

**NORTHERN LEHIGH SCHOOL DISTRICT**

**Regular School Board Meeting**

**August 9, 2004**

**Slatington Elementary Boardroom**

**7:30 p.m.**

**AGENDA**

**I. ROLL CALL**

A. By notice of the President, Board Members are advised that all votes on financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.

B. School Board Meeting shall proceed in accordance with School Board Policy.

C. Pledge of Allegiance.

D. Roll Call.

E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

A. Regular school board meeting held on June 7, 2004.

B. Regular school board meeting held on June 14, 2004.

**III. SPECIAL BOARD REPORTS**

A. Carbon Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer

B. Lehigh Career & Technical Institute ..... Mrs. Lori H. Geronikos

C. Legislative Report ..... Mrs. Lori H. Geronikos

D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.

E. Committee Reports and/or Meetings

F. Solicitor's Report ..... Atty. Charles Stopp

G. Federal and Other Programs ..... Mrs. Lynne B. Fedorcha

H. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.

Reminder – Next board meeting will be held on Tuesday, September 7.

I. Executive Session – 6:30 p.m. – Superintendent's Office

**IV. PERSONNEL****A. Nominations For Appointment****1. Non-Instructional****a. Theresa Corcoran\***

Assignment: Instructional Aide  
Slatington Elementary School, replacing  
Kathryn Showak, who resigned.

Salary: \$9.17 Per Hour  
6 ½ Hours Per Day/5 Days Per Week

Effective Date: September 7, 2004

**b. Lori Henritzky\***

Assignment: Special Education Life Skills Aide  
Slatington Elementary  
New Position

Salary: \$9.17 Per Hour  
6 ½ Hours Per Day/5 Days Per Week

Effective Date: September 7, 2004

**c. Kathryn Leadbetter\***

Assignment: Special Education Learning Support Aide  
Senior High School, replacing Gail  
Barilla, who was administratively  
transferred to replace Andrea Edmonds

Salary: \$9.17 Per Hour  
6 ½ Hours Per Day/5 Days Per Week

Effective Date: September 7, 2004

**d. Heather Dawe\***

Assignment: Special Education Learning Support Aide  
Senior High School, replacing Kathleen  
Reese, who resigned.

Salary: \$9.17 Per Hour  
6 ½ Hours Per Day/5 Days Per Week

Effective Date: September 7, 2004

\*60-Day Probationary Period

B. Administrative Transfer

1. Instructional

a. Kristie Croll

From: Special Education Learning Support  
Teacher in the Senior High School

To: Title I Reading Teacher in Slatington  
Elementary Principal, replacing Rose  
Lee Goldberg, who retired.

Salary: \$40,200 (Step 5M on the 2004-2005  
CBA Salary Schedule)

Effective Date: September 1, 2004

2. Non-Instructional

a. Kimberly Wagner

From: Cafeteria/Hall Monitor in the middle school.

To: Special Education Learning Support Aide in  
the middle school, replacing Barbara Hope,  
who resigned. She will work 6 ½ Hours Per  
Day/5 Days Per Week.

Salary: \$9.45 Per Hour (Step 1 on the 2004-2005 Educational  
Support Staff Hourly Rate Schedule)

Effective Date: September 7, 2004

C. Substitutes

1. Instructional

Approve the following substitute teachers for the 2004-2005 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

Margaret Boyle – Early Childhood

Christina Dieter – Mentally &/or Physically Handicapped/Elementary

Kathryn Dyslin – Elementary, Early Childhood

Marshelle George – Elementary

Susan Hazard – Mentally &/or Physically Handicapped/Elementary/Reading Specialist

Bryan Kresley – Social Studies

Steven Miller – Health & Physical Education

Cathy Minnich – Mathematics – Homebound Only

Erica Ritter – Elementary K-6  
Diane Saeger – Elementary/Early Childhood  
Diane Stettler – Elementary  
Thomas Sup – Biology  
Rocatta Tait -- Elementary

2. Non-Instructional

- a. Approve the following substitute secretary/instructional aide for the 2004-2005 school year at the 2004-2005 substitute rate of \$7.25 per hour:

Tristin Tkach – Instructional Aide

- b. Approve the following substitute custodians for the 2004-2005 school year at the 2004-2005 substitute rate of \$7.25 per hour:

Jonathan Green

- D. Approve to change the status of Tricia Waylen, Clerk/Stenographer in the middle school, from 11 months to 12 months, retroactive to July 1, 2004.

