

NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting
Monday, April 1, 2002
Northern Lehigh High School Auditorium
7:30 P.M.

AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute Mrs. Sheryl A. Giles
- B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- C. Committee Reports and/or Meetings
 - Minutes of The Community Relations/Volunteerism Committee meeting held on March 20, 2002. (Attachment #1)
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- D. Student Representatives To The Board Report Ms. Pamela Grammes
Mr. Nicholas Sander
- E. Solicitor's Report Attorney Charles Stopp
- F. Legislative Report Mrs. Lori H. Geronikos
- G. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- H. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - Acknowledge Marjorie Hennes
 - Acknowledge Ronald Borger
 - Membership In PARRS
 - REMINDERS:
 - A. April Technology/Buildings & Grounds Committee meeting has been moved from Wednesday, April 3 to Thursday, April 4 at 6:30 p.m. in the boardroom.

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- C. Approve to appoint Angela Scolaro to the position of Assistant Varsity Girls' Soccer Coach for the Spring 2003 season at a stipend of \$2500.
- D. Approve to appoint Douglas Keichel to the position of Assistant Varsity Boys' Soccer Coach for Fall 2002 season at a stipend of \$2500.
- E. Unpaid Leave

Approve the request of Susan Mendes, Slatington Elementary School special education teacher, to take a five-day leave of absence from May 13 to 17, 2002. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association. (Attachment #2)

F. Co-Curricular Appointments for 2002-2003*

Head Football Coach – James Tkach
Assistant Football Coach – Samuel Bonner
Assistant Football Coach – Steve Hluschak
Assistant Football Coach – Dennis Rose
Assistant Football Coach – Glenn Serfass
Assistant Football Coach – Richard Snell
Assistant Football Coach – Joseph Tout
Head Cross Country Coach – David Oertner
Assistant Cross Country Coach – Beth Case
Head Field Hockey Coach – Mary Redline
Assistant Field Hockey Coach – Jessica Schoenberger
Senior High Fall Intramural – Renee Evans – Tennis
Senior High Fall Intramural – Todd Herzog – Weightlifting/Indoor Floor Tennis
Senior High Fall Intramural – David Redline -- Basketball
Majorette/Band Front Director – Lauren Zielinski

**The stipend will be determined when a new Collective Bargaining Agreement is approved.*

IV. POLICY

A. Conferences Requiring Board Approval

1. Approve the request of David Clemmer, middle school librarian, to attend the PA School Librarians Association 29th Annual Conference entitled "Navigating The Future" on April 18-20, 2002 in Hershey, PA. Expenses include \$220.00 for registration, \$40.00 for meals, \$36.00 for travel, \$271.00 for lodging, \$10.00 for miscellaneous expenses, for a total cost of \$577.00 plus the cost of a substitute teacher for one day and will be paid for through Curriculum and Instruction funds.
2. Approve the request of Todd Herzog, Susan Strubinger, Jane Kutney, Denise Papay, Joanne Perich, Debra Sanek, Claire Heim, Slatington Elementary teachers, and Barbara Mantz, EdithAnn Fella, and Marilyn Steckel, Peters Elementary teachers, to attend the

- Bureau of Education and Research conference on May 16, 2002 in Allentown. Expenses for this conference, entitled "Effectively Using Guided Reading: Help All Your Students Become Better Readers" include \$135.00 each for registration, \$18.00 for travel for a total cost of \$1368.00 plus the cost of eight substitute teachers for the day and will be paid for through Title I funds.
3. Approve the request of Laurie Newman, special education coordinator, to attend the 30th Annual Education Law Conference at Lehigh University in Bethlehem, PA on May 10, 2002. Expenses for this conference, entitled "Special Education Law: Twist and Turns" include \$115.00 for registration and will be paid for through IDEA funds.
 4. Approve the request of Terry Jenkins, elementary instrumental music director, to attend the PA Music Educators Association Convention on April 18 and 19, 2002 in Philadelphia, PA. Expenses for this in-service conference include \$75.00 for registration, \$49.00 for travel for a total cost of \$114.00 plus the cost of a substitute teacher for one day.
 5. Approve the request of Debra Siglin and Susan Mendes, Slatington Elementary teachers, to attend a Bureau of Education & Research conference in King of Prussia on May 7, 2002. Expenses for this conference, entitled "Using Guided Reading to Help Your Students Become Better Readers" include \$175.00 each for registration for at total of \$350.00 plus the cost of two substitute teachers for one the day.
- B. Approve the Northern Lehigh High School Student Activities Account Fund Statement for the month of February 2002. (Attachment #3)

V. CURRICULUM AND INSTRUCTION

- A. Approve the Northern Lehigh School District 2002-2003 Proposed School Calendar, as presented in **attachment #4**.

VI. OLD BUSINESS

- A. Approve to appoint Benjamin L. Pratt, Esq. to replace Harrison Sanders, Esq. as the Chief Negotiator between the Northern Lehigh School District Board of Education and the Northern Lehigh Education Association at a cost of \$85.00 per hour, which will include all work in conjunction with negotiations and will be capped at \$10,000.00 per calendar year.

