

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Tuesday, September 2, 2008
Slatington Elementary Board Room
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on August 4, 2008.
- B. Regular school board meeting held on August 11, 2008.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Technology Building and Grounds Meeting held on August 6, 2008.
(Attachment #1)
- F. Student Representatives to the Board Report Mr. Michael Showak
Ms. Taylor Trapp
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- I. Business Manager's Report Mr. Jeremy G. Melber
- J. Superintendent's Report Mr. Michael W. Michaels
 - Welcome – Ceremonial Oath Taylor Trapp
- K. An executive session will be held at 7:00 p.m. in the Superintendent's Office.

IV. PERSONNEL**A. Appointments****1. Instructional**

- | | |
|--------------------|---|
| a. Jeremy Battista | Temporary Professional Employee |
| Assignment: | 8 th Grade Earth & Space Science, replacing Kristin Skinker who resigned |
| Salary: | \$40,500 (Step 1 Bachelors on the 2008-2009 CBA Salary Schedule) |
| Effective Date | August 20, 2008 |
| | |
| b. Stephen Shuey | Temporary Professional Employee |
| Assignment: | Half-Time High School Art Teacher, replacing Roxanne Sagala who resigned |
| Salary: | \$20,250 (Step 1 Bachelors on the 2008-2009 CBA Salary Schedule) |
| Effective Date | August 26, 2008 |

B. Resignation

1. Accept the resignation of Abby Bloss from her position of High School Math Teacher effective October 10, 2008 or as soon as a replacement can be found. Ms. Bloss has accepted a position with another school district.
2. Accept the resignation of Roxanne Sagala from her position as Half-Time High School Art Teacher effective October 4, 2008 or as soon as a replacement can be found.
3. Accept the resignation of Tina Williams from her position as Special Education Aide at Peters Elementary, effective immediately.

C. Co-Curricular Appointments 2008-2009

Mark Hoffman	MS Spring Intramurals - Weightlifting	\$ 774.09
Christine Leslie	Junior Class Advisor	\$ 606.83
Sue Bowser	National Junior Honor Society-Shared Stipend	\$ 199.04
Rick Eckhart	National Junior Honor Society-Shared Stipend	\$ 199.04
Sharon Hunsicker	Freshman Class Advisor	\$ 600.82
Tammy Fristick	Freshman Class Advisor	\$ 600.82

D. Salary Adjustments

Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2008-2009 school year:

Christopher Barnes	
From:	Step 2B+24
To:	Step 2M

Scott Gerould	
From:	Step 5B
To:	Step 5B+24

Amanda Beer
 From: Step 5B
 To: Step 5B+24

E. Salary Increase

As per the agreement with the Food Service Director, approve a salary increase for Diane Ruff, of 3.25% or \$1,393.00 effective July 1, 2008.

F. Unpaid Leave of Absence

1. Approve the request of Alice Lieberman, Secondary ESL Teacher, to take a one day unpaid leave on October 17, 2008. Mrs. Lieberman will be using her 4 accumulated personal days on October 12-16, 2008 and is requesting to use the one day unpaid leave in conjunction with these days on October 17, 2008. Mrs. Lieberman's husband planned a surprise 35th wedding anniversary cruise from them to take from NYC to Canada during this week. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.
2. Approve the request of Stephanie Beers, Peters Elementary Cook, to take a one week unpaid leave of absence from September 8 – 12, 2008. She will be taking a family vacation.
3. Approve the request of Susan DeFrain, Peters Elementary Cook, to extend her unpaid medical leave for the beginning of the 2008-2009 school year. Mrs. DeFrain was granted an unpaid medical leave in April and has not been released from her doctor to return to work. Mrs. DeFrain will be returning to her current position upon release from her doctor.

G. Game Workers – 2008-2009

Approve the following list of people as Game Workers for the 2008-2009 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2008-2009 Supplementary Personnel Salary Schedule.

Michael Anderson	Dan Blazosky*
Frank Carazo	Eric DeAntonis
John DeFrain	Scott DeLong
Rhonda Frantz	Deb Frohnheiser
Marshelle George	Shawn Green
Scott Gerould	Chad Henritz
Barry Herman*	Bobby Herzog
Steve Hluschak	Mike Hoffman*
Dick Jones	Greg King
Mark Lavine	Mike Lehtonen
Andrew Lynn*	Steve Martinez
Larry Meixsell	Mike Mengel
Thomas Mertus	Sherri Molitoris
Jim Nonnemaker	Kathy Nowlin
Dave Oertner	Rich Oertner
Erv Prutzman	Michelle Raber
Dennis Rehrig	Nancy Rehrig
Dylan Sapir	Paul Seiler