E. Co-Curricular Positions for the 2004-2005 School Year

Head Baseball Coach – Frank Carazo -- \$4123.26  
National Honor Society – Tanya Williams -- \$454.36

- F. Approve the employment of Glenn Rissmiller, effective August 1, 2004, as a part-time Athletic Director for the Northern Lehigh School District for the 2004-2005 school year at a salary of \$\_\_\_\_\_. Mr. Rissmiller's employment is in accordance with Section B.1 of Senate Bill 200 that was amended on June 28, 2004.

- G. Approve the appointment of Bryan Geist as the Assistant Athletic Director for the 2004-2005 school year at a stipend of \$6000. He will assist the part time Athletic Director in all Athletic Director duties and responsibilities and will be responsible for athletic fund raising activities.

H. Family Medical Leave

Approve the request of Tracy Ettinger, Peters Elementary second grade teacher, to take a Family Medical Leave of Absence effective September 1, 2004 and ending on or about November 23, 2004.

I. Unpaid Leave of Absence

Effective on or about November 24, 2004, approve the request of Tracy Ettinger to take an unpaid leave of absence for child rearing until on or about January 25, 2005.

J. Extension of Sabbatical Leave of Absence

Approve the request of Jennifer (Hilbert) Schlegel, Slatington Elementary fourth grade teacher, to extend her sabbatical leave of absence approved on March 1, 2004 into the first semester of the 2004-2005 school year; effective September 1, 2004 and terminating on or about January 13, 2005.

K. Contracted Services for 2004-2005 School Year

Approve the employment of the following marching band staff for the 2004-2005 school year:  
(These salaries were included in the senior high budget for the 2003-2004 school year.)

Scott Wolfinger – Percussion Arranger -- \$2000.00

James Corle – Drill Design (Marching) -- \$2000.00

L. Resignation

Accept the resignation of Marilyn Sulzer from her position as Special Education Aide in the Slatington Elementary School, effective July 30, 2004.

M. Substitute Teacher Caller

Approve to employ Mrs. Richard Hofmann as an independent contractor for the purpose of calling substitutes for the 2004-2005 school year at a stipend of \$6970.00. It is also recommended to authorize the superintendent to execute an agreement between the Northern Lehigh School District and Mrs. Hofmann.

**V. POLICY**

**VI. CURRICULUM AND INSTRUCTION**

- A. Approve the purchase of the 2002 Scott Foresman publication books entitled “Making Music” for grades 1 – 6. The total cost of the purchase is \$10,087.00 and was included in the 2004-2005 district budget. This text would replace the current 1983 Macmillan series, “Spectrum of Music”. These books were displayed for Board preview during May and June with the other textbooks.

**VII. OLD BUSINESS****VIII. NEW BUSINESS****IX. FINANCIAL**

- A. Approve the unaudited Treasurer's Report for the month of June 2004.
- B. Approve payment of General Fund bills for the month of June, July, and August 2004.
- C. Approve the Northern Lehigh Refreshment Stand Account / Northern Lehigh Sports Account Report for two months ending July 31, 2004. (Attachment #1)
- D. Approve the Northern Lehigh Athletic Fund Report for the month of June/July 2004. (Attachment #2)
- E. Approve the awarding of the contract for the replacement of the Bus Garage Roof to Pro Com Roofing Corp of Warrington, PA, pending solicitor review of documents. Cost for this project to be \$127,000.00. (Attachment #3)
- F. Approve a resolution to incur non-electoral debt in an amount of \$2,000,000 general obligation bonds for the purpose of acquiring, constructing, equipping, furnishing, alterations, additions, renovations and improvements to athletic and other district facilities. (Included In Packet For Board Only)
- G. Approve to allow proper officials to develop specifications and solicit bids for a new pole building to be place on the stadium property.
- H. Approve the change order to allow Edward A. Reider, Inc. to complete the painting of the Field House Project at a cost of \_\_\_\_\_.

**X. LEGAL****XI. CORRESPONDENCE****XII. INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on July 1, 2004.

**XIII. RECOGNITION OF GUESTS****XIV. BUDGET DISCUSSION****XV. ADJOURNMENT**