

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, November 5, 2007**  
**Slatington Elementary School**  
**Board Room**  
**7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular school board meeting held on October 1, 2007.
- B. Regular school board meeting held on October 8, 2007.

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute ..... Mrs. Donna M. Kulp
- C. Legislative Report ..... Mr. Gregory S. Williams
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Policy Committee Meeting held on October 10, 2007. **(Attachment #1)**
  - Minutes of the Community Relations Committee Meeting held on October 10, 2007. **(Attachment #2)**
- F. Student Representatives to the Board Report ..... Ms. Rachael Parisi  
Mr. Michael Showak
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Lynne B. Fedorcha
- I. Business Manager's Report ..... Mrs. Lisa A. Blank
- J. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.
  - High School Student Council – Yearly Visit
  - Governor's School Presentation – Sheila Lanshe and Michael Pappas
- K. An executive session will be held at 6:45 p.m. in the Superintendent's Office.

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**IV. PERSONNEL**

- A. Approve the Licensed Health Room Attendant Agreement as presented for the 2007-2008 school year. (Attachment #3)
- B. Approve to reclassify Mrs. Dawn Tulio from a Nurse Support Staff employee to a Licensed Health Room Attendant.
- C. Approve to remove the classification of Nurse Support Staff employee from the Educational Support Staff Memorandum of Understanding.
- D. Rescind the appointment of Cynthia Paul as a Temporary Vacancy Replacement Title I Teacher as approved at the October 8, 2007 regular school board meeting.

E. Appointments

1. Instructional

- a. Jane Wessner  
Assignment: Temporary Vacancy Replacement  
Title I Reading Teacher, replacing Kristie Borger who  
was granted a leave of absence  
Salary: \$39,000 prorated  
(Step 1 Bachelors on the 2007-2008 CBA Salary Schedule)  
Effective: October 26, 2007  
Termination Date: On or About January 31, 2008

2. Non-Instructional

- a. Kim Williams\* \*\*  
Assignment: Peters Elementary Health Room Attendant, replacing  
Janelle Reiser who resigned  
Salary: \$16.50 Per Hour/6½ Hours Per Day/ 5 Days Per Week  
(2007-2008 Licensed Health Room Attendant Agreement)  
Effective: November 20, 2007  
\*60 day probationary period ending on or about March 3, 2008  
\*\*Pending Verification of Clearances
- b. Noreen Mackay\* \*\*  
Assignment: Traveling Health Room Attendant, replacing Michelle  
Lobein who resigned  
Salary: \$16.50 Per Hour/6½ Hours Per Day/ 5 Days Per Week  
(2007-2008 Licensed Health Room Attendant Agreement)  
Effective: November 7, 2007  
\*60 day probationary period ending on or about February 14, 2008  
\*\*Pending Verification of Clearances
- c. Meldy Santos  
Assignment: Personal Care Assistant for student #1290051 at  
Slatington Elementary School, funded by Medical Access  
Salary: \$9.88/Per Hour/6½ Hours Per Day/ 5 Days Per Week  
(2005-2008 Educational Support Staff Memorandum of Understanding)  
Effective: November 5, 2007  
\*60 day probationary period ending on or about February 13, 2008  
\*\*Pending Verification of Clearances

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d. Juliana Christman*	
Assignment:	Middle School Afternoon Shift Custodian, replacing John Parry who is retiring
Salary:	\$8.25 per Hour/8 Hours Per Day/5 Days Per Week (2005-2009 ESPA Collective Bargaining Agreement)
Effective:	November 6, 2007
	*60 day probationary period ending on or about January 4, 2008

F. Unpaid Leave of Absence

1. Approve the unpaid leave of absence for Sheila German, High School Cook's Helper, from October 3, 2007 through October 11, 2007. She was on a family vacation to Disney World.
2. Approve the request of employee #550, high school cafeteria monitor, to extend her unpaid leave of absence for the remainder of the 2007-2008 school year due to health reasons. Her original plan was to return to her current position on or about January 28, 2008 but is now anticipating returning to her position at the beginning of the 2008-2009 school year.

- G. Accept the resignation of Maria Pinnata from her position as School Psychologist effective December 17, 2007 or as soon as a replacement can be found.

H. Co-Curricular Appointments 2007-2008

Hassan Mouahhid	Assistant Girls Soccer Coach	\$2,627.52
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I. Co-Curricular Volunteers 2007-2008

Jenna Andrews	MS/HS Dance Team Advisor
Patrice Arnold	MS/HS Dance Team Advisor
Dianna Hoch	MS/HS Dance Team Advisor
LeAnn Hoch	MS/HS Dance Team Advisor
Justin Maurer	All School Musical and Fall Play
Shirley Snyder	Interact Club Advisor

J. Unpaid Volunteers

Approve the following unpaid volunteer aides in the Peters Elementary School and/or Slatington Elementary School for the 2007-2008 school year: Katharine Bardelli, Robin Blocker, Lisa Bomgardner, Tracy Delans, Lori-Beth Guelcher, Beth Holm, April Krempasky\*, Judy Lagrotteria, Donna Lobach-Berger, Shelly Long, Alicia Quigley, Dana Schaeffer, Jacqueline Schuck\*, Jennifer Shelly, JoAnne Sipos, Felicia Thomas, Charles Uhler, Billie Jo Witzak, Star Ybanez, Kathy Yelinek, Veena Barnett, Mary-Beth Fatzinger, Rachel Hillegas and Kathy Yelinek.

\*Pending Verification of Clearances

K. Substitute

1. Instructional

Approve the following substitute teachers for the 2007-2008 school year at the 2007-2008 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Melissa Montanari - Elementary

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**2. Non-Instructional**

- a. Approve the following substitute cafeteria worker for the 2007-2008 school year at the 2007-2008 substitute cafeteria worker rate as approved on the Supplementary Personnel Salary Schedule:

Melissa Costenbader\*

\*Pending Verification of FBI Clearance

- b. Approve the following substitute teacher aides for the 2007-2008 school year at the 2007-2008 substitute teacher aide rate as approved on the Supplementary Personnel Salary Schedule:

Melissa Costenbader\*

Ashlynn Rumble

\*Pending Verification of FBI Clearance

**V. CONFERENCES**

- A. Approve the attached list of teachers to attend the Science Its Elementary Training Sessions. The list contains training session dates of October 23-25, October 30 – November 1, November 6-8 and November 27-29. Associated costs for these trainings include over night lodging accommodations, meals and travel expenses which is directly funded by the Science: It's Elementary Grant. Substitute teacher costs are to be reimbursed to the district from the Science Its Elementary Grant. **(Attachment #4)**
- B. Aileen Yadush – Governor's Institute for Innovation in Education – December 16-19, 2007 – Penn Stater Conference Center State College, PA – Lodging: \$374.34 (3 nights), Meals: \$20.00, Travel: \$76.95 – Total Approximate Cost: \$471.29 – Funding: Project 720 Grant **(Attachment #5)**
- C. Michael Anderson – Governor's Institute for Innovation in Education – December 16-19, 2007 – Penn Stater Conference Center State College, PA – Lodging: \$374.34 (3 nights), Meals: \$20.00 – Total Approximate Cost: \$394.34 – Funding: Project 720 Grant **(Attachment #6)**
- D. Douglas Reynolds – Governor's Institute for Innovation in Education – December 16-19, 2007 – Penn Stater Conference Center State College, PA – Lodging: \$374.34 (3 nights), Meals: \$20.00 – Total Approximate Cost: \$394.34 – Funding: Project 720 Grant **(Attachment #7)**
- E. Jonathan DeFrain – Governor's Institute for Innovation in Education – December 16-19, 2007 – Penn Stater Conference Center State College, PA – Lodging: \$249.56 (2 nights), Meals: \$20.00, Travel: \$47.70 – Total Approximate Cost: \$317.26 – Funding: Project 720 Grant **(Attachment #8)**
- F. Renee Evans – Governor's Institute for Innovation in Education – December 16-19, 2007 – Penn Stater Conference Center State College, PA – Lodging: \$249.56 (2 nights), Meals: \$20.00 – Total Approximate Cost: \$269.56 – Funding: Project 720 Grant **(Attachment #9)**

**VI. POLICY****A. Board Policy – First Reading**

1. Approve school board policy #209 – Pupils – Health Examinations/Screenings, as presented after first reading. **(Attachment #10)**

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2. Approve school board policy #236 – Pupils – Student Assistance Program, as presented after first reading. **(Attachment #11)**
  3. Approve school board policy #800 – Operations – Records Management, as presented after first reading. **(Attachment #12)**

B. Board Policy – Second Reading

1. Approve school board policy #806 – Operations – Child/Student Abuse, as amended after second reading. **(Attachment #13)**
2. Approve school board policy #302 – Administrative Employees – Employment of Superintendent/Assistant Superintendent, as presented after second reading. **(Attachment #14)**
3. Approve school board policy #303 – Administrative – Employment of Administrators, as presented after second reading. **(Attachment #15)**
4. Approve school board policy #404 – Professional Employees – Employment of Professional Employees, as presented after second reading. **(Attachment #16)**
5. Approve school board policy #405 – Professional Employees – Employment of Substitute Professional Employees, as presented after second reading. **(Attachment #17)**
6. Approve school board policy #406 – Professional Employees – Employment of Summer School Staff, as presented after second reading. **(Attachment #18)**
7. Approve school board policy #504 – Non-Professional Employees – Employment of Classified Employees, as presented after second reading. **(Attachment #19)**
8. Approve school board policy #505 – Non-Professional Employees – Employment of Substitute and Short-Term Employees, as amended after second reading. **(Attachment #20)**
9. Approve school board policy #818 – Operations – Contracted Services, as presented after second reading. **(Attachment #21)**
10. Approve the RTI Policy as presented after second reading. **(Attachment #22)**

- C. Approve the request of Pappas Lawn Care and Construction to use Peters Elementary Multipurpose Room to host a basketball tournament, which will be held on Sunday, November 18, 2007 starting at 9 a.m. This tournament will be a graduation project for high school senior, Michael Pappas. It is understood that they will be billed a rental fee for the use of the building and for custodial/maintenance service fees. It is the responsibility of Pappas Lawn Care and Construction to provide sufficient security for the event.

D. Homebound Instruction

It is recommended that the Board of Education grant homebound instruction for a 10<sup>th</sup> grade student, Student No. 1005750, for five hours per week, effective November 1, 2007 and continuing until approximately December 1, 2007.

- A. Approve to authorize proper officials to execute an agreement between the Northern Lehigh School District and the Carbon Lehigh Intermediate Unit #21 to provide special education services for the 2007-2008 school year. (**Attachment #23**)

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

- A. Approve changes to the Northern Lehigh School Distinct Emergency Operations Plan as presented. (Separate Attachment to Agenda For Board Members Only) (**Attachment #24**)

**X. FINANCIAL**

- A. Approve the Arthurs Lestrange Cash Management Portfolio for the months of September 2007. (**Attachment #25**)
- B. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (**Attachment #26**)

**XI. LEGAL**

**XII. CORRESPONDENCE**

**XIII. INFORMATION**

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on September 26, 2007 and the LCTI Director's Report for October 2007.
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on October 4, 2007.
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on September 17, 2007.

**XIV. RECOGNITION OF GUESTS**

**XV. ADJOURNMENT**