

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
November 3, 2008

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Edward E. Hartman, at 7:32 p.m. on Monday, November 3, 2008 in the boardroom located in the Slatington Elementary School.

TEMPORARY SECRETARY Mr. Hartman asked if there were any objects to Mrs. Lauren A. Ganser serving as temporary secretary until the Board appoints a new Board Secretary during this evenings meeting. Hearing none, Mrs. Ganser served as temporary secretary.

ROLL CALL Members present: Mr. Donald H. Dengler, Mr. Raymond J. Follweiler, Jr., Mrs. Lauren A. Ganser, Mrs. Lori H. Geronikos, Mr. Mathias J. Green, Jr., Mrs. Donna M. Kulp, Mr. Gregory S. Williams, Mr. Edward E. Hartman (8)

Members absent: None (0)

Non-members present: Mr. Donald Allen, Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Lynne B. Fedorcha, Mr. John Hrizuk, Dr. Linda Marcincin, Mr. Jeremy Melber, Mr. Michael Michaels, Mrs. Laurie Newman-Mankos, Mrs. Karen Nicholas, Mrs. Heather Rehrig, Mr. Michael Showak (Student Rep.) Attorney Charles Stopp (Solicitor), Ms. Taylor Trapp (Student Rep.), Mrs. Dawn Wadsworth, Mrs. Aileen Yadush and Mrs. Sherri A. Molitoris.

VISITORS Approximately ten visitors attended the meeting in addition to Terry Ahner reporter for The Times News.

NOMI-NATIONS BOARD SECRETARY Mrs. Ganser nominated Mr. Gregory S. Williams to serve as Board Secretary for the remainder of Mr. Dorshimer's unexpired term. Mrs. Kulp seconded the motion.

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

Mr. Hartman stated Mr. Raymond J. Follweiler, Jr. would become chairperson for the Technology/Buildings and Grounds Committee which was previously held by Mr. Dorshimer. Mrs. Donna M. Kulp would become a member of the Technology/ Buildings and Grounds Committee replacing Mr. Dorshimer who resigned and the newly appointed board member would be a member of the Policy/Education Committee replacing Mrs. Kulp.

NOM-INATIONS OPEN BOARD SEAT Mr. Hartman called for nominations for the open board member seat originally held by Mr. Bryan C. Dorshimer who resigned.

Nominations For Open Seat Mr. Dengler nominated Sandi Young to fill the open board seat. Seconded by Mr. Follweiler. Mr. Williams nominated Richard Klocek to fill the open board seat. Seconded by Mrs. Geronikos. Mrs. Kulp nominated Deb Rubio to fill the open board seat. Seconded by Mrs. Ganser. Mr. Green nominated Joseph Hedash to fill the open board seat. Seconded by Mrs. Geronikos.

Close Nominations Mr. Williams made a motion, which was seconded by Mrs. Ganser that the nominations for the open board seat be closed.

Vote on Sandi Young YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)
NAY: None (0)

Sandi Young Board Member Mr. Hartman declared Sandi L. Young duly appointed member of the Northern Lehigh Board of School Directors to fill the open board seat from the resignation of Mr. Dorshimer.

**APPROVE
MINUTES**

Mr. Dengler made a motion, which was seconded by Mr. Follweiler, that the minutes of the regular school board meetings held on October 6, 2008 and October 13, 2008 be approved and ordered filed.

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

**SPECIAL
BOARD
REPORTS**

Carbon Lehigh Intermediate Unit – Mr. Green made a motion to appoint Mr. Donald H. Dengler as Northern Lehigh School District Board Representative on the Carbon Lehigh Intermediate Unit Board of Directors, replacing Mr. Bryan C. Dorshimer who resigned from the Northern Lehigh School District Board of Directors effective October 13, 2008. Mr. Follweiler seconded the motion.

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

Lehigh Career and Technical Institute - Mrs. Lori H. Geronikos reported that LCTI has begun discussion of budget and budget cuts for the 2009-2010 school year.

Lehigh Carbon Community College – Mr. Mathias J. Green, Jr. reported that the Governor has run out of money and that they may not get all the money they were promised. He further reported on the recent Foundation dance fundraiser to raise money for LCCC student scholarship. They again raised a considerable amount of money.

Committee Reports and/or Meetings

Minutes of the Policy Committee meeting held on October 15, 2008 was distributed.

Student Representatives to the Board Report

Mr. Michael Showak and Mrs. Taylor Trapp distributed their written student representative report and verbally reported on its contents.

Solicitor's Report – Attorney Charles Stopp reported on the legislature that was passed on the new open records law that will become effective in January 2009. He reminded the board that there are some duties that have to be done before this new legislature goes into place.

Federal and Other Programs Update - Mrs. Lynne B. Fedorcha distributed 3 documents which are a part of the strategic plan and verbally reported on them. She distributed teacher induction, student services and professional education all in final draft. She further stated that she will distribute additional documents that are part of the plan at the next board meeting. The policy committee meeting scheduled for November will be devoted to the strategic plan. Final board approval of the strategic plan will be at the second board meeting in December.

Business Manager's Report – Mr. Jeremy G. Melber stated that he received the TSA plan documentation from the TSA Consultant. He further stated that the plan documentation states that the board will need to appoint a trustee and their recommendation is to use the board secretary.

Superintendent's Report – Mr. Michael W. Michaels

Mr. Michaels recognized Mrs. Fedorcha and the building principals for their excellent work in attaining AYP for another year. He will hand out the Keystones at the next board meeting.

Mr. Michaels introduced Mr. Derr who briefly gave an overview on Provident Energy. He then introduced Mike Lang from Provident Energy who talked about his firm and how they can help the district with current rising energy costs and the energy cap that will be lifted in 2010.

Mr. Hartman stated that the board was in executive session prior to tonight's meeting to discuss personnel issues.

PERSONNEL Mr. Follweiler made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following personnel items:

Resignation/
Retirement
K. Reese Accept the resignation of Kathleen Reese from her position as Office Aide at Peters Elementary effective November 3, 2008. Mrs. Reese has accepted the position as High School Guidance Office Secretary effective November 4, 2008.

J. Dye Accept the resignation of Jonell Dye from her position as Personal Care Assistant at Peters Elementary, effective October 24, 2008.

Appointments
Non-
Instructional Kathy Reese*
Assignment: High School Guidance Office Secretary, replacing
Susan Dorshimer who retired
Salary: \$30,548 (Level I on the 2008-2009 Clerical Salary Schedule)
Effective Date: November 4, 2008
***60 Day probationary period ending January 2, 2009**

Game
Worker
2008-2009 Approve the following person as Game Workers for the 2008-2009 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2008-2009 Supplementary Personnel Salary Schedule.

Robert Sutjak

Co-Curricular
Volunteers
2008-2009 Lauren Raby* Assistant Girls Basketball Coach
***Pending Verification of Clearances**

PSSA Excel
English Class
R. Evans Approve to appoint Renee Evans to teach the PSSA Excel English class in the senior high school. Beginning in January 2009 she will teach ten sessions of English scheduled from 2:35 p.m. to 3:35 p.m. She will be compensated two hours for each session taught at a rate of \$20.00 per hour. Funding for this program will be paid for through Project 720.

PSSA Excel
Math Class
Mathematics J.
hours for each
be paid for Joann Wasilkowski Approve to appoint Joann Wasilkowski to teach the PSSA Excel Mathematics class in the senior high school. Beginning in January 2009 she will teach ten sessions of scheduled from 2:35 p.m. to 3:35 p.m. She will be compensated two session taught at a rate of \$20.00 per hour. Funding for this program will through Project 720.

Unpaid
unpaid
Leave of
Absence Approve the request of Patrice Mayberry, Peters Elementary Title I Aide, to take an medical leave beginning September 29, 2008 until released from her doctor. Upon release from her doctor, Mrs. Mayberry plans to return to her current Title I Aide position.

