

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, August 11, 2003**  
**Slatington Elementary School Boardroom**  
**7:30 p.m.**  
**AGENDA**

**I. ROLL CALL**

- A. By notice of the President, Board Members are advised that all votes on financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular school board meeting held on June 2, 2003.
- B. Regular school board meeting held on June 9, 2003.
- C. Special school board meeting held on June 16, 2003.
- D. Special school board meeting held on July 14, 2003.

**III. SPECIAL BOARD REPORTS**

- A. Lehigh Career & Technical Institute. .... Mr. Jason M. Newhard
- B. Carbon-Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer
- C. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- D. Committee Reports and/or Meetings
- F. Solicitor's Report ..... Atty. Charles Stopp
- G. Legislative Report ..... Mrs. Lori H. Geronikos
- H. Federal and Other Programs ..... Mrs. Lynne B. Fedorcha

- Jane Englert – Information Literacy Curriculum Presentation
- Amanda Glassic and Kori Dibilio – Classroom Performance System

I. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.

#### IV. PERSONNEL

##### A. Resignations

###### 1. Instructional

Accept the resignation of Philip J. Sams, Wellness & Fitness teacher in the senior high school, effective August 5, 2003. Mr. Sams has accepted a position with another school district.

###### 2. Co-Curricular

Accept the resignation of Scott Mang from his co-curricular position as Head Boys' Soccer Coach for the 2003-2004 school year.

##### B. Nominations for Appointment

###### 1. Instructional

- |  |   |
|--|---|
| a. Mark D. Mielnik, Jr.<br>Assignment: | Temporary Professional Employee<br>Wellness and Fitness teacher in the senior High school, replacing Philip J. Sams, who was hired to replace Jim Waite, who retired.             |
| Salary:                                | \$36,100 (Step 1 – Bachelors +24 on the 2003-2004 CBA Salary Schedule)  |
| Effective Date:                        | August 26, 2003   |
| b. Tammy B. Brown<br>Assignment:       | Temporary Professional Employee<br>Fulltime Title I Reading teacher in the Peters Elementary School.  |
| Salary:                                | \$37,500 (Step 1 – Masters on the 2003-2004 CBA Salary Schedule)  |
| Effective Date:                        | August 26, 2003   |
| c. Laura Mae Kristie<br>Assignment:    | Temporary Vacancy Replacement Teacher<br>Special Education Learning Support – Grade 7 – Middle School, replacing Tammy Fristick who was granted a child rearing leave of absence. |
| Salary:                                | \$37,700 Step 5 Bachelors +24 on the 2003-2003 CBA Salary Schedule)   |
| Effective Date:                        | August 29, 2003   |
| Termination Date:                      | On or about June 16, 2004   |

2. Non-Instructional

a. Phillip Otto\*

Assignment: Instructional Aide – Grade 5  
Slatington Elementary School, replacing  
Beverly Williams, who resigned.  
Salary: \$8.90 Per Hour/6 ½ Hours Per Day/5 Days Per Week  
Effective Date: September 2, 2003

\*60-Day Probationary Period

C. Change of Status

Roxanne Sagala

From: Half Time Art Teacher -- Senior High School  
To: Full Time Art Teacher – Senior High School  
New Half Time Position  
Salary: \$36,000 (Step 3B – on the 2003-2004 CBA  
Salary Schedule)  
Effective Date: August 29, 2003

- D. Approve to adjust the effective date of the Administrative Transfer of Dawn Mayer Peters Elementary Kindergarten teacher, from September 2, 2003 to August 29, 2003. Approval for this administrative transfer was granted at the July 14, 2003 board meeting.

E. Co-Curricular Appointments for 2003-2004 School Year

Assistant Girls' Softball Coach – James Yadush -- \$2654.30  
Head Boys' Soccer Coach – Tim Nickischer -- \$4545.00

F. Contracted Services for 2003-2004 School Year

Approve the employment of the following marching band staff for the 2003-2004 school year: (These salaries were included in the senior high budget for the 2003-2004 school year.)

Scott Wolfinger – Percussion Arranger -- \$2000.00  
James Corle – Drill Design (Marching) -- \$2000.00

G. Substitute Teacher Caller

Approve to employ Mrs. Janice Hofmann as an independent contractor for the purpose of calling substitutes for the 2003-2004 school year at a stipend to be determined when the 2003-2004 Auxiliary Salary Schedule is approved. It is also recommended to authorize

the superintendent to execute an agreement between the Northern Lehigh School District and Mrs. Hofmann.

#### H. Substitutes

##### 1. Instructional

- a. Approve the following substitute teachers for the 2003-2004 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

Malissa Amorim – Social Studies  
Amy Barthol – Mentally &/or Physically Handicapped  
Margaret Boyle – Early Childhood  
William Dimmich – Social Studies and English  
Angela Friebolin – Biology  
Marshelle George – Elementary  
Audrey Hedash – Elementary/Early Childhood  
Tracy Hoffman – School Nurse  
Lisa Hohenshilt – Social Studies  
MaryAnn Levandusky – Elementary  
Kristin Rhoads – Elementary  
Diane Saeger – Elementary/Early Childhood  
Thomas Sup – Biology  
Rocatta Tait – Elementary  
Kimberly Teproovich – Health & Physical Education  
Beth Trexler – School Nurse  
Kyle Yanders – Elementary

- b. Approve the following substitute instructional aides/secretaries for the 2003-2004 school year at the substitute rate of \$7.25 per hour:

Crystal Benninger – Instructional Aide/Secretary  
Jared Case – Instructional Aide  
Karen DeLong – Instructional Aide  
Jill Hontz – Instructional Aide/Secretary  
Patricia Ingles – Instructional Aide/Secretary  
Cheryl Mill – Instructional Aide

- c. Approve the following substitute cafeteria workers for the 2003-2004 school year at the substitute rate of \$7.25 per hour

Crystal Benninger  
Judith VanHorn

**V. POLICY****A. Revisions to Existing And New Policy – Second Reading**

1. Approve to replace existing school board policy #209 – Health Examinations with new recommended school board policy #209 – Health Examinations/Screenings, as presented after second reading. (Attachment #1)
2. Approve to adopt new school board policy #142 – Programs – Migrant Students, as presented after second reading. (Attachment #2)

**VI. CURRICULUM AND INSTRUCTION**

- A. Approve to adopt the Northern Lehigh School District Information Literacy Curriculum, as presented in the accompanying bound booklet.
- B. Approve the purchase of McGraw Hill Science ©2002 textbook materials for K-6 students in Peters and Slatington Elementary Schools from Macmillan McGraw-Hill. The total cost of the purchase is \$64,518.63 and was included in the 2003-2004 district budget.

**VII. OLD BUSINESS****VIII. NEW BUSINESS****IX. FINANCIAL**

- A. Approve the Treasurer's Report for the month of July 2003.
- B. Approve the Cafeteria Reports for the month July 2003. (Information Only)
- C. Approve payment of General Fund bills for the month of July 2003.
- D. Approve the Northern Lehigh Athletic Fund financial year ended report for the months of June and July 2003. (Attachment #3)
- E. Approve the Northern Lehigh Athletic Fund financial report for the month July 2003. (Attachment #4)
- F. Approve the Northern Lehigh Sports Account financial report for month ended June 30, 2003. (Attachment #5)

- G. Approve the Northern Lehigh Sports Account financial report for month ended July 31, 2003. (Attachment #6)
- H. Approve the Northern Lehigh Middle School Student Activities Account Statements for the month of July 2003. (Attachment #7)
- I. Next Day Hardware Maintenance Program
- Approve to renew a one-year Next Day Hardware Maintenance Program through Corporate Networking, Inc. at a cost of \$8927.00, an increase of \$3398.00 over last year, effective July 1, 2003 and ending on June 30, 2004. (Attachment #8)
- J. Approve to award the bid for the Middle School Gym Floor Restoration to Rainbow Floors, LLC of Madison, CT in the amount of \$14,400.00. (The balance of the Special Contingency Fund for the Middle School Project is \$200,000 and it is recommended that this project be paid from this fund).
- K. The Northern Lehigh Middle School requests approval to open a school store to be operated under the direction of the Student Council and its advisor(s). Articles offered through the store would be limited to school supplies and school spirit related items. Proceeds from the store shall be deposited in the student activity account of the Middle School and will be used for activities involving the general student body at the Middle School. All financial reporting and fund raising regulations as required by NLSD Policy Nos. 229, 616 and Pennsylvania School Code will be followed.

**X. LEGAL**

**XI. CORRESPONDENCE**

**XII. INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees Meeting held on July 3, 2003.
- B. Minutes of the Northern Lehigh School District Reconfiguration Steering Committee meeting held on July 15, 2003.

**XIII. RECOGNITION OF GUESTS**

**XIV. ADJOURNMENT**