

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, December 8, 2003**  
**Slatington Elementary School Gymnasium**  
**7:30 p.m.**  
**AGENDA**

**I. ROLL CALL**

- A. By notice of the President, Board Members are advised that all votes on financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular school board meeting held on November 3, 2003.
- B. Regular school board meeting held on November 10, 2003.

**III. SPECIAL BOARD REPORTS**

- A. Lehigh Career & Technical Institute. .... Mrs. Lauren A. Ganser
- B. Carbon-Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer
- C. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- D. Committee Reports and/or Meetings
- E. Student Representatives To The Board Report ..... Ms. Amberly Gable  
Ms. Ashley Kunkle
- F. Solicitor's Report ..... Atty. Charles Stopp
- G. Legislative Report ..... Mrs. Lori H. Geronikos
- H. Federal and Other Programs ..... Mrs. Lynne B. Fedorcha
- I. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.
- J. Executive Session

**IV. PERSONNEL****A. Substitutes****1. Instructional**

Approve the following substitute teacher for the 2003-2004 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

Lauri A. Stehley – Elementary Education (K-6)

**2. Non-Instructional**

Approve the following substitute custodian for the 2003-2004 school year at the substitute rate of \$7.25 per hour:

Leon Christman

**V. POLICY****A. Conferences**

1. Approve the request of Theresa Lobach, Peters Elementary special education teacher, to attend a Appelbaum Training Institute conference on January 22, 2004. Expenses for this conference, entitled “Hard-To-Handle Parents” includes \$135.00 for registration, \$8.00 for meals for a total cost of \$143.00 plus the cost of a substitute teacher for one day and will be funded through IDEA funds.
2. Approve the request of Susan Beil, Peters Elementary special education teacher, to attend a Appelbaum Training Institute conference on January 22, 2004. Expenses for this conference, entitled “Hard-To-Handle Parents” includes \$135.00 for registration, \$8.00 for meals for a total cost of \$143.00 plus the cost of a substitute teacher for one day and will be funded through IDEA funds.
3. Approve the request of Judith Costa, Peters Elementary special education teacher, to attend a Appelbaum Training Institute conference on January 22, 2004. Expenses for this conference, entitled “Hard-To-Handle Parents” includes \$135.00 for registration, \$8.00 for meals for a total cost of \$143.00 plus the cost of a substitute teacher for one day and will be funded through IDEA funds.

4. Approve the request of Linda Thompson, Peters Elementary guidance counselor teacher, to attend a Appelbaum Training Institute conference on January 22, 2004. Expenses for this conference, entitled "Hard-To-Handle Parents" includes \$135.00 for registration, \$8.00 for meals for a total cost of \$143.00 plus the cost of a substitute teacher for one day and will be funded through IDEA funds.

B. Early Retirement Incentive Plan for 2003-2004

Approve to adopt an Early Retirement Incentive Plan, for all eligible professional employees, on a voluntary basis, for the 2003-2004 school year, as presented in **attachment #1**.

C. Field Trip Request

Approve the request of the middle school seventh grade teachers to take a field trip to the Museum of Anthropology & Archaeology in Philadelphia in the spring of 2004 with a tentative date of April 16, 2004. The cost of the trip, including transportation and admission to the museum, will be approximately \$2800.00. They are also requesting permission to conduct a variety of fundraisers to pay for this trip. (**Attachment #2**)

**VI. CURRICULUM AND INSTRUCTION**

**VII. OLD BUSINESS**

- A. Presentation/discussion of reconfiguration of elementary schools for 2004-2005.

**VIII. NEW BUSINESS**

**IX. FINANCIAL**

- A. Approve the Treasurer's Report for the month of November 2003.
- B. Approve the Cafeteria Reports for the month November 2003. (Information Only)
- C. Approve payment of General Fund bills for the month of November 2003.
- D. Approve the Northern Lehigh Athletic Fund Report for the month of November 2003. (**Attachment #3**)
- E. Approve the Northern Lehigh Refreshment Stand and Sports Account Financial Report for the month ended November 30, 2003. (**Attachment #4**)
- F. Approve the Northern Lehigh High School Student Activities Account fund statement for the month of November 2003. (**Attachment #5**)

- G. Approve Christine Stafford, Business Manager and Les Bear, Financial Consultant to solicit proposals from financial institutions for the purpose of borrowing funds to relieve cash flow restrictions created by lack of funding from the Commonwealth of Pennsylvania. (Attachment #6)

**X. LEGAL**

**XI. CORRESPONDENCE**

**XII. INFORMATION**

- A. Minutes of the Lehigh Carbon Intermediate Unit Board of Trustees meeting held on November 6, 2003. (Attachment #7)
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting of October 22, 2003. (Attachment #8)

**XIII. RECOGNITION OF GUESTS**

**XIV. ADJOURNMENT**