

**NORTHERN LEHIGH SCHOOL DISTRICT
Board Minutes**

**Slatington, PA
September 12, 2005**

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Mathias J. Green, Jr., at 7:35 p.m. on Monday, September 12, 2005 in the boardroom located in the Slatington Elementary School. This was the only board meeting held in September.

ROLL CALL Members present: Mr. Franklin D. Beers, Mr. Robert J. Cox, Mr. Bryan C. Dorshimer, Mrs. Susan H. Fullas, Mrs. Lori H. Geronikos, Mr. William H. Hazzard, Mr. Mathias J. Green, Jr. (7)

Members absent: Mr. Raymond J. Follweiler, Jr., Mrs. Lauren A. Ganser (2)

Non-members present: Dr. Nicholas P. Sham, Mrs. Lynne Fedorcha, Mr. Philip Bertolino, Mr. Robert Kern, Dr. Linda Marcincin, Mrs. Karen Nicholas, Mr. David Papay, Mr. John Fidelibus (arrived at 7:36 p.m.) Mr. Brian Geiger, Ms. Christine Stafford, Atty. Charles Stopp (Solicitor), Mr. Jeffrey Bachman, Mrs. Laurie Newman-Mankos, Mrs. Andrea Madochick, Ms. Jessica Fidler, Mr. Nathan Hunsicker, and Mrs. Doneta Merkle

VISITORS Approximately 27 visitors attended the meeting, in addition to Joel Kern, reporter for The Times News and Terry Ahner, reporter for The Chronicle newspaper.

PUBLIC COMMENT Linda Eberhardt – Washington Township – Wanted to comment on co-curricular positions under Personnel on the agenda.

APPROVE MINUTES Mr. Beers made a motion, which was seconded by Mrs. Geronikos, that the minutes of the regular school board meeting held on August 1, 2005 and the regular school board meeting held on August 8, 2005 be approved and ordered filed.

YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mrs. Fullas, Mrs. Geronikos
Mr. Hazzard, Mr. Green (7)

NAY: None (0)

SPECIAL BOARD REPORTS Carbon Lehigh Intermediate Unit – Mr. Bryan C. Dorshimer
The CLIU Board Briefs was distributed. Mr. Dorshimer gave his report from that document. He said ground has been broken for the new CLIU building and it will be erected at no cost to the sponsoring districts.

Lehigh Career & Technical Institute – Mrs. Lori H. Geronikos
Mrs. Geronikos indicated that she would take the opportunity at the October 3 board meeting, which will be held at LCTI, to give a more in depth report about the things that are happening at LCTI.

Legislative Report – Mrs. Lori H. Geronikos
Mrs. Geronikos reported that education has not been on the forefront of the legislators' minds in light of the golf coast hurricane. She should have a more extensive report in November.

Committee Reports and/or Meetings
The minutes of the Policy/Education Committee meeting held on August 23, 2005 were distributed.

**SPECIAL
BOARD
REPORTS**
(Con't.)

Mr. Green discussed some items that were on the August finance committee agenda. That meeting was cancelled. One item was a new IRS legislation where school districts are going to be required to take a more active role in administering the TSA accounts (2007). The second issue he discussed was Charter Schools, instead of making them a four year high school experience they revised the curriculum to make it a five year experience, now they can bill the districts for five years instead of four. The third item he wanted to inform the board about was that it appears the district will receive about \$67,000 fewer dollars from the state this year than we received last year.

Ceremonial
Oath for
Nathan
Hunsicker

Attorney Stopp administered the ceremonial oath of office to new student representative Nathan Hunsicker

Student Representatives to the Board Report – Jessica Fidler and Nathan Hunsicker distributed a written student representative report and reported on its contents.

Federal and Other Programs – Mrs. Lynne B. Fedorcha

Mrs. Fedorcha distributed a written Director of Curriculum and Instruction report and she reviewed its contents with the board.

Mr. Robert Kern presented a PowerPoint presentation about the High Schools That Works conference that several of our teachers attended during the summer.

Superintendent's Report – Dr. Nicholas P. Sham, Sr.

Dr. Sham recognized district retirees Patricia Gilbert and Robert Mack for their years of service to the district. President Green presented each of them a special gift.

Dr. Sham mentioned he discussed the logging of free lunches in the past which was discussed by the auditors who detected that the new point of sale system will improve the accountability of free lunches and the important thing for the district is that it will ensure that the anonymity will be regulated by the federal program. We are hoping that the point of sale program will enhance our participation in the free lunch program. It is scheduled to begin in the middle school sometime during the last week of September.

