

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular Meeting**  
**Board Minutes**

**Slatington, PA**  
**November 11, 2019**

- PURPOSE** The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Gary S. Fedorcha, at 7:03 p.m. on Monday, November 11, 2019, in the Administration Office Board Room.
- ROLL CALL** Members present: Mr. Robin T. Distler, Mr. Mathias J. Green, Jr., Mrs. Michelle M. Heckman, Mrs. Gale N. Husack, Mr. Robert J. Keegan, Jr., Mr. Robert L. Kern, Mrs. Donna M. Kulp, Mrs. Michele L. Martineau, and Mr. Gary S. Fedorcha (9)
- Members absent: (0)
- Non-members present: Mrs. Susan Bahnick, Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Michele Dotta, Mrs. Rhonda Frantz, Mr. David Hauser, Ms. Madison Hoffman (Sr. Rep.), Mr. Eric Hill, Mr. Matthew Link, Mr. Eugene Marks, Mrs. Sherri Molitoris, Mr. Scott Pyne, Mr. James Schnyderite, Dr. Tania Stoker, Attorney Keith Strohl (Solicitor's Office), Mr. Robert Vlasaty, and Mr. Aidan Williams (Jr. Rep.).
- VISITORS** Approximately two visitors attended the meeting, in addition to Terry Ahner, reporter for The Times News.
- APPROVE MINUTES** Mr. Keegan made a motion, which was seconded by Mrs. Martineau, that the minutes of the regular school board meeting held on October 14, 2019 be approved and ordered filed.
- YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau and Mr. Fedorcha (9)
- NAY: None (0)
- SPECIAL BOARD REPORTS**
- Carbon Lehigh Intermediate Unit - Mrs. Husack reported that there has been an increase in staff and services to support the school districts.
- Lehigh Career and Technical Institute – Mr. Fedorcha reported that LCTI will be hosting an Open House for prospective students on November 14, 2019 from 6:00 p.m. - 8:00 p.m.
- Legislative Report - Mrs. Heckman reported that the Senate passed House Bill 49, which was the amendment to reinstate School Police Officer arrest powers while third party vendors do not have the same authority. It also extends the deadline for these officers to receive their required training to the beginning of the 2020-2021 school year. Mrs. Heckman reported that Governor Wolf signed House Bill 265, now Act 76 of 2019 that addresses numerous career and technical education issues. Mrs. Heckman reported that a special advisory committee issued a report advocating for the delay of secondary school start times. The report outlines the advantages such as helping to prevent health concerns caused by sleep deprivation and also the challenges that could be encountered such as transportation logistics.
- Committee Reports and/or Meetings
- Minutes of the Education/Policy Committee Meeting held on November 4, 2019, were distributed.
- Minutes of the Community Relations Committee Meeting held on November 4, 2019 were distributed.
- Minutes of the Technology/Buildings & Grounds Committee Meeting held on November 6, 2019, were distributed.
- Minutes of the Finance Committee Meeting held on November 6, 2019, were distributed.
- Student Representatives to the Board Report – Ms. Madison Hoffman and Mr. Aidan Williams distributed their written student representative report and verbally reported on its contents.
- Assistant Superintendent - Dr. Stoker reported that she will have a district data presentation at the January 13, 2020 board meeting.

**SPECIAL  
BOARD  
REPORTS  
(cont.)**

Superintendent's Report – Mr. Link announced that next week is American Education Week. Mr. Link stated that we are grateful for our teaching and support staff that strive to give our students the best education possible. There will be a small token of appreciation from the board and administration delivered on Tuesday morning to each building.

Mr. Link announced that the Board Dinner on Tuesday, December 3, 2019 will begin at 5:30 p.m. in the Middle School annex followed by the Reorganization Meeting at 6:45 p.m. and the regular meeting at 7:00 p.m. There will be no committee meetings in December.

Mr. Link stated that in honor of Veterans Day, he would like to thank the men and women in uniform, past, present, and future and we honor you today and every day.

Mr. Fedorcha reported that an executive session was held prior to tonight's meeting to discuss personnel and legal issues.

**PERSONNEL**

Mrs. Martineau made a motion, which was seconded by Mr. Distler, that the Board of Education approves the following personnel items:

**Resignation**

Accept the resignation of Kellie Bechtel from her position as Peters Elementary School Cafeteria, Monitor effective Wednesday, October 31, 2019.

Accept the resignation of Shawn Wanamaker from his position as High School Cafeteria Hall Monitor, effective October 16, 2019.

**Administrative  
Transfer Non-  
Instructional**

Joshua Reimer

From: Slatington Elementary Custodian  
To: High School Custodian - Tuesday-Saturday; 2:30 p.m. - 11:00 p.m.  
Salary: No change in salary  
Effective: November 5, 2019

**Appointment  
Instructional**

Christopher Hamm\*

Assignment: Long Term Substitute  
Secondary Vocal Music Teacher  
Salary: \$49,750 prorated (Step 1 Bachelors on the 2019-2020 CBA Salary Schedule)  
Effective: October 15, 2019  
Termination Date: Last Teacher Day of the 2019-2020 school year

**Appointment  
Non-Instructional**

Kellie Bechtel\*

Assignment: Second Shift Custodian Slatington Elementary School  
Salary: \$14.00 Per Hour 2:30 p.m. -11:00 p.m., 5 Days/Week  
Effective: November 1, 2019  
**\*60 Working Day Probationary Period**

Shawn Wanamaker\*

Assignment: Peters Elementary School Classroom Paraprofessional  
Salary: \$12.58 Per Hour, 5 ¾ Hours per Day/5 days per week, up to 180 student days.  
Effective: October 16, 2019  
**\*60 Working Day Probationary Period**

Susan Yesik\*

Assignment: Peters Elementary School Cafeteria Monitor  
Salary: \$11.48 Per Hour, 2 Hours per Day/5 days per week, up to 180 student days.  
Effective: November 12, 2019  
**\*60 Working Day Probationary Period**

**PERSONNEL****(cont.)**

- Unpaid Leave of Absence Approve the request of employee #7189 to extend her unpaid leave of absence from November 11, 2019 until January 2, 2020.
- District-wide Permanent Substitute T. Marques Approve the following individual as District Wide permanent substitute teacher for the 2019-2020 school year. She will be paid a daily per diem rate of \$120 and will receive district health benefits according to the Affordable Care Act regulations with co-payment amounts equivalent to that of district personnel.  
Tara Marques
- Professional Contracts According to Article II – 1108, subsection (b) of the School Code: “a temporary professional employee, initially employed by a school district on or after June 30, 1996, whose work has been certified by the district superintendent to the secretary of the school district, during the last four (4) months of the third year of such service, as being satisfactory, shall thereafter be a “professional employee” within the meaning of this article.” Therefore, it is recommended to approve “professional employee” status as per the school code for the following teachers who have satisfactorily completed three years of service to the Northern Lehigh School District:  
Jennifer Balliet
- Salary Increase D. Kuhns Per the Northern Lehigh Educational Support Personnel Collective Bargaining Agreement, approve Deborah Kuhns to receive the rate of pay of \$20.70 per hour, for performing Head Cook duties effective on or about November 22, 2019, and terminating on or about January 22, 2020, or upon return of employee on an approved medical leave of absence.
- Brandywine Transportation Bus Drivers Motion to approve the following bus drivers from Brandywine Transportation to transport Northern Lehigh School District students for the 2019-2020 school year:  
Marie Madeline Christen
- Substitute Non Instructional Paraprofessional Motion to appoint the following individual as substitute instructional paraprofessional for the 2019-2020 school year at the 2019-2020 substitute rate as approved on the Supplemental Personnel Salary Schedule.  
Morgan Smith
- Cafeteria Worker Motion to appoint the following individual as a substitute cafeteria worker for the 2019-2020 school year at the 2019-2020 substitute rate as approved on the Supplemental Personnel Salary Schedule:  
Amy Hower
- |                                      |               |                        |          |
|--------------------------------------|---------------|------------------------|----------|
| Co-Curricular Appointments 2019-2020 | Robin Blocker | Freshman Class Advisor | \$706.00 |
|                                      | Scott Gerould | Freshman Class Advisor | \$706.00 |
- Game Workers New 2019-2020 Motion to appoint the following list of people as Game Workers for the 2019-2020 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2019-2020 Supplemental Personnel Salary Schedule:  
Becky Adams  
Shawn Frame

**PERSONNEL****(cont.)**

Co-Curricular Matt Egan Assistant Boys' Basketball Coach

Volunteers

2019-2020

YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau and Mr. Fedorcha (9)

NAY: None (0)

**POLICY**

Mrs. Husack made a motion, which was seconded by Mr. Keegan, that the Board of Education approves the following policy items:

Board Policy First Reading Approve school board policy #709 – Property - Building Security, as presented after first reading.

Board Policy Second Reading Approve school board policy #004 – Board Procedures - Membership, as presented after second reading.

YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau and Mr. Fedorcha (9)

NAY: None (0)

**CONFERENCE**

Mrs. Kulp made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following conference:

Jennifer Butz – 98th Annual PA State Association for Health, Physical Education, Recreation and Dance Conference - December 5-6, 2019 – Spooky Nook Sports, Manheim, PA – Travel: \$97.09 – Total Approximate Cost: \$97.09 – Funding: Slatington Elementary Professional Development Budget.

YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau and Mr. Fedorcha (9)

NAY: None (0)

**NEW BUSINESS**

Mr. Distler made a motion, which was seconded by Mrs. Martineau, that the Board of Education approves the following new business items with the inclusion of item "c":

Change Order McClure Agreement Deduct Approve Exhibit A - Change Order - Number 03 from the Performance Based Energy Savings Agreement between the McClure Company and Northern Lehigh School District, in the amount of a \$44,680 credit for the repair, sanding, and refinishing of the entire High School gym floor. The work will be performed by Miller Sports Construction.

NLSD & NWLSD Food Service Agreement Approve the agreement between the Northern Lehigh School District and Northwestern Lehigh School District to assign a food service supervisor on an hourly basis from October 10, 2019 until June 30, 2020, as per the attached agreement.

Marshall Dennehey Legal Services 2019-2020 Approve to appoint Marshall Dennehey Warner Coleman & Goggin as special counsel for legal services during the 2019-2020 school year.

YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau and Mr. Fedorcha (9)

NAY: None (0)

**FINANCIAL** Mr. Keegan made a motion, which was seconded by Mr. Kern, that the Board of Education approves the following financial items.

Financial Reports Approve the following Financial Reports:  
 General Fund Account month of June – October, 2019 (Audited)  
 NLMS Student Activities Account month of October, 2019  
 NLHS Student Activities Account month of October, 2019  
 Cafeteria Fund months of June - October, 2019 (Audited)  
 Capital Construction Fund months of June - October, 2019

List of Bills Approve the Following List of Bills:  
 General Fund months of October & November, 2019  
 Cafeteria Fund months of October & November, 2019  
 Capital Construction Fund month of October, 2019

Per Capita Abatements/ Exonerations Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented.

Resolution NC Tax Claim Bureau Approve the resolution directing Northampton County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented.

Resolution LC Tax Claim Bureau Approve the resolution directing Lehigh County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented.

Use of Funds Agreement IDEA 611 Approve the use of funds agreement with CLIU#21 for IDEA Part B, Section 611 pass through funds for the 2019-2020 school year in the amount of \$285,522.91.

Salary Schedule 2019-2020 Approve the 2019-2020 Northern Lehigh School District Salary Schedule, as presented.

Fund Balance Designation June 30, 2019 Approve to designate Fund Balance ending June 30, 2019 as follows

<b>Committed Fund Balance For:</b>		
Health Insurance Premiums		\$ 778,867.00
PSERS Increase		\$ 1,370,075.00
<b>Total Committed:</b>		<b>\$ 2,148,942.00</b>
<b>Assigned Fund Balance</b>		
Assigned Current Year Usage		\$ 2,757,469.00
Technology		\$ 731,341.97
Replacement Equipment		\$ 940,415.00
Long Range Maintenance		\$ 1,029,220.23
<b>Total Assigned:</b>		<b>\$ 5,458,446.20</b>
Unassigned Fund Balance		<b>\$ 2,107,932.78</b>
<b>Restricted Fund Balance</b>		
Slatington Elementary Student Activities		\$ 8,638.12
Peters Elementary Student Activities		\$ 28,936.77
High School Scholarship		\$ 102,705.51
Refreshment Stand		\$ 30,547.97
<b>Nonspendable</b>		<b>\$ 45,033.47</b>
<b>Total Fund Balance:</b>		<b>\$ 9,931,182.82</b>

**FINANCIAL**  
**(cont.)**

YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp,  
Mrs. Martineau and Mr. Fedorcha (9)  
NAY: None (0)

**INFOR-**  
**MATION**

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on October 3, 2019.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on September 25, 2019, were distributed.

**ADJOURN-**  
**MENT**

Mr. Keegan made a motion, which was seconded by Mrs. Heckman, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 7:16 p.m.

YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp,  
Mrs. Martineau and Mr. Fedorcha (9)  
NAY: None (0)

Respectfully submitted,

Gale N. Husack  
Secretary

ATTEST: \_\_\_\_\_ President  
Gary S. Fedorcha