

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, January 14, 2002
7:30 p.m.

AGENDA

I. ROLL CALL

- A. By notice of the President, Board Members are advised that all votes on financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Reorganization meeting held on December 3, 2001.
- B. Regular school board meeting held on December 3, 2001.
- C. Regular school board meeting held on December 10, 2001.

III. SPECIAL BOARD REPORTS

- A. Lehigh Career & Technical Institute Mrs. Sheryl A. Giles
- B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- C. Committee Reports and/or Meetings
 - 1. Reminder—Board Books Are Being Recalled For Updating
- D. Solicitor’s Report Atty. Charles Stopp
- E. Student Representatives To The Board Report Ms. Pamela Grammes
Mr. Nicholas J. Sander
- F. Legislative Report Mrs. Lori H. Geronikos
- G. Federal and Other Programs Mrs. Lynne B. Fedorcha

- H. Superintendent's Report Dr. Nicholas P. Sham, Sr.
- Barry Brobst – Change Order Presentation
 - Middle School Honor Society Presentation
 - Mid-Year Goals Report (Attachment #1)

I. Executive Work Session will be held at 7:00 p.m. before the meeting.

IV. PERSONNEL

A. Nominations for Appointment

1. Instructional

- | | |
|-----------------|---|
| A. Julia Witmer | Temporary Professional Employee |
| Assignment: | Chemistry Teacher in the Northern Lehigh High School replacing Ron Borger, who is retiring. |
| Salary: | \$37,000.00 Appendix A – Step 1 Masters 2001-2002 Salary Schedule |
| Effective Date: | On or about January 25, 2002 |

B. Substitutes

1. Instructional

Approve the following substitute teachers for the 2001-2002 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; \$90.00 for 21+ non-consecutive days:

Julia Witmer – Chemistry
 Brian Lawfer – Elementary
 Kimberly Albright – Health and Physical Education

- C. Approve to authorize the administration to advertise for a head varsity girls' soccer coach and an assistant varsity girls' soccer coach at a recommended salary of \$5000 for the head coach and \$3000 for the assistant coach for the spring season of 2003. It is also recommended that these two positions be negotiated as part of the new Collective Bargaining Agreement.

D. Induction Program

Approve the following teacher as a helping teacher in the Northern Lehigh School District Induction Program for the 2001-2002 school year:

| <u>Helping Teacher</u> | <u>Inductee</u> | <u>Stipend</u> |
|------------------------|-----------------|----------------|
| Chris Leslie | Julia Witmer | \$750.00 |

E. Request for Leave Without Pay

Approve the request of Ann Bernard, Slatington Elementary guidance counselor, to take a four-day leave of absence, without pay, on February 25, 26, 27 and 28, 2002. She plans to use her one personal day in conjunction with the requested four unpaid days. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.

V. POLICY

- A. Approve the request of Wendi Kern, senior high library aide, to attend a Winnebago Spectrum workshop in King of Prussia, PA on March 6, 2002. Attendance at this conference will enable her to understand the library circulation program in depth. Expenses include \$150.00 for registration, \$39.00 for travel, \$3.80 miscellaneous expenses, for a total cost of \$192.80 plus the cost of a substitute for one day and will be paid for through C & I funds.
- B. Approve the request of Kori Dibilio, third grade Slatington Elementary teacher, to attend a Carbon Lehigh Intermediate Unit workshop on January 10, 31 and February 26, 2002 entitled Web Based Instruction. Expenses include \$175.00 for registration plus the cost of a substitute for one day and will be paid for through C & I Funds.
- C. Approve the request of Laurie Newman, Special Education Coordinator, to attend a PSBA Special Education Seminar in Allentown on February 12, 2002. Expenses include \$125.00 for registration, \$23.36 for meals, for a total approximate cost of \$148.36 and will be paid for through IDEA funds.
- D. Approve the request of Sandy Jenkins, Slatington Elementary School first grade teacher, to attend a Staff Development Resources conference entitled Guided Reading the Four-Blocks Way in Philadelphia on January 30, 2002. Expenses for this conference include \$165.00 for registration plus the cost of a substitute teacher for one day and will be paid for through Title I Funds.

- E. Approve the request of Janet McKelvey, Peters Elementary teacher, to attend an Applebaum Training Institute conference on inclusion in Allentown on January 22, 2002. Expenses include \$175.00 for registration, \$10.00 for meals for a total cost of \$185.00 plus the cost of a substitute teacher for one day and will be paid for through IDEA funds.
- F. Approve the Northern Lehigh Middle School Student Activities Account Statement for the month of December 2001. (**Attachment #2**)

VI. CURRICULUM AND INSTRUCTION

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. FINANCIAL

- A. Consider abatement of per capita taxes for the residents that fall within the guidelines as listed in **attachment #3**.
- B. Approve the Treasurer's Report for the month of December 2001.
- C. Approve the Cafeteria Reports for the month of December 2001. (Information Only)
- D. Approve payment of General Fund bills for the month of December 2001.
- E. Approve payment of Construction Account bills as presented. (**Attachment #4**)
- F. Approve to purchase a set of Gehl 48" Pallet Forks from Lincoln Supply & Equipment Co. at a cost of \$495.04. This purchase is being done through PA State Contract No. 2420-01. Funding for this purchase is to come from the CR-1 Account. (**Attachment #5**)
- G. Approve the purchase and placement of a school sign at the Slatington Elementary School. The elementary Parent Teacher Organization will reimburse the district for all costs. (**Attachment #6**)
- H. Approve to rescind the December 3, 2001 motion approving Michelle Kuntz to attend Northampton County Community College beginning in the spring of 2002. The motion is being rescinded because Michelle Kuntz is not a full-time student as required by Northern Lehigh School District Board Policy #912.
- I. Approve a \$22.00 refund to Charles and Jean Frederick, formerly of 8609 Brown Street, Slatington, PA due to their double payment of per capita tax. (**Attachment #7**)
- J. Approve the budgetary transfers listed on **attachment #8**.

- K. Approve Change Order Number G-1 from Hollenbach Construction, Inc. to provide wood blocking, plywood sheathing and 4 inches of ridged insulation to the metal standing seam roofing system at Unit E Addition to the middle school. This change order is in the amount of \$25,752.00 and is to be funded from the Middle School Contingency Fund. (Attachment #9)
- L. Approve Change Order Number G-2 from Hollenbach Construction, Inc. to provide plastic laminated casework base and wall cabinets in Canteen E-104. Also provide laboratory casework for teachers wardrobe in Science Lab B-118 and wood casework to match existing casework wardrobe and tall storage units in Classroom B-117. This change order is in the amount of \$11,162.20 and is to be funded from the Middle School Contingency fund. (Attachment #10)

X. LEGAL

XI. CORRESPONDENCE

XII. INFORMATION

XIII. RECOGNITION OF GUESTS

XIV. ADJOURNMENT