

**NORTHERN LEHIGH SCHOOL DISTRICT
 Regular School Board Meeting
 Monday, September 9, 2013
 Northern Lehigh Administration Building
 Board Room
 7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Moment of Silence for 911 Remembrance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular School Board Meeting held on August 12, 2013.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Raymond J. Follweiler, Jr.
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education/Policy Committee Meeting held on September 3, 2013 (**Attachment #1**)
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on September 5, 2013 (**Attachment #2**)
 - Minutes of the Finance Committee Meeting held on September 5, 2013 (**Attachment #3**)
- F. Student Representatives to the Board Report..... Ms. Emily Bevans
 Mr. Nathaniel Czarnecki
 Ms. Alexandra Abruzzi
- G. Solicitor’s Report Attorney Keith Strohl
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
 - PSSA & Keystone Exam Data
 - Math, Health & Wellness Curriculum Pilot Studies
- I. Business Manager’s Report Mrs. Rhonda Frantz
 Mrs. Sherri Molitoris

- J. Superintendent’s Report Mr. Michael W. Michaels
 - Welcome – Ceremonial Oath Emily Bevans (Jr. Rep)
 - Third Day Enrollment
 - Recognition of Retiree
 - Sharon Williams

- K. An executive session will be held at 7:00 p.m. in the Administration Office Conference Room

IV. PERSONNEL

A. Resignation

1. Accept the resignation of Denise Hoffman from her position as instructional aide at Peters Elementary School effective August 19, 2013.

2. Accept the resignation of Madeline Pelletier from her position as High School Cook’s Helper effective August 28, 2013.

3. Accept the resignation of Robert Wetzel from his position as Middle School Cook’s Helper effective September 4, 2013.

B. Administrative Transfer - Instructional

Jason Reinhard

From:	Middle School Health & Physical Education Teacher
To:	Half Time Middle School, Half Time High School Health & Physical Education Teacher
Salary:	No change in salary
Effective:	August 19, 2013

C. Appointment – Non-Instructional

1. Jamie Farber

Assignment:	High School Guidance Secretary replacing Kathleen Reese who was administratively transferred
Salary:	\$28,000.00 (Eleven Month Position - prorated) (2013-2017 Clerical Salary & Benefit Agreement)
Effective:	August 20, 2013
	*60 Day probationary period ending October 18, 2013

2. Amanda Grozier

Assignment:	PCA for Student #2690019 at Peters Elementary School replacing Denise Hoffman who resigned.
Salary:	\$11.40 Per Hour Monday-Friday, 11:20 – 3:50 up to 180 Student Days a school year plus additional 20 Hrs for Staff Development according to language in MOU
Effective:	Upon Receipt of Clearances

3. Dima Hanna

Assignment:	High School Cook replacing Sheila German who retired
Salary:	\$8.50 Per Hour/3.0 Hours Per Day/5 Days Per Week up to 180 Student Days per year plus additional cleaning days as needed (2013-2017 Educational Support Personnel CBA)
Effective:	September 10, 2013
	*60 Day probationary period ending November 8, 2013

- 4. Jamie Kuhns
 Assignment: High School Cook replacing Madeline Pelletier who resigned
 Salary: \$8.50 Per Hour/4.0 Hours Per Day/5 Days Per Week up to 180 Student Days per year plus additional cleaning days as needed (2013-2017 Educational Support Personnel CBA)
 Effective: September 10, 2013
***60 Day probationary period ending November 8, 2013**

- 5. Andrea Rosario
 Assignment: PCA for Student #2590017 at Peters Elementary School replacing Kayla Perkowski who was administratively transferred
 Salary: \$11.40 Per Hour Monday-Friday, 11:20 – 3:50 up to 180 Student Days a school year plus additional 20 Hrs for Staff Development according to language in MOU
 Effective: Upon Receipt of New Clearances

D. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle him to a salary increase for the 2013-2014 school year:

Stephen Shuey
 From: Step 6B
 To: Step 6B+24

E. Rescind Co-Curricular Appointment 2013-2014

Rescind the appointment of Amy Zeiser in the amount of \$1,281.47 from her position as Middle School Student Council Advisor for the 2013-2014 school year which was originally approved at the August 12, 2013 school board meeting.

F. Co-Curricular Appointments 2013-2014

Elizabeth Case	Middle School Student Council Advisor	\$1,281.47
Mark Hoffman	Assistant Softball Coach	\$2,990.49
Katrina Wehr	Assistant Track Coach	\$2,990.49

G. Co-Curricular Volunteers 2013-2014

Michelle Bellesfield*	Refreshment Stand Volunteer
Jamie Farber	Refreshment Stand Volunteer
Maureen Fleischmann*	Refreshment Stand Volunteer
Alex Haberern *	Assistant Boy's Soccer
Aaron Harding	Assistant Boy's Soccer
Rick Moser*	Refreshment Stand Volunteer

* Pending Verification of Missing Personnel File Items

H. Rescind Game Worker 2013-2014

Rescind the approval of Joe Tout as a game worker for the 2013-2014 school year which was originally approved at the August 12, 2013 school board meeting.

