

NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting
Monday, December 3, 2001
Slatington Elementary School Boardroom
7:30 P.M.

AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute
- B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- C. Committee Reports and/or Meetings
- D. Student Representatives To The Board Report Ms. Pamela Grammes
Mr. Nicholas Sander
- E. Solicitor's Report Attorney Charles Stopp
- F. Legislative Report Mrs. Lori H. Geronikos
- G. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- H. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - ❖ Discuss and approve school board committee meeting calendar for 2002. (Attachment #1)
 - ❖ Discuss and appoint school board committee members for 2002. (Attachment #2)
 - ❖ Middle School Steering Committee Action Plan Information
 - ❖ Middle States Commission on Secondary Schools Continuance Notification (Attachment #3)

- I. A short executive session will be held immediately following the meeting for a personnel issue.

III. PERSONNEL

A. Appointments

1. Approve the appointment of the following individuals as Subject Area Contact Persons and Department Chairpersons for the 2001-2002 school, effective December 10, 2001:

Position	Name	Stipend
Subject Area Contact Person - Language Arts	Kori Dibilio	\$1400
Subject Area Contact Person - Math	Shawn Green	\$1400
Subject Area Contact Person - Science	Ellen Drake	\$1400
Subject Area Contact Person - Social Studies	Donna Marushak	\$1400
Department Chairperson - Math	Bryan Geist	\$1800
Department Chairperson - English	Renee Evans	\$1800
Department Chairperson - Science	Larry Meixsell	\$1800
Department Chairperson - Social Studies	Dick Snell	\$1800
Department Chairperson - Wellness/Fitness/Nurse	Bob Kern	\$1800
Department Chairperson - Business/Computer Science/Technology	Erv Prutzman	\$1800
Department Chairperson - Foreign Language	Sandra Vajda	\$1800
Department Chairperson - Library	Jane Englert	\$1800
Department Chairperson - Fine Arts	Mary Ann Mattiola	\$ 900
Department Chairperson - Practical Arts	Steve Drake	\$ 900
Department Chairperson - Special Education K-12	Sharon Hunsicker	\$1800

B. Resignation – Non-Instructional

Accept the resignation of Nancy Wagner, Peters Elementary special education aide, effective November 21, 2001.

C. Substitutes

1. Instructional

Approve the following substitute teachers for the 2001-2002 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; \$90.00 for 21+ non-consecutive days:

Marsha Strickler – Elementary
Danielle LeBarge – Elementary

2. Non-Instructional

- a. Approve the following substitute aide for the 2001-2002 school year at the substitute rate of \$7.25 per hour:

Nancy Wagner
Judith Wagner

- b. Approve the following substitute cafeteria worker for the 2001-2002 school year at the substitute rate of \$7.25 per hour:

Judith Wagner

- c. Approve the following substitute secretary for the 2001-2002 school year at the substitute rate of \$7.25 per hour:

Judith Wagner

D. Unpaid Volunteer Aides

Approve the following individuals as unpaid volunteer aides in the Slatington Elementary School for the 2001-2002 school year:

Michele Wagaman
Susan Smith

IV. POLICY

A. Board Policies

1. Second Reading

- a. Approve revisions to Policy # 202 – Attendance of Nonresident Students, as presented after second reading. (Attachment #4)
- b. Approve revisions to Policy # 204 – Attendance, as presented after second reading. (Attachment #5)
- c. Approve revisions to Policy # 217 – Graduation, as presented after second reading. (Attachment #6)

