

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
September 9, 2019

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Gary S. Fedorcha, at 7:04 p.m. on Monday, September 9, 2019, in the Administration Office Board Room.

ROLL CALL Members present: Mrs. Michelle M. Heckman, Mrs. Gale N. Husack, Mr. Robert J. Keegan, Jr., Mr. Robert J. Kern, Jr., Mrs. Donna M. Kulp, and Mr. Gary S. Fedorcha (6)

Members absent: Mr. Robin T. Distler, Mr. Mathias J. Green, Jr., Mrs. Michele L Martineau (3)

Non-members present: Mrs. Susan Bahnick, Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Michele Dotta, Mrs. Rhonda Frantz, Mr. David Hauser, Ms. Madison Hoffman (Sr. Rep.), Mr. Eric Hill, Mr. Matthew Link, Mr. Eugene Marks, Mrs. Sherri Molitoris, Mr. Scott Pyne, Mr. James Schnyderite, Dr. Tania Stoker, Attorney Keith Strohl (Solicitor's Office), Mr. Robert Vlasaty, and Mr. Aidan Williams (Jr. Rep.)

VISITORS Approximately nine visitors attended the meeting.

APPROVE MINUTES Mrs. Kulp made a motion, which was seconded by Mr. Kern, that the minutes of the regular school board meeting held on August 12, 2019, be approved and ordered filed.

YEA: Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, and Mr. Fedorcha (6)

NAY: None (0)

SPECIAL BOARD Carbon Lehigh Intermediate Unit - Mrs. Husack reported that school started last week and everything ran smoothly.

Lehigh Career and Technical Institute - Mr. Fedorcha reported that construction of the new welding lab is progressing.

Legislative Report – Mrs. Heckman reported that Governor Wolf announced a charter school reform package that instructs PDE to monitor and act on the quality of charter school education, the transparency of school leadership, and the funding for charter schools. Governor Wolf instructed PDE to establish a fee-for-service model to help recoup some of the costs associated with administering charter schools. The cost of both brick and mortar and cyber charter schools has been a main driver of increased property taxes since districts are mandated to pay set fees. Governor Wolf is also in the process of proposing other reforms. This is a step in the right direction and it will be monitored closely.

Student Representative to the Board - Ms. Hoffman verbally reported on the contents of the student representative report.

Committee Reports and/or Meetings

Minutes of the Education/Policy Committee & Community Relations Meetings held on September 3, 2019, were distributed.

Minutes of the Technology/Buildings & Grounds & Finance Committee Meetings held on September 4, 2019, were distributed.

Assistant Superintendent – Dr. Stoker reported that we have a great opportunity through the American Association of School Libraries to have a training on the new standards that have been released. Dr. Stoker introduced Mrs Tiedeman who reported that we will be hosting one of the standards trainings in Pennsylvania. There are nine trainers in the state, of which Mrs. Tiedeman is one. This Wednesday will be an evening training for librarians to be trained on the new standards. Mrs. Tiedeman invited the board to attend the meet and mingle from 3-5 p.m. before the three hour training begins. Mr. Fedorcha congratulated Mrs. Tiedeman on this honor.

SPECIAL BOARD REPORTS (cont.)

Superintendent's Report – Mr. Link asked Attorney Strohl to perform the ceremonial oath for Mr. Aidan Williams, Junior Student Representative. Mr. Link congratulated Mr. Williams.

Mr. Link announced that we are heading into our second full week of school. Transportation is running smoothly with the expected number of bus stop changes. This year's system of how parents and guardians request a change seems to be a great improvement on our response by our team of Mr. Derr, Mrs. Erkinger and the Brandywine Transportation Department. The opening inservice days for teachers focused on safety and security, meeting the needs of students, and the use of technology for teaching and learning. We continue to receive our data and results from last school year and we will use them to present district wide goals to the board for approval in October.

The construction projects at the High School are nearly complete and we are working with the McClure Company and Boyle Construction to finish a few punch list items related to the HVAC replacement project and the science wing renovation and expansion project. Our electric bills have decreased by a little over \$52,000.00 as a result of the district wide lighting upgrades, building envelope work, and the HVAC replacement at the Middle School last year. We also had a \$40,000.00 budget decrease in fuel oil. We expect our savings to continue and increase once the HVAC work is fully complete at the High School.

