

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, January 10, 2011
Northern Lehigh Middle School
Auditorium
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Reorganization School Board Meeting held on December 6, 2010.
- B. Regular School Board Meeting held on December 6, 2010.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Gary S. Fedorcha
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Policy/Education Committee Meeting held on January 3, 2011. **(Attachment #1)**
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on January 5, 2011. **(Attachment #2)**
 - Minutes of the Finance Committee Meeting held on January 5, 2011. **(Attachment #3)**
- F. Student Representatives to the Board Report Mr. Justin Molitoris
Ms. Heather Heiney
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
- I. Business Manager's Report Mr. Jeremy G. Melber
 - Retirement Incentive
 - Act 1
 - Bond Financing
 - 2011-2012 CLIU #21 Operational and Programs Services Budget
 - Single Audit Report Fiscal Year Ended June 30, 2010

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- J. Superintendent's Report Mr. Michael W. Michaels
- Ethics Forms
 - Keystone Awards
 - School Board Recognition Month

K. An executive session will be held at 6:30 p.m. in the MS Office Conference Room.

IV. PERSONNEL

A. Administrative Transfer - Instructional

Richard Green

From:	Middle School Industrial Arts Teacher
To:	MS PSSA Prep Class
Salary:	\$72,050 (Step 17B+24 on the 2010-2011 CBA Salary Schedule) no change in salary
Effective:	January 27, 2011

B. Family Medical Leave

1. Approve the request of employee #735 to take a Family Medical Leave beginning on or about March 28, 2011 for the birth of her second child. She will be using 14.5 accumulated sick and .5 personal days in conjunction with the Family Medical Leave. She plans to return to her current teaching position upon release from her attending physician on or about May 9, 2011.
2. Approve the request of employee #1410 to take a Family Medical Leave beginning on December 22, 2010 for her own medical reasons. She will be using accumulated sick days in conjunction with the Family Medical Leave. She plans to return to her current teaching position upon release from her attending physician on or about February 7, 2011.
3. Approve the request of employee #3520 take a twelve week Family Medical Leave in the near future. At this time she is unable to provide any definitive dates due to the overseas adoption process and that their travel is at the discretion of China. She will be using accumulated sick days in conjunction with the Family Medical Leave. She plans to return to her current teaching position at the expiration of her twelve week family leave.

C. Unpaid Leave of Absence

Approve the request of employee #3365 to take an Unpaid Leave of Absence beginning January 27, 2011 and continue until the end of the 2010-2011 school year. She was previously granted a Family Medical Leave which ends on January 26, 2011. She plans to return to her current teaching position at the beginning of the 2011-2012 school year.

D. Sabbatical Leave

Approve the request of Lora Krum, elementary music teacher, to take a Compensated Sabbatical Leave for the second semester of the 2010-2011 school year.

E. Temporary Vacancy Replacement Extension

1. Approve to continue the employment of Michael Strohl as a Temporary Vacancy Replacement Teacher for the remainder of the 2010-2011 school year. The teacher he was replacing was granted an additional unpaid leave of absence until the end of the 2010-2011 school year.

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2. Approve to continue the employment of Kelly Weiner as a Temporary Vacancy Replacement Teacher for the remainder of the 2010-2011 school year. The teacher she was replacing was granted an additional unpaid leave of absence until the end of the 2010-2011 school year.

F. Rescind Co-Curricular Appointment 2010-2011

Rescind the appointment of Richard Mantz from his position as Assistant Boys Basketball Coach for the 2010-2011 school year which was originally approved at the April 12, 2010 board meeting.

G. Co-Curricular Volunteers 2010-2011

Richard Mantz Assistant Basketball Coach
 Joseph Seremula, Jr.* Assistant Basketball Coach
 *Pending Verification of Clearances

H. Co-Curricular Appointments 2011-2012

Joe Tout	Head Football Coach	\$6,876.47
Steve Hluschak	Asst. Football Coach	\$4,469.03
Mark Lavine	Asst. Football Coach	\$4,469.03
Andrew Lynn	Asst. Football Coach	\$4,469.03
Dan Blazosky	Asst. Football Coach	\$4,469.03
Mark Hoffman	Asst. Football Coach	\$4,469.03
Terry Bowman	Asst. Football Coach-Shared Stipend	\$2,234.53
Manny Guedes	Asst. Football Coach-Shared Stipend	\$2,234.53
Jessica Frew	Head Field Hockey Coach	\$4,119.86
Kelly Follweiler	Asst. Field Hockey Coach	\$2,677.41
Dave Oertner	Head Cross Country Coach	\$4,119.86
Beth Case	Asst. Cross Country Coach	\$2,677.41
John Sitaras	Head Boy's Soccer Coach	\$4,970.42

I. Co-Curricular Volunteers 2011-2012

Alden Farber Assistant Football Coach
 James Tkach* Assistant Football Coach
 Sarah Arndt Assistant Field Hockey Coach
 Jaclyn Follweiler Assistant Field Hockey Coach
 Haley Bomboy Assistant Field Hockey Coach
 Amy Zeiser Assistant Cross Country Coach
 *Pending Verification of Clearances

- J. Approve Rachel Halkias as Musical Choreographer/Assistant Director for the Spring Musical for the NLHS Student Theater Group. Stipend for this position will be \$1,000 to be paid out of the HS Student Activities Account. The Musical Choreographer/Assistant Director will be responsible for overseeing all persons involved with musical numbers/responsibilities (pit band, choral arrangements, choral preparation), stage blocking, dance numbers, scheduling, etc as determined by the HS Principal and Production Director.

