

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, March 7, 2005**  
**Peters Elementary Gymnasium**  
**7:30 P.M.**  
**AGENDA**

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute ..... Mrs. Lori H. Geronikos
- C. Legislative Report ..... Mrs. Lori H. Geronikos
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Policy/Education/Staffing Committee meeting held on February 23, (Attachment #1)
  - Minutes of the Technology/Buildings and Grounds Committee meeting held on March 2, 2005. (Attachment #2)
- F. Student Representatives To The Board Report..... Ms. Ashley Kunkle  
Ms. Jessica Fidler
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Lynne B. Fedorcha
- I. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.
  - Board/Administration Retreat Discussion
- J. An Executive Session will be held in the Peters Elementary School Faculty Room immediately following the meeting for negotiations.

---

---

### III. PERSONNEL

#### A. Salary Adjustment

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle her to a salary increase for the second semester of the 2004-2005 school year:

Sandra Becker  
From: 6B \$38,300  
To: 6B+24 \$38,500

#### B. Unpaid Volunteer

Approve the following individual as an unpaid volunteer coach for the 2005 spring season:

Gary Warmkessel – Volunteer Softball Coach (**Pending Verification of Clearances**)

### IV. POLICY

#### A. Conferences

1. Approve the request of Terry Jenkins, elementary band director, to attend the PA Music Educators Association Annual Convention in Hershey, PA on April 21 and 22, 2005. Expenses for this conference include \$80.00 for registration, \$37.80 for travel for an approximate total cost of \$117.00 and will be funded through the General Fund. (**Attachment #3**)
2. Approve the request of Laurie Mott, second grade teacher, to attend a Bureau of Education & Research conference in Allentown on March 14, 2005. Expenses for this conference, entitled "Interactive Writing and Beyond" include \$175.00 for registration plus the cost of a substitute teacher for one day and will be funded through Title I funds. (**Attachment #4**)
3. Approve the request of Rhonda Frantz to attend the Attendance/Child Accounting Professional Association Spring Conference from March 30 to April 1, 2005 in Hershey, PA. Expenses for this trip include \$155.00 for registration, \$60.00 for travel, \$20.00 for meals, \$123.00 for lodging for a total cost of \$358.00 and will be funded through the Business Office budget. (**Attachment #5**)
4. Approve the request of Heather Tift to attend the Attendance/Child Accounting Professional Association Spring Conference from March 30 to April 1, 2005 in Hershey, PA. Expenses for this trip include \$155.00 for registration, \$20.00 for meals, \$123.00 for lodging for a total cost of \$298.00 and will be funded through the Business Office budget. (**Attachment #6**)

#### B. Board Policy – First Reading

1. Approve revisions to existing school board policy #802 – Operations – School Organization, as presented after first reading. (**Attachment #7**)
2. Approve revisions to existing school board policy #117 – Programs – Homebound Instruction, as presented after first reading. (**Attachment #8**)

3. Approve revisions to existing school board policy #202 – Pupils – Attendance of Nonresident Students, as presented after first reading. **(Attachment #9)**
4. Approve revisions to existing school board policy #808 – Operations – Food Services, as presented after first reading. **(Attachment #10)**
5. Approve revisions to existing school board policy #217 – Pupils – Graduation Requirements, as presented after first reading. **(Attachment #11)**
6. Approve to adopt new school board policy #200 – Pupils – Enrollment in District, as presented after first reading. **(Attachment #12)**
7. Approve to replace existing school board policy #201 – Pupils – Admission of Students, with new PSBA recommended policy #201. **(Attachment #13)**

C. Board Policy -- Second Reading

1. Approve revisions to existing school board policy #434 – Professional Employees – Sick Leave, as presented after second reading. **(Attachment #14)**

D. Approve the request of the National Honor Society to travel to New York City on Saturday, April 2, 2005 for their annual senior trip. There will be no cost to the district for this trip. **(Attachment #15)**

E. Approve the request of the Northern Lehigh High School Marching Band to participate in its annual spring trip. This year they are requesting permission to travel to Williamsburg, Virginia from April 15 through April 17, 2005. The entire cost of the trip will be paid for by the students, chaperones, and the Northern Lehigh Band Boosters. **(Attachment #16)**

V. **CURRICULUM AND INSTRUCTION**

A. German Exchange Program

Mrs. Lana Schmidt, high school German teacher, has submitted a request for the continuation of the Northern Lehigh German-American Exchange Program between interested students from the Northern Lehigh School District and the Eduard Spraenger Gymnasium in Landau, Germany. The first half of the exchange cycle was successfully completed in October 2004. Mrs. Schmidt is requesting permission to take an outstanding group of Northern Lehigh students that have applied and been accepted to travel to Germany for the second half of the exchange cycle. She is also requesting permission to take two colleagues to accompany her as chaperones for the students. They are planning to depart on June 15, 2005 and return on July 2, 2005. Most of the students are taking the trip as part of the recently Board approved "German in Germany" course. Trip participants will be responsible for all expenses; however, they do request liability insurance coverage for the entire group, as has been granted since their first exchange trip in 1984.

VI. **OLD BUSINESS**

VII. **NEW BUSINESS**

VIII. **FINANCIAL**

- A. Approve abatement of per capita taxes, for the residents that fall within the guidelines, as listed in **attachment #17**.

- B. Approve payment of bills from the Construction Account 2004 A and 2004AAA Financing, as presented in **attachment #18**.
- C. Approve the Arthurs Lestrage Cash Management Portfolio for the month of January 2005. **(Attachment #19)**
- D. Authorize district administration to terminate the contract between Northern Lehigh School District and Ceridian Benefit Services for COBRA administration effective June 30, 2005.
- E. Authorize district administration to execute a COBRA administration services agreement between Northern Lehigh School District as part of the Lehigh County Insurance Consortium and PSBA Insurance Trust effective July 1, 2005. The fees associated with this contract shall be \$15.00 per qualifying event letter and \$6.00/month/subscriber for collection of premiums.
- F. Lehigh Carbon Community College 2005-2006 Budget

Approve a resolution regarding the 2005-2006 Lehigh Carbon Community College budget. Total expenditures equal \$4,594,548, an increase of \$609,537 (15.30%) over the 2004-2005 budget. Northern Lehigh's enrollment is 156.1 FTE, a decrease of 20.7%. Northern Lehigh's share of the total budget is \$176,983, an increase of \$22,964 or 14.91%. **(Attachment #20)**

#### **IX. LEGAL**

#### **X. CORRESPONDENCE**

#### **XI. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on January 20, 2005.
- B. Minutes of the Washington Township Board of Supervisors meeting held on January 11, 2005.
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating committee meeting held on January 26, 2005 and the LCTI Director's Report for February 2005.
- D. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on February 3, 2005
- E. Minutes of the Borough of Slatington Parks and Recreation Committee meeting held on February 21, 2005.

#### **XII. RECOGNITION OF GUESTS**

#### **XIII. ADJOURNMENT**