Substitute
Monitors
Detention
Monitor Approve to appoint the following list of people as Substitute Secondary Detention for the senior high school for the 2008-2009 school year. Work will be on an as needed basis and compensation will be at a salary of \$20.00 per hour worked.

Renee Evans
Kelly Follweiler
Michael Lehtonen
Candice Longworth
Jasmine Suarez

Unpaid
Volunteers Approve the following unpaid volunteer aides in the Peters Elementary School for the 2008-2009 school year: Robin Blocker, Lisa Bomgardner, Lori-Beth Guelcher, Corinne Hoffman, Shelly Long, Stacey Olewine*, Dana Schaeffer, JoAnne Sipos, Billie Jo Sollars*, Felicia Thomas, Amber Williams* and Kathy Yelinek.
***Pending Verification of Clearances**

PERSONNEL**(cont.)**

Substitute-Instructional Approve the following substitute teacher for the 2008-2009 school year at the 2008-2009 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Eveline Roberts – CLIU Guest Teacher

***Pending Verification of Clearances**

Non-Instructional Salary Approve the following individual as a substitute cafeteria worker for the 2008-2009 school year at the 2008-2009 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Dawn Martinez*

***Pending Verification of Clearances**

Approve the following individual as a substitute aide and/or secretaries for the 2008-2009 school year at the 2008-2009 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Dawn Martinez*

***Pending Verification of Clearances**

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

CONFERENCE

Mr. Dengler made a motion, which was seconded by Mr. Follweiler, that the Board of Education approves the following conference items:

Theresa Cinicola – Pennsylvania Science Teachers Association 2008 Convention: Science Revealing the Future– December 4 & 5, 2008 – Hershey Lodge, Hershey, PA –
Registration: \$95.00, Lodging: \$124.00, Meals: \$30.00 – Total Approximate Cost: \$249.00 – Funding: High School Curriculum and Instruction Budget

Christine Leslie – Pennsylvania Science Teachers Association 2008 Convention: Science Revealing the Future– December 4 & 5, 2008 – Hershey Lodge, Hershey, PA –
Registration: \$95.00, Lodging: \$124.00, Meals: \$30.00, Travel: \$49.80 – Total Approximate Cost: \$298.80 – Funding: High School Curriculum and Instruction Budget

Julie Everett – Pennsylvania Science Teachers Association 2008 Convention: Science Revealing the Future– December 4 & 5, 2008 – Hershey Lodge, Hershey, PA –
Registration: \$95.00, Lodging: \$124.00, Meals: \$30.00 – Total Approximate Cost: \$249.00 – Funding: High School Curriculum and Instruction Budget

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

POLICY

Mrs. Ganser made a motion, which was seconded by Mr. Williams, that the Board of Education approves the following policy items:

Board Policy First Reading Approve school board policy #140.1 – Programs – Extracurricular Participate By Charter/Cyber Charter Students, as presented after first reading.

Approve school board policy #249 – Pupils – Bullying/Harassment, as presented after first reading.

Approve school board policy #334 – Administrative Employees – Sick Leave Supplemental Discipline Records, as presented after first reading.

POLICY
(cont.)

Approve school board policy #414 – Professional Employees – Physical Examination – Supplemental Discipline Records, as presented after first reading.

Approve school board policy #434 – Professional Employees – Sick Leave, as presented after first reading.

Approve school board policy #534 – Non-Professional Employees – Sick Leave, as presented after first reading.

Approve school board policy #810.1 – Operations – Drug/Alcohol Testing – Covered Drivers, as presented after first reading.

Approve school board policy #810.2 – Operations – Drug/Alcohol Testing – Covered Drivers, as presented after first reading.

Slatington
Elementary
Tech Wizards

Approve the request of the Slatington Elementary administration to create a Tech Wizards Club in the Slatington Elementary School. This club will provide students with the opportunity for hands-on training on the uses of emerging technologies. The club will meet from 3:00 p.m. to 4:30 p.m. There will be no cost to the district to conduct this club.

Homebound
Instruction

It is recommended that the Board of Education grant homebound instruction for a 12th grade student, Student No. 0958500, for five hours per week, effective on or about February 17, 2009 and continuing until approximately March 17, 2009.

It is recommended that the Board of Education grant homebound instruction for an 11th grade student, Student No. 1012600, for five hours per week, effective October 13, 2008 and continuing until approximately January 13, 2009.

It is recommended that the Board of Education grant homebound instruction for an 11th grade student, Student No. 1005340, for five hours per week, effective on or about October 21, 2008 and continuing until approximately December 2, 2008.

It is recommended that the Board of Education grant homebound instruction for a 12th grade student, Student No. 0990019, for five hours per week, effective on or about December 10, 2008 and continuing until approximately January 21, 2009.

General
Criteria Ring
Of Honor

Approve editorial changes to the General Criteria and Guidelines for the Northern Lehigh Athletic Ring of Honor as presented. (Attachment #14)

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

**CURRIC-
ULUM AND
INSTRUC-
TION**

Agreement
CLIU Special
Education
Services

Mr. Dengler made a motion, which was seconded by Mr. Follweiler, that the Board of Education approves the following curriculum and instruction item:

Approve to authorize proper officials to execute an agreement between the Northern Lehigh School District and the Carbon Lehigh Intermediate Unit #21 to provide special education services for the 2008-2009 school year.

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

**OLD
BUSINESS**

Mr. Hartman stated that all of education lost a good friend when Senator James Rhoades was unfortunately departed from this earth on October 18, 2008. Senator Rhoades was a leader in education in this state and for us in this area. He did more for children than anyone in this state realizes and he always put the needs of all students first.

**NEW
BUSINESS**

Mr. Williams made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following new business item:

Licensed
Health Room
Attendant
Agreement

Approve a four year Memorandum of Understanding Agreement with the Licensed Health Room Attendants effective July 1, 2008. There are currently 3 Health Room Attendants covered under this agreement. **(Attachment)**

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

FINANCIAL

Mrs. Ganser made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following financial item:

Abatements/
Exonerations

Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented.

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

LEGAL

Mr. Follweiler made a motion, which was seconded by Mrs. Ganser, that the Board of Education open for discussion the following legal item:

Discussion of Tax Claim Return Resolutions

Attorney Stopp stated when the new contract comes up for Portnoff the district may want to insert provisions that should Lehigh County decide to impose the 5% fee, the district has an opt out or some other remedy with respect to Portnoff.

Motion
Portnoff
Resolutions

Mr. Williams made a motion, which was seconded by Mrs. Ganser, that the Board of Education approve two resolutions for Collection of Delinquent Real Estate Taxes by Portnoff Law Offices with a bond amount of \$5,000.00. **(Attachment)**

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

**INFOR-
MATION**

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on September 24, 2008 and the LCTI Director's Report for October 2008 were distributed.

Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on September 15, 2008 was distributed.

**RECOG-
NITION OF
GUESTS**

Edward Ziegler – Slatington Borough asked what was happening with the Herman P. Snyder Science Lab. Mr. Ziegler asked for a moment of silence for Senator Rhoades.

Sandi Young – Washington Township invited everyone to the pep rally being held this week at Slatington Elementary School for the 105 lb. football team who will be playing in the championship game on Saturday.

Dr. Marcincin thanked Mr. Follweiler for coming to the Halloween parade and dressing as a lion and leading the parade.

A moment of silence was held for Senator Rhoades.

**ADJOURN-
MENT**

Mr. Follweiler made a motion, which was seconded by Mrs. Ganser, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 8:35 p.m.

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp,
Mr. Williams, Mr. Hartman (8)

NAY: None (0)

Respectfully submitted,

Gregory S. Williams
Secretary

ATTEST: _____ President
Edward E. Hartman