

NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting
Monday, September 10, 2001
8:00 P.M. p.m.

AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute Mrs. Lynn C. Sechler
 - B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
 - C. Committee Reports and/or Meetings
 - Policy/Education Committee meeting will be held prior to the meeting beginning at 6:30 p.m. in the Administrative Assistant's Office.
 - Minutes of the Policy/Education Committee meeting held on August 6, 2001. (Please see attachment #1)
 - Minutes of the Technology Buildings and Grounds Committee meeting held on August 1, 2001. (Please see attachment #2)
 - Minutes of the Finance Committee meeting held on August 27, 200. (Please see attachment #3)
 - D. Student Representatives To The Board Report Ms. Pamela Grammes
Mr. Nicholas Sander
 - E. Solicitor's Report Attorney Charles Stopp
 - F. Legislative Report Mrs. Lori H. Geronikos
 - G. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
 - H. Superintendent's Report Dr. Nicholas P. Sham, Sr.
- Welcome/Ceremonial Oath for Nicholas Sander
 - Recognition of Mrs. Margaret Conrad

- Third Day Enrollment Report
- High School Dedication
- PSBA Policies On Line (Please see attachment #4)
- Community Relations/Volunteerism Committee meeting on August 15
- Where Have All The Principals Gone? (Please see attachment #5)
- Distribute/Discuss Goal Areas And Action Plans For 2001-2002 School Year (Please see attachment #6)

- I. Executive Work Session – A short executive session will be held following the board meeting for a personnel issue.

III. PERSONNEL

A. Nominations for Appointment

1. Instructional

- a. Roxanne Sagala Half-Time Temporary Professional Employee
 Assignment: Art Teacher in the Senior High School replacing Sherri Hines, who resigned.
 Salary: One-half of \$35,200 or \$17,600 (Appendix A-Step 1 Bachelors)
 Effective Date: August 30, 2001
- b. Gail Barilla Temporary Vacancy Replacement
 Assignment: Special Education Learning Support Teacher, replacing Barbara Zambo who was replacing Cassandra Frantz who has been granted an unpaid leave of absence.
 Salary: \$37,000 (Pro-rated) (Appendix A – Step 1 Masters)
 Effective Date: October 9, 2001
 Termination Date: On or about March 12, 2002
- c. Re-establish the effective date of employment for Lynn Haab, Temporary Vacancy Replacement teacher in the middle school, from August 30, 2001 to August 27, 2001.

2. Non-Instructional

- a. Tamra Yesik*
 Assignment: Cafeteria/Hall Monitor
 New Position – Middle School – 9:30 a.m. 1:00 p.m.
 Salary: \$8.64 Per Hour/ 3 ½ Hours Per Day/5 Days Per Week
 Effective Date: August 30, 2001
 *60 Day Probationary Period

- b. Jacqueline Lebrun*
 - Assignment: One-on-One Special Education Aide
New Position – Middle School
 - Salary: \$8.64 Per Hour/6 ½ Hours Per Day/5 Days Per Week
 - Effective Date: August 30, 2001
 - *60 Day Probationary Period

3. Administrative Transfers

- a. Lori Paules
 - From: Title I Aide Peters Elementary School
 - To: Title I Aide Slatington Elementary School replacing Pam Lerch who resigned.
 - Effective Date: 2001-2002 School Year
- b. Patrice Mayberry
 - From: Instructional Aide-Peters Elementary School
 - To: Title I Aide Peters Elementary School replacing Lori Paules
 - Effective Date: 2001-2002 School Year

B. Resignations

1. Instructional

- a. Accept the resignation of Victoria Burse, German teacher in the senior high and middle school, to become effective when a certified replacement has been obtained for her position. Ms. Burse has accepted a teaching position in another school district.
- b. Accept the resignation of Barbara Zambo from her Temporary Vacancy Replacement position as a special education teacher in the senior high school, effective August 17, 2001.
- c. Accept the resignation of Sherri Hines, half-time art teacher in the senior high school, effective August 28, 2001.

2. Non-Instructional

Accept the resignation of Patricia Eby-Manescu from her position of library aide in the middle school, effective August 12, 2001.

3. Co-Curricular

Accept the resignation of Cory Hartsell from his co-curricular position of Assistant Football Coach for the 2001-2002 school.

C. Middle School Co-Curricular Appointment for 2001-2002

Math Counts Advisor – Hali Kuntz -- \$381.00

D. Co-Curricular Appointment for 2001-2002

Elementary Chorus – Tracy Kimmel -- \$528.00

Assistant Football Coach – Chad Henritzky – (Pending verification of clearances) -- \$4006.00 (Stipend to be shared with Gregory Poremba who was board approved on August 6, 2001).

