

NORTHERN LEHIGH SCHOOL DISTRICT

Special School Board Meeting
Slatington Elementary School Gymnasium
Monday, June 25, 2001
7:30 p.m.

AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute Mrs. Lynn C. Sechler
- B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- C. Committee Reports and/or Meetings
 - 1. Minutes of the Policy/Education Committee meeting held on June 4, 2001.
(Please see attachment #1)
 - 2. Minutes of the Technology/Buildings & Grounds Committee meeting held on June 6, 2001. (Please see attachment #2)
- D. Student Representatives To The Board Report Ms. Lisa Vaughan
Ms. Pamela Grammes
- E. Solicitor's Report Attorney Charles Stopp
- F. Legislative Report Mrs. Lori H. Geronikos
- G. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- H. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - Second Phase Of Funding Presentation/Discussion
 - Mr. Les Bear – Arthurs Lestrangle & Company Presentation
 - Mr. Barry Brobst – The Architectural Studio

- Lisa Vaughan Appreciation Award
- Robert Kern – Senior High Student Council Advisor (Please see attachment #3)

I. Executive Work Session will be held beginning at 7:00 p.m. in the Superintendent's Office.

III. PERSONNEL

A. Rescind Motion

Approve to rescind the June 14, 2001 motion approving an effective departure date of August 2, 2001 for Dr. Brian Gessner, high school principal.

B. Resignations

1. Administrative

Accept the resignation of Dr. Brian Gessner from his position as high school principal, effective July 8, 2001 and approve to compensate him for all accrued and unused vacation and personal days. (Board Members Please See Attachment #4)

2. Non-Instructional

Accept the resignation of Donna Heffernan, Title I Aide in the Peters Elementary School, effective June 8, 2001.

B. Abolish Non-Instructional Position And Employee

In accordance with School Board Policy #511, approve to abolish the position of Transportation Coordinator for the district and move those responsibilities into the realm of the Director of Buildings and Grounds. As a result of this abolishment, the last day of employment for Marie Logue, Transportation Coordinator, will be June 30, 2001.

C. Uncompensated Leave

Approve the request of Jacqueline Sham, Slatington Elementary third grade teacher, to take an uncompensated leave from her teaching position for the first semester of the 2001-2002 school year in accordance with School Board Policy #439. (Board members please see attachment #5)

D. Appoint Athletic Director

Approve to employ Mr. Glenn Rissmiller to the position of Athletic Director for the 2001-2002 school year. Mr. Rissmiller's stipend for the 2001-2002 school year will be determined when the 2001-2002 Auxiliary Salary Schedule is approved.

IV. POLICY

A. Approve the Northern Lehigh High School Student Activities Fund Statement for the month of April 2001. (Please see attachment #6)

B. Conferences Approved With Board's Authorization

1. Approve the request of Sharon Williams, elementary librarian, to attend the annual ACCESS PA conference in Allentown on September 20, 2001. Expenses for this conference include \$31.00 for registration, \$360.00 (\$180.00 for each elementary school) for project fees, for a total of \$391.00 plus the cost of a substitute teacher for one day. This request has been included in the 2001-2002 Peters and Slatington Elementary library budgets.
2. Approve the request of Kristie Croll, high school special education teacher, to attend the Project Care, SAP Training conference in Bethlehem from June 26-29, 2001. Expenses include \$350.00 for registration and will be paid for through Drug Free monies.
3. Approve the request of Betsy Vasquez, Peters Elementary special education teacher, to attend a Wilson Language Training conference in Allentown on July 16 & 17, 2001. Expenses for the conference include \$195.00 for registration and will be paid for through IDEA funds.

V. CURRICULUM AND INSTRUCTION

- A. Authorize proper officials to ratify a contractual agreement between the Northern Lehigh School District and the Carbon Lehigh Intermediate Unit #21 to continue the Driver Education Program in our district, effective July 1, 2001 through June 30, 2002. (Please see attachment #7)

VI. OLD BUSINESS**VII. NEW BUSINESS**

- A. Mrs. Lori Geronikos has applied for the Federal Relations Network. If approved by the Pennsylvania School Boards Association Executive Board to attend the Federal Relations Network Conference in Washington, DC from February 3-5, 2002, Mrs. Geronikos is requesting reimbursement for costs, estimated to be \$405.00 plus meals and transportation. At this conference she will be given time to lobby for federal funds. This is a one-year commitment beginning in September 2001.

VIII. FINANCIAL

- A. Approve the Arthurs Lestrange Cash Management Portfolio Summary for the month of May 2001. (Please see attachment #8)
- B. Approve to have Construction Account bills paid on July 2, 2001. (Please see attachment #9)
- C. Approve payment of Capital Reserve #1 bills. (Please see attachment #10)

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- D. Approve the purchase of cafeteria equipment at a cost of \$31,978.53 from Singer Equipment Company. These items would be purchased under the current PA State Contract No. 7350-05. Money for this purchase would come from the “moveable fixtures & equipment” portion of the high school project. (Please see attachment #11)
- E. Approve the purchase of various items of furniture at a cost of \$36,340.30 from Roberts & Meck, Inc. These items would be purchased under the current PA State Contract No. 7105-05. Money for this purchase would come from the “moveable fixtures & equipment” portion of the high school project. (Please see attachment #12)
- F. Approve the purchase of library furniture for the senior high school at a cost of \$13,531.00 from Roberts & Meck, Inc. These items would be purchased under the current PA State Contract No. 7105-05. Money for this purchase would come from the “moveable fixtures & equipment” portion of the high school project. (Please see attachment #13)
- G. Change Order
Approve to authorize a change order request for brick repairs at the senior high school for brick replacements as per **attachment #14** for a total cost of \$2692.00.
- H. Approve the recommendation of the Technology/Buildings and Grounds Committee to authorize the Superintendent and Director of Buildings and Grounds to approve change orders up to \$10,000.00 to allow work to be accomplished without interruption, when necessary, between school board meetings.
- I. Approve the appointment of Statewide Tax Recovery as the delinquent per capita tax collector for the district for the fiscal year 2001.
- J. Next Day Hardware Maintenance Program
Approve the renewal of a one-year Next Day Hardware Maintenance Program through Nortel Networks at a cost of \$8520, a decrease of \$1390, effective July 1, 2001 and ending on June 30, 2002. (Please see attachment #15)
- K. Renew the travel and accident insurance policy for the 2001-2002 school year with Aon Consulting. This renewal is with the same company as last year, and the \$500 yearly premium is with no increase.
- L. Refund \$101.85 of the 2000-2001 school property taxes to the following individual due to assessed value being reduced from \$25,400 to \$14,900. The value was reduced due to fire damage on April 1, 2001. (Please see attachment #16).

Heather Lynn Kimak
436 West South Street
Slatington, PA 18080-1723
Tax Parcel ID 18-02-B06SE3A-025-003
Borough of Slatington

- M. Approve the recommendation of the Business Manager to use up to \$60,000 of cafeteria

funds to purchase cafeteria equipment that is necessary due to the building project. Items will be purchased under Pennsylvania State Contract or through competitive bidding as required by School Code. Please see **attachment #17** detailing the cafeteria fund balance and net cash resources.

- N. Approve to renew the equipment maintenance insurance program for the 2001-2002 school year with CNA Insurance Company at a yearly premium of \$34,949. The renewal is with the same company as last year, and the premium is a \$320 increase from the previous year.

IX. LEGAL

X. CORRESPONDENCE

XI. INFORMATION

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on May 21, 2001.

XII. RECOGNITION OF GUESTS

XIII. BUDGET DISCUSSION

XIV. ADJOURNMENT