

**NORTHERN LEHIGH SCHOOL DISTRICT  
 Regular School Board Meeting  
 Monday, February 10, 2014  
 Northern Lehigh Administration Building  
 Board Room  
 7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular school board meeting held on January 13, 2014.

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mr. Raymond J. Follweiler, Jr.
- B. Lehigh Career and Technical Institute ..... Mr. Gary S. Fedorcha
- C. Legislative Report ..... Mr. Gregory S. Williams
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
  - Appoint LCCC Board of Trustees Representative for term July 1, 2014 – June 30, 2020
- E. Committee Reports and/or Meetings
- F. Student Representatives to the Board Report ..... Ms. Emily Bevans  
 Mr. Nathaniel Czarnecki
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Karen A. Nicholas
  - Student Truancy Outreach Program – Grant for Peters & Slatington Elementary
  - K-12 Curriculum Maps for Math and English Language Arts
- I. Business Office Report ..... Mrs. Sherri Molitoris  
 Mrs. Rhonda Frantz
  - 2014-2015 LCCC Operating, Debt Service, and Capital Expenditures Budgets
  - 2014-2015 CLIU #21 Operational and Programs Services Budget

- J. Superintendent’s Report ..... Mr. Michael W. Michaels
  - National School Counselors Week – February 3-7, 2014
  - Steckel & Stopp Law Firm Donation
  - Gym Roof Update
  - Snow Removal
  - NIMS Training

K. An executive session will be held at 6:15 p.m. in the Administration Office Conference Room.

**IV. PERSONNEL**

**A. Resignation**

Accept the resignation of Dima Hanna from her position as Cook’s Helper effective December 31, 2013. Mrs. Hanna will remain on the substitute lists.

**B. Administrative Transfer - Non-Instructional**

Elizabeth Trantham

From:	Middle School PCA
To:	High School Emotional Support Aide Monday-Friday, 9:30am–2:00pm replacing Ellen Kiss who resigned.
Salary:	No change of salary
Effective:	Upon Receipt of Replacements Clearances

**C. Appointment – Non-Instructional**

Nicholas Bachman

Assignment:	Middle School PCA replacing Elizabeth Trantham who is being administratively transferred.
Salary:	\$11.40 Per Hour Monday-Friday, 9:45am– 2:15pm up to 180 Student Days a school year plus additional 20 Hrs for Staff Development according to language in MOU
Effective:	Upon Receipt of Clearances
<b>*60 Day probationary period</b>	

**D. Change of Status - Non-Instructional**

Jamie Kuhns

From:	Part Time High School Cook’s Helper
To:	Full Time High School Cook’s Helper
Salary:	No Change in Salary
Effective:	February 11, 2014

**E. Salary Adjustments**

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the second half of the 2013-2014 school year:

Kristin Hubbs

From: Step 8B+24

To: Step 8M

F. Substitute - Instructional

Approve the following substitute teacher for the 2013-2014 school year at the 2013-2014 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Melissa Frederickson\* – Art K-12  
 \*Pending Verification of Missing Personnel File Items

G. Unpaid Volunteers

Approve the following unpaid volunteers for the High School Musical for the 2013-2014 school year:

Megan Hoffman\*      Choreographer  
 Cynthia Geho\*      Pianist and Vocal Coach  
 \*Pending Verification of Missing Personnel File Items

V. POLICY

A. Board Policy Second Reading

Approve school board policy #913 – Community – Nonschool Organizations/Groups/Individuals, as presented after second reading. (Attachment #1)

VI. CONFERENCES

VII. CURRICULUM AND INSTRUCTION

A. Induction Program

Approve the following teacher as helping teacher in the Northern Lehigh School District Induction Program for the 2013-2014 school year:

Helping Teacher	Inductee	Stipend
Rachel Reiter	Steven Jonkman	\$750.00

B. Approve the resolution to identify Official Local School District Holidays (OLSDH) in accordance with PA School Code Section 1502. (Attachment #2)

C. Approve the 2014-2015 Northern Lehigh School District Calendar as presented. (Attachment #3)

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. FINANCIAL

- A. Approve the Following Financial Reports:
1. General Fund Account month of December
  2. NLMS Student Activities Account month of December
  3. NLHS Student Activities and Scholarship Account month of December

- B. Approve the Following List of Bills:
  - 1. General Fund months of January and February
  - 2. Refreshment Stand month of January
  - 3. Cafeteria Fund month of January

C. Lehigh Carbon Community College 2014-2015 Budget

Approve a resolution regarding the 2014-2015 Lehigh Carbon Community College Sponsor contribution Budget. Total expenditures equal \$6,186,337.00 a decrease of \$303,820.00 (4.7%) over the 2013-2014 budget. Northern Lehigh's share of the total budget is \$224,235, a decrease of \$15,214.00 or (6.4%). A copy of the budget was distributed to all board members with the agenda. **(Attachment #4)**

- D. Accept the 2012-2013 audit and management report for the single audit ending June 30, 2013. A copy of the audit was distributed at the January 13, 2014 school board meeting.

XI. LEGAL

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on December 5, 2013.
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on December 11, 2013.
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on December 16, 2013.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT