

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
October 11, 2010

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Edward E. Hartman, at 7:30 p.m. on Monday, October 11, 2010 in the JOC boardroom located at Lehigh Career and Technical Institute.

ROLL CALL Members present: Mr. Gary S. Fedorcha, Mr. Raymond J. Follweiler, Jr., Mrs. Lauren A. Ganser, Mrs. Lori H. Geronikos, Mrs. Donna M. Kulp, Mr. Gregory S. Williams, Mr. Edward E. Hartman (7)

Members absent: Mr. Mathias J. Green, Jr., Mrs. Natalie J. Green (2)

Non-members present: Mr. Donald Allen, Mrs. Susan Bahnick, Mrs. Jill Chamberlain, Mr. Greg Derr, Ms. Heather Heiney (Student Rep.), Mr. John Hrizuk, Dr. Linda Marcincin, Mr. Jeremy Melber, Mr. Michael Michaels, Mr. Eugene Marks, Mrs. Karen Nicholas, Mr. Paul Rearden, Ms. Heather Rehrig, Mrs. Aileen Yadush and Mrs. Sherri Molitoris.

VISITORS Approximately three visitors attended the meeting, in addition to Terry Ahner, reporter for The Times News and a reporter for The Morning Call.

APPROVE MINUTES Mrs. Ganser made a motion, which was seconded by Mr. Follweiler, that the minutes of the regular school board meeting held on September 13, 2010 be approved and ordered filed.

YEA: Mr. Fedorcha, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mrs. Kulp, Mr. Williams, Mr. Hartman (7)

NAY: None (0)

SPECIAL BOARD REPORTS Carbon Lehigh Intermediate Unit – Mr. Gary S. Fedorcha reported that the minutes from the meeting are attached to the agenda. He stated that this years Annie Sullivan award winner is Monica Swallop and they appointed a new Board member to represent Panther Valley.

Lehigh Career and Technical Institute – Mrs. Lori H. Geronikos reported that they have been discussing negotiations and LCTI made a donation to the NL Education Foundation. LCTI will be making all of the cookies for the Breakfast With Santa program that the Education Foundation organizes each year.

Mr. Hartman stated that Mrs. Donna Kulp will be appointed as the alternate for CLIU #21 and Mrs. Natalie Green will serve as the alternate at LCTI. The alternates will attend the monthly meeting when the selected representatives are unable to attend.

Legislative Report – Mr. Gregory S. Williams reported on the Senate amendments to HB101, which were approved last week by the House, and stated the bill is on the way to the governor's desk for approval. HB2733 was passed in the House by a vote of 148-40, dealing with the required training of CPR and AED for specific staff members.

Committee Reports and/or Meetings

Minutes of the Policy/Education Committee Meeting held on October 4, 2010 were distributed.

Minutes of the Technology Buildings and Grounds Committee Meetings held on October 6, 2010 were distributed.

Minutes of the Finance Committee Meetings held on October 6, 2010 were distributed.

SPECIAL BOARD REPORTS
on (cont.)

Student Representatives to the Board Report

Ms. Heather Heiney distributed the written student representative report and verbally reported its contents.

Federal and Other Programs Update – Mrs. Karen A. Nicholas reported on the professional development held today. October 19th is Parent Visitation at Peters and Slatington Elementary Schools, on October 25th is the yearly Title I Parent Meeting. She reported that, on this evening, parents of Title I students will receive a dinner while administration and staff speak about the current Title I program. After the dinner meeting parents and students will board a bus to Barnes and Noble. Each Title I student will receive a \$10 gift card to purchase books while at Barnes and Noble. She also reported on the current Strengthening Families program.

Business Manager’s Report – Mr. Jeremy G. Melber addressed the Board with an update on the second phase of the financing for the Slatington Elementary renovation project. If the Board wishes to issue the bond this year it must be done at the November Board meeting.

Superintendent’s Report – Mr. Michael W. Michaels

Mr. Michaels introduced Mr. Erv Prutzman, Varsity Baseball Coach and Mr. Brian Schell, Varsity Softball Coach. Mr. Prutzman and Mr. Schell gave each board member a combined team photograph from the 2010 season. Both teams were named Colonial League Champs on May 20, 2010. They know it is the first time in school history that both teams were colonial league champs in the same season. Through research they believe no other school has done this in the league before. As a side note, both teams won by a score of 3-1.

Mrs. Geronikos made a motion, which was seconded by Mrs. Ganser, that the Board of Education approves to proclaim May 20, 2010 as the night of the bulldog.

YEA: Mr. Fedorcha, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mrs. Kulp, Mr. Williams, Mr. Hartman (7)

NAY: None (0)

Mr. Michaels reported that Jonathan DeFrain joined the Buildings and Grounds Committee and Tanya Simms joined the Policy/Education Committee as teacher liaisons.

Mr. Michaels stated that he has received very positive feedback and no negative feedback from the district and individual goals distributed last month.

Mr. Hartman stated that the board was in executive session prior to tonight’s regular school board meeting to discuss personnel issues.

PERSONNEL

Mrs. Kulp made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following personnel items:

Appointment Instructional	Katherine Kern Assignment:	Temporary Vacancy Replacement Slatington Elementary School 6 th Grade Teacher replacing current teacher on family medical leave
	Salary:	Substitute Teacher Rate Days 1-30; Day 31 and beyond \$42,435 prorated (Step 1 Bachelors on the 2010-2011 CBA Salary Schedule)
	Effective:	On or About October 30, 2010
	Termination Date:	Upon Exhaustion of Teacher’s 12 Week Leave (approx. January 24, 2011)

Appointment Instructional	Cynthia Fritzing Assignment:	Temporary Vacancy Replacement Slatington Elementary School 5 th Grade Teacher replacing current teacher on family medical leave
	Salary:	Substitute Teacher Rate Days 1-30; Day 31 and beyond \$42,435 prorated (Step 1 Bachelors on the 2010-2011 CBA Salary Schedule)

PERSONNEL
(cont.)

Effective: September 7, 2010
 Termination Date: Undetermined: Upon Physicians Release of Teacher to Return to Work

Co-Curricular	Jeffrey Miller*	Head Boys Basketball Coach	\$6,774.85
Appointments	Melinda Talpas	Elementary Chorus Advisor (Shared Stipend)	\$ 290.17
2010-2011	David Oertner	Sr. High Fall Intramurals – Basketball	\$ 793.05

***Pending Verification of Missing Personnel File Items**

Salary Adjustments Acknowledge the following aide who has achieved Highly Qualified Status and has supplied proof of such status to the Superintendents Office. This individual is entitled to a \$1.00 per hour salary increase per the Memorandum of Understanding with the Educational Support Staff.

Patricia Ingles

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle him to a salary increase for the 2010-2011 school year:

Michael Hammond

From: Step 7B+24
 To: Step 7M

Family Medical Leave Approve the request of employee #4550 to take a Family Medical Leave effective September 7, 2010 for her own medical reasons. She will be using accumulated sick days in conjunction with the Family Medical Leave. She plans to return to her current teaching position upon release from her attending physician.

Approve the request of employee #220 to take a Family Medical Leave beginning on or about November 24, 2010 for the birth of her second child. She is requesting to use accumulated sick days in conjunction with her 12 week Family Medical Leave.

Substitute Detention Supervisor Approve to appoint the following list of people as Substitute Secondary Detention Monitors for the senior high school for the 2010-2011 school year. Work will be on an as needed basis and compensation will be at a salary of \$20.00 per hour worked.

Rebecca Druker
 Renee Evans
 Ellen Kiss
 Michael Lehtonen
 Candice Saville
 Tanya Simms
 Jasmine Suarez

Substitute Instructional Approve the following substitute teachers for the 2010-2011 school year at the 2010-2011 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Ashley Krutsick – Elementary & Middle Level Math
 Harry Schwartz – Elementary
 Jennifer Silliman* – Elementary & Business Computer Information Technology
 Joy Smith* – Elementary
 Samantha Sontag* – Elementary
***Pending Verification of Missing Documents**

Non-Instructional Approve the following individual as a substitute custodian for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Gail Bauer*
***Pending Verification of Missing Documents**

PERSONNEL Approve the following individuals as substitute cafeteria workers for the 2010-2011 school year **(cont.)** at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Gail Bauer*

Judy Hoffman

***Pending Verification of Missing Documents**

YEA: Mr. Fedorcha, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mrs. Kulp, Mr. Williams, Mr. Hartman (7)

NAY: None (0)

**CONFER-
ENCES**

Mr. Williams made a motion, which was seconded by Mr. Follweiler, that the Board of Education approves the following conference item:

Paul Rearden – Improving School Performance – December 9 & 10, 2010 – Hershey Lodge, Hershey, PA – Lodging: \$165.39, Travel: \$90.00, Meals: \$50.00 – Total Approximate Cost: \$305.39 – Funding: Peters Elementary Principals Budget

YEA: Mr. Fedorcha, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mrs. Kulp, Mr. Williams, Mr. Hartman (7)

NAY: None (0)

POLICY

Mr. Follweiler made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following policy items:

Board Policy
First Reading

Approve changes to school board policy #324 – Administrative Employees – Personnel Files, as presented after first reading.