B. Conferences Requiring Board Approval

1. Approve the request of Slatington Elementary teachers Denise Plotsko, Grade 4, Marlene Simock, Grade 5, Tara Balliet, Grade 6, to attend a Hands-on Equations Workshop entitled "Making Algebra Child's Play" in Allentown, PA on December 6, 2001. This one-day workshop empowers teachers attending to use visual and kinesthetic teaching methodology to successfully present essential algebraic concepts to students, thus allowing practically all upper elementary and middle school students can experience success with basic algebraic concepts, thus raising student mathematical aspirations. Expenses include \$175.00 each for registration, \$8.00 for travel, for a total cost of \$533.00 plus the cost of three substitute teachers for the day and has been approved by the district Continuing Professional Development Committee.
2. Approve the request of Lynn Haab, middle school special education teacher, to attend a Bureau of Education & Research conference in King of Prussia, PA on December 13, 2001. Expenses for this conference, entitled "Current, Best Ideas for Making Inclusion Work," include \$175.00 for registration plus the cost of a substitute teacher for one day. Money for this conference is available through IDEA funds.
3. Approve the request of Christine Koder, Slatington Elementary special education teacher, to attend an Appelbaum Training Institute conference in Allentown on January 22, 2002 entitled "Inclusion: How to Make It Work Strategies for Success". Expenses include \$175.00 for registration, \$10.00 for meals, \$6.00 for travel, for a total cost of \$191.00 plus the cost of a substitute for one day and will be paid for through IDEA funds.

C. Homebound Instruction

The homebound instruction program is provided to children of school age who cannot attend school. It is recommended that the Board of Education grant homebound instruction for a 9th grade student, Student No. 05-14000 for five hours per week, effective November 6, 2001 and continuing until approximately January 2, 2002.

D. Agreement of Sponsorship

Approve the Agreement of Sponsorship To Attend Another Pennsylvania Community College for Michelle Kuntz, in accordance with the guidelines established under Policy #912. Beginning in the Spring of 2002 she will be a fulltime student at Northampton Community College to pursue her course of study in Interior Design. (Attachment #7)

V. CURRICULUM AND INSTRUCTION**VI. OLD BUSINESS****VII. NEW BUSINESS**

- A. Appoint a Lehigh Career and Technical Institute Joint Operating Committee representative for a one-year term beginning January 2002.

VIII. FINANCIAL

- A. Consider abatement of per capita taxes for the residents that fall within the guidelines as listed in **attachment #8**.
- B. Approve payment of bills from the Construction Account, as presented in **attachment #9**.
- C. Approve payment of bills from the Extended Construction Account, as presented in **attachment #10**.
- D. Approve the Arthurs Lestrange Cash Management Portfolio for the month of October 2001. (Attachment #11)
- E. Approve a \$1,364.58 real estate tax exoneration for Slatington Borough for the period July 1, 2000 through June 30, 2001. The exoneration pertains to the borough owning the old Slatington High School at 443 Main Street, in order to have the building razed and the parcel transformed into a central municipal park. (Attachment #12)
- F. Approve budgetary transfers for the 2001-2002 school year as listed on **attachment #13**.
- G. Approve VRM MAXIMUS to perform professional property valuation and consulting services in order for our district to be in compliance with GASB 34 requirements. VRM MAXIMUS's services include an asset appraisal, bar code tagging, moveable equipment inventory, software, and training. The total cost of their proposal is approximately \$9,905. (Attachment #14)
- H. Approve Portnoff Law Associates as delinquent real estate tax collectors for the Northern Lehigh School District pending contract review by our Solicitor.
- I. Approve the recommendation of the Technology/Buildings and Grounds Committee to purchase staff shirts for the custodial/maintenance personnel at a cost of \$958.00. Funds for this purchase will be taken from account 2600-610.

IX. LEGAL

- A. Appoint the law firm of Steckel and Stopp as solicitors for the Northern Lehigh School District for 2002 at a retainer fee of \$1750.00.

- B. Approve a Right of Way Agreement granting PPL the right, privilege and authority to construct, reconstruct, operate and maintain its electric lines consisting of one (1) pole, two (2) anchor guys and one (1) pad mounted transformer, overhead and underground facilities located along Oakhurst Drive situated in Washington Township. (Attachment #15)

X. CORRESPONDENCE**XI. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on October 15, 2001.

- B. Minutes of the Washington Township Board of Supervisors meeting held on October 9, 2001. (Attachment #16)

- C. PSBA Negotiations Cluster Meetings correspondence. (Attachment #17)

XII. RECOGNITION OF GUESTS**XIV. ADJOURNMENT**