

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, August 9, 2010
Northern Lehigh Middle School
Auditorium
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on June 14, 2010.
- B. Special school board meeting held on June 28, 2010.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Gary S. Fedorcha
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
- F. Solicitor's Report Attorney Charles Stopp
- G. Federal and Other Programs Update Mrs. Karen A. Nicholas
- H. Business Manager's Report Mr. Jeremy G. Melber
- I. Superintendent's Report Mr. Michael W. Michaels
- J. An executive session will be held at 6:45 p.m. in the MS Office Conference Room.

IV(a). PERSONNEL
A. Rescind Co-Curricular Appointment 2010-2011

Rescind the appointment of Richard Oertner from his position as Head Boys Basketball Coach for the 2010-2011 school year which was originally approved at the April 12, 2010 board meeting.

IV(a). PERSONNELA. Administrative Transfer1. Instructional

a. EdithAnn Fella
 From: 1st Grade Teacher Peters Elementary School
 To: Elementary Intervention Coordinator – Peters Elementary –
 Grant Funded One Year Position
 Salary: \$74,400 (Step 17M on the 2010-2011 CBA
 Salary Schedule) no change in salary
 Effective: August 30, 2010
 Termination Date: On or about June 14, 2011

b. Timothy Weaber
 From: Slatington Elementary 5th Grade Teacher
 To: Technology Teacher Grades 3-6/District-wide
 Technology Mentor, Accountability Block Grant
 Funded One Year Position
 Salary: \$58,950 (Step 14 on the 2010-2011 CBA
 Salary Schedule) no change in salary
 Effective: August 30, 2010
 Termination Date: On or about June 14, 2011

2. Non-Instructional

a. Connie Check
 From: Peters Elementary School Cook's Helper
 To: Middle School Cook's Helper
 Salary: \$10.11 Per Hour/5 ½ Hours Per Day/180 Student Days
 per year plus additional cleaning days as needed
 (2009-2013 Educational Support Personnel Association CBA)
 Effective: August 30, 2010

B. Appointments1. Instructional

a. Kara Solt*
 Assignment: Temporary Vacancy Replacement
 1st grade Peters Elementary replacing EdithAnn Fella
 who was administratively transferred for the
 2010-2011 school year
 Salary: \$42,435 (Step 1B on the 2010-2011 CBA Salary
 Schedule)
 Effective: August 30, 2010
 Termination Date: On or about June 14, 2011

*Pending Verification of Missing Documents

 2. Non-Instructional

- a. Sally Kasztejna*
 Assignment: High School Special Education Aide replacing Gloria Kern who resigned
 Salary: \$11.35 Per Hour/6 ½ Hours Per Day/Up to 180 Student Days a school year plus additional 20 Hrs for Staff Development according to language in MOU (2008-2012 Educational Support Staff Memorandum of Understanding)
 Effective Date: August 30, 2010
***Pending approval of HQ status from PDE and 60 Day probationary period ending November 5, 2010**
- b. Madeline Pelletier*
 Assignment: High School Cook's Helper replacing Linda Nails who resigned
 Salary: \$8.50 Per Hour/5 ½ Hours Per Day/180 Student Days per year plus additional cleaning days as needed (2009-2013 Educational Support Personnel Association CBA)
 Effective Date: August 30, 2010
***Pending missing personnel file items and 60 Day probationary period ending November 5, 2010.**
- c. Deborah Kuhns*
 Assignment: Slatington Elementary Cook's Helper replacing Rebecca Herring who was administratively transferred to custodial
 Salary: \$8.50 Per Hour/5 ½ Hours Per Day/180 Student Days per year plus additional cleaning days as needed (2009-2013 Educational Support Personnel Association CBA)
 Effective Date: August 30, 2010
***60 Day probationary period ending November 5, 2010.**
- d. Judith VanHorn*
 Assignment: Peters Elementary Cook's Helper replacing Connie Check who was administratively transferred to the middle school
 Salary: \$8.50 Per Hour/5 ½ Hours Per Day/180 Student Days per year plus additional cleaning days as needed (2009-2013 Educational Support Personnel Association CBA)
 Effective Date: August 30, 2010
***60 Day probationary period ending November 5, 2010.**
- C. Approve the request of Lora Krum, elementary music teacher, to take a Compensated Sabbatical Leave for the first semester of the 2010-2011 school year.
- D. Approve a stipend in the amount of \$500 for Mr. Andrew Kern for High School website maintenance and working with students during the 2010-2011 school year. Mr. Kern has constant contact with teachers, secretaries, and administrators in an effort to update the website on a daily basis with the latest information, handouts, and scheduled events. Stipend to be funded by the student activities fund.
- E. Co-Curricular Appointments 2010-2011

Christopher Barnes	MS Newspaper Advisor	\$ 448.44
Michael Bonner	Assistant Track Coach	\$2,859.85
Susan Bowser	MS Jr. Ntl. Honor Society Adv (Shared \$408.08)	\$ 136.03
David Carroll	Senior High Band Advisor	\$4,641.49
David Carroll	MS Band Director	\$ 679.24
Jonathan DeFrain	Assistant Softball Coach	\$2,859.85
Scott DeLong	Debate Advisor	\$1,358.49
Scott DeLong	National Honor Society	\$ 484.70

Rick Eckhart	MS Jr. Ntl. Honor Society Adv (Shared \$408.08)	\$ 136.03
Renee Evans	Sr. High Fall Intramurals – Tennis	\$ 793.56
Renee Evans	Sr. High Spring Intramurals – Tennis	\$ 793.56
Renee Evans	Sr. High Student Council	\$2,036.63
Renee Evans	SADD Advisor	\$ 544.11
Tammy Fristick	Junior Class Advisor	\$ 622.08
Scott Gerould	Assistant Track Coach	\$2,859.85
Jason Graver	MS Jr. Ntl. Honor Society Adv (Shared \$408.08)	\$ 136.03
Babette Guss	Senior High Yearbook	\$2,361.97
Todd Herzog	Sr. High Spring Intramurals - Weightlifting	\$ 793.56
Todd Herzog	Sr. High Fall Intramurals – Weightlifting	\$ 793.56
Bob Hicks	Assistant Softball Coach	\$2,859.85
Stephen Hluschak	Assistant Baseball Coach	\$2,859.85
Mark Hoffman	MS Spring Intramurals – Weightlifting	\$ 793.56
Kristin Hubbs	MS Yearbook Advisor	\$ 793.56
Sharon Hunsicker	Junior Class Advisor	\$ 622.08
Andrew Kern	Middle School Web Page Advisor	\$ 397.20
Gregory King	Assistant Baseball Coach	\$2,859.85
Michael Lehtonen	Sr. High Winter Intramurals – Winter Track	\$ 793.56
Michael Lehtonen	Head Track Coach	\$4,516.90
Derek Long	Assistant Track Coach	\$2,859.85
David Oertner	Assistant Track Coach	\$2,859.85
Erv Prutzman	Head Baseball Coach	\$4,516.90
Michelle Raber	MS Fall Intramural Net Sports	\$ 793.56
Michelle Raber	MS Spring Intramural Net Sports	\$ 793.56
Michelle Raber	MS Winter Intramural CPR	\$ 793.56
Rachel Reiter	MS Chorus Advisor	\$ 679.24
Rachel Reiter	Senior High Chorus Advisor	\$1,698.11
Candice Saville	Sophomore Class Advisor	\$ 622.08
Brian Schell	Head Softball Coach	\$4,516.90
Eric Schmidt	Senior Class Advisor	\$ 622.08
Lana Schmidt	German Exchange Club Advisor	\$ 749.59
John Sitaras	Head Girls Soccer Coach	\$4,896.97
Angela Shoemaker	Sophomore Class Advisor	\$ 622.08
Joseph Tout	Sr. High Spring Intramurals – Weightlifting	\$ 793.56
Joseph Tout	Sr. High Winter Intramurals – Weightlifting	\$ 793.56
Denise Turoscy	Scholastic Scrimmage Advisor - HS	\$ 793.56
Denise Turoscy	Newspaper Advisor – HS	\$1,783.84
Camille Vernarr	Elementary Band Advisor	\$ 773.78
Fred Wagner	Assistant Girls Soccer Coach	\$2,720.55
Charles Weigold III	Senior Class Play Advisor	\$1,445.31
Charles Weigold III	Senior High Musical Director	\$2,719.16
Amy Zeiser	Senior Class Advisor	\$ 622.08
Amy Zeiser	Middle School Student Council Advisor	\$1,225.49

F. Co-Curricular Volunteers 2010-2011

Gary Andrew	Assistant Baseball Coach
Christopher Bennett	Assistant Baseball Coach
Niccole Chirico	Assistant Softball Coach
Melissa DeFrain	Assistant Softball Coach
Gary Warmkessel	Assistant Softball Coach
Kelly Follweiler	Refreshment Stand Volunteer
Karen Gill	Refreshment Stand Volunteer
Dawn Remaley	Refreshment Stand Volunteer

G. Game Workers 2010-2011

Approve the following list of people as Game Workers for the 2010-2011 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2010 - 2011 Supplementary Personnel Salary Schedule.

