

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, March 13, 2023
Northern Lehigh Administration Building Board Room
7:00 P.M.



Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member’s right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on February 13, 2023. ([Minutes](#))
- B. Special school board meeting held on February 28, 2023. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report TBD
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education Committee Meeting held on March 6, 2023. ([Attachment #1](#))
 - Minutes of the Policy Committee Meeting held on March 6, 2023. ([Attachment #2](#))
 - Minutes of the Technology/Buildings & Grounds Committee Meeting held on March 6, 2023. ([Attachment #3](#))
 - Minutes of the Finance Committee Meeting held on March 6, 2023. ([Attachment #4](#))
 - Minutes of the Extra and Co-Curricular Committee Meeting held on March 6, 2023. ([Attachment #5](#))

- F. Student Representatives to the Board Report Ms. Danielle Dougherty
Ms. Victoria Hanna
- G. Solicitor’s Report..... Attorney Jody Mooney
- H. Business Managers’ Report Mrs. Sherri Molitoris
 - 2023-2024 Budget Timeline
 - Bond Refinance
- I. Assistant Superintendent’s Report Dr. Tania Stoker
 - ESSER Grant Update
 - Comprehensive Guidance Plan
- J. Superintendent’s Report Mr. Matthew J. Link
 - NLSD Health and Safety Plan
 - Girls Varsity Basketball Team
- K. An executive session will be held at 6:00 p.m. at the Northern Lehigh Administration Building Board Conference Room. There was also an executive session held at the end of the Special School Board Meeting held on February 28, 2023.

IV. PERSONNEL

A. Resignation/Retirement

- 1. With regret, accept the retirement resignation of James Yadush from his position as Social Studies Teacher at Northern Lehigh High School, effective the end of the last working day for the 2022-2023 school year. Mr. Yadush will be retiring from the Northern Lehigh School District after 32 years of service.
- 2. With regret, accept the retirement resignation of Todd Herzog from his position as Social Studies Teacher at Northern Lehigh Middle School, effective the end of the last working day for the 2022-2023 school year. Mr. Herzog will be retiring from the Northern Lehigh School District after 32 years of service.

B. Appointment - Administrative

Lori Kuhns
 Assignment: Principal of Northern Lehigh High School
 Salary: \$118,000 (effective 2023-2024 school year)
 Effective: July 1, 2023 or upon release

C. Appointment - Non-Instructional

- 1. William Siegfried * **
 - Assignment: Districtwide Technology Support Technician
 - Salary: \$35,000
 - Effective: On or about March 27, 2023

*60 Working Day Probationary Period
 **Pending Verification of Missing Personnel File Items

D. Co-Curricular Appointment 2022-2023

Motion to appoint the following Co-Curricular positions for the 2022-2023 school year:

| | | |
|---------------|---------------------------------------|------------|
| Steve Turoscy | Asst. Baseball Coach (Shared Stipend) | \$1,667.50 |
| Ryan Fegley | Asst. Baseball Coach (Shared Stipend) | \$1,667.50 |

E. Game Workers 2022-2023

Motion to appoint the following individuals as a Game Worker for the 2022-2023 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2022-2023 Supplemental Personnel Salary Schedule:

Heather Rehrig

F. Substitute

1. Non- Instructional

Motion to appoint the following substitute custodian for the 2022-2023 school year at the 2022-2023 substitute non-instructional rates as approved on the Supplemental Personnel Salary Schedule:

Cole Hankee

G. Family Medical Leave

Approve the request of employee #3280 to take a intermittent family medical leave of absence to care for a family member, beginning on February 17, 2023.

V. POLICY

A. Board Policy First Reading

1. Approve school board policy #137 - Home Education Programs - Programs, as presented after the first reading. ([Attachment #6](#))
2. Approve school board policy #137.1 - Extracurricular Participation by Home Education Students - Programs, as presented after the first reading. ([Attachment #7](#))
3. Approve school board policy #137.2 - Participation in Cocurricular Activities and Academic Courses by Home Education Students - Programs, as presented after the first reading. ([Attachment #8](#))
4. Approve school board policy #137.3 - Participation in Career and Technical Education Programs by Home Education Students - Programs, as presented after the first reading. ([Attachment #9](#))

5. Approve school board policy #200 - Enrollment in District - Pupils, as presented after the first reading. ([Attachment #10](#))
6. Approve school board policy #202 - Attendance of Nonresident Students - Pupils, as presented after the first reading. ([Attachment #11](#))
7. Approve school board policy #251 - Homeless Students - Pupils, as presented after the first reading. ([Attachment #12](#))

B. Board Policy Second Reading

1. Approve school board policy #236.1 - Threat Assessment - Pupils, as presented after the second reading. ([Attachment #13](#))
2. Approve school board policy #805 - Emergency Preparedness and Response - Operations, as presented after the second reading. ([Attachment #14](#))
3. Approve school board policy #805.2 - School Security Personnel - Operations, as presented after the second reading. ([Attachment #15](#))

C. Homebound Instruction

It is recommended that the Board of Education grant homebound instruction for a Kindergarten student, Student #3590072, for 5 hours per week, effective February 22, 2023 and continuing until approximately June 8, 2023, or upon medical release.

D. Foreign Exchange Student Request

Approve admission of foreign exchange student (ISE Student ID#79611) for the 2023-2024 School Year through the International Student Exchange (ISE) program. (**Attachment for Board Only**)

VI. CONFERENCES

- A. Mark Nicosia - NASRO Advanced SRO Course - June 19-21, 2023 - Exeter, PA - Registration: \$400; Travel: \$212.22; Meals: \$45; Total Approximate Cost: \$657.22 - Funding: School Police Officer's Budget ([Attachment #16](#))
- B. Mark Nicosia - NASRO Adolescent Mental Health Training - April 24-25, 2023 - Archbald, PA - Registration: \$225; Travel: \$188.64; Meals: \$30; Total Approximate Cost: \$443.64 - Funding: PCCD School Mental Health Grant ([Attachment #17](#))

VII. CURRICULUM AND INSTRUCTION

- A. Approve to adopt the Carbon Lehigh Intermediate Unit's Notice of Adoption of Policies and Procedures and Use of Funds by School District for submission with the 2023-2024 IDEA B, Section 611 project application, as presented. ([Attachment #18](#))

B. Comprehensive Planning

Approve the Comprehensive Guidance (339) Plan (July 2023 - June 2026). ([Attachment #19](#))

C. Approve administration to enter into an affiliation agreement with The Pennsylvania State University in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Credit Affiliation Agreement between Northern Lehigh School District and The Pennsylvania State University will be for five years from the effective date of the agreement. ([Attachment #20](#))

D. Approve to authorize proper officials to enter into an agreement for one Northern Lehigh School District student with special needs to attend Hogan Learning Academy LLC in accordance with the promises and covenants contained in the agreement. This agreement is effective August 21, 2023 and terminates on August 16, 2024. ([Attachment #21](#))

E. As per the recommendation of the administration, approve the 2023-2024 Northern Lehigh School District Calendar, allowing administration to post the calendar upon receipt of the CLIU new teacher instruction days. ([Attachment #22](#))

F. As per the recommendation of the administration, approve the resolution to identify Official Local School District Holidays (OLSDH) in accordance with PA School Code Section 1502. ([Attachment #23](#))

G. As per the recommendation of the administration, approve to authorize the superintendent to execute an agreement between the Northern Lehigh School District and the Carbon Lehigh Intermediate Unit #21 to provide special education services for the 2023-2024 school year. ([Attachment #24](#))

VIII. OLD BUSINESS**IX. NEW BUSINESS****X. FINANCIAL**

A. Approve the Following Financial [Reports](#):

1. NLSD Investments for the month of February 2023
2. General Fund Account month of February 2023
3. Cafeteria Fund Account month of February 2023
4. NLMS Student Activities/Clubs Account month February 2023
5. NLHS Scholarship Account month of February 2023
6. NLHS Student Activities/Clubs Account month of February 2023

