

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
April 11, 2016

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Edward E. Hartman, at 7:30 p.m. on Monday, April 11, 2016, in the Administration Office Board Room.

ROLL CALL Members present: Mrs. Debra L. Bower, Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mr. Mathias J. Green, Jr., Mrs. Gale Husack, Mr. Robert J. Keegan, Jr., Mrs. Donna M. Kulp, Mr. Gregory S. Williams and Mr. Edward E. Hartman (9)

Members absent: (0)

Non-members present: Mr. Jeffrey Bachman, Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Michele Dotta, Mrs. Rhonda Frantz, Mr. John Hrizuk, Mr. Gavin Kemery (Sr. Rep.), Ms. Karlyna Kemery (Jr. Rep.), Mr. Paul Leonzi, Mr. Michael Michaels, Mrs. Sherri Molitoris, Mrs. Karen Nicholas, Mr. Scott Pyne, Mrs. Tanya Simms, Attorney Keith Strohl (Solicitor's Office), and Mr. Robert Vlasaty.

VISITORS Approximately fifteen visitors attended the meeting, in addition to Terry Ahner, reporter for The Times News.

APPROVE MINUTES Mr. Fedorcha made a motion, which was seconded by Mr. Distler, that the minutes of the regular school board meeting held on March 7, 2016 be approved and ordered filed.

YEA: Mrs. Bower, Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mr. Williams, and Mr. Hartman (9)

NAY: None (0)

SPECIAL BOARD REPORTS Carbon Lehigh Intermediate Unit - Mrs. Husack reported that the 2016-2017 Facilities Plan Committee report is on the agenda this evening. There were no changes in Carbon County but in Lehigh County they are looking to add an additional Enhanced Autism Facility as well as redistricting other facilities. In addition, the 2014-2015 audit report was approved by the CLIU board.

Legislative Report – Mr. Williams reported that we have a state budget even though it was not signed by the Governor. We are still not sure how much money we will receive, how the funds will be distributed or whether or not the governor will veto the fund distribution or if there is enough votes to override the veto. Mr. Williams stated that our Business Office does a fantastic job working on our budget with the missing information from the state.

Lehigh Carbon Community College – Mr. Green reported that when the college was looking for a new President, it didn't take him long to figure out the best person for the job was right in front of him. Starting in the clerical department, she worked her way up through the ranks. She is a tireless worker and has built relationships with members of the college and community. She was chosen for the outstanding CEO of a large company award. Mr. Green then introduced the president of the college, Dr. Ann Bieber. Dr. Bieber thanked Mr. Green and Mr. Michaels for their support and she thanked Mr. Michaels for orchestrating meetings to strengthen the partnership between LCCC and Northern Lehigh School District. Dr. Bieber added that ninety one Northern Lehigh students took advantage of Dual Enrollment. Mr. Green took a proposal to the LCCC board and starting in the Fall of 2016, students who take Dual Enrollment at LCCC will be credited fifty five dollars for each of their courses when they become full time students at LCCC.

Dr. Bieber recognized Samantha Eden, a Northern Lehigh graduate, who received a full scholarship to West Chester University where she will be studying Psychology. Miss Eden thanked Northern Lehigh for helping her build her educational foundation and credited the wonderful teachers at Northern Lehigh with her success.

Committee Reports and/or Meetings

Minutes of the Education/Policy Committee Meeting held on April 4, 2016 were distributed.

**SPECIAL
BOARD
REPORTS
(cont.)**

Minutes of the Technology/Buildings and Grounds Committee Meeting held on April 6, 2016 were distributed.

Minutes of the Finance Committee Meeting held on April 6, 2016 were distributed.

Student Representatives to the Board Report – Mr. Gavin Kemery and Ms. Karlyna Kemery distributed their written student representative report and verbally reported on its contents.

Federal and Other Programs Update – Mrs. Nicholas reported on the pilot program, “First in Math” which is a supplemental math program being utilized K-8. Mrs. Saeger and Mrs. Hofelich, both Second Grade teachers, reported to the Education/Policy Committee that the students are motivated, working harder than ever at home, and the parents really like the program. The students can go as far as they want in the program. The committee would like to continue the program next year for grades 1-6, at a cost of \$6 per student.

Mrs. Nicholas announced that PSSA testing has begun in grades 3-8. The Middle School students take the test online and Mrs. Nicholas thanked the Technology Department, Mrs. Chamberlain, Mr. Pyne, Mrs. Brown, and Mrs. Mengel for everything running smoothly.

Mr. Williams asked Mrs. Nicholas if the “First in Math” needs board approval at this time or if it is part of next year’s budget. Mrs. Nicholas stated that it will be part of the 2016-2017 budget.

Business Manager’s Report - Mrs. Molitoris reported that we have a state budget and there was an increase of \$200 million, but they are fighting over how to disperse that money. The fiscal code, which explains how to disperse the money, was vetoed. Governor Wolf is advocating restoring school districts funding to the level before the last administration. Mrs. Molitoris added that our 2016-2017 budget is based on 2014-2015 revenues. Also in the fiscal code, was the PlanCon reimbursement. Since that has been vetoed; there is no legislature for PlanCon reimbursement, which is a \$411,000 deficit to our budget. The House and Senate are in session this week and they are trying to push through two bills. One bill is the BEF funding formula and the other one is the PlanCon reimbursement proposal. They are hoping if they run the bills separately, they will get 2/3 votes, so if the governor decides to veto it, they will have the majority vote to override his veto.