Dr. Sham thanked Mrs. Newman-Mankos and Mrs. Fedorcha for their work in setting up the Reading Apprenticeship Model in our district. This is part of the district's initiative that no student will graduate from our district without being able to read and read well. Two teams of teachers have also been trained by the CLIU.

Dr. Sham announced that the opening day PowerPoint program is available on disk for anyone who would like to see it. He thanked Kori DiBilio for her help in developing this program.

The rough draft of the 2005-2006 district goals were distributed to each board member. Dr. Sham announced that he is looking for final approval of the district goals for the October 3 school board meeting. He will direct district administrators to develop their individual goals from the district goals.

The 2005-2006 Third Day Enrollment Report was distributed. (See attached)

Dr. Sham expressed his concern with the Messenger being cut from the budget. He stated he needs some kind of avenue to get information out into the public. Posting it on the web site is not very effective. He would like permission to review the budget to see if there is any money to circulate a Messenger newsletter twice a year.

Mr. DeFrain and the high school student council made their yearly visit and presentation. They presented each board member with a "bobble head" bulldog.

The next meeting will be held on October 3 at Lehigh Career & Technical Institute in Schnecksville.

An Executive Session was held at 6:30 p.m. in the superintendent's office for negotiations, personnel, and a potential grievance issue.

PERSONNEL A motion was made by Mrs. Fullas, with a second made by Mrs. Geronikos, that the Board of Education approves the following personnel items:

Resignations Accept the resignation of Dylan Sapir, mathematics teacher in the senior high school, effective August 16, 2005.

Accept the resignation of JoLeigh Sponsler, Personal Care Assistant at Peters Elementary School, effective July 6, 2005.

Accept the resignation of Connie Kistler, special education emotional support aide at the senior high school, effective September 6, 2005.

Accept the resignation of Judith DeBias, special education life skills aide in the Slatington Elementary School, effective August 25, 2005.

Appointments
Instructional Lauri Stehly Temporary Professional Employee
Assignment: Grade 1 Teacher—Peters Elementary School, replacing Laurie Ramsey, who resigned.
Salary: \$38,000 (Step 1 Bachelors on the 2005-2006 CBA Salary Schedule)
Effective Date: Retroactive to August 24, 2005

Gregory King Professional Employee
Assignment: Mathematics Teacher in the senior high school, replacing Dylan Sapir, who resigned.
Salary: \$43,000 (Step 10 – Bachelors +24 on the 2005-2006 CBA Salary Schedule)
Effective Date: Upon Release From His Previous Employer

Non-
Instructional Janelle B. Reiser*
Assignment: Nurse's Aide
Peters Elementary School, replacing Donna Ludwig, who resigned.
Salary: \$10.17 Per Hour/6½ Hrs. Per Day/5 Days Per Week (2004-2005 ESSA Agreement)
Effective Date: Retroactive to September 6, 2005

Pamela Stokes*
Assignment: Special Education/Kindergarten Aide
Peters Elementary School
Learning Support Classroom
Salary: \$9.17 Per Hour/6 ½ Hours Per Day/5 Days Per Week (2004-2005 ESSA Agreement)
Effective Date: Retroactive to September 6, 2005
*60-Day Probationary Period

Permission To Appoint Math Administrative Assistant Approve to appoint a Math Administrative Assistant in the senior high school/middle school at a stipend of \$1854.54, effective September 13, 2005.

Salary Adjustment Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle her to a salary increase for the 2005-2006 school year:

Julie Fehnel
From: Step 4B \$38,400 (2004-2005)
To: Step 4B+24 \$39,600

PERSONNEL

(Con't.)

Professional Contracts It is recommended to approve "professional employee" status as per the school code for the following teachers, who have satisfactorily completed three years of service to the Northern Lehigh School District:

Tara Balliet
Julie Fehnel
Lynn Haab
Anthony Jordan
Jon Prive
Matthew Wehr

Substitutes rate Non-Instructional Approve the following substitute secretary for the 2005-2006 school year at the substitute rate of \$7.25 per hour: Kathleen Reese -- Secretary

Contracted Services 2005-2006 Approve the following marching band staff for the 2005 marching season: (These salaries were included in the senior high budget for the 2005-2006 school year.)

Percussion Arranger – Scott Wolfinger -- \$2000.00
Drill Design (Marching) – James Corle -- \$2000.00

Volunteer Marching Band Approve the following volunteer marching band staff for the 2005 marching season:

Volunteer Assistant Director – Matthew Wehr
Volunteer Instructional Assistant – Joe Bortz
Volunteer Instructional Assistant – Gabe Edwards

Co-Curricular Appointments for 2005-2006

Senior High Band Director – David Carroll -- \$4394.97
Senior High Chorus – Matt Wehr -- \$1607.73
Senior High Newspaper – Denise Turoscy -- \$1688.90
Senior High Student Council – Jonathan DeFrain -- \$1928.24
Senior High Yearbook – Babette Guss -- \$2236.26
Senior High Musical Director – Matt Wehr -- \$2574.45
German Exchange Club Advisor – Lana Schmidt -- \$709.69
Future Business Leaders Advisor – Bobbi Shupp -- \$515.15
Senior High Spring Intramurals – Tennis – Renee Evans -- \$751.32
Senior High Spring Intramurals – Weightlifting/Floor Tennis – Todd Herzog -- \$751.32
Senior High Spring Intramurals – Weightlifting – Jim Tkach -- \$751.32
Sophomore Class Advisor – Michael Lehtonen -- \$588.98
Sophomore Class Advisor – Michael Hammond -- \$588.98
Junior Class Advisor – Renee Evans -- \$588.98
Junior Class Advisor – Patricia Jones -- \$588.98
Senior Class Advisor – Babette Guss -- \$588.98
Senior Class Advisor – Ellen Yenser -- \$588.98
Elementary Chorus Director – Lora Krum -- \$549.44
Middle School Chorus Director – Matthew Wehr -- \$643.09
Middle School Band Director – David Carroll -- \$643.09
Freshman Class Advisor – Scott DeLong -- \$583.15
Freshman Class Advisor – Candice Saville -- \$538.15
Middle School Spring Intramural – Weightlifting – Steve Hluschak – \$751.32

PERSONNEL
(Con't.)

- Volunteer Refreshment Stand Workers Per school board policy #915, the athletic director recommends hiring Dawn Tulio as the volunteer director of the fall refreshment stand for the 2005 season. In addition, the following individuals will also be involved in the overall operation of the refreshment stand:
Rhonda Frantz
Linda Kline
Ellen Sutjack
Jim Tkach
- Denise Papay Compensated Professional Development Leave Approve the request of Denise Papay, Title I Reading Teacher, to take a Compensated Professional Development Leave for the second semester of the 2005-2006 school year.
- Paid Leave Of Absence Approve the request of employee number 1950 to take a paid leave of absence, beginning October 19, 2005 and continuing for approximately two months or until released by a physician.
- Public Comment Mrs. Eberhardt asked several questions as to how teachers are appointed to co-curricular positions.
Mr. Beers addressed a problem with our high school band. He feels there is a serious problem in that area.
- ROLL CALL: YEA: Mr. Cox, Mrs. Fullas, Mrs. Geronikos, Mr. Hazzard, Mr. Green (5)
NAY: Mr. Beers, Mr. Dorshimer (1)
Motion carried.
- Substitutes Teachers Mrs. Fullas made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following substitute teachers for the 2005-2006 school year at the 2005-2006 substitute teacher rates of \$80.00 for 1-10 non-consecutive days; \$90.00 for 11-20 non-consecutive days; and \$105.00 for 21+ non-consecutive days:
Nikolai Millen – Elementary K-6
Lisa Goad – English 7-12
Daniel Shea – All Subject Areas
Teresa Mosser – All Subject Areas
Michael Markle – All Subject Areas
Daniel Topp, Sr. – All Subject Areas
David George – All Subject Areas
James Hurst – All Subject Areas
Pamela Swartz – All Subject Areas
Vincent Galeone – All Subject Areas
Suzanne Borovies – All Subject Areas
Kristen Mayer – All Subject Areas
Nancy Ord – All Subject Areas
Patricia Passick – All Subject Areas
Dennis Pearson – All Subject Areas
Eveline Roberts – All Subject Areas
Richard Rupnik – All Subject Areas
Kristin Stuby – All Subject Areas
Joseph Verenna, Jr. – All Subject Areas
Luther Smith, Jr. – All Subject Areas

PERSONNEL YEA: Mr. Beers, Mr. Dorshimer, Mrs. Fullas, Mrs. Geronikos, Mr. Hazzard,
(Con't.) Mr. Green (6)
NAY: None (0)
ABSTAIN: Mr. Cox (1)

POLICY Mrs. Geronikos made a motion, which was seconded by Mr. Beers, that the Board of Education approves the following items listed under Policy:

Board Policies 1st Reading Approve revisions to existing school board policy #203 – Communicable Diseases & Immunization, as presented after first reading.