Approve changes to school board policy #424 – Professional Employees – Personnel Files, as presented after first reading.

Approve changes to school board policy #524 – Non-Professional Employees – Personnel Files, as presented after first reading.

Approve administrative regulation #216-AR – Maintenance and Dissemination of Student Records, as presented after first reading.

Approve administrative regulation #800-AR-1 – Records Retention Schedule, as presented after first reading.

Approve administrative regulation #200-AR – Enrollment of Students, as presented after first reading.

Special
Education
Agreement
Salisbury SD

Approve to authorize proper officials to enter into an agreement for one Northern Lehigh School District special education student to attend Salisbury Township School District in accordance with the promises and covenants contained in the agreement. This agreement is effective September 7, 2010 through June 13, 2011.

Homebound
Instruction

It is recommended that the Board of Education grant homebound instruction for an 11th grade student, Student No. 1290039, for five hours per week, effective September 7, 2010 and continuing for an indefinite amount of time.

Field
Trip

Biology I Class – High School Classes – Philadelphia Zoo, Pennsylvania – October 26, 2010 – Funded by Students and High School Science Department Budget

South East Team – Middle School – Ellis Island, New York – April 28, 2011 – Funded by PTO and Student Fundraising Efforts

North Team – Middle School – Historic Area of Philadelphia – June 2, 2011 – Funded by PTO and Student Fundraising Efforts

POLICY
(cont.)

YEA: Mr. Fedorcha, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mrs. Kulp, Mr. Williams, Mr. Hartman (7)
NAY: None (0)

**CURRIC-
ULUM
AND
INSTRUC-
TION**

Mr. Follweiler made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following curriculum an instruction items:

IEP
Evaluation
Agreement
B. Lengel

Authorize administration to enter into an agreement with Bethany Lengel, Certified Register Nurse Practitioner, to provide the required medical review of individualized Education Programs (IEP) of students who are eligible for the ACCESS program to confirm services are needed and further that they are being provided. Cost for this service is \$8.00 per IEP that is examined. Approved IEP's are reimbursed through the ACCESS program, as well as, the medical review of the IEP.

SAP
Liaison
Agreement
CHC

Approve to authorize the superintendent to execute a letter of agreement for the 2010-2011 academic year with the Center for Humanistic Change. Inc. to provide Student Assistance Program (SAP) Liaison services. The Student Assistance Teams in our school district will use these services.

YEA: Mr. Fedorcha, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mrs. Kulp, Mr. Williams, Mr. Hartman (7)
NAY: None (0)

FINANCIAL
Education

Mr. Fedorcha made a motion, which was seconded by Mr. Follweiler, that the Board of approves the following financial items:

List
Of
Bills

Approve the Following List of Bills:
General Fund month of September & October
Cafeteria Fund month of September
Athletic Fund month of September
Refreshment Stand month of September
Construction Fund month of September
Capita Reserve Fund month of September

Per Capita
Abatement/
Exoneration

Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented.

YEA: Mr. Fedorcha, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mrs. Kulp, Mr. Williams, Mr. Hartman (7)
NAY: None (0)

**CORR-
ESPON-
DENCE**

Mr. Williams stated that the Board received a Right To Know request and it has been forwarded to administration.

**INFOR-
MATION**

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on August 25, 2010 were distributed.

Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on August 16, 2010 were distributed.

Mr. Hartman thanked LCTI for allowing us to use their facilities this evening.

**ADJOURN-
MENT**

Mr. Follweiler made a motion, which was seconded by Mr. Fedorcha, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 8:02 p.m.

YEA: Mr. Fedorcha, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mrs. Kulp, Mr. Williams,
Mr. Hartman (7)

NAY: None (0)

Respectfully submitted,

Gregory S. Williams
Secretary

ATTEST: _____ President
Edward E. Hartman