B. Approve the Following List of [Bills](#):

1. General Fund months of February and March, 2023
2. Cafeteria Fund months of February and March, 2023

C. Approve the resolution directing Northampton County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. ([Attachment #25](#))

- D. Approve the resolution directing Lehigh County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. ([Attachment #26](#))
- E. As per the recommendation of the administration and the Finance Committee, authorize administration to enter into a new five (5) year lease agreement with Topp Business Solutions for sixteen (16) Ricoh copiers/printers, print management software, and cloud fax solution. The monthly cost for leasing and licensing will be \$5,064.32 for sixty (60) months starting in July, 2023. ([Attachment #27](#))
- F. Approve to authorize proper officials to ratify a contractual agreement between the Northern Lehigh School District and the Carbon Lehigh Intermediate Unit #21 to continue the Student Driver Education Program at no cost to the district, effective July 1, 2023 through June 30, 2024. ([Attachment #28](#))
- G. As per the recommendation of administration, approve to authorize proper officials to continue an agreement between the Northern Lehigh School District and Frontline Education for the 2023-2024 school year. The cost for these services will be \$3,740.41, this is an increase of \$260.96 from the 2022-2023 school year. ([Attachment #29](#))
- H. Approve to allow administration to continue membership in the Greater Lehigh Valley Chamber of Commerce at a fee of \$464.00 for the 2023-2024 school year, to be paid from the Superintendent's budget. ([Attachment #30](#))
- I. As per the recommendation of administration and the Technology/Building and Grounds Committee, approve the purchase and installation of fencing by Tri-Boro Fencing Contractors at Peters Elementary and Slatington Elementary. Funds are from the PCCD Safety and Security Grant. ([Attachment #31](#))
- J. As per the recommendation of administration and the Technology/Building and Grounds Committee, authorize administration to enter into an agreement with WGL Energy Services, INC. for the sale and delivery of electricity for accounts #0826008002 and #0465729113 at a fixed rate of .05179/kwh for a term of July 1, 2023 through June 30, 2025. ([Attachment #32](#))
- K. As per the recommendation of administration and the Technology/Building and Grounds Committee, authorize administration to enter into an agreement with WGL Energy Services, INC. for the sale and delivery of electricity for account #6365728110 at a fixed rate of .05179/kwh for a term of July 1, 2023 through June 30, 2024. ([Attachment #33](#))
- L. As per the recommendation of administration and the Technology/Building and Grounds Committee, authorize administration to enter into an agreement with WGL Energy Services, INC. for the sale and delivery of electricity for accounts #7123003008, #1723005008, #7083003004, #9013741000, #7103003002 at a fixed rate of .05179/kwh for a term of July 1, 2023 through June 30, 2025. ([Attachment #34](#))
- M. As per the recommendation of administration and the Building and Grounds Committee, authorize administration to enter into a 3 year agreement with Transfinder to provide GPS hardware and routing software. Funding is from the Transportation department's regular operating budget. ([Attachment #35](#))

N. PARAMETERS BOND RESOLUTION

Recommend that the Board of Education adopt a parameters resolution as presented by Bond Counsel, King, Spry, Herman, Freund & Faul LLC authorizing general obligation debt in an amount not to exceed \$5,500,000 to refinance the outstanding Series A 2018 General Obligation Notes to achieve short-term debt service reductions.

XI. LEGAL**A. Expulsion Hearing Waiver Approval**

1. The Board agrees to expulsion hearing waiver for Student #2790227. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

XII. CORRESPONDENCE**XIII. INFORMATION**

1. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on [January 5, 2023](#) and [President's Desk March 2023](#).
2. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [December 19, 2022](#)
3. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [January 25, 2023](#).

XIV. RECOGNITION OF GUESTS**XV ADJOURNMENT**