Approve revisions to existing school board policy #248 – Unlawful Harassment, as presented after first reading.

Approve revisions to existing school board policy #435 – Family & Medical Leaves, as presented after first reading.

Approve to revise existing school board policy \$609 – Investment of District Funds, as presented after first reading.

INFORMATION ONLY: Formulation of Administrative Regulation No. 117-AR – Reimbursable Homebound Instruction.

Conferences Laurie Newman-Mankos – PA Council of Administrators of Special Education Conference – “CASE –Exceptional Child” – November 2, 2005 – Grantville, PA – Expenses: Registration - \$99.00 – Travel -- \$47.25 – Total Cost: \$136.25 – IDEA Funded

Nancy Rehrig – PA School Business Officials Conference – “Elements of Government Fund Accounting” – September 21, 2005 – Landsdale, PA – Expenses: Registration \$150.00 – Travel \$35.00 – Total Cost: \$185.00 – General Fund Budget

Laurie Newman-Mankos – IDEA Reauthorization Conference – November 9, 2005 – Bethlehem, PA – Expenses: Registration \$279.00 – Travel \$18.00 – Total Cost: \$297.00 – IDEA Funds

Open A Slatington Elementary Book Club Approve the request of the Slatington Elementary School to open a Book Club Account in accordance with the Student Activity Fund Policy.

YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mrs. Fullas, Mrs. Geronikos
Mr. Hazzard, Mr. Green (7)

NAY: None (0)

CURRICULUM AND INSTRUCTION Mrs. Fullas made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following items listed under Curriculum and Instruction:

Induction Program 2005-2006 Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2005-2006 school year:

Helping Teacher	Inductee	Stipend
Patricia Bollinger	Amanda Beer	\$750.00
Denise Turoscy	Eric Schmidt	\$750.00
Edith Fella	Lauri Stehly	\$750.00
Linda Brown	Jessica Claycomb	\$750.00
Lynn Haab	Amy Zeiser	\$750.00
Marsha Burnard	Diane Saeger	\$750.00

Deborah Geiger	Marshelle George	\$750.00
Susanne Hegedus	Beverly Overholt	\$750.00

**CURRICU-
LUM AND
INSTRUC-
TION**

(Con't.)

Agreement With Educare
Approve to authorize the superintendent to execute a contract for services between the Northern Lehigh School District, Educare Licensed Private Academy, and Behavioral Health Associates, Inc. for the purpose of furnishing educational services for the 2005-2006 school year.

Special Ed Agreements With North-western Lehigh School District
Approve to authorize proper officials to enter into an agreement for two Northwestern Lehigh School District special education students to attend the Northern Lehigh School District in accordance with the promises and covenants contained in the agreement. This agreement is effective September 6, 2005 through June 30, 2006.

District
Approve revisions to the Northern Lehigh School District Continuing Professional Education Plan (Act 48 of 1999). The Plan shall be in effect from September 30, 2005 through September 29, 2007.

Mid-Point Revisions Strategic Plan
Approve the mid-point review of the Northern Lehigh School District Strategic Plan. Review Of to this document must be submitted to the Department of Education by September 30, 2005.

YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mrs. Fullas, Mrs. Geronikos
Mr. Hazzard, Mr. Green (7)
NAY: None (0)

**NEW
Education
BUSINESS**

Mr. Dorshimer made a motion, which was seconded by Mr. Hazzard, that the Board of Education approves to designate and authorize the following administrators to sign summary offense notices for district students for the 2005-2006 school year:

Mrs. Karen Nicholas – Peters Elementary Principal
Dr. Linda Marcincin – Slatington Elementary Principal
Mr. David Papay – Middle School Principal
Mr. Philip Bertolino – High School Principal
Mr. Robert Kern – High School/Middle School Assistant Principal
Mr. John Fidelibus – High School Assistant Principal

YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mrs. Fullas, Mrs. Geronikos
Mr. Hazzard, Mr. Green (7)
NAY: None (0)

NLESP Collective Bargaining Agreement
Mrs. Fullas made a motion, which was seconded by Mr. Cox, that the Board of Education approves a four year contract with the Northern Lehigh Educational Support Personnel. The first year being 2005-2006, second year 2006-2007, third year 2007-2008, and the fourth year 2008-2009. In each year a raise of 3.25%. In year one, the single medical co-pay is \$25.00 a month and family medical co-pay is \$50.00 a month. In years two, three and four the medical co-pay will be as per the teacher's contract. This contract is retroactive to July 1, 2005.

ROLL CALL: YEA: Mr. Cox, Mrs. Fullas, Mrs. Geronikos, Mr. Hazzard, Mr. Green (5)
NAY: Mr. Beers, Mr. Dorshimer (2)

Motion carried.

Mrs. Fullas thanked the negotiating committee for the amicable manner in which both sides worked through issues in a give and take manner. Mr. Green agreed.

Mr. Snyder thanked the board negotiating committee for negotiating in a professional manner.

FINANCIAL

Mr. Cox made a motion, which was seconded by Mr. Dorshimer, that the Board of Education approves the following financial items:

- | | |
|---|---|
| PC Abatements | Approve abatement of per capita taxes, for the residents that fall within the guidelines. |
| General Fund Bills | Approve payment of General Fund bills for the month of August and September 2005. |
| Construction Account 2004 AAA | Approve payment of bills from the Construction Account 2004AAA Financing. |
| Portfolio Summary | Approve the Arthurs Lestrange Cash Management Portfolio for the month of July 2005. |
| NLMS Student Activities Statement | Approve the Northern Lehigh Middle School Student Activities Account Fund Statement for the months of July and August 2005. |
| NLHS Student Activities Statement | Approve the Northern Lehigh High School Student Activities Account Fund Statement for the month of July 2005. |
| PDE-307b Submission | Approve to have proper officials submit form PDE-3074b Self-Certification for Non-Reimbursable Construction Project with the Pennsylvania Department of Education for the emergency work to be completed on the drinking water system at Peters Elementary School. |
| Feasibility Study For Slatington Elementary | Approve to hire the Architectural Studio for the purpose of providing the Northern Lehigh School District with a Feasibility Study for the Slatington Elementary School. Cost for this service is to be \$2,500.00. |
| Real Estate Tax Refund | Approve a real estate tax refund in the amount of \$2,867.71 to Castle Holdings Inc, 3718 Overlook Court, Allentown, PA 18106-9544. The refund is due to the parcel being deleted from the tax rolls and split into lots for Woodside Acres subdivision effective July 1, 2005. |
| Hire Spotts-Stephens-McCoy | Approve to hire SPOTTS-STEPHENS-McCOY of Whitehall at a "not to exceed" fee for services of Twenty-two Thousand Five Hundred Dollars (\$22,500.00) to perform the following scope of work:

Scope of work:
<ol style="list-style-type: none"> 1. Prepare design, plans, and technical specifications and the PaDEP Permit Application relative to a nitrate removal system for the existing on-site water supply for Peters Elementary 2. Prepare design plans and technical specifications for the well head improvements and cleaning of the existing potable water well. 3. Prepare technical specification for the abandonment of the existing monitoring wells. 4. Attend at least two (2) public meetings to review the project with the Board of Education or the Technology/Buildings and Grounds Committee. |
| YEA: | Mr. Beers, Mr. Cox, Mr. Dorshimer, Mrs. Fullas, Mrs. Geronikos
Mr. Hazzard, Mr. Green (7) |

NAY: None (0)

CORRESPONDENCE

Mr. Dorshimer read a letter from a taxpayer regarding the payment of school taxes in an installment plan.

INFORMATION

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on June 22, 2005 and the LCTI Director's Report for August 2005.

Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on July 18, 2005.

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on August 4, 2005.

ADJOURNMENT

Mrs. Fullas made a motion, which was seconded by Mr. Hazzard, that the regular meeting of the Northern Lehigh School District Board of Education is adjourned at 8:50 p.m.

YEA: Mr. Beers, Mr. Cox, Mr. Dorshimer, Mrs. Fullas, Mrs. Geronikos
Mr. Hazzard, Mr. Green (7)

NAY: None (0)

Respectfully submitted,

Bryan C. Dorshimer
Secretary

ATTEST: _____ President
Mathias J. Green, Jr.