed; an Occupation Privilege Tax in the amount of Ten Dollars (\$10.00) on occupations as originally enacted by the Board of School Directors of Northern Lehigh School District on April 11, 1966, be and the same is again levied, assessed, and imposed; and an Earned Income Tax of 1%, as originally enacted by the Board of School Directors of Northern Lehigh School District on April 11, 1966, be and the same is again levied, assessed, and imposed for general school purposes for the fiscal year beginning July 1, 2002. Please note that Real Estate Transfer Tax, Occupational Privilege Tax, and Earned Income Tax are split equally with the municipality.

RECOMMENDATION..... That the Board of Education adopts the above Resolution.

C. Per Capita Resolution

RESOLVED by the Board of School Directors of the School District of Northern Lehigh, Lehigh County, Pennsylvania, under and by virtue of the authority vested in it by Section 679 of the Pennsylvania School Code of one thousand nine hundred forty-nine, and its amendments, that a Per Capita Tax to provide revenue for general school purposes be and the same is hereby levied, assessed and imposed in the amount of Five Dollars (\$5.00) on each resident or inhabitant over eighteen (18) years of age, in the territorial limits of the Northern Lehigh School District.

RECOMMENDATION..... That the Board of Education adopts the above Resolution.

D. Homebound Instruction

The homebound instruction program is provided to children of school age who cannot attend school. It is recommended that the Board of Education grant homebound instruction for a 9th grade student, Student No. 05-16000, for five hours per week for a two-week period.

E. Conferences

1. Approve the request of Donna Marushak and Ellen Drake to attend the Lehigh University Middle Level Partnership conference in Bethlehem, PA on April 19, 2002. Expenses include \$100.00 each for registration, \$10.80 for travel for a total cost of \$210.80 and will be paid for through Curriculum and Instruction funds.

2. Approve the request of Bernard Rockovich to attend a PASBO Workshop on April 26, 2002 in Hershey, PA. Expenses for this conference, entitled "Combining Quality Systems & Performance Measurements" include \$115.00 for registration, \$36.00 for travel, for a total cost of \$151.00 and has been included in the 2001-2002 budget.
 3. Approve the request of Bernard Rockovich to attend a PASBO Workshop on May 17, 2002 in Hershey, PA. Expenses for this conference, entitled "Fund Accounting II: Gathering the Tools to Understand Complex and Unusual Transactions" include \$115.00 for registration, \$36.00 for travel, for a total cost of \$151.00 and has been included in the 2001-2002 budget.
- F. Approve the Northern Lehigh Middle School Student Activities Fund Statement for the month of March 2002. (Attachment #3)
- G. Approve the Northern Lehigh High School Student Activities Fund Statement for the month of March 2002. (Attachment #4)

VI. CURRICULUM AND INSTRUCTION

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. FINANCIAL

- A. Treasurer's Report for March 2002.
- B. Cafeteria Report for March 2002. (Information Only)
- C. Approve payment of General Fund bills, as presented.
- D. Approve payment of bills from the Extended Financing Construction Account, as presented in **attachment #5**.
- E. Approve renewal of a service agreement with Altronics Security Systems for monitoring of a burglar alarm system and openings/closings for the Slatington Elementary School, Peters Elementary School, Middle School, Senior High School in the amount of \$2,356.50. This reflects an increase of \$121.50 over last year's fee, but includes the addition of the Portable Classrooms at Slatington Elementary School.

- F. Approve renewal of a service agreement with Ehrlich Pest Control for pest control service at the Slatington Elementary School, Peters Elementary School, Middle School and Senior High School in the amount of \$2,856.00. This reflects an increase of \$660.00 over last year's fee. (Last year Ehrlich inadvertently did not charge the district for the second visit per month to Peters Elementary).
- G. Approve renewal of a service agreement with SimplexGrinnell for the monitoring of fire alarm systems at the Slatington Elementary School, Peters Elementary School, Middle School and Senior High School in the amount of \$1,456.00. This reflects an increase of \$16.00 over last year's fee.
- H. Approve to contract with Progressive Telecom for four (4) pagers. There is no cost to the district for the pagers; however there is a \$10.00 per pager activation fee and an annual service fee is \$51.00 per unit for a total cost of \$204.00. This reflects a decrease of \$921.60 due to the fact that we are contracting with a different service. (Attachment #6)
- I. Approve to renew a five (5) year agreement with K.L. Fulford Associates, Inc. for the operation and management of the Peters Elementary School sewage treatment facility. Fees for this service will be \$9,300.00 per year. This reflects an increase of \$39.96 per year over the last five (5) year contract.
- J. Approve to authorize CTC Associates (approved State ITQ contractor #: ME2081366-31) to install data cabling for Phase II of the Middle School Renovation Project in accordance with State ITQ contract guidelines and pricing in the amount of \$13,547.00. It is also recommended that the old cabling be removed at an additional cost not to exceed \$450.00. (Attachment #7)

X. LEGAL

XI. CORRESPONDENCE

XII. INFORMATION

1. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on March 7, 2002.

XIII. RECOGNITION OF GUESTS

XIV. PRELIMINARY BUDGET DISCUSSION

XV. ADJOURNMENT