

AGENDA



**Northern Lehigh School District
Board of
School Directors**

REGULAR SCHOOL BOARD MEETING

**Monday, March 11, 2019
7:00 P.M.**

**Northern Lehigh School District
Administration Office Board Room
1201 Shadow Oaks Lane
Slatington, PA 18080**

**Executive Session
Administration Office Conference Room
6:30 PM**

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, March 11, 2019
Northern Lehigh Administration Building
Board Room
7:00 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. VACANT BOARD MEMBER SEAT

- A. Interviews, Discussion, Nominations and Possible Appointment.

III. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on February 11, 2019. ([Minutes](#))

IV. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
 - > Appoint Gale Husack CLIU Representative July, 2019 - June, 2022
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Michelle Heckman
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - > Minutes of the Education/Policy Committee Meeting held on March 6, 2019
([Attachment #1](#))
 - > Minutes of the Extra and Co-Curricular Committee Meeting held on March 6, 2019
([Attachment #2](#))
- F. Student Representatives to the Board Report Mr. Preston Kemery
Ms. Madison Hoffman
- G. Solicitor's Report Attorney Keith Strohl
- H. Business Manager's Report Mrs. Sherri Molitoris
Mrs. Rhonda Frantz

- I. Assistant to the Superintendent's ReportDr. Tania Stoker
 - SET Evaluations

- J. Superintendent's Report Mr. Matthew J. Link
 - Reading Olympics
 - PSBA Sectional Meeting Update
 - Donations - Lehigh Valley Apparel

- K. An executive session will be held at 6:30 p.m. in the Administration Office Conference Room.

V. PERSONNEL

A. Resignation Retirement

With regret, accept the retirement resignation of Paul Leonzi from his position as Principal of Peters Elementary School, effective June 30, 2019. Mr. Leonzi will be retiring from the Northern Lehigh School District after 35 years of service. He requests that all applicable benefits to which he is entitled be granted upon the implementation of his retirement.

B. Administrative Transfer - Non-Instructional

Stephen Haas	
From:	Computer Technician
To:	Technology Systems Coordinator
Salary:	\$60,000 (prorated for the 2018-2019 school year)
Effective:	_____

C. Appointment - Instructional

Kayla Turner	Temporary Vacancy Replacement
Assignment:	First Grade Teacher at Peters Elementary School replacing a teacher who is on a family medical leave of absence.
Salary:	Substitute Teacher Rate Days 1-30; Day 31 and beyond \$48,750 (Step 1 Bachelors on the 2018-2019 CBA Salary Schedule)
Effective:	On or about February 27, 2019
Termination Date:	End of the 2018-2019 school year

D. Appointment - Non-instructional

Julie Niebell	Middle School Cook's Helper
Assignment:	\$12.00 per Hour; 3 Hours per day; 5 Days per Week/up to 180 Student Days per year plus additional cleaning days as needed (2017-2021 Educational Support Personnel CBA)
Salary:	
Effective:	March 12, 2019

*60 Working Day Probationary Period

- E. Approve the following individual as District Wide permanent substitute teacher for the 2018-2019 school year. She will be paid a daily per diem rate of \$120 and will receive district health benefits according to the Affordable Care Act regulations with co-payment amounts equivalent to that of district personnel.

Aubrey Miller

F. Co-Curricular Resignation

Accept the resignation of Katie Cappuccino from her position as Assistant Track & Field Coach - Shared Stipend - \$1,603.00, for the 2018-2019 season that was originally approved at the January 14, 2019 school board meeting.

- G. Motion to renew the appointment of the following Co-Curricular positions for the 2018-2019 school year.

Dylan Hofmann MS Spring Intramurals - Weightlifting \$ 888.00

H. Co-Curricular Appointment 2018-2019

Rajeev Gupta Assistant Track & Field Coach - Shared Stipend \$1,603.00

I. Substitute - Non-Instructional

Motion to approve the appointment of the following individual as substitute custodian for the 2018-2019 school year at the 2018-2019 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Francis Scott*

* Pending Verification of Missing Personnel File Items

VI. **POLICY**

A. Board Policy First Reading

Approve school board policy #810 – Operations – Transportation, as presented after first reading. ([Attachment #3](#))

- B. Board Policy First Reading - Approve to **waive** the second reading of the following policy involving current extenuating circumstances of nonresident students.

