

**NORTHERN LEHIGH SCHOOL DISTRICT  
 Regular School Board Meeting  
 Monday, May 12, 2014  
 Northern Lehigh Administration Building  
 Board Room  
 7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular school board meeting held on April 14, 2014.

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mr. Raymond J. Follweiler, Jr.
- B. Lehigh Career and Technical Institute ..... Mr. Gary S. Fedorcha
- C. Legislative Report ..... Mr. Gregory S. Williams
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Technology/Buildings and Grounds Committee Meeting held on May 7, 2014 (Attachment #1)
  - Minutes of the Finance Committee Meeting held on May 7, 2014 (Attachment #2)
- F. Student Representatives to the Board Report ..... Ms. Emily Bevans  
Mr. Nathaniel Czarnecki
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Karen A. Nicholas
  - Teacher Verification
- I. Business Office Report ..... Mrs. Sherri Molitoris  
Mrs. Rhonda Frantz
  - 2014-2015 Preliminary Budget
- J. Superintendent's Report ..... Mr. Michael W. Michaels
  - National Teacher Appreciation Week – May 5-9, 2014
  - Baccalaureate Thursday, June 12, 2014 at 7PM – High School Auditorium
  - Graduation – Friday, June 13, 2014 at 7PM
- K. An executive session will be held at 7:00 p.m. in the Administration Office Conference Room.

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**IV. PERSONNEL****A. Administrative Transfer****Non-Instructional**

Beverly Rupert  
From: High School Second Shift Custodian  
To: Slatington Elementary First Shift Custodian  
Salary: No change in salary  
Effective: May 5, 2014

**B. Appointment – Non-Instructional**

Elizabeth Doll  
Assignment: Middle School Cook's Helper replacing Dawn Martinez who resigned  
Salary: \$9.00 Per Hour/2.5 Hours Per Day/5 Days Per Week up to 180 Student Days per year plus additional cleaning days as needed (2013-2017 Educational Support Personnel CBA)  
Effective: May 13, 2014  
**\*60 Day probationary period ending October15, 2014**

**C. Family Medical Leave**

1. Approve the request of employee #6661 to take a Family Medical Leave beginning on August 18, 2014, for the birth of her first child. Employee will be using twenty-seven (27) accumulated sick days and upon exhaustion of sick days, she is requesting a twelve week family medical leave. Employee plans to return to her current teaching position on January 5, 2015.
2. Approve the request of employee #3845 to take a Family Medical Leave beginning on May 5, 2014, for medical reasons. Employee will be using accumulated sick days and personal days. Upon exhaustion of sick days and personal days, she is requesting a twelve week family medical leave. Employee plans to return to her current teaching position upon release from her physician.

**D. Game Workers 2013-2014**

Approve the following people as Game Workers for the 2013-2014 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2013-2014 Supplementary Personnel Salary Schedule.

Elizabeth Chunko  
Jamie Farber

**E. Co-Curricular Volunteers 2014-2015**

Aaron Harding                      Assistant Boy's Soccer Coach

**V. POLICY****A. Board Policy Second Reading**

Approve school board policy #222 – Pupils – Tobacco, as presented after second reading.  
(Attachment #3)

**B. School Lunch Prices – 2014-2015**

Approve the recommendation of the administration that, effective August 25, 2014, school breakfast and lunch prices be increased as follows:

Elementary Schools – Breakfast from \$1.00 to \$1.25  
Lunch from \$2.25 to \$2.35

Middle School & High School – Breakfast from \$1.50 to \$1.75  
Lunch from \$2.50 to \$2.60

**C. Homebound Instruction**

It is recommended that the Board of Education grant homebound instruction for a 5<sup>th</sup> grade student, Student No. 2190099 for five hours per week, effective April 21, 2014 and continuing for an indefinite amount of time.

**VI. CONFERENCES**

- A. Lisa Hairston – Positive Behavioral Interventions and Supports Implementers' Forum - May 28-29, 2014 – Hershey, PA – Registration - \$75.00, Lodging - \$154.29, Travel - \$46.92 – Total Approximate Cost: \$276.21 – Funding: Peters Elementary School - Staff Professional Development Budget (Attachment #4)
- B. Suzanne Mengel – Positive Behavioral Interventions and Supports Implementers' Forum - May 28-29, 2014 – Hershey, PA – Registration - \$75.00, Lodging - \$154.29, Travel - \$46.92 – Total Approximate Cost: \$276.21 – Funding: Slatington Elementary School - Staff Professional Development Budget (Attachment #5)
- C. Jon Prive - Positive Behavioral Interventions and Supports Implementers' Forum - May 28-29, 2014 – Hershey, PA – Registration - \$75.00, Lodging - \$154.29, Travel - \$46.92 – Total Approximate Cost: \$276.21 – Funding: High School - Staff Professional Development Budget (Attachment #6)
- D. Mary Smith - Positive Behavioral Interventions and Supports Implementers' Forum - May 28-29, 2014 – Hershey, PA – Registration - \$75.00, Lodging - \$154.29, Travel - \$46.92 – Total Approximate Cost: \$276.21 – Funding: Middle School - Staff Professional Development Budget (Attachment #7)
- E. John Hrizuk – PDE Data Summit: Building a Culture of Quality - May 18-21, 2014 – Lancaster, PA – Registration - \$200.00, Meals - \$40.00, Travel - \$92.40 – Total Approximate Cost: \$332.40 – Funding: Technology Professional Development Budget (Attachment #8)

**VII. CURRICULUM AND INSTRUCTION**

- A. Approve to contract with Art Feinberg as an independent contractor school psychologist for the 2014-2015 school year. Mr. Feinberg will be employed on an as needed basis to assist the Special Education Department with student psychological services. Rate of pay will be \$350.00 per day and will not exceed 90 days.

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**B. E-Learn 21 Virtual Learning Program**

Authorize administration to renew a contract with the Carbon-Lehigh Intermediate Unit #21 for the eLearn 21 Virtual Learning Program partnership beginning July 1, 2014 through June 30, 2016. (Attachment #9)

- C. Approve to conduct an Extended School Year Program for special education students in our district. Approve to employ teacher Elizabeth Vasquez at a rate of \$28.00 per hour, four hours per day and instructional aide Stephanie Stillwell at a rate of \$13.32 per hour, for three hours per day, from July 21 – August 1, 2014 and teacher Susan Beil and nurse Tracy Hoffman at a rate of \$28.00 per hour, and instructional aide, Robin Blocker at a rate of \$11.59 per hour, for three hours per day, with one extra hour a day for the teacher, from August 4 – 14, 2014.
- D. Approve administration to enter into a partnership agreement with Lehigh Carbon Community College in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Enrollment Partnership Proposal between Northern Lehigh School District and Lehigh Carbon Community College will be from August 19, 2014 – June 30, 2015.

**VIII. OLD BUSINESS****IX. NEW BUSINESS**

- A. Approve the attached resolution to establish compensation for, accept the resignation of District Superintendent and Resolution to elect a district superintendent in accordance with 24 P.S. Sections 10-1071, 10-1073, and 10-075 and entry into an agreement covering terms and conditions of employment for the district superintendent. (Copies distributed to all Board Members)
- B. RESOLVED, the Board of Education approves the Resolution Opposing Restricting Federal Medical Assistance Reimbursement, as presented. (Attachment #10)

**X. FINANCIAL**

- A. Approve the Following Financial Reports:
1. General Fund Account month of April
  2. NLHS Student Activities and Scholarship Account month of April
- B. Approve the Following List of Bills:
2. General Fund months of April and May
  3. Refreshment Stand month of April
  4. Cafeteria Fund month of April
- C. Approve the co-payment amount for student athletes receiving a sports physical from OAA during the 2014-2015 school year at a cost of \$10.00 per student in accordance with school board policy #122.
- D. Approve the awarding of fuel bids to the following companies with a contract period of July 1, 2014 to June 30, 2015: (Attachment #11)

**UNLEADED GASOLINE TANK WAGON DELIVERY** – Awarded to Talley Petroleum Enterprises, Inc. at

- o a fixed price of \$3.1950 per gallon (item #16 on bid summary)

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**#2 GRADE FUEL OIL TANK TRANSPORT DELIVERY** – Awarded to Talley Petroleum Enterprises, Inc. at

- a fixed price of \$3.0521 per gallon (item #3 on bid summary)

**BIO DIESEL FUEL TANK WAGON DELIVERY** – Awarded to Talley Petroleum Enterprises, Inc. at

- a fixed price of \$3.3861 per gallon (item #8 and 18 on bid summary)

E. Approve the Supplemental Personnel Salary Schedule for the 2014-2015 school year as presented. (Attachment #12)

F. Summer Band Camp

Approve a tuition fee of \$30.00 per student for a six-week elementary summer band program and also approve a stipend for summer band program director, Steven Jonkman. Mr. Jonkman's stipend will be equal to the amount collected for student participation but will not exceed \$1,000.00. The summer band program will run on Tuesday, Wednesday, and Thursday mornings from July 1, 2014 through July 31, 2014.

G. Approve the contract with SSM (Spots, Stevens & McCoy) Group, Inc for environmental consulting (AHERA, Right-to-Know, MSDS, IAQ Testing, and 2 hour Mandatory Training of Maintenance and Custodial Staff) to include all buildings in the amount of \$5,700.00 for the period July 1, 2014 – December 31, 2014, \$7,525.00 January 1, 2015 – December 31, 2015, \$7,860.00 for January 1, 2016 – December 31, 2016, \$7,975.00 for January 1, 2017 – December 31, 2017, \$8,225.00 for January 1, 2018 – December 31, 2018.

H. Election of Treasurer

1. Election of a Treasurer for the 2014-2015 fiscal year, as required by Section 404 of the Pennsylvania School Code of 1949, as amended.

**RECOMMEND** .... That the Board of Education elects \_\_\_\_\_ as Treasurer for the 2014-2015 fiscal year, effective July 1, 2014 through June 30, 2015.

**XI. LEGAL**

Approve to appoint Sweet, Stevens, Williams & Katz, LLP as special counsel for the 2014-2015 school year. The hourly rate for non-routine matters will be \$185.00 per hour. The rate for routine or general advice will be \$140.00 per hour. The hourly rate for legal assistants for routine and non-routine matters will be \$115.00 per hour. There is no increase over last year's rates.

**XII. CORRESPONDENCE**

**XIII. INFORMATION**

A. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on April 3, 2014.

B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on March 26, 2014.

C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on March 17, 2014.

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**XIV. ADOPTION OF PROPOSED FINAL BUDGET FOR 2014-2015**

- A. It is recommended that the Board of Education adopts the proposed general fund final budget of the Northern Lehigh School District for the 2014-2015 school year in the amount of \$29,132,905.00. This is an increase of \$623,548.00 or 2.1% over last year's figures.

The preliminary budget is adopted with a 20.7644 millage rate for Lehigh County and a 57.8347 millage rate for Northampton County.

**B. Legal Notice**

Authorize the Secretary to publish a Legal Advertisement notifying every resident or inhabitant within the territorial limits of the school district of Northern Lehigh attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper Per Capita Tax Enumerator within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680, as amended June 16, 1972, Act 138. The assessors to contact are as follows:

**BOROUGH OF WALNUTPORT**

Annette Lacko – Borough Secretary  
Walnutport Borough Building  
417 Lincoln Ave. Walnutport, PA 18088  
610-767-1322

**WASHINGTON TOWNSHIP**

Joann Ahner – Township Secretary  
Washington Township Municipal Building  
PO Box 27, Slatedale, PA 18079  
610-767-8108

**BOROUGH OF SLATINGTON**

Karen Gill – Assistant Secretary  
125 South Walnut Street  
Slatington, PA 18080  
610-767-2131

**XV. RECOGNITION OF GUESTS****XV. ADJOURNMENT**