

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, May 9, 2011**  
**Northern Lehigh Middle School**  
**Auditorium**  
**7:30 P.M.**



*Board members should work together in a spirit of harmony,  
respect and cooperation, despite differences of opinion.*

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular School Board Meeting held on April 11, 2011.

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mr. Gary S. Fedorcha
- B. Lehigh Career and Technical Institute ..... Mrs. Lori H. Geronikos
- C. Legislative Report ..... Mr. Gregory S. Williams
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Technology/Buildings and Grounds Committee Meeting held on May 4, 2011. **(Attachment #1)**
  - Minutes of the Finance Committee Meeting held on May 4, 2011. **(Attachment #2)**
- F. Student Representatives to the Board Report ..... Mr. Justin Molitoris  
Ms. Heather Heiney
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Karen A. Nicholas
- I. Business Manager's Report ..... Mr. Jeremy G. Melber
- J. Superintendent's Report ..... Mr. Michael W. Michaels
  - National Teacher Appreciation Week – May 2-6, 2011
- K. An executive session will be held at 6:30 p.m. in the MS Office Conference Room.

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**IV. PERSONNEL****A. Family Medical Leaves**

1. Approve the request of employee #2630 to take a Family Medical Leave beginning on or about June 8, 2011. Employee plans to return to current teaching position upon release from their attending physician on or about August 22, 2011.
2. Approve the request of employee #4930 to take a Family Medical Leave beginning on May 16, 2011. The employee will be using ten accumulated sick days in conjunction with the Family Medical Leave. Employee's intention is to return to their current teaching position upon medical release from their attending physician.
3. Approve the request of employee #3655 to take a Family Medical Leave beginning on May 18, 2011. The employee will be using accumulated sick days, emergency days and vacation days in conjunction with the Family Medical Leave. Employee's intention is to return to their current position upon medical release from their attending physician.

**B. Retirements**

Accept the retirement resignation of Kathleen Heiser from her position as High School Library Aide, effective the end of the work day, June 17, 2011. At this time she will begin her retirement from the Northern Lehigh School District after 20 years of service.

**C. Substitute****1. Instructional**

Approve the following substitute teachers for the 2010-2011 school year at the 2010-2011 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Debra Lakatosh – Spanish & French  
Amber Kuntz\* – Elementary & Special Education  
Kaitlin Parlman – General Science

\*Pending verification of missing personnel file items

**V. CONFERENCES****VI. POLICY**

- A. Approve the recommendation of the administration that, effective August 29, 2011, school lunch prices be increased as follows:

Elementary Schools – from \$2.10 to \$2.15  
Middle School & High School – from \$2.35 to \$2.40  
Adult Lunches – from \$3.80 to \$3.85

**VII. CURRICULUM AND INSTRUCTION****VIII. OLD BUSINESS****IX. NEW BUSINESS****X. FINANCIAL**

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- A. Approve the Following Financial Reports:
1. General Fund March & April 2011
  2. NLMS Student Activities Account month of April 2011
  3. NLHS Student Activities and Scholarship Acct for the month of April 2011
- B. Approve the Following List of Bills:
1. General Fund month of April & May 2011
  2. Cafeteria Fund month of April 2011
  3. Athletic Fund month of April 2011
  4. Refreshment Stand month of April 2011
  5. Construction Fund month of April 2011
- C. Approve the Supplemental Personnel Salary Schedule for the 2011-2012 school year as presented. **(Attachment #3)**
- D. Approve to appoint Sweet, Stevens, Williams & Katz, LLP as special counsel for the 2011-2012 school year. The hourly rate for non-routine matters will be \$185.00 per hour. The rate for routine or general advice will be \$140.00 per hour. There is no increase over last year's rates.
- E. Approve the co-payment amount for student athletes receiving a sports physical from OAA during the 2011-2012 school year at a cost of \$5.00 per student in accordance with school board policy #122.
- F. Approve a three year service agreement (July 1, 2011 – June 30, 2014) with Western Pest Services for pest control service at all 4 buildings in the amount of \$255.00 per month for years one and two (\$3,060.00 per year) and \$265.00 per month for year three (\$3,180.00). **(Attachment #4)**
- G. Election of Treasurer

Election of a Treasurer for the 2011-2012 fiscal year, as required by Section 404 of the Pennsylvania School Code of 1949, as amended.

**RECOMMEND** .... That the Board of Education elects \_\_\_\_\_ as Treasurer for the 2011-2012 fiscal year, effective July 1, 2011 through June 30, 2012.

**XI. LEGAL**

**XII. CORRESPONDENCE**

**XIII. INFORMATION**

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on March 23, 2011.
- B. Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on March 21, 2011.
- C. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on March 3, 2011.

**XIV. ADOPTION OF PROPOSED FINAL BUDGET FOR 2011-2012**

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- A. It is recommended that the Board of Education adopts the proposed general fund final budget of the Northern Lehigh School District for the 2011-2012 school year in the amount of \$28,537,458.00.

The preliminary budget is adopted with a 0 mill increase for Lehigh and Northampton Counties.

**B. Legal Notice**

Authorize the Secretary to publish a Legal Advertisement notifying every resident or inhabitant within the territorial limits of the school district of Northern Lehigh attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper Per Capita Tax Enumerator within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680, as amended June 16, 1972, Act 138. The assessors to contact are as follows:

**BOROUGH OF WALNUTPORT**

Annette Lacko – Borough Secretary  
Walnutport Borough Building  
417 Lincoln Ave. Walnutport, PA 18088  
610-767-1322

**WASHINGTON TOWNSHIP**

Joann Ahner – Township Secretary  
Washington Township Municipal Building  
PO Box 27, Slatedale, PA 18079  
610-767-8108

**BOROUGH OF SLATINGTON**

Joan Cheesbrough – Assistant Secretary  
125 South Walnut Street  
Slatington, PA 18080  
610-767-2131

**XV. RECOGNITION OF GUESTS**

**XVI. ADJOURNMENT**