We continue to have families enrolling and disenrolling students, as expected, in the first month of school. The third day enrollment numbers were shared with a total enrollment of 1,515 students.

On behalf of the board and the district, Mr. Link thanked Christ U.C.C. Church in Walnutport for their generous donation of teacher supplies. A local business, Kutr's Edge Hair Salon, donated two pallet loads of school supplies for our students. We also received a pallet of book bags stuffed with grade level appropriate school supplies from the Region 8 Homeless Coordinator along with hygiene kits for our students in need. Mr. Link stated that he is always blown away and extremely grateful for the generosity of our community in support of our students and staff; it truly makes him proud.

Mr. Link recognized Mr. John Hrizuk who retired from the district after 21 years of service. A donation was made to the Education Foundation on behalf of Mr. Hrizuk.

Mr. Link recognized Mr. Paul Leonzi who retired from the district after 35 years of service. A donation was split between the Education Foundation and the Slatington Public Library on behalf of Mr. Leonzi.

Mr. Fedorcha reported that an executive session was held prior to tonight's meeting to discuss personnel issues.

PERSONNEL Mr.. Keegan made a motion, which was seconded by Mrs. Husack that the Board of Education approves the following personnel items:

Administrative Transfer	Amanda Grozier	
	From:	Slatington Elementary PCA
Non-Instructional	To:	Peters Elementary PCA
	Salary:	No change in salary
	Effective:	September 3, 2019

Resignation A. Miller Accept the resignation of Aubrey Miller from her position as District Wide Permanent Substitute , Teacher, effective August 21, 2019.

Appointment Non-Instructional	Ashley King*	
	Assignment:	Substitute Teacher Caller
	Salary:	\$8,500.00 (prorated) per year/190 days per year
	Effective:	September 17, 2019
	*60 Working Day Probationary Period	

PERSONNEL**(cont)**

Megan Farkas
 Assignment: High School Emotional Support Paraprofessional
 Salary: \$12.58 per Hour; 5 ¾ Hours per day;
 5 Days per Week/180 Days per year
 Effective: September 3, 2019
 *60 Working Day Probationary Period

Kellie Bechtel
 Assignment: Peters Elementary Cafeteria Monitor
 Salary: \$11.48 per Hour; 2 Hours per day;
 5 Days per Week/180 days per year
 Effective: September 3, 2019
 *60 Working Day Probationary Period

Family Medical Leave of Absence Approve the request of employee #6665 to take a family medical leave of absence beginning on or about December 28, 2019, for the birth of a child. Employee is requesting to use 30 accumulated sick days. Employee plans to return to her teaching position upon release from her physician on or about February 10, 2020.

Approve the request of employee #7147 to take a twelve week family medical leave of absence beginning on or about December 10, 2019, for the birth of a child. Employee is requesting to use accumulated sick days. Upon exhaustion of sick days, employee is requesting an unpaid leave of absence for the remainder of the 2019-2020 school year. Employee plans to return to her teaching position at the beginning of the 2020-2021 school year.

Co-Curricular Resignation F. Gnas Accept the resignation of Frank Gnas from his position as Sophomore Class Advisor - \$712.00, for the 2019-2020 school year that was originally approved at the August 12, 2019, school board meeting.

Co-Curricular Appointment 2019-2020	Jessica Frew	Sophomore Class Advisor	\$ 712.00
	Devin Glose	Assistant Boys' Basketball Coach	\$5,035.00
	Zachary Merkle	Assistant Baseball Coach	\$3,270.00

HS Webpage Maintenance A.Kern Approve a stipend in the amount of \$500.00 for Mr. Andrew Kern for High School website maintenance and working with students during the 2019-2020 school year. Mr. Kern has constant contact with teachers, secretaries, and administrators in an effort to update the website on a daily basis with the latest information, handouts, and scheduled events. Stipend to be funded by the General Fund High School Student Activities Fund.

District Web Maintenance A. Kern Approve a stipend in the amount of \$1,000.00 for Mr. Andrew Kern for maintenance and updates of the district website during the 2019-2020 school year. Stipend to be funded by the superintendent's budget.

MS Webpage Maintenance A.Kern Approve a stipend in the amount of \$500.00 for Mr. Andrew Kern for Middle School website maintenance and working with students during the 2019-2020 school year. Mr. Kern has constant contact with teachers, secretaries, and administrators in an effort to update the website on a daily basis with the latest information, handouts, and scheduled events. Stipend to be funded by the General Fund Middle School Student Activities Fund.

