

NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting
Monday, October 1, 2001
8:00 P.M. p.m.

AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute Mrs. Lynn C. Sechler
 - B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
 - C. Committee Reports and/or Meetings
 - Policy/Education Committee meeting will be held prior to the meeting beginning from 6:30 to 7:30 p.m. in the Administrative Assistant's Office.
 - Minutes of the Policy/Education Committee meeting held on September 10, 2001. (Please see attachment #1)
 - D. Student Representatives To The Board Report Ms. Pamela Grammes
Mr. Nicholas Sander
 - E. Solicitor's Report Attorney Charles Stopp
 - F. Legislative Report Mrs. Lori H. Geronikos
 - G. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
 - H. Superintendent's Report Dr. Nicholas P. Sham, Sr.
- Northern Lehigh Educational Foundation – Joan Varilek
 - Michael Stoudt – Lehigh Carbon Community College Chief Financial Officer
 - Reminder October 8 Meeting Will Be At LCTI
 - High School Dedication – Monday, November 5
Board Meeting will be held in the senior high school beginning at 8:00 PM.

- I. Executive Work Session – An executive session will be held from 7:30 to 8:00 p.m. for personnel issues.

III. PERSONNEL

- A. Approve to the recommendation of the superintendent to remove Paul Horner, Food Services Director, from the Act 93 Agreement and make him a contracted employee, effective October 2, 2001.
- B. Approve the recommendation of the superintendent to reclassify Jeffrey Bachman, Assistant Information Technology Coordinator, as an Act 93 Administrator effective October 2, 2001.

C. Resignation – Instructional

Accept the resignation of Cathy Groller, English teacher in the senior high school, to become effective when a certified replacement has been obtained for her position. Mrs. Groller has accepted a position at the Carbon Lehigh Intermediate Unit.

D. Substitutes

1. Instructional

Approve the following substitute teachers for the 2001-2002 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; \$90.00 for 21+ non-consecutive days:

Deborah Fartuch – Elementary

Cathy M. Minnich – Mathematics – Homebound Only

Richard R. Rupnik – All Subject Areas -- Emergency Certificate

John Benson – All Subject Areas – Emergency Certificate

Richard Cordova – All Subject Areas – Emergency Certificate

Patricia Gober – All Subject Areas – Emergency Certificate

Alexandra Harpster – All Subject Areas (Secondary Only) – Emergency Certificate

Richard Inhoffer – All Subject Areas – Emergency Certificate

Leila deJesus – All Subject Areas – Emergency Certificate

Joseph Nester – All Subject Areas – Emergency Certificate

Marydonna Portonova – All Subject Areas – Emergency Certificate

Eveline Roberts – All Subject Areas – Emergency Certificate

Luther Smith, Jr. – All Subject Areas – Emergency Certificate

Eugene Tanzosh – All Subject Areas – Emergency Certificate

2. Non-Instructional

- a. Approve the following substitute aide for the 2001-2002 school year at the substitute rate of \$7.25 per hour:

Karen DeLong

- b. Approve the following substitute cafeteria worker for the 2001-2002 school year at the substitute rate of \$7.25 per hour:

Karen DeLong
Dorothea Curran

IV. POLICYA. Board Policies1. First Reading

- a. Approve revisions to policy #006 – Meetings, as presented, after first reading. (Please see attachment #2)
- b. Approve revisions to policy #108 – Adoption of Textbooks, as presented, after first reading. (Please see attachment #3)

2. Second Reading

- a. Approve policy #222, 323, 423, 523 – Tobacco Use, as presented, after second reading. (Please see attachment #4)

B. Conferences Requiring Board Approval

1. Approve the request of Jason Reinhard, middle school health and physical education teacher, to attend Project Alert, a school-based drug prevention program for middle grade teachers, in Norristown on November 13, 2001. Expenses include \$125.00 for registration plus the cost of a substitute for one day and will be paid for through Drug Free funding.
2. Approve the request of Theresa Kokinda, middle school math teacher, to attend the National Middle School Association conference in Washington, DC on November 1, 2 and 3. Expenses for this conference include \$209.00 for registration plus the cost of a substitute teacher for two days and has been approved by the district Professional Education Committee.

3. Approve the request of Susan Bowser, middle school Family and Consumer Science Teacher, to attend the National Middle School Association conference in Washington, DC on November 1, 2 and 3. Expenses for this conference include \$209.00 for registration plus the cost of a substitute teacher for two days. And has been approved by the district Professional Education Committee.
4. Approve the request of Laurie Newman, Special Education Coordinator, to attend the Fifth Annual Eastern PA Special Education Administrators Conference sponsored by the CLIU in Pocono Manor, PA on October 25 and 26, 2001. Expenses include \$18.00 for travel, \$159.00 for lodging, for a total cost of \$177.00.
5. Approve the request of Christine Leslie, senior high biology teacher, to attend the Pennsylvania Science Teacher Association conference on December 6 and 7, 2001 in Hershey. Expenses include \$45.00 for registration, \$104.00 for lodging, \$15.00 miscellaneous expenses, for a total cost of \$164.00 plus the cost of a substitute teacher for two days and has been approved by the district Professional Education Committee.
6. Approve the request of Theresa Cinicola, senior high biology teacher, to attend the Pennsylvania Science Teacher Association conference on December 6 and 7, 2001 in Hershey. Expenses include \$45.00 for registration, \$48.00 for travel, \$104.00 for lodging, for a total cost of \$197.00 plus the cost of a substitute teacher for two days and has been approved by the district Professional Education Committee.
7. Approve the request of Christopher Iacobelli, to attend a National Organization of Victim Assistance (NOVA) for crisis response team training from October 1-5 and November 5-7, 2001 in Allentown. Expenses include \$100.00 for meals, \$145.00 for travel, for a total cost of \$245.00.
8. Approve the request of Dr. Nicholas Sham to attend a Pennsylvania Department of Education Technology Leadership Follow-up Conference on November 29 and 30, 2001 in Hershey, PA. Expenses include \$30.00 for meals, \$79.00 for lodging, \$5.00 miscellaneous expenses for a total cost of \$104.00.
9. Approve the request of Bernard Rockovich to attend a Pennsylvania Association of School Business Officials conference in Allentown, PA on November 7, 2001. Expenses include \$115.00 for registration, \$10.00 for meals, \$9.00 for travel, for a total cost of \$134.00.
10. Approve the request of Jane Escott and Sheryl Giles to attend the Pennsylvania School Boards Association Fast Track Weekend conferences in Valley Forge, PA on November 17 and 18, 2001. Expenses include \$300.00 each for registration, \$36.00 for travel, \$179.00 for lodging for a total cost of \$815.90.

