NORTHERN LEHIGH SCHOOL DISTRICT Regular School Board Meeting Monday, February 2, 2009 Slatington Elementary School Board Room 7:30 P.M.



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- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
 - B. School Board Meeting shall proceed in accordance with School Board Policy.
 - C. Pledge of Allegiance.
 - D. Roll Call.
 - E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on January 5, 2009.
- B. Regular school board meeting held on January 12, 2009.

III. SPECIAL BOARD REPORTS

Α.	Carbon Lehigh Intermediate Unit	Mr. Donald H. Dengler
В.	Lehigh Career and Technical Institute	Mrs. Lori H. Geronikos
C.	Legislative Report	Mr. Gregory S. Williams
D.	Lehigh Carbon Community College	Mr. Mathias J. Green, Jr.
E.	 Committee Reports and/or Meetings Minutes of the Policy Committee Meeting held on January 	/ 14, 2009. (Attachment #1)
F.	Student Representatives to the Board Report	Mr. Michael Showak Ms. Taylor Trapp
G.	Solicitor's Report	Attorney Charles Stopp
Н.	Federal and Other Programs Update	Mrs. Lynne B. Fedorcha
I.	Business Manager's Report	Mr. Jeremy G. Melber
J.	 Superintendent's Report National School Counseling Week – February 2-6, 2009. Title I Academic Achievement Award – Peters and Slating Beminder March 2, 2000 Board Meeting will be held at Peters 	gton Elementary Schools \$1,000 e

Reminder March 2, 2009 Board Meeting will be held at Peters Elementary School

IV. <u>PERSONNEL</u>

A. Appointment-Instructional

Derek Long*	Temporary Professional Employee				
Assignment:	High School Mathematics Teacher replacing David Humenik				
	who retired				
Salary:	\$40,500 pro-rated (Step 1 Bachelors on the 2008-2009 CBA				
5	Salary Schedule)				
Effective:	January 26, 2009				
*Pending Verification of missing personnel file items					

B. <u>Substitute</u>

1. Instructional

Approve the following substitute teacher for the 2008-2009 school year at the 2008-2009 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Trevor Bartholomew^{*} – Health & Physical Education Whitney Babyak – All Subjects *Pending verification of missing personnel file items

2. Non-Instructional

Approve the following individual as a substitute aide and secretary for the 2008-2009 school year at the 2008-2009 substitute rates as approved on the Supplementary Personnel Salary Schedule:

Rachael Gruber

C. Salary Adjustments

Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the second half of the 2008-2009 school year:

Scott Gerould From: To:	Step 5B+24 Step 5M
Tracy Hoffman From: To:	Step 6B+24 Step 6M
Douglas Reynolds From: To:	Step 5B+24 Step 5M

D. Unpaid Leave of Absence

 Approve the request of Christina Carmody, Peters Elementary teacher, to take an unpaid leave of absence on April 20 & 21, 2009. She will be using these days in conjunction with 3 personal days on April 15-17, 2009 to attend her brothers wedding in Hawaii. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association. 2. Approve the request of Tracy Hoffman, Elementary School Nurse, to take an unpaid leave of absence on March 6, 2009. She will be using this day in conjunction with 4 personal days on March 2-5, 2009 to take a family vacation to Walt Disney World. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.

V. <u>CONFERENCES</u>

- A. Sharon Hunsicker PDE 2009 Annual Conference April 14-17, 2009 Hershey Lodge and Convention Center, Hershey, PA – Registration: \$125.00, Lodging: \$223.12, Meals: \$130.00 – Total Approximate Cost: \$478.12 – Funding: Project 720 Grant (Attachment #2)
- B. Kristie Ahner PDE 2009 Annual Conference April 14-17, 2009 Hershey Lodge and Convention Center, Hershey, PA – Registration: \$125.00, Lodging: \$223.12, Meals: \$130.00, Travel: \$48.00 – Total Approximate Cost: \$526.12 – Funding: Project 720 Grant (Attachment #3)
- C. Lora Krum 2009 PMEA Annual Conference April 23-25, 2009 Valley Forge Convention Center, King of Prussia, PA – Registration: \$110.00, Lodging: \$320.00, Travel: \$42.00 – Total Approximate Cost: \$526.12 – Funding: Slatington Elementary Budget (Attachment #4)
- D. Rhonda Frantz Attendance/Child Accounting Professional Association (A/CAPA) Spring Conference – March 19-20, 2009 – Hotel Hershey, Hershey, PA – Registration: \$175.00, Lodging: \$223.00, Travel: \$88.00, Meals: 8.00 – Total Approximate Cost: \$494.00 – Funding: Business Office Budget (Attachment #5)

VI. <u>POLICY</u>

- A. Board Policy First Reading
 - 1. Approve school board policy 201 Pupils Admission of Students, as presented after first reading. (Attachment #6)
 - Approve school board policy 246 Pupils Students Wellness, as presented after first reading. (Attachment #7)
 - 3. Approve school board policy 539 Non-Professional Employees Uncompensated Leave, as presented after first reading. (Attachment #8)
 - 4. Approve school board policy 605 Finances Tax Levy, as presented after first reading. (Attachment #9)
 - 5. Approve school board policy 705 Property Safety, as presented after first reading. (Attachment #10)
 - 6. Approve school board policy 707 Property Use of School Facilities and Equipment, as presented after first reading. (Attachment #11)
 - 7. Approve school board policy 801 Operations Public Records, as presented after first reading. (Attachment #12)
- B. <u>Right to Know Officer</u> Appoint Mr. Michael W. Michaels, Superintendent of Schools, as the Right to Know Officer for the district. He will be responsible for all public record requests and his assistant will be Sharon Sherman from the business office.

VII. CURRICULUM AND INSTRUCTION

A. Approve administration to enter into a partnership agreement with Northwestern Lehigh School District in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Enrollment Partnership Proposal between Northern Lehigh School District and Northwestern Lehigh School District will be from July 1, 2009 – June 30, 2010. (Attachment #13)

VIII. OLD BUSINESS

- A. Motion to remove from the table the Per Capita Abatement/Exoneration Requests tabled at the January 5, 2009 board meeting.
- B. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #14)

IX. <u>NEW BUSINESS</u>

X. FINANCIAL

- A. Approve the Following List of Bills:
 - 1. General Fund month of January
 - 2. Capital Projects Fund month of January
 - 3. Athletic Fund month of January
 - 4. Refreshment Stand Fund month of January
- B. Approve the Following Financial Reports:
 - 1. NLMS Student Activities Account month of December
 - 2. NLHS Student Activities and Scholarship Accounts for the month of December
- A. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #15)
- B. Accept the 2007-2008 audit and management report for the single audit ending June 30, 2008. A copy of the audit was distributed at the January 12, 2009 school board meeting.
- C. Approve budgetary transfers for the 2008-2009 fiscal year as presented. (Attachment #16)
- D. Approve the resolution directing Northampton County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. (Attachment #17)
- E. Approve the resolution directing Lehigh County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. (Attachment #18)

XI. <u>LEGAL</u>

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on October 22, 2008 and December 10, 2008 and the LCTI Director's Report for December 2008 and January 2009.
- B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on December 15, 2008.

XIV. <u>RECOGNITION OF GUESTS</u>

XV. <u>ADJOURNMENT</u>