Mrs. Frantz reported that they are being told to anticipate not having a 2016-2017 state budget until after the general election in November.

Superintendent’s Report - Mr. Michaels announced thanked the Peters Elementary teachers for being in attendance this evening. They do a wonderful job in our district. Mr. Michaels thanked Mrs. Geiger and the Kindergarten teachers for taking care of a student that was in need of clothing. Mr. Michaels added that our teachers do an outstanding job in our district.

Mr. Michaels introduced Mrs. Gail Lafferty. Mrs. Lafferty accompanied the sixth grade team of Connor Davis, Colby Jackovitz, Eric Kraynik, Makenzie Peckham, Colin Steele, and Abigail Williams to the Math24 competition on March 22, 2016. Abigail Williams received a silver medal. Mrs. Lafferty thanked the board members for allowing the students to compete.

Mr. Michaels acknowledged Tyler Sherman who was in attendance. Mr. Michaels stated that Tyler always offered to help him out when he saw him at Slatington Elementary. Tyler is working on his “Citizenship in the Community” badge for Boy Scouts.

PERSONNEL

Mr. Fedorcha made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following personnel items:

Resignation
R. Reese Accept the resignation of Robert Reese from his position as Slatington Elementary Custodian effective the end of the work day April 15, 2016.

Retirement
S. Becker Accept the retirement resignation of Sandra Becker from her position as Middle School Science Teacher effective June 30, 2016. Mrs. Becker will begin her retirement from the Northern Lehigh School District after 17 years of service.

PERSONNEL**(cont.)**

Administrative Transfer Non-Instructional	Jacqueline Schuck From: To: Salary: Effective:	3 Hours per Day Middle School Cook's Helper 5 Hours Per Day Peters Elementary School Cook's Helper No Change in Salary March 14, 2016	
Appointment Non-Instructional	Sabrina Clouse* Assignment: Salary: Effective: *60 Day probationary period ending June 6, 2016	Cook's Helper Middle School replacing Jacqueline Schuck who transferred to Peters Elementary School \$9.00 Per Hour, 3 Hours Per Day/180 Student Days plus additional cleaning days as needed (2013-2017 Educational Support Personnel CBA) April 12, 2016	
Co-Curricular Change of Status	Approve the motion to change the status of Terry Bowman from Volunteer Assistant Football Coach to Assistant Football Coach – Shared Stipend - \$2,372.00 for the 2016-2017 school year.		
Co-Curricular Appointment 2016-2017	Ken Shankweiler Ryan VanNorman*	Head Girls' Basketball Coach Assistant Football Coach *Pending Verification of Missing Personnel Documents	\$7,299.00 \$4,744.00
Co-Curricular Appointments Renewal 2016-2017	Motion to renew the appointment of the following Co-Curricular position for the 2016-2017 school year:		
	Tanya Ahner Megan Filchner Michael Hammond Stephen Hluschak, Jr. Joseph Krempasky Alice Lieberman Jeffrey Miller Trevor Miller Richard Roberts Scott Snyder	Cheerleading Advisor – Shared Stipend Cheerleading Advisor – Shared Stipend MS Boys' Basketball Coach – Shared Stipend Head Wrestling Coach MS Boys' Basketball Coach – Shared Stipend Academic Challenge Eight Advisor Head Boys' Basketball Coach Assistant Boys' Basketball Coach Assistant Boys' Basketball Coach (JH) Assistant Wrestling Coach	\$1,613.00 \$1,613.00 \$2,325.00 \$7,299.00 \$2,325.00 \$ 463.00 \$7,299.00 \$4,744.00 \$4,744.00 \$4,744.00
Game Workers 2015-2016	Motion to appoint the following person as a Game Workers for the 2015-2016 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2015-2016 Supplementary Personnel Salary Schedule: Michelle Hock		
Co-Curricular Volunteers 2015-2016	Drake Pristash	Assistant Track & Field Coach	
Co-Curricular Volunteers 2016-2017	Kyle Baumann Nick Hosford Tyler Svetik	Assistant Wrestling Coach Assistant Wrestling Coach Assistant Boys' Basketball Coach	
Substitute-Instructional	Approve the following substitute teacher for the 2015-2016 school year at the 2015-2016 substitute teacher rates as approved at the October 12, 2015 board meeting. Courtney Levitt – Art K-12		

PERSONNEL**(cont.)**

Substitute- Non-Instructional Aide/Secretary Approve the following individuals as substitute secretary/aide and cafeteria worker for the 2015-2016 school year at the 2015-2016 substitute rate as approved on the Supplementary Personnel Salary Schedule:
 Bobbi Jo Reed*
 *Pending Verification of Missing Personnel Documents

YEA: Mrs. Bower, Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mr. Williams, and Mr. Hartman (9)

NAY: None (0)

POLICY

Board Policy First Reading

Mr. Williams made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following policy item:

Approve school board policy #330 –Merged Employee Section – Overtime, as presented after first reading.

Homebound Instruction

It is recommended that the Board of Education grant homebound instruction for a 10th grade student, Student No. 1890015 for five hours per week, effective May 11, 2016 and continuing until approximately June 5, 2016.

Non-Resident Students

Approve the request of the parent of a kindergarten student at Peters Elementary, who is moving out of the school district, to allow their student to finish the 2015-2016 school year in Northern Lehigh School District in accordance with school board policy #202.

YEA: Mrs. Bower, Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mr. Williams, and Mr. Hartman (9)

NAY: None (0)

CONFERENCE

Mr. Distler made a motion, which was seconded by Mrs. Husack, that the Board of Education approves the following conference:

Susanne Hegedus – Positive Behavioral Interventions and Supports Implementers' Forum - May 4-5, 2016 – Hershey, PA – Registration - \$75.00 – Total Approximate Cost:\$75.00 – Funding: Curriculum & Instruction Budget

Kelly Kromer – Positive Behavioral Interventions and Supports Implementers' Forum - May 4-5, 2016 – Hershey, PA – Registration - \$75.00, Lodging - \$187.59 – Total Approximate Cost: \$262.59 – Funding: Curriculum & Instruction Budget

Karen Nicholas – 2016 Governor's Institute: P-3 Collaboration: Working Together for Student Success – June 21-23, 2016 – Pocono Manor, PA – Meals - \$99.00 – Total Approximate Cost: \$99.00 – Funding: Curriculum & Instruction Budget

Maria VanNorman – Advanced Placement Summer Institute – August 1-4, 2016 – Bellefonte, PA Registration - \$975.00, Meals - \$60.00, Travel - \$156.60– Total Approximate Cost: \$1,191.60 – Funding: 2016-2017 Curriculum & Instruction Budget

YEA: Mrs. Bower, Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mr. Williams, and Mr. Hartman (9)

NAY: None (0)

Mr. Michaels added that Mrs. Hegedus, Mrs. Kromer and Mr. Leonzi are representing Peters Elementary in Hershey to get the Schoolwide Positive Behavior Support award for Peters Elementary. This has been a K-12 initiative. The High School is in their second year. Mr.

Michaels thank Mr. Lenozi and the Peters Elementary team for an outstanding job.

**CURRIC-
ULUM AND
INSTRUC-
TION**

Facilities
Plan
Committee
Report
2016-2017

Mrs. Husack made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following curriculum and instruction items:

Approve the following resolution to adopt the 2016-2017 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report.

RESOLVED: It is recommended that the Northern Lehigh School District Board of Directors approve the 2016-2017 Facilities Plan Committee Report that was approved by the CLIU the CLIU Facilities Plan Committee on February 26, 2016 and the CLIU 21 Board of Directors on March 21, 2016. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

YEA: Mrs. Bower, Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mr. Williams, and Mr. Hartman (9)

NAY: None (0)

**NEW
BUSINESS**

Nomination
CLIU Rep
2016-2019
G. Husack

Mr. Williams made a motion, which was seconded by Mr. Fedorcha to nominate Mrs. Gale Husack for CLIU Representative for the term July 1, 2016 – June 30, 2019.

YEA: Mrs. Bower, Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp Mr. Williams, and Mr. Hartman (9)

NAY: None (0)

FINANCIAL

Financial
Reports

Mr. Fedorcha made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following financial items:

Approve the following financial reports:
General Fund Account month of March
NLMS Student Activities Account months of February and March
NLHS Student Activities and Scholarship Account months of February and March

List of
Bills

Approve the Following List of Bills:
General Fund months of March and April
Cafeteria Fund months of March and April
Refreshment Stand month of March

Microsoft
Enrollment
for Education
Solutions

Approve a 3-year renewal (2016-2019) of our Participation Agreement for Microsoft's Enrollment for Education Solutions through Lancaster Lebanon Intermediate Unit #13 at a cost of \$11,316.75.

Snyder
Hoffman
Peters roof
Top units –
Design, bid

Authorize Administration to enter into a contract with Snyder Hoffman and Associates to design, engineer and assist with the bidding of the replacement of the three roof top units on Peters Elementary gym roof with a not to exceed amount of \$5,980.00.

Bid Peters
Roof top units

Allow Administration to go out for bid on replacement of three roof top units on the Peters Elementary gym roof. This project is budgeted in the 2016-2017 general fund budget.

YEA: Mrs. Bower, Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp,
 Mr. Williams, and Mr. Hartman (9)
 NAY: None (0)

INFOR-
MATION

Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on January 28, 2016 were distributed.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on February 24, 2016, were distributed.

ADJOURN-
MENT

Mr. Distler made a motion, which was seconded by Mr. Fedorcha, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 7:55 p.m.

YEA: Mrs. Bower, Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp,
 Mr. Williams, and Mr. Hartman (9)
 NAY: None (0)

Respectfully submitted,

Gregory S. Williams
 Secretary

ATTEST: _____ President
 Edward E. Hartman