Bobbi Shupp	Dick Snell
Earl Snyder	Toni Snyder
Joe Tout	Ryan VanNorman*
Dawn Wehr	Jim Yadush

*Pending completion of personnel file items

H. Substitute

1. Instructional

Approve the following substitute teachers for the 2008-2009 school year at the 2008-2009 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Jenna Rau* – Elementary
 Kelly Allabach* - Elementary
 Amanda Frey - Elementary
 John Kupcha – CLIU Guest Teacher
 Nancy Ord – CLIU Guest Teacher
 Patricia Passick – CLIU Guest Teacher
 Dennis Pearson – CLIU Guest Teacher
 Richard Rupnik – CLIU Guest Teacher
 Pamela Swartz – CLIU Guest Teacher
 Ann Zulio – CLIU Guest Teacher
 *Pending Verification of Clearances

2. Non-Instructional

- a. Approve the following individual as a substitute cafeteria worker for the 2008-2009 school year at the 2008-2009 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Sarah Unger

- b. Approve the following individual as a substitute aide for the 2008-2009 school year at the 2008-2009 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Ann Marie Martin – Nurse
 Tina Williams

V. CONFERENCES

- A. Don Allen – 2008 PAESSP Conference – October 19 - 21, 2008 – Sheraton Station Square Hotel, Pittsburgh, PA – Registration: \$275.00, Lodging: \$384.00, Travel: \$298.96, Meals: \$90.00 – Total Approximate Cost: \$1,047.96 – Funding: High School Conference Budget **(Attachment #2)**
- B. Greg Derr – Facilities Management Conference – October 1 & 2, 2008 – Holiday Inn Harrisburg, PA – Registration: \$240.00, Travel: \$86.58, Meals: \$50.00, Lodging: \$120.00 – Total Approximate Cost: \$496.58 – Funding: Buildings and Grounds Budget **(Attachment #3)**
- C. Jill Chamberlain – 2008-09 Region 2 PA Inspired Leadership LEAD Program – September 17 & 18, 2008 and November 12 & 13, 2008 at Berks County Intermediate Unit #14 and January 27 & 28, 2009 and March 12, 2009 at Carbon Lehigh Intermediate Unit #21 – Travel: \$53.00 per day to Berks County IU and \$12.00 per day to Carbon Lehigh IU – Total Approximate Cost: \$248.00 – Funding: Middle School Principals Budget **(Attachment #4)**

VI. POLICY

A. Board Policy – Second Reading

1. Approve school board policy #006.1 – Local Board Procedures – Use of Teleconferencing, as amended after second reading. **(Attachment #5)**

B. National Incident Management System

Approve the following resolution to adopt the National Incident Management System that was adopted by the CLIU Board of Directors on June 16, 2008.

RESOLVED: It is recommended that the Northern Lehigh School District Board of Directors approve the National Incident Management System and will utilize the Incident Command System to manage emergency preparedness incidents as was adopted by the CLIU Board of Directors on June 16, 2008.

C. Homebound Instruction

It is recommended that the Board of Education grant homebound instruction for an 8th grade student, Student No. 1390034, for five hours per week, effective September 2, 2008 and continuing until approximately September 30, 2008.

VII. CURRICULUM AND INSTRUCTION

A. Induction Program

Approve the following teacher as a helping teacher in the Northern Lehigh School District Induction Program for the 2008-2009 school year:

Helping Teacher	Inductee	Stipend
Brian Schell	Jeremy Battista	\$750.00
MaryAnn Mattiola	Stephen Shuey	\$750.00

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Approve to authorize the superintendent to execute a letter of agreement for the 2008-2009 academic year with the Lehigh Valley Drug & Alcohol Intake Unit. The Student Assistance Teams in our school district will use these services. **(Attachment #6)**
- B. Approve changes to the Northern Lehigh School Distinct Emergency Operations Plan as presented. (Separate Attachment to Agenda For Board Members Only) **(Attachment #7)**
- C. Approve to designate and authorize the following administrators to sign summary offense notices for district students for the 2008-2009 school year:

Mrs. Karen Nicholas – Peters Elementary School Principal
 Dr. Linda Marcincin – Slatington Elementary School Principal
 Mrs. Jill Chamberlain – Middle School Principal
 Mrs. Aileen Yadush – High School Principal
 Mr. Donald Allen – High School Assistant Principal

X. FINANCIAL

- A. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (**Attachment #8**)
- B. Approve the bid awarding for 24 Omega 1000 Binocular Compound Microscopes to Clear View Microscope Service for at a total price of \$12,840.00 (\$535.00/ea). Money that was donated by the Northern Lehigh Education Foundation to the Senior High School Science Department will be used to pay for the microscopes.

XI. LEGAL

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on June 25, 2008 and the LCTI Director's Report for August 2008.
- B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on July 21, 2008.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT