

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, December 6, 2021
Northern Lehigh Middle School
Auditorium
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Regular School Board Meeting held on November 8, 2021. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- C. Student Representatives to the Board Report..... Ms. Paige Craddock
Ms. Danielle Dougherty
- D. Solicitor’s Report Attorney Jonathan Huerta
- E. Assistant Superintendent Dr. Tania Stoker
- F. Business Manager’s Report Mrs. Sherri Molitoris
Mrs. Rhonda Frantz
- G. Superintendent’s Report..... Mr. Matthew J. Link
 - Recognition of Retirees
 - Susan Bahnick - Food Service Director
 - Rhonda Frantz - Co-Director of Business Affairs
- H. An executive session will be held at 7:00 p.m. at the Middle School Library

IV. PERSONNEL**A. Rescind Appointment**

1. Rescind the motion appointing Jaqueline Miller, Volunteer Assistant Softball Coach that was approved at the September 13, 2021 school board meeting.
2. Rescind the motion appointing Brianna Schuck, Volunteer Assistant JH Softball Coach that was approved at the September 13, 2021 school board meeting.

B. Retirement/Resignation

1. Accept the resignation of Jessica Eckroth from her position as Cafeteria/Hall Monitor at Peters Elementary, effective November 15, 2021.
2. Accept the resignation of Jessica Bloch from her position as a Personal Care Assistant at the high school, effective November 23, 2021.

C. Administrative Transfer - Non-Instructional**1. Tina Beltz**

From: Cafeteria/Hall Monitor at the High School ESSER Funded
Assignment: Cafeteria/Hall Monitor at the Middle School
Salary: No change in salary
Effective: November 30, 2021

D. Appointment - Non-Instructional**1. Kassandra Beller***

Assignment: ELDP Instructional Paraprofessional ESSER Funded
Salary: \$15.45/hour
Effective: November 22, 2021
Termination Date: End of the 2021-2022 School Year
*60 Working Day Probationary Period

2. Susan Yesik* **

Assignment: Cook's Helper - Middle School
Salary: \$13.50/hour
Effective: November 10, 2021
*60 Working Day Probationary Period
**Pending Verification of Missing Personnel File Items

3. Timothy McKay* **

Assignment: Custodian
Salary: \$16.21/hour
Effective: December 7, 2021
*60 Working Day Probationary Period
**Pending Verification of Missing Personnel File Items

4. Skye March* **
 Assignment: Instructional Paraprofessional - Personal Care Assistant
 Salary: \$15.45/hour
 Effective: On or about December 13, 2021
 *60 Working Day Probationary Period
 **Pending Verification of Missing Personnel File Items

5. Megan Frantz* **
 Assignment: Instructional Paraprofessional
 Salary: \$15.45/hour
 Effective: On or about December 13, 2021
 *60 Working Day Probationary Period
 **Pending Verification of Missing Personnel File Items

6. Brenda Rudolph*
 Assignment: Cafeteria/Hall Monitor Peters Elementary
 Salary: \$13.87/hour
 Effective: November 15, 2021
 *60 Working Day Probationary Period

7. Brittany Tremper* **
 Assignment: Cafeteria/Hall Monitor Peters Elementary
 Salary: \$13.87/hour
 Effective: On or about December 13, 2021
 *60 Working Day Probationary Period
 **Pending Verification of Missing Personnel File Items

8. Yazlynn Miller* **
 Assignment: Cafeteria/Hall Monitor High School
 Salary: \$13.87/hour
 Effective: On or about December 13, 2021
 *60 Working Day Probationary Period
 **Pending Verification of Missing Personnel File Items

E. Co-Curricular Appointments 2021-2022

Michael Bauer	Assistant Boys' Basketball Coach (MS)	\$5034
Bradford Jones	Assistant Girls' Basketball Coach (MS)	\$5034

F. Co-Curricular Volunteers 2021-2022

Dylan Hofmann	Wrestling Coach
Allison Chruschal	Assistant Softball Coach

G. Substitutes

Instructional

Motion to appointment the following substitute teachers for the 2021-2022 school year at the 2021-2022 substitute teacher rates as approved on the Supplemental Personnel Salary Schedule:

Laurissa Rex* - Emergency Certification
 Kathryn Burlett - Music K-12 & Reading Specialist
 *Pending Verification of Missing Personnel File Items

Non-Instructional

Motion to approve the appointment of the following individual as substitute custodian for the 2021-2022 school year at the 2021-2022 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Sara Duncan

H. Family Medical Leave

1. Approve the request of employee #2143 to take a medical leave of absence beginning on November 10, 2021, for their own medical reasons. Employee is requesting to use accumulated sick days. Employee plans to return to their position upon release from their physician.
2. Approve the request of employee #2630 to take an intermittent family medical leave of absence to care of a family member.

I. Game Workers 2021-2022

Motion to appoint the following list of people as Game Workers for the 2021-2022 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2021-2022 Supplemental Personnel Salary Schedule:

Paige Schmidt

- J. Upon implementation of their retirements, the following list of administrators request that all applicable benefits to which they are entitled be granted to them on the effective date of their retirement.

Jill Chamberlain July 30, 2021

Susan Bahnick December 31, 2021

Rhonda Frantz December 31, 2021

V. POLICYBoard Policy Second Reading

1. Approve school board policy #150 - Title I Comparability of Services - Programs, as presented after the second reading. ([Attachment #1](#))
2. Approve school board policy #626 - Federal Fiscal Compliance - Finances, as presented after the second reading. ([Attachment #2](#))

VI. CONFERENCES

VII. CURRICULUM AND INSTRUCTION**A. Induction Program**

Approve the following teachers as a helping teacher in the Northern Lehigh School District Induction Program for the 2021-2022 school year, prorated for the number of days each serves in that capacity:

Helping Teacher	Inductee	Stipend
Michael Lehtonen	Paige Schmidt	\$800 (prorated)
Greg King*	Paige Schmidt	\$800 (prorated)

*Revised motion approved June 14, 2021.

VIII. OLD BUSINESS**IX. NEW BUSINESS****Early Retirement Incentive Plan for 2021-2022**

Approve to develop an Early Retirement Incentive Plan, for all eligible professional employees, on a voluntary basis, for the 2021-2022 school year.

X. FINANCIAL**A. Approve the Following Financial [Reports](#):**

1. General Fund Account months of October & November 2021

B. Approve the Following List of [Bills](#):

1. General Fund months of November & December, 2021
2. Cafeteria Fund month of November & December, 2021

C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. ([Attachment #3](#))**D. Approve to pay for PSBA twenty-four hour accident insurance for administrators at a cost of \$26.50 per administrator per year for 2022, to be paid from the Superintendent's budget.****E. Approve the 2021-2022 Northern Lehigh School District Salary Schedule as presented. ([Attachment #4](#))****F. As per the recommendation of administration and the Building & Grounds and Finance Committees, approve a Guaranteed Energy Savings Agreement Proposal with McClure Company for a cost of \$655,490 as listed in the Guaranteed Energy Savings Agreement Request for Proposal (RFP) Response dated October 29, 2021, contingent upon solicitor review, to be funded through ESSER II funds. ([Attachment #5](#))****G. As per the recommendation of administration, approve the purchase of a Nacecare Floor Scrubber for the high school at a cost of \$3,810.00, funding through the Buildings and Grounds Budget. ([Attachment #6](#))**

XI. LEGAL**A. Expulsion Hearing Waiver Approval**

1. The Board agrees to expulsion hearing waiver for Student #2690040. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.
2. The Board agrees to expulsion hearing waiver for Student #2290188. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

XII. CORRESPONDENCE**XIII. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meetings held on [October 18, 2021](#).
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on [October 7, 2021](#).
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [October 27, 2021](#) and [November 22, 2021](#).

XIV. RECOGNITION OF GUESTS**XV. ADJOURNMENT**