VII. NEW BUSINESS

VIII. FINANCIAL

- A. Approve payment of bills from the Capital Reserve #1 Account. (Attachment #5)
- B. Approve payment of bills from the Construction Account, as presented in **attachment #6**.

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- C. Approve payment of bills from the Extended Construction Account, as presented in **attachment #7**.
- D. Approve the Arthurs Lestrage Cash Management Portfolio for the month of February 2002. (**Attachment #8**)
- E. Approve the submission of PLANCON PART I for the Northern Lehigh Middle School roof project. (**Attachment #9**)
- F. Approve to authorize the proper officials to solicit bids for the following supplies for the 2002-2003 school year:
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|-------------------|-----------------------------|
| General Supplies | Industrial Art Supplies |
| Lumber Supplies | Physical Education Supplies |
| Art Supplies | Diesel |
| Unleaded Gasoline | #2 Heating Fuel |
- G. Authorize the Business Office to advertise for sale the Millrite-Powermatic metal milling machine that is located in the high school technical education room. (**Attachment #10**)
- H. Authorize a two-year extension to the transportation contract that will expire on June 30, 2002 with Laidlaw Trasit Incorporated. Daily renewal rates for bus runs and the contract extension agreement are attached for review. Please note that the daily run rates will increase by 4.5% for public transportation and 4.2% for non-public transportation. (**Attachment #11**)
- I. Authorize the business office to solicit bids for the high school, middle school, and Slatington Elementary stage curtain replacements. The middle school curtain will be paid from the Construction Fund account and the high school curtain will be funded from either construction funds or Capital Reserve #1 Fund. The Slatington curtain will be paid from Capital Reserve #1 Fund.
- J. Approve the local Certified Public Accountant auditing proposal provided by Hutchinson, Gorman, & Freeh, P.C. for the 2001-2002 school year audits. The base fee is \$11,900 and the Federal Single Audit will cost an additional \$2,150. The base fee last year was \$10,400 and the single audit cost \$2,050. This is a total increase of \$1,600 or 12.86% over last year's amount. Reasons cited for the increase include GASB 34, two new bond issues, and additional lease agreements. (**Attachment #12**)
- K. Approve a \$31.49 real estate tax refund to Charles and Lynette Romig of 4919 Park Avenue, Slatington, PA 18080. The Lehigh County Assessment Office reduced the assessed value of their property from \$37,250 to \$35,750. (**Attachment #13**)

- L. Approve a three-year contract for technical repair services with Colonial Intermediate Unit #20. The 3-year contract freezes our costs for the period July 1, 2002 through June 30, 2005. Please note that the price per student is \$3.95 for a one-year contract and \$3.55 for the three-year contract. (**Attachment #14**)

- M. Approve to adjust the 2001-2002 General Fund Budget to include the following revenues and expenses related to additional grants: (**Attachment #15 & #16**)

PA STATE FUNDS:

Additional Revenues

10-7150-000-204	PSSA Incentive Funding 2001-02 School Year	\$19,824
	Total Increases	\$19,824

Expenditures of Additional Revenues

10-2270-320-204-000-02	Staff Development Professional Services	\$9,912
10-2270-610-204-000-02	Staff Development Supplies	\$4,956
10-2270-890-204-000-02	Staff Development Misc. Expenses	\$4,956
	Total	\$19,824

FEDERAL FUNDS

Additional Revenues

10-8514-000-440-000-02	Title I Revenues	\$7,792
	Total Increases	\$7,792

Expenditures of Additional Revenues

10-1490-610-440-000-02	Title I Supplies	\$7,792
	Total	\$7,792

- N. Approve the following budgetary transfers as listed on the **attachment 17**:

FROM: 10-2750-513	\$7,500
TO: 10-2600-432-000-10-21	\$7,500

IX. LEGAL

X. CORRESPONDENCE

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on February 21, 2002.
- B. Minutes of the Washington Township Board of Supervisors meeting held on February 12, 2002. (Attachment #18)

XI. INFORMATION

- A. Notification has been received from the Pennsylvania Department of Education of their approval of PlanCon H, Project Financing for Additions and Partial Alterations for the high school. Copies of these documents and appended materials will be entered into the official minutes of this meeting. (Attachment #19)
- B. Notification has been received from the Pennsylvania Department of Education of their approval of PlanCon H, Project Financing for Maximum Reimbursable Formula Amount for the middle school. Copies of these documents and appended materials will be entered into the official minutes of this meeting. (Attachment #20)
- C. Notification has been received from the Pennsylvania Department of Education that our Request for Section 1504 (Act 80) Exception for the 2001-2002 school year has been approved. (Attachment #21)
- D. Information on Resolution Regarding Act 9 of 2001. (Attachment #22)
- E. Information regarding Technology Leadership Academies for School Board Directors. (Attachment #23)

XII. RECOGNITION OF GUESTS**XIV. ADJOURNMENT**