Approve school board policy #202 – Pupils - Attendance of Nonresident Students, as presented. ([Attachment #4](#))

C. Board Policy Second Reading

1. Approve school board policy #210.1 – Pupils – Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors, as presented after second reading. ([Attachment #5](#))
2. Approve school board policy #808 – Operations – Food Service, as presented after second reading. ([Attachment #6](#))

D. Homebound Instruction

It is recommended that the Board of Education grant homebound instruction for a 3rd grade student, Student No.2890008 for five hours per week, effective August 27, 2018 and continuing until approximately April 30, 2019.

E. Northern Lehigh Computer Programming Club

Approve the initial club/activity application for the High School Computer Programming Club. This club will advance students' knowledge and understanding in computer programming. Students will work on small projects and work collaboratively to learn programming and possibly enter competitions. The club will meet once a week from 2:15 p.m. - 3:30 p.m. This club will adhere to the guidelines within Policy #122. **(Attachment #7)**

F. Field Trip

National Honor Society - High School – New York City, NY – May 31, 2019 – This trip is fully funded by the High School National Honor Society students.

G. Non-Resident Students

Approve the request of a parent of a senior at the High School and a sixth grade student at Slatington Elementary, who are moving out of the district, to allow their students to finish the 2018-2019 school year in Northern Lehigh School District Bulldog Academy in accordance with student policy #202.

VII. CONFERENCES

VIII. CURRICULUM AND INSTRUCTION

- A. Approve to adopt the Carbon Lehigh Intermediate Unit's Notice of Adoption of Policies and Procedures and Use of Funds by School District for submission with the 2019-2020 IDEA B, Section 611 project application, as presented. **(Attachment #8)**
- B. Approve to authorize the superintendent to execute an agreement between the Northern Lehigh School District and the Carbon Lehigh Intermediate Unit #21 to provide special education services for the 2019-2020 school year. **(Attachment #9)**
- C. Approve the 2019-2020 Northern Lehigh School District Calendar, as presented. **(Attachment #10)**
- D. Approve the resolution to identify Official Local School District Holidays (OLSDH) in accordance with PA School Code Section 1502. **(Attachment #11)**

IX. OLD BUSINESS

X. NEW BUSINESS

- A. Approve the Memorandum of Understanding between the Northern Lehigh School District and the Administrative Support Staff to include the position of Technology Systems Coordinator into this agreement and to further set the appropriate salary for a new employee in this classification. (Copies distributed to all Board Members)

XI. FINANCIAL

- A. Approve the Following Financial Reports:
1. General Fund Account month of February, 2019
 2. Cafeteria Fund month of February, 2019
 3. Capital Construction month of February, 2019
- B. Approve the Following List of Bills:
1. General Fund months of February & March, 2019
 2. Cafeteria Fund month of March, 2019
- C. Approve to allow administration to apply for membership in the Greater Lehigh Valley Chamber of Commerce at a fee of \$400.00 per year to be paid from the Superintendent's budget. ([Attachment #12](#))
- D. Approve to allow administration to advertise and hire six (6) summer workers and one (1) supervisor. The rate for summer workers will not exceed \$10.00 per hour and the rate for the supervisor will not exceed \$15.00 per hour.
- E. Motion to approve the awarding of the PEPPM Mini-Bid proposal from IntegraOne for \$320,135.00 to replace/upgrade our existing network infrastructure, district-wide, contingent upon receiving E-Rate funding. The additional cost over the E-Rate funding will be paid from the 2019-2020 Assigned Technology Fund Balance. ([Attachment #13](#))

XII. LEGAL**XIII. CORRESPONDENCE****XIV. INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on [January 3, 2019](#)
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meetings held on [January 23, 2019](#).

XV. RECOGNITION OF GUESTS**XVI. ADJOURNMENT**