

# AGENDA



**Northern Lehigh School District  
Board of  
School Directors**

## **REGULAR SCHOOL BOARD MEETING**

**Monday, March 12, 2018  
7:30 P.M.**

**Northern Lehigh School District  
Administration Office Board Room  
1201 Shadow Oaks Lane  
Slatington, PA 18080**

**Executive Session  
Administration Office Conference Room  
6:45 PM**

**NORTHERN LEHIGH SCHOOL DISTRICT  
 Regular School Board Meeting  
 Monday, March 12, 2018  
 Northern Lehigh Administration Building  
 Board Room  
 7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Appoint Acting Secretary for March 12, 2018 Meeting
- E. Roll Call.
- F. Public Comment -- Restricted to Agenda Items.

**II. RESIGNATION OF BOARD MEMBER**

- A. Accept the resignation of Debra L. Bower

**III. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular school board meeting held on February 12, 2018.

**IV. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute ..... Mr. Gary S. Fedorcha
- C. Legislative Report .....
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Technology/Buildings and Grounds Committee Meeting held on March 5, 2018 (Attachment #1)
  - Minutes of the Finance Committee Meeting held on March 5, 2018 (Attachment #2)
- F. Student Representatives to the Board Report ..... Ms. Tori Csanadi  
 Mr. Preston Kemery
- G. Solicitor's Report ..... Attorney Keith Strohl
- H. Business Manager's Report ..... Mrs. Sherri Molitoris  
 Mrs. Rhonda Frantz

- I. Assistant to the Superintendent's Report .....Dr. Tania Stoker
  - > Book Donation
  - > Comprehensive Plan
  
- J. Superintendent's Report ..... Mr. Matthew J. Link
  - > What's So Cool About Manufacturing
  - > Education Foundation Grant for STEAM Summer Program
  - > All Hazards Plan
  
- K. An executive session will be held at 6:45 p.m. in the Administration Office Conference Room.

**V. PERSONNEL**

A. Resignation/Retirement

- 1. Accept the resignation of Tami Herman from her position as Peters Elementary cafeteria aide, effective February 14, 2018.
  
- 2. With regret, accept the retirement resignation of Diane Lengel from her position as **Clerk Typist** to the Director of Special Education, effective June 15, 2018. Mrs. Lengel will be retiring from the Northern Lehigh School District with 20 years of service.

B. Appointment - Instructional

Raymond Ross	Temporary Vacancy Replacement
Assignment:	Peters Elementary School Second Grade Teacher replacing a teacher on a family medical leave of absence.
Salary:	Substitute Teacher Rate Days 1-30 at \$120/day; Day 31 and beyond: \$47,750 (Step 1 Bachelors on the 2017-2018 CBA Salary Schedule)
Effective:	On or about March 15, 2018
Termination Date:	The end of the 2017-2018 school year

C. Appointment - Non-Instructional

- 1. Robert Bechtel\*
 

Assignment:	Second Shift Custodian
Salary:	\$13.07 per Hour; 2:30 pm - 11:00 pm; 5 Days per Week
Effective:	March 13, 2018

\* Pending Verification of Missing Personnel File Items  
\*60 Working Day probationary period
  
- 2. Stephanie Sigley
 

Assignment:	Second Shift Custodian
Salary:	\$13.07 per Hour; 2:30 pm - 11:00 pm; 5 Days per Week
Effective:	March 13, 2018

\* Pending Verification of Missing Personnel File Items  
\*60 Working Day probationary period



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**IX. OLD BUSINESS****X. NEW BUSINESS**

- A. Approve the revision of Committee Meeting Dates for 2018, as presented.  
(Attachment #10)

**XI. FINANCIAL**

- A. Approve the Following Financial Reports:
1. General Fund Account month of February, 2018
  2. NLMS Student Activities Account months of January & February, 2018
  3. NLHS Student Activities and Scholarship Account months of January & February, 2018
  4. Cafeteria Fund month of February, 2018
  5. Refreshment Stand month of February, 2018
- B. Approve the Following List of Bills:
1. General Fund months of February & March, 2018
  2. Refreshment Stand month of February, 2018
  3. Cafeteria Fund months of February & March, 2018
- C. Authorize administration to enter into a three year agreement with IntegraOne for a software subscription for Webroot advanced threat protection which includes Continuum management software at a cost of \$3 per month per desktop machine and \$12 per month per server, billed on a monthly basis of actual usage. (Attachment #11)
- D. Approve the Administration's and Building and Grounds Committee's recommendation of McClure Company as the District's Energy Services Company to develop an Investment Grade Audit report.(Attachment #12)
- E. Approve to enter into an agreement with The DeSales Partners in Education Consortium which will afford professional staff the opportunity to take graduate courses at DeSales University at state approved tuition rates. (Attachment #13)
- F. Approve to allow administration to add a new Skilled Lead Maintenance position to the budget and further to immediately advertise and hire for that position. Position this year will be paid for from savings in custodial maintenance salaries and will be budgeted for in future years.
- G. Approve to allow administration to advertise and hire six (6) summer workers and one (1) supervisor. The rate for summer workers will not exceed \$10.00 per hour and the rate for the supervisor will not exceed \$15.00 per hour.
- H. Approve budgetary transfers for the 2017-2018 school year, as presented. (Attachment #14)

- I. Authorize administration to enter into an agreement with Pavement Maintenance Contractors, Inc. to crack seal and coat the Middle School and High School parking lots at a cost not to exceed \$50,000.00. Pavement Maintenance Contractors, Inc., is a member of the Pennsylvania State Contract Pricing - CoStars. This project will be paid from the Long Range Maintenance Fund Balance. **(Attachment #15)**
- J. Grant permission to dispose of the 1981 Chevrolet Van and 1994 Chevrolet Truck in accordance with Policy 706.1.

**XII. LEGAL**

**XIII. CORRESPONDENCE**

**XIV. INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on February 1, 2018.
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meetings held on December 13, 2017 and January 24, 2018.

**XV. RECOGNITION OF GUESTS**

**XVI ADJOURNMENT**