

NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting
Monday, January 5, 2004
Slatington Elementary School Gymnasium
7:30 P.M.

AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute Mrs. Sheryl A. Giles
- B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- C. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- D. Committee Reports and/or Meetings
 - 1. Minutes of the Technology/Buildings and Grounds Committee meeting held on December 3, 2003. (**Attachment #1**)
 - 2. Minutes of the Finance Committee meeting held on December 16, 2003. (**Attachment #2**)
- E. Student Representatives To The Board Report Ms. Amberly Gable
Ms. Ashley Kunkle
- F. Solicitor's Report Attorney Charles Stopp
- G. Legislative Report Mrs. Lori H. Geronikos
- H. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- I. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - Pennsylvania School Boards Association -- January is School Board Recognition Month
 - Present Resolution and Recognize the 2003 Northern Lehigh High School Bulldog Football Team
 - School Board/Administration Retreat – April 2 and 3, 2004

- Artwork of Two Northern Lehigh High School Students Has Been Recognized

J. Executive Session will be held at 7:00 p.m. in the Superintendent's Office.

III. PERSONNEL

A. Nomination for Appointment

1. Instructional

Jane J. Escott	Temporary Professional Employee
Assignment:	Elementary School Nurse, replacing Bonita Treadway, who resigned.
Salary:	\$35,800 (Step 1 Bachelors on the 2003-2004 Collective Bargaining Agreement Salary Schedule)
Effective Date:	Upon Release From Present Employer

2. Non-Instructional

Allison Garbe	One-on-One Special Education Aide
Assignment:	New Position – IDEA Funded Kindergarten Classes
	One Half Day AM – Slatington Elementary
	One Half Day PM – Peters Elementary
	6 ½ Hours Per Day/5 Days Per Week
Salary:	\$8.90 Per Hour
Effective Date:	January 6, 2004 (Position will terminate when services for these students are no longer required).

B. Salary Adjustment

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle her to a salary increase for the second half of the 2003-2004 school year:

Jodi Ritter		
From:	Step 4 Bachelors+24	\$37,200
To:	Step 4 Masters	\$38,600

C. Substitutes

1. Instructional

Approve the following substitute teacher for the 2003-2004 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

Martin Klesh – Mentally &/or Physically Handicapped

- D. Approve to employ Brian Pfingstl to teach an after school PSSA Excel English class. He will be compensated two hours for each session taught (one hour for preparation and one hour for teaching) at the rate of \$18.00 per hour. There will be ten sessions scheduled from 2:45 to 3:45 p.m.
- E. Approve to employ Dalton Semmel to teach an after school PSSA Excel mathematics class. He will be compensated two hours for each session taught (one hour for preparation and one hour for teaching) at the rate of \$18.00 per hour. There will be ten sessions scheduled from 2:45 to 3:45 p.m.
- F. Unpaid Volunteer Aide

Approve the following individual as unpaid volunteer aide in the Peters Elementary School for the 2003-2004 school year: **Pending Verification of Clearances**

Christina L. DeSanctis

IV. POLICY

A. Conferences

1. Approve the request of Earl Snyder, district-wide maintenance, to attend a Pennsylvania School Business Officials conference in Valley Forge, PA on January 14, 2004. Expenses for this conference, entitled "Grounds Management Program" include \$175.00 for registration, \$40.00 for travel for a total cost of \$215.00 and was included in the 2003-2004 support services budget.
2. Approve the request of John Hrizuk, Information Technology Coordinator, to attend the Pennsylvania Educational Technology Expo and Conference in Hershey, PA on February 22, 23 and 24, 2004. Expenses for this conference include \$175.00 for registration, \$60.00 for meals, \$238.00 for lodging for a total cost of \$473.00 and was included in the 2003-2004 technology department budget
3. Approve the request of Jeffrey Bachman, Assistant Information Technology Coordinator, to attend the Pennsylvania Educational Technology Expo and Conference in Hershey, PA on February 22, 23 and 24, 2004. Expenses for this conference include \$175.00 for registration, \$60.00 for meals, \$65.00 for travel for a total cost of 300.00 and was included in the 2003-2004 technology department budget.
4. Approve the request of Brian Geiger to attend the 49th Annual Conference & Exhibits sponsored by Pennsylvania School Business Officials conference in Hershey, PA on March 9, 10, 11 and 12, 2004. Expenses for this conference include \$335.00 for registration, \$65.00 for travel, \$612.00 for lodging for a total of \$1012.00 and was included in the 2003-2004 support services budget.

5. Approve the request of Christine Stafford to attend the 49th Annual Conference & Exhibits sponsored by Pennsylvania School Business Officials conference in Hershey, PA on March 9, 10, 11 and 12, 2004. Expenses for this conference include \$335.00 for registration, \$612.00 for lodging for a total of \$947.00 and was included in the 2003-2004 budget.
6. Approve the request of Lynne Fedorcha to attend the PA Association of Federal Program Coordinators Annual Conference in Seven Springs, PA on April 18, 19, 20 and 21, 2004. Expenses for this conference include \$175.00 for registration, \$144.00 for travel, \$30.00 for meals, \$510.00 for lodging for a total cost of \$859.00 and will be paid for through Title I funds.
7. Approve the request of Dr. Linda Marcincin to attend the PA Association of Federal Program Coordinators Annual Conference in Seven Springs, PA on April 18, 19, 20 and 21, 2004. Expenses for this conference include \$175.00 for registration, \$30.00 for meals, \$510.00 for lodging for a total cost of \$715.00 and will be paid for through Title I funds.

V. CURRICULUM AND INSTRUCTION

VI. OLD BUSINESS

A. Remove From The Table The Early Retirement Incentive Plan for 2003-2004

Approve to remove from the table and adopt an Early Retirement Incentive Plan, for all eligible professional employees, on a voluntary basis, for the 2003-2004 school year, as presented in **attachment #3**.

B. Discussion of reconfiguration of elementary schools for 2004-2005.

VII. NEW BUSINESS

A. School Director Recognition Month – January 2004

WHEREAS, the role of locally elected school officials has served the Commonwealth of Pennsylvania and local communities in meeting the needs of public education since the passage of the Free School Act in 1834; and

WHEREAS, these local boards have discharged their responsibilities to public education in a manner which has placed public education in the forefront of our educational systems; and

WHEREAS, locally elected officials have distinguished themselves and their communities in this nonpaid, volunteer public service commitment; and

WHEREAS, the contributions of these men and women who serve on the Northern Lehigh Board of School Directors:

Franklin D. Beers
Robert J. Cox
Bryan C. Dorshimer
Raymond J. Follweiler, Jr.
Lauren A. Ganser
Lori H. Geronikos
Sheryl A. Giles
Mathias J. Green, Jr.
Angelique M. Papay

should be recognized and appreciated by those who benefit from the workings of our public school system;

NOW THEREFORE BE IT RESOLVED that the Executive Board of the Pennsylvania School Boards Association hereby proclaims the month of January as School Director Recognition Month in this commonwealth; and the citizens, students, teachers and administrators of the Northern Lehigh School District seek to honor said Directors for their dedication and selfless time commitment to workings of the District.

BE IT FURTHER RESOLVE that this proclamation be entered into the minutes of this meeting of January 5, 2004.

VIII. FINANCIAL

- A. Approve abatement of per capita taxes, for the residents that fall within the guidelines, as listed in **attachment #4**.
- B. Approve payment of bills from the Construction Account, as presented in **attachment #5**.
- C. Approve payment of bills from the Extended Construction Account, as presented in **attachment #6**.
- D. Approve the Arthurs Lestrange Cash Management Portfolio for the month of November 2003. (**Attachment #7**)
- E. Approve the Northern Lehigh Middle School Student Activities Account Fund Statement for the month of November 2003. (**Attachment #8**)
- F. Approve the Change Order from McKelvey Construction Company to redo the Slatington Elementary Plaza and associated bench work. This change order is in the amount of \$42,800.00 and is to be funded from the Bond Contingency Fund. (**Attachment #9**)
- G. Approve the Change Order for the installation of a floor joint control system to be done by Hollenbach Construction, Inc. Change Order G-16 in the amount of \$2,791.00. This request is pending approval of Pennsylvania Department of Education PLANCON I. (**Attachment #10**)

- H. Approve a refund in the amount of \$1,081.11 to Leo R. McCarthy for property in Slatington Borough. Assessment was reduced from \$64,300 to \$36,600 effective September 1, 2003. (Attachment #11)
- I. Approve a refund in the amount of \$50.00 to Bernice and Richard Marlatt for property in Slatington Borough. Assessment was reduced from \$45,350 to \$43,750 effective November 1, 2003. (Attachment #12)
- J. Approve budgetary transfers for the 2003-04 fiscal year as listed on **attachment #13**.
- K. Approve entering into a one (1) year contract with PenTeleData for a point-to-point T1 line between Slatington and Peters Elementary Schools. The cost of the line is \$400.00 per month or \$4800.00 per annum. This line is used to connect our telephone system in Peters with the rest of the campus and allow four (4) digit extension dialing. This is an existing line that is currently covered by e-rate, but rule changes by the Schools and Libraries Division of the Universal Service Corporation have forced us to change from a month-to-month service to a contracted service. The contract would be effective July 1, 2004 to coincide with the start of the e-rate fiscal year. (Attachment #14)

IX. LEGAL**X. CORRESPONDENCE****XI. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on November 17, 2003.

XII. RECOGNITION OF GUESTS**XIV. ADJOURNMENT**