K. Unpaid Volunteer

Approve the following unpaid volunteer aide in the Peters and/or Slatington Elementary Schools for the 2010-2011 school year: Jamie Elmore*.

*Pending Verification of Clearances

L. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle her to a salary increase for the second half of the 2010-2011 school year:

Amy Zeiser
From: Step 6B
To: Step 6B+24

M. Game Worker 2010-2011

Approve the following person as a Game Worker for the 2010-2011 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2010 - 2011 Supplementary Personnel Salary Schedule.

Michael Strohl

N. Substitute**1. Instructional**

Approve the following substitute teachers for the 2010-2011 school year at the 2010-2011 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

William Hughes* – Social Studies & Special Education
Caitlin Flaherty – Business/Computer/Information Technology K-12
Tonia Schaeffer – Elementary
***Pending Verification of Missing Documents**

2. Non-Instructional

a. Approve the following individual as a substitute teachers aide for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Sandra Diehl
Lilly Horwith

b. Approve the following individual as a cafeteria worker for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Sandra Diehl
Lilly Horwith

c. Approve the following individual as a substitute custodian for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Ronald Chontofalsky Sr.
Sandra Diehl

V. CONFERENCES

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- A. Rhonda Frantz – A/CAPA Spring Conference – March 10-11, 2011 – Hershey, PA –
Registration: \$180.00, Lodging: \$232.00, Travel: \$80.00, Meals: \$8.00 – Total Approximate
Cost: \$500.00 – Funding: Business Office Budget (**Attachment #4**)

VI. POLICY

A. Field Trip

National Honor Society – High School – New York City, NY – April 30, 2011 – Funded by
National Honor Society Students

- B. Approve to authorize proper officials to enter into an agreement for one Northern Lehigh
School District special education student to attend Parkland School District in accordance with
the promises and covenants contained in the agreement. This agreement is effective for the
2010-2011 school year. (**Attachment #5**)

C. Board Governance Standards/Code of Conduct

Approve to reaffirm the school board governance standards and code of conduct referenced
in school board policy #011 – Local Board Procedures – Board Governance Standards/Code
of Conduct as recommended by the Pennsylvania School Board Association. (**Attachment #6**)

VII. CURRICULUM AND INSTRUCTION

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. Retirement Incentive Plan for 2010-2011

Approve to adopt a Retirement Incentive Plan, for all eligible professional employees, on
a voluntary basis, for the 2010-2011 school year. (**Distributed to Board Members Only**)

B. Resolution for School Board Director Recognition Month – January 2011

WHEREAS, the role of locally elected school officials has served the Commonwealth of
Pennsylvania and local communities in meeting the needs of public education since the
passage of the Free School Act in 1834; and

WHEREAS, these local boards have discharged their responsibilities to public education in a
manner which has placed public education in the forefront of our educational systems;
and

WHEREAS, locally elected officials have distinguished themselves and their communities in this
non-paid, volunteer public service commitment; and

WHEREAS, the contributions of the men and women who serve on the Northern Lehigh Board
of School Directors:

Gary S. Fedorcha
Raymond J. Follweiler, Jr.
Lauren A. Ganser
Lori H. Geronikos

Mathias J. Green, Jr.

Natale J. Green
Edward E. Hartman
Donna M. Kulp
Gregory S. Williams

should be recognized and appreciated by those who benefit from the workings of our public school system;

NOW THEREFORE BE IT RESOLVED that the Board of Director of the Pennsylvania School Boards Association hereby proclaims the month of January as School Director Recognition Month in this commonwealth; and

FURTHER RESOLVE that this proclamation be communicated to all school districts, school officials and local communities in a planned program which brings visibility and awareness of the role of locally elected school officials to the citizenry of this commonwealth.

X. FINANCIAL

- A. Approve the Following Financial Reports:
1. General Fund November 2010
 2. NLMS Student Activities Account month of December 2010
 3. NLHS Student Activities and Scholarship Acct for the month of November and December 2010
- B. Approve the Following List of Bills:
1. General Fund month of December & January
 2. Cafeteria Fund month of December
 3. Athletic Fund month of December
 4. Refreshment Stand month of December
 5. Construction Fund month of December
 6. Capital Reserve Fund month of December
- C. Authorize administration to proceed with advertising and document preparation for an additional \$10,000,000 bond to complete the financing of various capital projects. Final interest rates will be presented at the February 14, 2011 regularly scheduled School Board Meeting.
- D. Act 1 Tax Levy Resolution

**NORTHERN LEHIGH SCHOOL DISTRICT
BOARD OF DIRECTORS**

RESOLUTION

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1");

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the Northern Lehigh School District index for the 2011-2012 fiscal year is 1.9%;

WHEREAS, the Northern Lehigh School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Northern Lehigh School District for the 2011-2012 fiscal year by more than its index.

AND NOW, on this 10th day of January, 2011, it is hereby **RESOLVED** by the Northern Lehigh School District (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2011-2012 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2011-2012 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2011-2012 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
 - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
 - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.

(c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

XI. LEGAL

- A. Authorize administration on behalf of Northern Lehigh School District to accept a settlement agreement recommended by Sweet, Stevens, Katz & Williams File #095.0015 in regards to student #1390034.
- B. Authorize administration on behalf of Northern Lehigh School District to accept a settlement agreement recommended by Sweet, Stevens, Katz & Williams File #095.0014 in regards to student #1990181.

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on October 27, 2010.
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on November 4, 2010.
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on November 15, 2010.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT