

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Tuesday, April 11, 2023
Northern Lehigh Administration Building Board Room
7:00 P.M.



Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member’s right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on March 13, 2023. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Natalie Snyder
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Technology/Buildings & Grounds Committee Meeting held on April 3, 2023. ([Attachment #1](#))
 - Minutes of the Finance Committee Meeting held on April 3, 2023. ([Attachment #2](#))
 - Minutes of the Education Committee Meeting held on April 3, 2023. ([Attachment #3](#))
 - Minutes of the Policy Committee Meeting held on April 3, 2023. ([Attachment #4](#))
 - Minutes of the Community Relations Committee Meeting held on April 3, 2023. ([Attachment #5](#))

- F. Student Representatives to the Board Report Ms. Danielle Dougherty
Ms. Victoria Hanna
- G. Solicitor’s Report..... Attorney Kristine Roddick
- H. Business Manager’s Report Mrs. Sherri Molitoris
 > 2023-2024 Budget Discussion
- I. Assistant Superintendent’s Report Dr. Tania Stoker
 > ESSER Grant Update
- J. Superintendent’s Report Mr. Matthew J. Link
 > Recognition of Danielle Dougherty - Senior Student Representative to the Board
 > Graduation Date Announcement
 > Recognition of WSCMLV
- K. An executive session will be held at 6:00 p.m. at the Northern Lehigh Administration Building Board Conference Room.

IV. PERSONNEL

A. Resignation/Retirement

- 1. With regret, accept the retirement resignation of Sheryl Hegedus from her position as Reading Specialist at Peters Elementary, effective the end of the last working day for the 2022-2023 school year. Mrs. Hegedus will be retiring from the Northern Lehigh School District after 18 years of service.
- 2. With regret, accept the retirement resignation of Deborah Peters from her position as Head Cook at Peters Elementary, effective the end of the last working day for the 2022-2023 school year. Mrs. Peters will be retiring from the Northern Lehigh School District after 24 years of service.
- 3. With regret, accept the retirement resignation of Arthur Kuntz from his position as custodian at Middle School, effective June 30, 2023. Mr. Kuntz will be retiring from the Northern Lehigh School District after 23 years of service.
- 4. Accept the resignation of Megan Schmick from her position as Paraprofessional, effective March 31, 2023.

B. Re-Appointment - Non-Instructional

- 1. Megan Rex

Assignment:	ELDP Instructional Paraprofessional ESSER Funded
Salary:	\$16.39/hour
Effective:	2023-2024 School Year (Continuation of Employment)

C. Appointment - Instructional

- 1. Samuel Yadush Temporary Professional Employee
 - Assignment: High School Special Education Teacher
 - Salary: \$52,750 (Step 1 Bachelor's 2022-2023 Salary schedule)
 - Effective: May 8, 2023
 - *Pending Verification of Missing Personnel File Items

D. Appointment - Non-Instructional

- 1. Ingrid Duran
 - Assignment: Cafeteria/Hall Monitor at Slatington Elementary
 - Salary: \$14.29/hour
 - Effective: March 27, 2023
 - *60 Working Day Probationary Period
 - **Pending Verification of Missing Personnel File Items

E. Administrative Transfer - Instructional

- 1. Crystal Buck
 - From: High School Cafeteria Cook's Helper
 - To: Peters Elementary Head Cook
 - Salary: \$23.31/Hour
 - Effective: August 28, 2023

F. Brandywine Transportation Bus Drivers/Aides:

Motion to approve the following bus/sub drivers/aides from Brandywine Transportation to transport Northern Lehigh School District students for the 2022-2023 school year:

David Dries

G. After-School Program Position - Funding through ESSER III for After School

Jessica Reichard	Paraprofessional	Hourly Rate (retroactive to March)
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H. Renew Co-Curricular Appointment 2022-2023

Michele Brown	SE Yearbook	\$650
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I. Co-Curricular Volunteers 2022-2023

Christopher Mann	Assistant Baseball Coach
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V. POLICY**A. Board Policy First Reading**

1. Approve school board policy #204 - Attendance - Pupils, as presented after the first reading. ([Attachment #6](#))
2. Approve school board policy #217 - Graduation Requirements - Pupils, as presented after the first reading. ([Attachment #7](#))
3. Approve school board policy #221 - Dress and Grooming - Pupils, as presented after the first reading. ([Attachment #8](#))
4. Approve school board policy #233 - Suspension and Expulsion - Pupils, as presented after the first reading. ([Attachment #9](#))
5. Approve school board policy #339 - Uncompensated Leave - Employees, as presented after the first reading. ([Attachment #10](#))
6. Approve school board policy #810 - Transportation - Operations, as presented after the first reading. ([Attachment #11](#))
7. Approve school board policy #830.1 - Electronic Data Storage - Operations, as presented after the first reading. ([Attachment #12](#))