Dan Blazosky	Terry Bowman
Jennifer Butz	Frank Carazo
Elizabeth Case	Eric DeAntonis
John DeFrain	Scott DeLong
Alden Farber	Jessica Frew
Kelly Follweiler	Rhonda Frantz
Deb Frohnheiser	Marshelle George
Scott Gerould	Shawn Green
Stephen Haas	Chad Henritz
Barry Herman	Bobby Herzog
Steve Hluschak	Mike Hofmann
Dick Jones	Greg King
Mark Lavine	Mike Lehtonen
Andrew Lynn	Steve Martinez
Larry Meixsell	Mike Mengel
Thomas Mertus	Sherri Molitoris
Jim Nonnemaker	Kathy Nowlin
Dave Oertner	Erv Prutzman
Michelle Raber	Kathleen Reese
Dennis Rehrig	Nancy Rehrig
Dylan Sapir	Eric Schmidt
Paula Seiler	Dick Snell
Robert Sutjak	Joe Tout
Jim Yadush	Amy Zeiser

H. Senior High Administrative Detention Supervisor

Approve to appoint Diana Beltran as the Administrative Detention Supervisor in the senior high school. She will work Tuesday and Thursday from 2:30 p.m. to 4:00 p.m. throughout the 2010-2011 school year that warrants detention coverage. Salary will be \$20.00 per hour worked.

I. Middle School Administrative Detention Supervisor

Approve to appoint Debra Knerr and Dawn Tulio as Administrative Detention Supervisors in the middle school. Mrs. Knerr will cover the Monday detentions from 2:20 p.m. to 3:20 p.m. and Mrs. Tulio will cover the Wednesday detentions from 2:20 pm to 3:20 p.m.. They will work throughout the 2010-2011 school year on Mondays and Wednesdays that warrant detention coverage. Salary will be \$20.00 per hour worked.

J. Saturday Detention Monitor

Approve to appoint Patricia Eby-Manescu as the Secondary Saturday Detention Monitor for the middle school and senior high school for the 2010-2011 school year, working 3 hours every Saturday that warrants detention coverage. Salary will be \$20.00 per hour worked.

K. Substitute Saturday Detention Monitor

1. Approve to appoint Diana Beltran as the Substitute Secondary Saturday Detention Monitor for the middle school and senior high school for the 2010-2011 school year, working as a substitute for 3 hours every Saturday that warrants substitute detention coverage. Salary will be \$20.00 per hour worked.
2. Approve to appoint Claudia Young as the Substitute Secondary Saturday Detention Monitor for the middle school and senior high school for the 2010-2011 school year, working as a substitute for 3 hours every Saturday that warrants substitute detention coverage. Salary will be \$20.00 per hour worked.

L. Professional Contracts

According to Article II – 1108, subsection (b) of the School Code: “a temporary professional employee, initially employed by a school district on or after June 30, 1996, whose work has been certified by the district superintendent to the secretary of the school district, during the last four (4) month of the third year of such service, as being satisfactory, shall thereafter be a “professional employee” within the meaning of this article.” Therefore, it is recommended to approve “professional employee” status as per the school code for the following teachers, who have satisfactorily completed three years of service to the Northern Lehigh School District:

Valerie Ambrose	Melissa DeFrain	Lori Middauch
Christopher Barnes	Kimberly Filipovits	Camille Vernarr
Melissa Binder	Jessica Frew	
Jennifer Butz	Kristin Hubbs	

M. Salary Adjustments

1. Approve a salary percentage increase of 3.5% for the superintendent, retroactive to July 1, 2010.
2. Approve a salary percentage increase of 3.5% for the business manager, retroactive to July 1, 2010.
3. Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2010-2011 school year:

Valerie Ambrose
 From: Step 4B
 To: Setp 4B+24

Melissa DeFrain
 From: Step 4B
 To: Step 4B+24

N. Substitute

1. Instructional

Approve the following substitute teachers for the 2010-2011 school year at the 2010-2011 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Ralph Andrews – Elementary
 Amanda Bankos – English
 Thomas Battista – Health & Physical Education

Laura Bensinger – Elementary
Kathryn Bonilla – Music and Reading Specialist
Janet Brostedt – Elementary
Jaren Case - Elementary
Lisa Cox – English & Special Education
Michele Custer – Elementary
Andrew Drake – Social Studies
Amberly Drey – Elementary
Kenneth Eck, Jr. – Earth & Space Science
Ashley Eckhart – Elementary
Meredith Foster* – Elementary
Mary Frank – Art K-12
Amanda Frey – Elementary
Cynthia Fritzingler - Elementary
Amberly Gable – English
Peggy Gallagher – Elementary
Ricky Guth – All Subjects
Jeff Jacobucci – All Subjects
Dawn Kemery - Elementary
Andrew Kern – All Subjects
Katherine Kern – Elementary
Lori King – Elementary
Amber Kistler – Elementary
Kristy Kratzer – Elementary & Special Education
Donna Lobach-Berger – Elementary
Melissa Ludwig – Elementary
Deborah Magnotta – Elementary & Reading Specialist
Ryan Mayberry - Elementary
Ashley Nagy – Art K-12
Joseph Nester – Special Education & Social Studies
Samantha Reichard – Elementary & Special Education
Stephen Reimert – Social Studies
Linda Sarver – Art
Casey Slade – Elementary
Michael Sosik – Elementary
Virginia Stevenson – Music
Anthony Tulio - Elementary
Nina Weiss – Elementary
Jane Wessner – Elementary
Joshua Wuchter - Elementary
***Pending Verification of Missing Documents**

2. Non-Instructional

- a. Approve the following individuals as substitute secretaries/aides for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Peggy Balliet
Nicole Breneman
Claire Danko
Jonell Dye

Nicole Evans
Catherine Faenza
Corrine Hoffman
Judy Hoffman

Heather Hughes
Lisa Lamon
Dawn Martinez
Ryan Mayberry
Maureen McCullion
Shelly Pender
Christine Sigley
Catherine Smith
Carol Snyder*
Kathleen Troxell
Barbara Wilcrout
Tina Williams
Kathy Yelinek

***Pending Verification of Clearances**

- b. Approve the following individuals as substitute cafeteria workers for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Nicole Breneman
Peggy Balliet
Noel Dimmick
Rosa George
Theresa Hall
Lisa Lamon
Dawn Martinez
Ryan Mayberry
Maureen McCullion
Christine Sigley
Carol Snyder*
Kathleen Troxell
Sarah Unger

***Pending Verification of Clearances**

- c. Approve the following individuals as substitute custodians for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Steven Andrews
Theresa Hall
Richard Handwerk
Jeffrey Mann
Ryan Mayberry
Randy Muniz
Richard Sensinger
Carol Snyder*

V. CONFERENCES

VI. POLICY

- A. Board Policy – Second Reading

1. Approve school board policy #217 – Pupils – Graduation Requirements, as presented after second reading. **(Attachment #1)**
2. Approve school board policy #614 – Finances, Payroll Authorization, as presented after second reading. **(Attachment #2)**

B. Field Trips - German-American Exchange Group*

October 5, 2010 – Amish Country, Lancaster PA
 October 7, 2010 – Philadelphia, PA – Liberty Bell, Independence Hall, Christ Church, etc.
 October 12, 2010 – New York City, NY – Empire State Building, Times Square, Broadway
***Funded by approved budget requests and fundraising**

C. Agreement of Sponsorship

Approve the Agreement of Sponsorship To Attend Another Pennsylvania Community College for Julie Wagaman, in accordance with the guidelines established under Policy #912. Beginning in the Fall of 2010 she will be a fulltime student at Northampton Community College to pursue her course of study in Sports Medicine & Athletic Training.

D. Northern Lehigh Mini Theatre Club

Approve the request of the Slatington Elementary administration to create a Northern Lehigh Mini Theatre Club in the Slatington Elementary School. This club will expose students to new literature and plays and will improve upon their reading and public speaking skills. The club will meet on Fridays from 3:00 – 4:00 p.m. There will be no cost to the district to conduct this club. **(Attachment #3)**

VII. CURRICULUM AND INSTRUCTION

- A. Approve to authorize proper officials to enter into an agreement between the Northern Lehigh School District and Behavioral Health Associated Licensed Private Academic School for the purpose of furnishing regular education or special education programs for students for the 2010-2011 school year. **(Attachment #4)**

B. Induction Program

Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2010-2011 school year:

Helping Teacher	Inductee	Stipend
Julie Everett	Elizabeth Ache	\$750.00
Tim Hauck	Lauren Keglovitz	\$750.00
Joanne Wasilkowski	Gina Rotondo	\$750.00
Jonathan DeFrain	Nicholas Sander	\$750.00
Joanne Perich	Lauren Schuster	\$750.00

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Approve the contract for the Superintendent of Schools, Mr. Michael W. Michaels. **(Copies distributed to all Board Members)**

X. FINANCIAL

- A. Approve the Following List of Bills:
 - 1. General Fund months of June, July and August
 - 2. Cafeteria Fund month of June
 - 3. Construction Fund month of July
 - 4. Capital Reserve months of June and July
 - 5. Athletic Fund months of June and July

- B. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #5)**

XI. LEGAL**XII. CORRESPONDENCE****XIII. INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on June 3, 2010.

- B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on May 17, 2010 and June 21, 2010.

XIV. RECOGNITION OF GUESTS**XV. ADJOURNMENT**