C. Field Trip(s)

Slatington Elementary School – Grade 5 Students – Philadelphia Zoo – November 2, 2001. Cost of this trip will be paid for by PTA.

- D. Approve the Northern Lehigh High School Student Activities Fund statement for the month of August 2001. (Please see attachment #5)

E. Homebound Instruction

The homebound instruction program is provided to children of school age who cannot attend school. It is recommended that the Board of Education grant homebound instruction for a 12th grade student, Student No. 02-28000, for five hours per week, effective September 26, 2001 and ending on October 10, 1001.

V. CURRICULUM AND INSTRUCTION

VI. OLD BUSINESS

VII. NEW BUSINESS

- A. Approve the following Resolution authorizing the purchase of Portland Place by the Lehigh Carbon Community College:

BE IT RESOLVED: That, in accordance with Section 2.2 of the Rules, Regulations, and Procedures for Lehigh Carbon Community College, following approval by the College's Sponsors, Lehigh Carbon Community College is authorized to purchase the building known as Portland Place, located at 718 Hamilton Street, City of Allentown, County of Lehigh, at a price not to exceed \$3.9 million provided that the annual debt service associated with the purchase of this building shall not exceed the total annual rental payments currently paid to the Allentown Economic Development Corporation. (Please see attachment #6)

- B. Northern Lehigh Community Advisory Council

Approve the following individual as a member of the Northern Lehigh Community Advisory Council for 2001-2002 school year. In accordance with School Board Policy #905, this council is established to review, discuss, and make recommendations relating to the various aspects of educational planning for the district. The purpose of this council shall be to improve and implement an on-going, two-way communication between the community and schools. It is understood that the Community Advisory Council's function is advisory only. Meetings of the Community Advisory Council are set for 7:00 – 8:30 p.m. on November 14, 2001, February 13 and April 17, 2002.

Ara Barlieb

- C. Approve to authorize the superintendent to execute a letter of agreement for the

2001-2002 academic year with KidsPeace National Centers, Inc. and Lehigh County Mental Health-Mental Retardation to cooperate in the ongoing functioning of the Student Assistant Teams in our district. (Please see attachment #7)

- D. Approve to impose a maximum late filing fee penalty authorized under 72 Pennsylvania Statutes Section 5511.25 upon the Walnutport real estate tax collector for his consistent failure to report, by the tenth of every month, the names of taxable properties, the actual amount collected from each property owner, the discounts granted for penalties applied, and the total amount of taxes received from all sources. The penalty imposed will be \$20.00 per day for the first six days and \$10.00 for each day after. The maximum fee for each statement is \$250.00.

VIII. FINANCIAL

- A. Consider abatement of per capita taxes for the residents that fall within the guidelines as listed in **attachment #8**.
- B. Approve a refund for overpayment of Walnutport Real Estate Taxes for the property owners as listed for the month of September 2001. (Please see attachment #9)
- C. Approve payment of bills from the Construction Account, as presented in **attachment #10**.
- D. Approve to deny the request from the Borough of Slatington to renegotiate the contract of the Earned Income Tax office collection costs, the cost of the Earned Income Tax Office renovations in the amount of \$17,009.38, and the office space rental cost of \$432.00 per month. (Please see attachment #11)
- E. Approve a \$1,723.41 refund to Joan Vellafane due to duplicate real estate tax payment made on a property located at 7777 Penn Street, Slatington, PA 18080. (Please see attachment #12)
- F. Approve a \$1,698.22 refund to Steven and Phyllis Owens, due to fire damage on June 26, 2001 to their property located at 3340 Hill Road, Slatington, PA 18080. The county has reduced the assessed value from \$65,500 to \$25,050 due to the damage. (Please see attachment #13)
- G. Approve the exonerate the Borough of Slatington from having to pay real estate taxes on property they purchased which is located at 516-518 E. Church St., Slatington for a period beginning October 3, 2001 in the amount of \$768.10. (Please see attachment #14)

IX. LEGAL

X. CORRESPONDENCE

XI. INFORMATION

A. Correspondence regarding T.E.A.C.H. Charter School. (Board Members please see attachment #15)

XII. RECOGNITION OF GUESTS

XIV. ADJOURNMENT