

**NORTHERN LEHIGH SCHOOL DISTRICT  
FINANCE COMMITTEE MEETING**

**Monday, August 1, 2022  
Immediately Following Technology/Buildings and Grounds Committee Meeting  
5:30 p.m.  
Administration Office  
Board Room**

Committee Members			Meeting Dates
X	Donna Kulp - Chairperson	X	Matthew Link September 5, 2022 October 3, 2022
X	Gale Husack - Co-Chairperson		Sherri Molitoris - Liaison November 7, 2022
	Chad Christman	X	Nichole Fink
	Robin Distler		Jennifer Butz
X	Gary Fedorcha		Tim Weaber
	Michelle Heckman	X	Eric Hill

**Also in Attendance:** Greg Derr, Tania Stoker, Michael Strohl, David Hauser, James Schnyderite, Robert Kern.

## AGENDA

- Cafeteria Update
  - 1. CEP Program for 2022-2023 school year:
    - a. Universal free meals for next 4 years- applying for this program this week and will send out email notification to families and staff by the end of this week.
    - b. Students who are direct certified through the following programs and scenarios: SNAP, TANF, Medicaid, low-income eligibility, Homeless, Runaway, Foster, Head Start, etc.
    - c. DC data through June 30<sup>th</sup> 2022 (we are at 44% DC therefore we qualify being > 40%)
    - d. Uses ISP percentage: DC (Direct Certified) in the district divided by the total number of enrolled students in the district multiplied by 100 to get our ISP percentage. (we are at 71% which means we 71% will be reimbursed at the free rate, and then 29% reimbursed at the paid rate)
    - e. The following are benefits of the CEP program:
      - Eliminates Processing of free and reduced pay meal applications
      - Provides FREE breakfast and lunches to all students
      - Increases participation in lunch and breakfast food service program
      - Simplifies meal counting and claiming
      - Reduces paperwork and labor

- Eliminates student's negative cafeteria debt
  - f. The following is the only potential concern to the program:
    - Financial concern if less than 62.5% ISP of free meal claiming x 1.6 = 100%
- 2. Summer Food Service Program- started off with 5-10 families each week when it had to be congregate meal service style, once switched to grab and go style July 6<sup>th</sup>, community involvement went up to average of 30-40.
- 3. Price increases for ala cart meals and staff meals- considering the increase in cost of food and fuel over the past year or so, we are recommending for board approval at our next board meeting that we increase cost of meals as follows:
  - Elementary: Breakfast from \$1.50 to \$1.60 and Lunch from \$2.70 to \$2.80
  - Secondary schools: Breakfast from \$2.00 to \$2.10, and Lunch from \$2.95 to \$3.10
  - Adult Breakfast from \$2.23 to \$2.40 and Lunch from \$3.80 to \$4.10
- 4. Negative student balances- round up at register program from giant - \$3,154.61 applied to the outstanding negative balance along with some parents sending in checks bringing total from a little over \$10,000 to \$6,385.93. Plan is to bring this to zero within the next 2 years. Under the new CEP program there will be no student debt accruing on top of this figure while under this program since meals will be free.
- 5. Supplemental Supply Chain Assistance Funds- \$34,736.57- to be used for fresh or minimally processed foods. We are currently utilizing these funds for our fresh produce and milk expenses.
- 6. Increased Meal Reimbursement Rates for school year 2022-2023- specific rates are still TBD
  - Keep Kids Fed Act of 2022 allows for additional 40 cents per each lunch served and an additional 15 cents per each breakfast served for the upcoming school year.
- 7. Other expenses:
  - Kistler Obrein- \$568.32 total cost in inspections for each school (this is done twice per year)
  - LINQ Meals Plus POS and K12 payment center software support- annual fee of \$1,532.64

- Student & Student-Athlete Accident Insurance
  - Our Student/Athlete Accident Insurance is coverage paid by the district for PIAA athletes and the Student Insurance is a volunteer insurance for parents to purchase if they choose
  - A new company contacted me in June asking if their company could provide a quote for our Student/Athlete Accident Insurance
  - Received quotes from our current provider and Bollinger
    - Currently provider Churchman – \$25,250
    - New Provider Bollinger - \$17,880 through 7/1/2024 (2 year guarantee fixed rate)
    - I met with our current broker Chris from Churchman's to compare the 2 policies received
    - The coverages are the same for both policies expect for maximum benefits. The maximum benefit for Churchman's is \$1,000,000 and for Bollinger is \$25,000.
    - First \$25,000 of any athletic claim is covered by these policies
    - Once an athletic claim hits \$25,000 all remaining claims are covered by PIAA which has a maximum benefit of \$1,000,000 per accident.
    - All providers quote with the initial coverage of \$25,000 because then PIAA coverage kicks in. Churchman quotes at initial coverage of \$1,000,000 however \$25,000 will only be used and then it reverts to PIAA coverage.
    - Spoke to school districts in our area who are with Bollinger and they are happy with the service they provide. They all also said they only carry the \$25,000 maximum benefit because PIAA kicks in after that and there is no reason to pay the higher premium.
    - I also asked Chris if he wanted to provide a quote with the maximum benefit at \$25,000 and he said that Churchman would not be able to match Bollinger's quote. He was trying to sell me on the \$1,000,000 maximum benefit.
    - Additionally, Bollinger also covers gym class accidents which currently is not covered under our Churchman's policy.
    - Administration is recommending moving to Bollinger and realizing a savings of \$7,300 per year.
- HealthETools
  - HealthETools is the student health information program used in our health offices throughout the district
  - The agreement is due to be renewed for the 2022-2023 school year. The prior agreement was at a cost of \$3000 for 3 years and the cost is now \$12,165 for 3 years
  - We asked our school nurses to reach out to other districts to see if there is another system out there that is an equivalent product

- The nurses reached out to other district school health offices in our area and they are all using HealthETools
  - This purchase and increased cost is included in the 2022-2023 school year budget
- Budget Update
- **BASIC EDUCATION FUNDING – 7.08 BILLION**
    - 5.66 Billion went to all school district with funding equal to what was received during the 2014-2015 school year
    - 1.42 Billion went through the BEF formula for distribution which equates to 20% of the entire basic education budget amount
    - Equates to an increase of \$589,792 in basic education funding over 2021-2022 school year
  
  - **SPECIAL EDUCATION FUNDING – 1.2 BILLION**
    - 947 Million went to all school district with funding equal to what was received during the 2013-2014 school year
    - 289 Million went through the SEF formula for distribution which equates to 23% of the entire basic education budget amount
    - Equates to an increase of \$117,464 in special education funding over 2021-2022 school year
  
  - **SCHOOL SAFETY/SECURITY – 200 MILLION**
    - 95 Million ear marked for Mental Health/Safety pass through PCCD (Federal money)
    - NL share will be \$124,566 (everyone initial \$100,000 and then per student ADM share)
    - 95 Million ear marked for Physical safety/Security pass through PCCD
    - NL share will be \$124,566 (everyone initial \$100,000 and then per student ADM share)

These are grants through PCCD and must be used in accordance with guidelines established in Act44 and Act55.

**Next meeting is scheduled for Monday, September 5, 2022.**