

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, November 10, 2008**  
**Slatington Elementary School**  
**Board Room**  
**7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mr. Donald H. Dengler
- B. Lehigh Career and Technical Institute ..... Mrs. Lori H. Geronikos
- C. Legislative Report ..... Mr. Gregory S. Williams
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Technology Building and Grounds Committee Meeting held on November 5, 2008. **(Attachment #1)**
  - Minutes of the Finance Committee Meeting held on November 5, 2008. **(Attachment #2)**
- F. Student Representatives to the Board Report ..... Mr. Michael Showak  
Ms. Taylor Trapp
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Lynne B. Fedorcha
- I. Business Manager's Report ..... Mr. Jeremy G. Melber
- J. Superintendent's Report ..... Mr. Michael W. Michaels
  - Next Board Meeting Tuesday December 2, 2008 – 7:00 p.m. Reorganization Meeting and 7:30 p.m. Regular Meeting
  - Presentation of Keystone Awards
  - Assistant Principal Presentation

**III. PERSONNEL****A. Substitute –Instructional**

Approve the following substitute teachers for the 2008-2009 school year at the 2008-2009 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Janet Brostedt – CLIU Guest Teacher  
Kathryn McKeon – CLIU Guest Teacher  
Seth McLaughlin – CLIU Guest Teacher  
Michele Nesfeder – CLIU Guest Teacher  
Michael Roth – CLIU Guest Teacher  
Daniel Shea – CLIU Guest Teacher  
Keith Strohl – CLIU Guest Teacher  
Alicia Trinkle – CLIU Guest Teacher  
Nina Weiss – Elementary

**B. Unpaid Volunteers**

Approve the following unpaid volunteer aides in the SlatingtonElementary School for the 2008-2009 school year: Chris Bennett, Lisa Bomgardner, Rachel Hillegas, Barbara Rejician, John Rejician\*, and Charles Uhler.

**\*Pending Verification of Clearances**

**IV. CONFERENCES**

- A. Mary Smith – 53<sup>rd</sup> Annual Pennsylvania School Counselors Association Conference – April 15-18, 2009 – Milton Hershey School, Hershey, PA – Registration: \$285.00, Travel: \$44.00, Lodging: \$144.00 – Total Approximate Cost: \$473.00 – Funding: High School Curriculum and Instruction Budget **(Attachment #3)**
- B. Sheila Lanshe – 53<sup>rd</sup> Annual Pennsylvania School Counselors Association Conference – April 15-18, 2009 – Milton Hershey School, Hershey, PA – Registration: \$285.00, Travel: \$44.00, Lodging: \$144.00 – Total Approximate Cost: \$473.00 – Funding: High School Curriculum and Instruction Budget **(Attachment #4)**

**V. POLICY****A. Board Policy Second Reading**

1. Approve school board policy #140 – Programs – Charter Schools, as presented after first reading. **(Attachment #5)**
2. Approve school board policy #206 – Pupils – Assignment Within District, as presented after first reading. **(Attachment #6)**
3. Approve school board policy #216.1 – Pupils – Supplemental Discipline Records, as presented after first reading. **(Attachment #7)**
4. Approve school board policy #615 – Finances – Payroll Deductions, as presented after first reading. **(Attachment #8)**
5. Approve school board policy #818 – Operations – Contracted Services, as presented after first reading. **(Attachment #9)**

**B. Homebound Instruction**

It is recommended that the Board of Education grant homebound instruction for a 10<sup>th</sup> grade student, Student No. 1110200, for five hours per week, effective November 24, 2008 and continuing until approximately January 5, 2009.

**VI. CURRICULUM AND INSTRUCTION****VII. OLD BUSINESS****VIII. NEW BUSINESS**

- A. Approve to authorize the superintendent to update the Reciprocal Agreement with other educational institutions for the purpose of large-scale evacuations and disasters as prescribed in the "Northern Lehigh School District Emergency Operations Plan". Original agreements were signed March 10, 2003. **(Attachment #10)**

**IX. FINANCIAL**

- A. Approve the Following List of Bills:
1. General Fund month of October
  2. Cafeteria Fund month of October
  3. Athletic Fund month of October
  4. Refreshment Stand Fund month of October
- B. Authorize Administration to enter into an agreement with Provident Energy for consulting services for reduced energy costs.
- C. Authorize the technology department to apply for an E-rate and to further purchase two cell phones for the director of support services to be used by the lead maintenance and lead grounds men.
- D. Act 1 Tax Levy Resolution

**NORTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF DIRECTORS**

**RESOLUTION**

**WHEREAS**, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1");

**WHEREAS**, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

**WHEREAS**, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

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**WHEREAS**, the Northern Lehigh School District index for the 2009-2010 fiscal year is 5.6%;

**WHEREAS**, the Northern Lehigh School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Northern Lehigh School District for the 2009-2010 fiscal year by more than its index.

**AND NOW**, on this 10<sup>th</sup> day of November, 2008, it is hereby **RESOLVED** by the Northern Lehigh School District (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2009-2010 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2009-2010 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2009-2010 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
  - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
  - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
  - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

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X. LEGAL

XI. CORRESPONDENCE

XII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on October 1, 2008.

XIII. RECOGNITION OF GUESTS

XIV. ADJOURNMENT