I. Unpaid Volunteers

Margaret Blose	JoAnne Sipos
Sharon Boyesen	Erica Szwest
Lori Beth Guelcher	Nancy Wagner
Joanne Perich	Sheila White
Marlene Simock	

- J. Approve Stephen Shuey as Artistic Director for the Fall Play/Spring Musical for the NLHS Student Theater Group. Stipend for the Artistic Director will be \$1,500 to be paid out of the HS Student Activities Fund. The Artistic Director will be responsible for and overseeing all persons involved with set design and construction, costuming, lighting, sound, etc. as determined by the HS Principal and Production Director.

K. Substitute

Instructional

Approve the following substitute teachers for the 2013-2014 school year at the 2013-2014 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Amberly Drey – Elementary
Andrea Fella – Elementary
James Fisher* – Social Studies
Karen Haberern - Elementary
Michelle Hock* – English 7-12
Caitlin Makoul* - Elementary
Erwin Prutzman – Business & Technology Education
*Pending Verification of Missing Personnel File Items

V. CONFERENCES

VI. POLICY

A. Board Policy – First Reading

1. Approve school board policy #113.2 – Programs – Behavior Support, as presented after first reading. (Attachment #4)
2. Approve school board policy #113.4 – Programs – Confidentiality of Special Education Student Information, as presented after first reading. (Attachment #5)
3. Approve school board policy #334 – Administrative Employees – Sick Leave, as presented after first reading. (Attachment #6)
4. Approve school board policy #434 – Professional Employees – Sick Leave, as presented after first reading. (Attachment #7)
5. Approve school board policy #534 Classified Employees – Sick Leave, as presented after first reading. (Attachment #8)

- B. Approve to authorize proper officials to enter into an agreement for one Northern Lehigh School District special education student to attend Palmerton Area School District in accordance with the promises and covenants contained in the agreement. This agreement is effective August 26, 2013 through June 10, 2014. (Attachment #9)

VII. CURRICULUM AND INSTRUCTION**VIII. OLD BUSINESS****IX. NEW BUSINESS**

- A. Approve the new Salary and Benefit Agreement between the Northern Lehigh School District and the Confidential Secretary to the Superintendent. (**Distributed to Board Members only**)

B. Election of PSBA Officers

Nominations for President-elect
Nominations Closed
Vote on Election of a President-elect

RECOMMEND That the Board of Education elects _____ as President-elect of the Pennsylvania School Boards Association, effective January 1, 2014 through December 31, 2014.

Nominations for Vice President
Nominations Closed
Vote on Election of a Vice President

RECOMMEND That the Board of Education elects _____ as Vice President of the Pennsylvania School Boards Association, effective January 1, 2014 through December 31, 2014.

Nominations for Treasurer
Nominations Closed
Vote on Election of a Treasurer

RECOMMEND That the Board of Education elects _____ as Treasurer of the Pennsylvania School Boards Association, effective January 1, 2014 through December 31, 2014.

Nominations for At Large Representative
Nominations Closed
Vote on Election of an At Large Representative

RECOMMEND That the Board of Education elects _____ as At Large Representative of the Pennsylvania School Boards Association, effective January 1, 2014 through December 31, 2014.

X. FINANCIAL

- A. Approve the Following List of Bills:
1. General Fund month of August & September 2013
 2. Cafeteria Fund month of August 2013
 3. Refreshment Stand month of August 2013

B. Rescind the Motion to Close the Class of 2013 Account

Rescind the following motion that was originally approved at the August 12, 2013 school board meeting.

Approve the request of the senior high school to close the Class of 2013 account in accordance with the Student Activities Account guidelines. The account balance is \$492.66 and the Class of 2013 is recommending that the funds be split equally and transferred to the Class of 2014, Class of 2015 and Class of 2016.

Class of 2014 - \$164.22

Class of 2015 - \$164.22

Class of 2016 - \$164.22

C. Close the Class of 2013 Account

Approve the request of the senior high school to close the Class of 2013 account in accordance with the Student Activities Fund guidelines. The account balance is \$194.97 and the Class of 2013 is recommending that the funds be split equally and transferred to the Class of 2014, Class of 2015 and Class of 2016.

Class of 2014 - \$64.99

Class of 2015 - \$64.99

Class of 2016 - \$64.99

D. Allow administration to sign the CLIU Technology Pool Consortium Agreement for the 2013-2014 school year. (Attachment #10)**E. Addendum to OAA Athletic Training Services Contract**

Approve the addendum to the Athletic Training Services contract between OAA Orthopedic Specialists and the Northern Lehigh School District. (Attachment #11)

F. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #12)**XI. LEGAL****XII. CORRESPONDENCE****XIII. INFORMATION**

A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on June 26, 2013.

B. Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on July 15, 2013.

XIV. RECOGNITION OF GUESTS**XV. ADJOURNMENT**