Peters Web-Site Maintenance J. Bashore Approve a stipend in the amount of \$500.00 for Ms. Janet Bashore for maintenance and updates of the Peters Elementary website during the 2019-2020 school year. Stipend to be funded by Peters Elementary principal's discretionary account.

Slatington Website Maintenance K. Dibilio Approve a stipend in the amount of \$500.00 for Ms. Kori Dibilio for maintenance and updates of the Slatington Elementary website during the 2019-2020 school year. Stipend to be funded by the Slatington Elementary principal's discretionary account.

PERSONNEL

(cont)

Game Workers Motion to appoint the following list of people as Game Workers for the 2019-2020 school year.
New Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers,
2019-2020 field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2019-2020
Supplemental Personnel Salary Schedule:

Julie Everett Kayla Micklos
Zachary Merkle

Brandywine Motion to approve the following bus drivers from Brandywine Transportation to transport Northern
Transportation Lehigh School District students for the 2019-2020 school year:
Bus Drivers

Paul Gass Brian Geiger

Substitute Motion to renew the appointment of the following substitute teachers for the 2019-2020 school year
Instructional at the 2019-2020 substitute teacher rates as approved on the Supplementary Personnel Salary
Schedule:

Ricky Guth - Social Studies
Jenna Martin - Elementary PK-6

Substitute- Motion to renew the appointment of the following individual as substitute secretary/paraprofessional
Non- for the 2019-2020 school year at the 2019-2020 substitute rate as approved on the Supplementary
Instructional Personnel Salary Schedule:
Paraprofess-
ional/
Secretary

Kimberly Deprill

Custodian Motion to renew the appointment of the following individual as substitute custodian worker for the
2019-2020 school year at the 2019-2020 substitute rate as approved on the Supplemental Personnel
Salary Schedule: Kimberly Deprill

Unpaid Approve the following unpaid volunteer aides in the Peters and/or Slatington Elementary school
Volunteers and Middle School for the 2019-2020 school year:

Margaret Blose Janet McKelvey
Deborah Geiger Gina Serfass
Sharon Karpiszin Elizabeth Vasquez
Dawn Mayer Nancy Wagner

Co-Curricular Accept the resignation of Rebecca Barley from her position as volunteer Assistant Field Hockey
Volunteer Coach for the 2019-2020 season, that was originally approved at the August 12, 2019, school
Resignation board meeting.
R. Barley

YEA: Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp (5)
NAY: None (0)
ABS: Mr. Fedorcha - Item G,5 - (1)

POLICY

Mrs. Husack made a motion, which was seconded by Mrs. Kulp, that the Board of Education
approves the following policy items:

Board Policy Approve school board policy #208– Pupils – Withdrawal from School, as presented after first reading.
First Reading

Board Policy Approve school board policy #247 – Pupils – Hazing, as presented after second reading.
Second
Reading

POLICY**cont.**

Approve school board policy #150 – Programs – Title I Comparability of Services, as presented after second reading.

Approve school board policy #103 – Programs – Nondiscrimination/Discriminatory Harassment - School and Classroom Practices, as presented after second reading.

Approve school board policy #103.1 – Programs – Nondiscrimination - Qualified Students with Disabilities, as presented after second reading.

Approve school board policy #104 – Programs – Nondiscrimination/Discriminatory Harassment - Employment Practices, as presented after second reading.

Foreign
Language
Club (MS)
Initial Appl.

Approve the initial club application for the Middle School Foreign Language Club. This club will provide students an opportunity to learn about various languages in an exploratory manner. Students will learn and be exposed to foundational skills like greetings, basic communication, and cultures. The club will meet every two weeks on Tuesdays. This club will adhere to the guidelines within Policy #122.

Delaware
Lehigh Nat'l
Heritage
Marathon

Grant permission, according to Board Policy #707, for the Delaware and Lehigh National & Heritage Corridor to use the High School gym and district's parking lot facilities on Sunday, November 3, 2019 for the Delaware & Lehigh Heritage Half Marathon Run and Walk. They anticipate participants will begin arriving by 5:30 AM and the event will conclude around 4:00 PM.

NL Recrea-
tion Authority

Grant permission, according to Board Policy #707, for the Northern Lehigh Recreation Authority to use the Middle School parking lot facilities on Sunday, December 8, 2019 for their bus trip to New York City. They anticipate participants will begin arriving by 7:00 AM and the event will conclude around 8:00 PM.

YEA: Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, and Mr. Fedorcha (6)

NAY: None (0)

CONFERENCE

Mrs. Husack made a motion, which was seconded by Mrs. Heckman, that the Board of Education approves the following conferences:

Tania Stoker – Education Law Day 2019 – September 25, 2019 – University Park, PA - Registration: \$99.00; Travel: \$187.34 – Total Approximate Cost: \$286.34 – Funding: Assistant Superintendent's Professional Development Budget.

Joseph Tout – University of Pittsburgh: College in High School Conference - October 2, 2019 - Pittsburgh, PA – Lodging - \$143.65; Travel - \$159.50 - Total Approximate Cost: \$303.15 - Funding: High School Professional Development Budget.

YEA: Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, and Mr. Fedorcha (6)

NAY: None (0)

NEW BUSINESS

Summary
Offense
Notices

Mrs. Kulp made a motion, which was seconded by Mr. Keegan, that the Board of Education approves the following new business item:

Approve to designate and authorize the following administrators to sign summary offense notices for district students for the 2019-2020 school year:

Mr. Frank Gnas – School Police Officer

Mr. James Schnyderite – Peters Elementary School Interim Principal

Mr. Scott Pyne – Slatinton Elementary School Principal

Mrs. Jill Chamberlain – Middle School Principal

Mr. Robert Vlasaty – High School Principal

Mr. David Hauser - Secondary Assistant Principal

YEA: Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, and Mr. Fedorcha (6)

NAY: None (0)

**NEW
BUSINESS**

PSBA Officers President-elect **RECOMMEND** That the Board of Education elects the following candidates as officers for the Pennsylvania School Boards Association, effective January 1, 2020 through December 31, 2020.
Art Levinowitz

V.President David Hein

Insurance Trust Trustee (3 year term) Kathy Swope; Mark Miller

YEA: Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, and Mr. Fedorcha (6)
NAY: None (0)

Mr. Fedorcha added that Mr. Hein is the Vice President of Parkland's Board of Directors and serves on the LCTI board.

**NEW
BUSINESS**

MOU with NLEA Prep Time for Part-Time Staff Mrs. Kulp made a motion, which was seconded by Mr. Kern, that the Board of Education approves the following new business item:

Approve the Memorandum of Understanding of the Northern Lehigh Education Association Collective Bargaining Agreement. The language stipulates the inclusion of prep period time for part time CBA staff members.

YEA: Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, and Mr. Fedorcha (6)
NAY: None (0)

FINANCIAL

Mr. Keegan made a motion, which was seconded by Mr. Kern, that the Board of Education approves the following financial items:

List of Reports Approve the Following Financial Reports
General Fund Account months of June, July, & August, 2019 (Unaudited)
NLMS Student Activities Account months of June, July, 2019 (Unaudited)
NLHS Student Activities Account months of June, July, 2019 (Unaudited)
NLHS Scholarship Accounts months of June & July, 2019 (Unaudited)

List of Bills Approve the Following List of Bills:
General Fund months of August & September, 2019
Cafeteria Fund months of August & September, 2019

Per Capita Abatements/ Exonerations Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented.

Blackboard Website Host 3 Year Agreement Per the recommendation of the Education/Policy, Community Relations and Finance Committees, authorize administration to enter into a three-year agreement with Blackboard, Inc. for website hosting and Blackboard Mass Notifications.

YEA: Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, and Mr. Fedorcha (6)
NAY: None (0)

LEGAL

Per the attached letter from the Borough of Walnutport, approve to appoint Mrs. Rhonda Frantz as primary voting delegate for the Act 32 Tax Collection Committee for the Borough of Walnutport.

YEA: Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, and Mr. Fedorcha (6)
NAY: None (0)

INFOR-
MATION

Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on July 15, 2019,, were distributed.

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on August 1, 2019.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on June 26, 2019, were distributed.

ADJOURN-
MENT

Mrs. Kulp made a motion, which was seconded by Mr. Keegan, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 7:31 p.m.

Respectfully submitted,

Gale N. Husack
Secretary

ATTEST: _____ President
Gary S. Fedorcha

