

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
April 14, 2009

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Edward E. Hartman, at 7:30 p.m. on Tuesday, April 14, 2009 in the boardroom located in the Slatington Elementary School.

ROLL CALL Members present: Mr. Raymond J. Follweiler, Jr., Mrs. Lauren A. Ganser, Mrs. Lori H. Geronikos, Mr. Mathias J. Green, Jr., Mrs. Donna M. Kulp, Mr. Gregory S. Williams, Mr. Edward E. Hartman (7)

Members absent: Mr. Donald H. Dengler, Mrs. Sandi L. Young (2)

Non-members present: Mr. Jeffrey Bachman, Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Lynne Fedorcha, Mr. John Hrizuk, Dr. Linda Marcincin, Mr. Jeremy Melber, Mr. Michael Michaels, Mrs. Laurie Newman-Mankos, Mrs. Karen Nicholas, Ms. Heather Rehrig, Mr. Michael Showak (Student Rep.), Atty. Keith Strohl (Solicitor), Ms. Taylor Trapp (Student Rep.), Mrs. Aileen Yadush, and Mrs. Sherri Molitoris.

VISITORS Approximately five visitors attended the meeting, in addition to Terry Ahner, reporter for The Times News.

APPROVE MINUTES Mrs. Ganser made a motion, which was seconded by Mrs. Kulp, that the minutes of the regular school board meeting held on March 9, 2009 be approved and ordered filed.

YEA: Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (7)

NAY: None (0)

SPECIAL BOARD REPORTS Lehigh Career and Technical Institute – Mrs. Lori H. Geronikos talked about the winners of the DECA competitions. Northern Lehigh had 12 winners and one girl, Kayla Trotter, will be representing LCTI at the state level in the competition of public speaking. She also talked about a piece of property that LCTI is interested in purchasing. It will be purchased from KidsPeace in the amount of \$5,000.00. There will be a resolution on a future board agenda asking for the approval to purchase this piece of property. She talked about LCTI being interested in adding programs dealing with energy generation. Courses that they are interested in teaching would be repairing of windmills, solar panels, etc. Big corporation is using LCTI as a training facility. B. Braun is interested in opening a subsidiary of LCTI in California because they are not able to get the training facilities that they need in any other place then LCTI.

Legislative Report – Mr. Gregory S. Williams stated the Senate Education Committee is looking at SB56 which would expand the requirements for the formation of a memorandum of understanding between superintendent's and local police chiefs. They are making it stricter and reinforcing the penalties that can be imposed on the superintendent if they find they willfully neglected reporting incident that happened on school grounds that was reportable. SB329 would amend the State Public School Building Authority Act which would increase bid limits on projects. Some projects that now has to go to bid would not have to go out to bid if this bill passes. The Senate Local Government Committee approved SB419 which allows local government to publish legal notices on their web sites instead of in newspapers. The House Finance Committee approved a resolution, House Resolution 127, which directs the Legislative Budget and Finance Committee to conduct a study to determine the effect of the commonwealth's tax credit programs on the state's economy, job market and state and local tax revenues.

Lehigh Carbon Community College – Mr. Mathias J. Green, Jr. distributed the President's Desk and pointed out the LCCC Men's Basketball Team won the league championship. There are 3 prior Northern Lehigh Students that are on this team. He talked about the ribbon cutting ceremony for the Lisa Jane Scheller Student Center at the LCCC campus in Tamaqua.

SPECIAL BOARD REPORTS (cont.)

Committee Reports and/or Meetings

Minutes of the Policy/Education meeting held on April 6, 2009 was distributed.

Minutes of the Technology Buildings and Grounds meeting held on April 8, 2009 was distributed.

Minutes of the Finance Committee meetings held on April 8, 2009 was distributed.

Student Representatives to the Board Report

Mrs. Taylor Trapp distributed the written student representative report and verbally reported on its contents.

Federal and Other Programs Update – Mrs. Lynne B. Fedorcha stated that on February 26, 2009 the district went through the Compliance Monitoring for Title I & IIA. We received not citations and the district is compliant. She talked about the Tech Wizards and their projects that were entered into a competition at CLIU#21. She said that their projects will be set up by 6:30 p.m. prior to our next meeting so board members and the community can review what the students have done. She informed the board that the AYP web site is currently down. If anyone wants to access AYP scores they are to do it through the PDE web site. She talked about a new curriculum to be introduced into Kindergarten for the 2009-2010 school year. The new curriculum is call PATS (Promoting Alternative Thinking Strategies). It provides emotionally and social competencies and reduces aggression and acting out behaviors in young children. Project Prosper will be funding this curriculum for one grade level.

board

Business Manager's Report – Mr. Jeremy G. Melber stated that the Auxiliary Salary Schedule is the agenda this evening for approval. He also talked about his recommendations for the Designated Fund Balance. This motion is also on the agenda for approval this evening. He distributed the 2009-2010 proposed budget and reviewed the revenues and expenditures. The proposed preliminary budget will be on the agenda next month for approval.

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Superintendent's Report – Mr. Michael W. Michaels

Mr. Michaels addressed the board concerning the food service department. Mr. Derr talked about the various conferences, webinars and telephone conversations he has had with PDE concerning the process the district must go through to hire a food service company. He distributed a hand out outlining the various documents and procedures that must be in place prior to the hiring of a food service company. This process should take approximately a year to complete. Mr. Michaels is recommending that the Board of Education post and interview for a food service director on an interim basis. He is suggesting that this be an interim and upon a satisfactory evaluation from himself and Mr. Melber and final board approval, the food service department would continue to be run by the Northern Lehigh School District. The district is not looking to outsource at this time but if come January or February the food service department is not being successful, because the food service director is being hired on an interim basis, at that time the district can begin the process to outsource for a food service company.

Food Service Director Posting

Mr. Follweiler made a motion, which was seconded by Mr. Hartman, that the Board of Education approve to post and interview for an interim food service director.

Mr. Green stated that if the Board ever decides to move ahead with a food service company he will not be in favor of a food service company unless the district retains the employment of the food service employees.

YEA: Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (7)

NAY: None (0)

Mr. Michaels stated that the district is applying for an Act 80 day only for the senior class so they can still graduate on Friday, June 12, 2009. The remainder of the secondary students last day of school will be Monday, June 15, 2009.

**SPECIAL
BOARD
REPORTS
(cont.)**

He talked about the recommendation from the Borough of Slatington to make Snyder Avenue and Diamond Street one way. There is still discussion on whether these roads will be one way all the time or just during certain times of the day.

He talked about the need for the School Resource Officer. He stated that since January 1, 2009, the Borough Police have responded to 57 calls to the Northern Lehigh School District.

Mr. Michaels introduced Mrs. Renee Evans who gave a Power Point presentation on the Middle States evaluation and plan of action. The Board of Education was invited to meet with the Middle States Evaluation Team at 8:00 a.m. on Thursday April 30, 2009.

Mrs. Geronikos thanked Mrs. Evans and Mr. Reynolds for the work they did on Middle States.

Mr. Hartman stated that the board was in executive session prior to tonight's regular school board meeting to discuss personnel issues.

**PERSONNEL
Education**

Mrs. Geronikos made a motion, which was seconded by Mr. Williams, that the Board of Education approves the following personnel items:

Appointment -
Administrative

Eugene Marks
Assignment:

School Psychologist, replacing Dawn Wadsworth who has resigned

Salary:

\$49,000 prorated/191 Days & additional days at per diem will be budgeted for summer work

Effective:

Upon Graduation June 2009

Non-
Instructional

Jennifer Nenscel* **
Assignment:

High School Cook's Helper, replacing Linda Nails who has resigned

Salary:

\$7.50/Per Hour/5 ½ Hours Per Day/5 Days Per Week (2005-2009 NL Educational Support Personnel Association Collective Bargaining Agreement)

Effective:

April 14, 2009

***60 day Probationary period ending on or about June 12, 2009.**

****Pending Verification of Clearances**

Co-
Curricular
Volunteer
2009-2010

Patrick Wanamaker
Pete Reese
Jeff Miller
Brent Herzog
Vinny Rufo
Terry Bowman
Steve Martinez
Joe Krempasky
Lil Borger

Assistant Boy's Basketball Coach
Assistant Boy's Basketball Coach
Assistant Boy's Basketball Coach
Assistant Wrestling Coach
Assistant Wrestling Coach
Assistant Wrestling Coach
Assistant Wrestling Coach
Assistant Wrestling Coach
Assistant MS Boys Basketball Coach
Assistant Cheering Advisor

Co-
Curricular
Appointment
2008-2009

Derek Long

Assistant Track Coach

\$2,789.69

Family
Medical
Leave
of

Approve the request of Bonita Haydt, Middle School Head Cook, to take a 12 week family medical leave beginning on April 20, 2009. She will be using her accumulated sick days in conjunction with her family medical leave. She would further request an unpaid leave absence if she is not released to return to work at the end of her family medical leave.

Unpaid
unpaid
Leave of

Approve the request of Timothy Weaver, Slatington Elementary teacher, to take an leave of absence on April 29, 2009. He will be using this day in conjunction with 2 personal

Absence days on April 27 & 28 to attend a church conference. His request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.

PERSONNEL**(cont.)**

Substitute Instructional Approve the following substitute teacher for the 2008-2009 school year at the 2008-2009 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Laura Bensinger – Elementary Education

Professional Contracts According to Article II – 1108, subsection (b) of the School Code: “a temporary professional employee, initially employed by a school district on or after June 30, 1996, whose work has been certified by the district superintendent to the secretary of the school district, during the last four (4) month of the third year of such service, as being satisfactory, shall thereafter be a “professional employee” within the meaning of this article.”

Therefore, it is for the recommended to approve “professional employee” status as per the school code following teachers, who have satisfactorily completed three years of service to the Northern Lehigh School District:

Alice Lieberman

YEA: Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (7)

NAY: None (0)

Co-Curricular Appointments 2009-2010 Mrs. Ganser made a motion, which was seconded by Mrs. Geronikos, that the Board of education approves the following personnel item:

Carleen Binder	Elementary Scholastic Scrimmage	\$ 422.32
Stephen Hluschak	Sr. High Winter Intramurals – Weightlifting	\$ 781.83
Jeremy Battista	ACE Advisor	\$ 422.32
Richard Oertner	Head Boy’s Basketball Coach	\$6,674.73
Richard Mantz	Assistant Boy’s Basketball Coach	\$4,337.92
Dennis Rehrig	Assistant Boy’s Basketball Coach	\$4,337.92
David Oertner	Head Girl’s Basketball Coach	\$6,674.73
Scott Gerould	Assistant Girl’s Basketball Coach	\$4,337.92
Todd Herzog	Head Wrestling Coach	\$6,674.73
Ivan Chleboe	Assistant Wrestling Coach	\$4,337.92
Robert Marlatt	Assistant Wrestling Coach	\$4,337.92
LeAnn Hoch	Cheerleading Advisor-Shared Stipend	\$1,474.86
Kathi Neff	Cheerleading Advisor-Shared Stipend	\$1,474.86
Richard Roberts	MS Boy’s Basketball Coach	\$2,919.93
Jason Reinhard	MS Girl’s Basketball Coach	\$4,251.91

ROLL CALL:

YEA: Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (6)

NAY: Mr. Follweiler (1)

Motion carried.

POLICY

Mrs. Ganser made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following policy items:

Board Policy First Reading Approve school board policy #006 – Local Board Procedures – Meetings, as presented after first reading.

Approve school board policy #103 – Programs – Nondiscrimination in School and Classroom Practices, as presented after first reading.

Approve school board policy #217 – Pupils – Graduation Requirements, as presented after first reading.

	Approve school board policy #314 – Administrative Employees – Physical Examinations, as presented after first reading.
<u>POLICY</u> <u>(cont.)</u>	Approve school board policy #414 – Professional Employees – Physical Examinations, as presented after first reading.
as	Approve school board policy #514 – Non-Professional Employees – Physical Examinations, presented after first reading.
Policy of Removal	Due to legal concerns, PSBA is recommending discontinuing the use of the following list of school board policies: #315 – Administrative Employees – Disqualification By Reason of Health #415 – Professional Employees – Disqualification By Reason of Health #515 – Non-Professional Employees – Disqualification By Reason of Health
Field Trip	Biology I – High School – The Philadelphia Zoo, Philadelphia, PA – June 2, 2009 – Funded by Students
Homebound	It is recommended that the Board of Education grant homebound instruction for a 10 th grade student, Student No. 1012500, for five hours per week, effective March 27, 2009 and continuing for the remainder of the 2008-2009 school year.
Administrative Regulations	INFORMATION ONLY: 200-AR and 200-AR-1 have been added to the district administrative regulations manual. YEA: Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (7) NAY: None (0)
<u>CURRIC- ULUM AND INSTRUC- TION</u>	Mr. Williams made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following curriculum and instruction items:
LCCC Dual Enrollment	Approve administration to enter into a partnership agreement with Lehigh Carbon Community College in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Enrollment Partnership Proposal between Northern Lehigh School District and Lehigh Carbon Community College will be from August 15, 2009 – June 30, 2010.
Driver Northern Education the Driver Program through June	Approve to authorize proper officials to ratify a contractual agreement between the Lehigh School district and the Carbon Lehigh Intermediate Unit #21 to continue Education Program in our district at a cost of \$2,150.00 effective July 1, 2009 through June 30, 2010. There is a \$50.00 increase in the cost of the program over last year.
Purchase of Seventh Textbooks Elementary Music In Theory books	Approve the purchase of 12 textbooks entitled Music In Theory and Practice Vol. 1 Edition with Anthology CD by Bruce Benward and Marilyn Saker to replace Harmony Theory and Practice by Robert Ottman. The current textbooks are in poor condition and were used for Music Theory II class. The replacement textbook will be used with Music Theory I and Music Theory II students. The cost of the books through SRA/McGraw Hill is \$74.06 plus \$6.67 shipping and handling. The total cost of the books is \$968.70 from the Curriculum and Instruction budget. YEA: Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (7) NAY: None (0)
<u>NEW BUSINESS</u>	Mr. Green made a motion, which was seconded by Mrs. Ganser, that the Board of Education approves the following new business item:

School Resource Officer	Authorize Slatington Borough to apply for a grant on behalf of Northern Lehigh School District and Slatington Borough for a School Resource Officer. The Resource Officer will be utilized at the high school during the school year and assist the Slatington Borough Police when school is not in session. The grant is a four year grant with the grant paying the salary for the Resource Officer for the first three years. Year four, the salary will																				
<u>NEW</u> will <u>BUSINESS</u> (cont.)	be paid for by both the Northern Lehigh School District and Slatington Borough.																				
Act 80 for Day	Allow administration to apply for an Act 80 day on May 22, 2009 for professional development for the 12 th grade educational staff members.																				
	YEA: Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (7)																				
	NAY: None (0)																				
<u>FINANCIAL</u>	Mrs. Ganser made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following financial items:																				
List of Bills	Approve the Following List of Bills: General Fund month of March Athletic Fund month of March Cafeteria Fund month of March																				
Financial Reports	Approve the Following Financial Reports: General Fund months of March NLMS Student Activities Account month of March NLHS Scholarship Account for the month of February																				
Abatement/fall Exonerations	Approve abatement/exoneration requests of per capita taxes, for the residents that within the guidelines, as presented.																				
Designate Fund Balance	Approve to designate Fund Balance ending June 30, 2008 as follows: Unreserved, Designated For:																				
	<table border="0" style="margin-left: 40px;"> <tr> <td>Long Range Maintenance</td> <td style="text-align: right;">\$2,200,000.00</td> </tr> <tr> <td>Replacement Equipment</td> <td style="text-align: right;">\$ 740,747.00</td> </tr> <tr> <td>Technology</td> <td style="text-align: right;">\$ 740,747.00</td> </tr> <tr> <td>ERIP</td> <td style="text-align: right;">\$ 159,275.00</td> </tr> <tr> <td>Health Insurance Premiums</td> <td style="text-align: right;">\$ 450,000.00</td> </tr> <tr> <td>PSERS Increase</td> <td style="text-align: right;">\$ 500,000.00</td> </tr> <tr> <td>Agriculture Fair</td> <td style="text-align: right;">\$ 1,246.62</td> </tr> <tr> <td>Electricity Rate Increase</td> <td style="text-align: right;">\$ 250,000.00</td> </tr> <tr> <td>Architectural Services</td> <td style="text-align: right;">\$ 100,000.00</td> </tr> <tr> <td>Unreserved, Undesignated</td> <td style="text-align: right;">\$1,011,709.66</td> </tr> </table>	Long Range Maintenance	\$2,200,000.00	Replacement Equipment	\$ 740,747.00	Technology	\$ 740,747.00	ERIP	\$ 159,275.00	Health Insurance Premiums	\$ 450,000.00	PSERS Increase	\$ 500,000.00	Agriculture Fair	\$ 1,246.62	Electricity Rate Increase	\$ 250,000.00	Architectural Services	\$ 100,000.00	Unreserved, Undesignated	\$1,011,709.66
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Supplemental Personnel Salary Schedule	Approve the Supplemental Personnel Salary Schedule for the 2009-2010 school year as presented.																				
HS Cabinet Replacement	Authorize administration to enter into an agreement with Office Service Company for the replacement of cabinetry in the High School Family and Consumer Science Rooms. Total cost for this state bid project is \$55,118.46 and will be paid for from Unreserved Designated Fund Balance Long Range Maintenance.																				
PE Carpet Replacement	Authorize administration to enter into an agreement with Spectra Flooring for the replacement of carpet in nine (9) Peters Elementary classrooms. Total cost for this state bid project is \$25,089.00 and will be paid for from Unreserved Designated Fund Balance Long Range Maintenance.																				

YEA: Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (7)
NAY: None (0)

FINANCIAL
(cont.)

Fuel Bids
2009-2010

Mrs. Geronikos made a motion, which was seconded by Mrs. Ganser, that the Board of Education approves the awarding of bids to the following companies for diesel fuel, unleaded gasoline and #2 grade fuel oil with a contract period of July 1, 2009 to June 30, 2010.

UNLEADED GASOLINE – Awarded to CHH Inc at a fluctuating rate of \$.20 per gallon over rack rate on day of delivery.

rate **#2 GRADE FUEL OIL TANKWAGON DELIVERY** – Awarded to CHH Inc at a fluctuating rate of \$.20 per gallon over rack rate on day of delivery.

#2 GRADE FUEL OIL TRANSPORT DELIVERY – Awarded to CHH Inc at a fluctuating rate of \$.20 per gallon over rack rate on day of delivery.

DIESEL FUEL – Awarded to CHH Inc at a fluctuating rate of \$.20 per gallon over rack rate on day of delivery for normal and winter blend (70%/30%).

YEA: Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (7)
NAY: None (0)

CORR-ESPONDENCE

Mr. Williams received a letter from PSBA asking if there was anything we wanted to have included onto their legislative platform for 2010. We have until the end of June to contact them.

Mr. Williams also received information from the American Red Cross.

INFORMATION

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on February 25, 2009 and the LCTI Director's Report for March 2009.

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on March 5, 2009.

Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on February 16, 2009.

Mr. Green stated that some time ago the tax collectors had come to the board asking for an increase. He asked if that was discussed at any Finance Committee Meetings. He knows that he missed some meetings but wanted to know what happened.

Mr. Melber stated that it was addressed at a Finance Committee Meeting and the time has passed. It needed to be done by February.

ADJOURNMENT

Mrs. Ganser made a motion, which was seconded by Mrs. Kulp, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 9:15 p.m.

YEA: Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (7)
NAY: None (0)

Respectfully submitted,

Gregory S. Williams
Secretary

ATTEST: _____ President
Edward E. Hartman