E. Substitutes

1. Instructional

Approve the following substitute teachers for the 2001-2002 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; \$90.00 for 21+ non-consecutive days:

Joseph P. Verenna, Jr. – Elementary K-6, General Science, Mathematics 7-12, Social Studies, English 7-12, Industrial Arts/Technology Ed., Mentally &/or Physically Handicapped

Joseph Tout – Social Studies

Steve Zong – Elementary, Data Processing, Office Technologies

Patricia L. Passick – Art K-12, General Science, Library Science (K-12), Mentally &/or Physically Handicapped, Elementary K-6, Home Economics, Mathematics 7-12, Social Studies

F. Substitute -- Substitute Teacher Caller

Approve to employ Jody Remaley, a special education aide in Slatington Elementary School, as a substitute for the district's substitute teacher caller from October 1-7, 2001 at a stipend of \$200.00.

G. Professional Contract

According to Article 11-1108, subsection (b) of the School Code: "A temporary professional employee, initially employed by a school district on or after June 30, 1996, whose work has been certified by the district superintendent to the secretary of the school district, during the last four (4) months of the third year of such service, as being satisfactory, shall thereafter be a "professional employee" within the meaning of this article." Therefore, it is recommended to approve "professional employee" status as per the school code for the following teacher, who has satisfactorily completed three years of service to Northern Lehigh School District:

Jason Graver

H. Middle School Administrative Detention Supervisor

Appoint Frank Dibilio as the Administrative Detention Supervisor in the middle school. He will work two days a week from 2:20 p.m. to 3:20 p.m. throughout the 2001-2002 school calendar year that warrants detention coverage. Salary will be \$12.00 for each day worked.

I. Senior High Administrative Detention Supervisor

Appoint Frank Dibilio as the Administrative Detention Supervisor in the senior high school. He will work two days a week (Tuesday and Thursday) from 2:30 p.m. to 4:00 p.m. throughout the 2001-2002 school calendar year that warrants detention coverage. Salary will be \$15.00 for each day worked.

J. Substitute Secondary Saturday Detention Supervisor

Appoint Frank Dibilio as the Substitute Secondary Saturday Detention Supervisor for the middle school and senior high school. He will work as needed; working Saturdays from 8:30 a.m. until 11:30 a.m. throughout the 2001-2002 school calendar year at a salary of \$50.00 for each Saturday worked.

K. Substitute Senior High Administrative Detention Supervisor

Appoint Roxanne Sagala as the Substitute Administrative Detention Supervisor in the senior high school. She will work two days a week (Tuesday and Thursday) from 2:30 p.m. to 4:00 p.m. throughout the 2001-2002 school calendar year that warrants detention coverage. Salary will be \$15.00 for each day worked.

L. Football Game Physician

Appoint Allentown Sports Medicine and Human Performance Center to provide a football game physician for the 2001-2002 school year at the quoted fee of \$70.00 per game.

M. Electronic Learning Facilitator 2001-2002

Appoint Jane Kutney as the Electronic Learning Facilitator (ELF) for the Slatington Elementary School for the 2001-2002 school year and on an as-needed basis during summer vacation. Compensation for this elementary ELF position is \$2685.00 per school year.

N. Contracted Service for 2001-2002 School Year

1. Approve the employment of the following marching band staff for the 2001-2002 school year:
 - a. Scott Wolfinger – Percussion Instructor/Arranger -- \$2000.00
 - b. James Corle – Drill Design (Marching) -- \$2000.00

O. Request for Leave Without Pay

Approve the request of Andrea Forke, Peters Elementary special education teacher, to take a three-day leave of absence, without pay, on September 26, 27, and 28, 2001. She plans to use her three accumulated personal days in conjunction with the requested three unpaid days. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.

IV. POLICYA. Board Policies1. Second Reading

- a. Approve policy # 707 – Use of School Facilities and Equipment, as revised, after second reading. (Please see attachment #7)

2. First Reading

- a. Approve policy #222, 323, 423, 523 as presented, after first reading. (Please see attachment #8)

B. Conferences Requiring Board Approval

1. Approve the request of Ronald Klevenhagen, Earned Income Tax Collector, to attend the PA Earned Income Tax Officers, Administrators and Collectors Assoc., annual conference on September 17, 2001 in Gettysburg. Expenses include annual membership fee \$35.00, registration fee \$110.00 for a total cost of \$145.00.
2. Approve the request of Rhonda Frantz and Nancy Rehrig, business office employees, to attend a Pennsylvania Association of School Business Officials conference, entitled “Elements of Budgeting”, on October 23, 2001 in Allentown. Expenses include \$105.00 each for registration, \$8.00 for travel, for a total cost of \$218.00 and has been included in the 2001-2002 budget.
3. Approve the request of Brian Geiger to attend a Pennsylvania Association of School Business Officials conference, entitled “Transportation Conference: Law Enforcement’s Response to a School Bus Hostage Situation” on October 18 and 19, 2001. Expenses include \$220.00 for registration, \$95.00 for travel, \$188.00 for lodging for a total cost of \$503.00 and has been included in the 2001-2002 budget.
4. Approve the request of Brian Geiger to attend a Pennsylvania Association of School Business Officials conference, entitled “Facilities Management” on September 26 and 27, 2001. Expenses include \$220.00 for registration, \$95.00

5. for travel, \$94.00 for lodging for a total of \$409.00 and has been included in the 2001-2002 budget.
6. Approve the request of Nancy Rehrig, Keith Utsch and Bernard Rockovich to attend a Pennsylvania Association of School Business Officials conference entitled "Fixed Asset management: An In-Depth Guide From Start To Finish" on December 6, 2001 in Hershey, PA. Expenses include \$105.00 each for registration, \$48.00 for travel, for a total cost of \$363.00.
7. Approve the request of Robert Cox to attend Pennsylvania School Boards Association "School Leadership Conference 2001" from October 16-19, 2001. Expenses include \$255.00 for registration, \$43.00 for meals, \$399.00 for lodging for a total of \$697.00.

C. Field Trip(s)

Slatington Elementary School – Grade 6 Students – Franklin Institute – October 5, 2001. Cost of this trip will be paid for by PTA.

D. Attendance of Non-Resident Students

1. Approve to permit a Slatington Elementary and a middle school student, whose parents have executed an agreement to purchase property in the Northern Lehigh School District on or before September 27, 2001, to attend school in accordance with the future resident guidelines of School Board Policy #202.
2. Approve to permit a middle school student, whose parents have executed an agreement to purchase property in the Northern Lehigh School District on or before October 10, 2001, to attend school in accordance with the future resident guidelines of School Board Policy #202.

V. CURRICULUM AND INSTRUCTION

- A. Approve revisions to the Northern Lehigh School District Continuing Professional Education Plan (Act 48 of 1999) as presented. This Plan remains in effect from January 1, 2000 to June 30, 2003. (Please see attachment #9)
- B. Accept and approve the Northern Lehigh School District Goal Areas and Action Plans for the 2001-2002 school year as presented.

VI. OLD BUSINESS

VII. NEW BUSINESS

- A. Northern Lehigh Community Advisory Council

Approve the following individuals as members of the Northern Lehigh Community Advisory Council for 2001-2002 school year. In accordance with School Board Policy #905, this council is established to review, discuss, and make recommendations relating to the various aspects of educational planning for the district. The purpose of this council shall be to improve and implement an on-going, two-way communication between the community and schools. It is understood that the Community Advisory Council's function is advisory only. Meetings of the Community Advisory Council are set for 7:00 – 8:30 p.m. on November 14, 2001, February 13 and April 17, 2002.

Joseph Bechtel	Paul Steckel
Susanne Meixsell	Joan Varilek
Carol Miller	Linda Deurer

VIII. FINANCIAL

- A. Consider abatement of per capita taxes for the residents that fall within the guidelines as listed in **attachment #10**.
- B. Approve a refund for overpayment of Walnutport Real Estate Taxes for the property owners as listed for the month of August 2001. (Please see attachment #11)
- C. Approve payment of bills from the Construction Account, as presented in **attachment #12**.
- D. Approve payment of bills from the Construction Account for Extended Financing, as presented in **attachment #13**.
- E. Approve the Arthurs Lestrage Cash Management Portfolio Summary for the month of July 2001. (Please see attachment #14)
- F. Information regarding Settlement of Series AA and AAA 2001 Bonds. (Please see attachment #15)
- G. Approve a \$2,126.45 refund to First American Real Estate due to duplicate real estate tax payments made on a property located at 1116 Main Street, Slatington, PA. (Please see attachment # 16)
- H. Approve a \$9.80 per capita tax refund to Misty Guedes who moved from our district before the start of the 2001-2002 school year. (Please see attachment #17)

IX. LEGAL

- A. Resolution Opposing Cyber-Charter Schools

WHEREAS, the Board of Directors of the Northern Lehigh School District are

empowered and directed to establish, equip, furnish, and maintain schools within the district; and

WHEREAS, charter schools are authorized by Act 22 of 1997, to provide pupils and community members the right to establish and maintain schools that operate independently from the existing school district structure; and

WHEREAS, cyber schools, with no physical location, offer the delivery of their entire curriculum via electronic communications, resulting in financial loss to school district, including the Northern Lehigh School District; and

WHEREAS, cyber charter schools tuition may be directly withheld from the District's state subsidies, resulting in decreased funds for operation of the District; and

WHEREAS, it is the Northern Lehigh School District's position that the state legislature did not intend for said schools to be included within Act 22 of 1997.

NOW THEREFORE, be it resolved by the Northern Lehigh School District that the Board of School Directors issue this Resolution in opposition to the inclusion of cyber schools operating within the Commonwealth of Pennsylvania as charter schools and thereby affecting state subsidies for school districts within the Commonwealth.

RESOLVED this 10th day of September 2001 by the Northern Lehigh School District Board of Directors, Gary S. Fedorcha, President.

X. CORRESPONDENCE

XI. INFORMATION

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on July 16, 2001.
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on August 2, 2001.
- C. Northern Lehigh School District Athletic Budget Summary for the 2000-2001 school year. (Please see attachment #18)
- D. Audit report on the Northern Lehigh School District Earned Income Tax office for fiscal year ended June 20, 2001. (Distributed To Board Members Only)
- E. Approval received from PDE granting permission to change the school organization. (Please see attachment #19)

XII. RECOGNITION OF GUESTS

XIV. ADJOURNMENT