B. Board Policy Second Reading

1. Approve school board policy #137 - Home Education Programs - Programs, as presented after the second reading. ([Attachment #13](#))
2. Approve school board policy #137.1 - Extracurricular Participation by Home Education Students - Programs, as presented after the second reading. ([Attachment #14](#))
3. Approve school board policy #137.2 - Participation in Cocurricular Activities and Academic Courses by Home Education Students - Programs, as presented after the second reading. ([Attachment #15](#))
4. Approve school board policy #137.3 - Participation in Career and Technical Education Programs by Home Education Students - Programs, as presented after the second reading. ([Attachment #16](#))
5. Approve school board policy #200 - Enrollment in District - Pupils, as presented after the second reading. ([Attachment #17](#))
6. Approve school board policy #202 - Attendance of Nonresident Students - Pupils, as presented after the second reading. ([Attachment #18](#))
7. Approve school board policy #251 - Homeless Students - Pupils, as presented after the second reading. ([Attachment #19](#))

VI. CONFERENCES**VII. CURRICULUM AND INSTRUCTION****A. CLIU 2023-2024 Facilities Plan Committee Report**

Approve the following resolution to adopt the 2023-2024 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report. ([Attachment #20](#))

RESOLVED: It is recommended that the Northern Lehigh School District Board of Directors approve the 2023-2024 Facilities Plan Committee Report that was approved by the CLIU Facilities Plan Committee on March 13, 2023 and the CLIU 21 Board of Directors on March 20, 2023. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

- B. Allow administration to sign the CLIU TransPerfect Agreement to provide language interpreting related services as needed for the 2023-2024 school year. ([Attachment #21](#))
- C. As per the recommendation of the administration, approve to renew the Unique Learning System service contract for special needs students for the 2023-2024 school year at a cost of \$2,099.97. This is an increase of \$178.59 from last year. Funding through Medical Access. ([Attachment #22](#))

VIII. OLD BUSINESS**IX. NEW BUSINESS**

- A. Approve the recommendation from the administration, that graduation be set for Friday, June 2, 2023, at 7:00 p.m. in Bulldog Community Stadium, with a rain date of Saturday, June 3, 2023, at a time to be determined.
- B. As per the recommendation from the administration, approve the Memorandum of Understanding (MOU) with the Administrative Support Staff, as of March 1, 2023. ([Attachment #23](#))
- C. As per the recommendation from the administration, approve to administratively transfer Kyle Kreamer to the Level 2 Systems Technician position approved in the Administrative Support Staff MOU effective March 1, 2023.

X. FINANCIAL

- A. Approve the Following Financial [Reports](#):
1. General Fund Account month of March 2023
 2. Cafeteria Fund Account month of March 2023
 3. NLHS Scholarship Account month of March 2023
 4. NLHS Student Activities/Clubs Account month of March 2023

- B. Approve the Following List of [Bills](#):
 - 1. General Fund months of March and April, 2023
 - 2. Cafeteria Fund months of March and April, 2023
- C. Authorize administration to sign the CSIU eService Rates contract for Accounting, Payroll and Personnel software services for the 2023-2024 school year. ([Attachment #24](#))
- D. As per the recommendation from the administration and Technology/Buildings and Grounds Committee, approve the purchase of 325 Chromebooks and cases at a cost of \$92,290.25, funding through the Technology Department budget. ([Attachment #25](#))
- E. As per the recommendation from the administration and Technology/Buildings and Grounds Committee, approve the purchase of 28 projectors and accessories at a cost of \$41,406.12, funding through the Technology Department budget. ([Attachment #26](#))
- F. As per the recommendation from the administration and Technology/Buildings and Grounds Committee, approve to allow administration to advertise and hire one (1) supervisor at a rate not to exceed \$15.00 per hour.
- G. As per the recommendation from the administration, approve to authorize proper officials to enter into an agreement with School Scheduling Associates at a cost of \$1,500.00 for a ½ day (3 hours) virtual scheduling session for elementary, middle and high schools in April 2023, funded through the Assistant Superintendent budget. ([Attachment #27](#))

XI. LEGAL

A. Expulsion Hearing Waiver Approval

- 1. The Board agrees to expulsion hearing waiver for Student #2490146. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

XII. CORRESPONDENCE

XIII. INFORMATION

- 1. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on [February 2, 2023](#) and [March 2, 2023](#).
- 2. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [February 22, 2023](#).
- 3. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [January 25, 2023](#).

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT