

**POLICY COMMITTEE MEETING**  
**Monday, April 3, 2023**  
**Immediately Following Education Committee Meeting**  
**Administration Office**  
**Board Room**

Committee Members			Remaining Meeting Dates
<b>Gale Husack - Chairperson</b>		<b>Eric Hill</b>	Monday, May 1, 2023
<b>Chad Christman</b>		<b>Gene Marks</b>	Monday, June 5, 2023
<b>Matthew Link</b>		<b>Scott Pyne</b>	Monday, August 7, 2023
<b>Tania Stoker</b>		<b>James Schnyderite</b>	Tuesday, September 5, 2023
<b>Todd Breiner</b>		<b>Michael Strohl</b>	Monday, October 2, 2023
<b>Michele Dotta</b>		<b>John Rushefski</b>	Monday, November 6, 2023
<b>David Hauser</b>		<b>Jennifer Butz</b>	
<b>Nichole Fink</b>		<b>Tim Weaber</b>	

**Also in attendance:**

## **AGENDA**

- Policy 204 - [Attendance](#)
  - This policy is being updated to remove the optional language for absences related to "other urgent reasons", making the statement a standard part of the policy.
  - The statement also now expands "other urgent reasons" to include circumstances related to foster care and other forms of educational instability, in addition to homelessness.
  - The policy content related to compulsory school age has been updated by removing the transitional provision to the current compulsory school age requirements.
  - This is a mandatory policy

- Policy 217 - [Graduation Requirements](#)
  - This policy was updated to include the provisions of 24 P.S. Sec. 1-121 regarding graduation requirements and annual reporting of graduation information and data.
  - The policy also now includes the requirement to post graduation requirements on the school's publicly accessible website in accordance with 24 P.S. Sec. 5-510.2.
  - A section was added to the policy to address support provided through 24 P.S. Sec. 13-1331.1 for graduation of students experiencing educational instability.
  - Recommended for legal liability purposes.
- Policy 221 - [Dress and Grooming](#)
  - A statement directing staff to waive penalties related to a delay in student compliance with board policy and school rules for dress and grooming due to a student's educational instability has been added to this policy.
  - A reference to Policy 251. Students Experiencing Homelessness, Foster Care and Other Educational Instability has been added to the policy.
  - The policy has also been revised to remove terms such as "neatness, cleanliness, propriety, modesty and good sense" regarding staff attire and appearance. The statement now directs staff to set a positive example through compliance with board policy and school rules related to dress and grooming.
  - This is a mandated policy
- Policy 233 - [Suspension and Expulsion](#)
  - Compulsory school age revisions were made under the section regarding Attendance/School Work After Expulsion
  - A reference to Policy 113.4. Confidentiality of Special Education Student Information was added under the Delegation of Responsibility section that addresses disciplinary suspension records.
  - Additional minor revisions were made throughout the policy.
  - This policy is recommended for legal liability
- Policy 339 - [Uncompensated Leave](#)
  - Updated by NLS D to accomplish the following:
    - Reflect practice of uncompensated leave in relation to other types of leave
    - Require documentation for additional uncompensated leave requests beyond 3 days of sick leave
    - For other minor changes
  - This is a recommended policy

- Policy 808 - [Food Services](#) & Wellness Committee Meeting
  - Policy was approved by the Board in February 2023
  - This policy is required for auditing purposes for school entities who participate in school food programs
  - Wellness Committee Meeting (Mrs. Fink)
    - Reflecting on the results of our Triennial Wellness Policy Assessment:
      - Areas that have improved since our last meeting:  
"Other School Based Wellness Activities"
        1. Provide nutrition content of meals to the school community. (We will have all of our nutrition information on our menu items available to view on the school cafe app by the start of the school year 2023-2024. Parents will be able to access our breakfast and lunch menus and hover over the items to see all nutritionals)
        2. Including students/parents in menu planning. (In the past interns have conducted taste testing of new menu items as well as surveys to students in the cafeterias, and we will continue these outreach projects moving forward with our future interns.)
        3. Foods and beverages provided through the national school lunch program and breakfast program will comply with federal meal standards. (In the prior two years during COVID 19, school meal requirements were more lenient due to supply chain shortages. However, in the current school year and moving forward all of our menu items including our ala cart snacks and beverages are compliant and meet smart snack regulations.)
        4. Food and beverages sold outside of school or sold during the school day (vending, school stores, ala cart items, non exempt fundraisers, concession stands) meet smart snack standards. (We do not sell any food or beverages at our school stores. We do not have vending machines that have non smart snack snacks/beverages. Our ala cart items are all smart snack compliant. We restrict to no more than 10 smart snack exempt fundraisers per school per year which aligns with government guidelines.)

- Areas that still need to be improved upon:

Nutrition education:

1. Curriculum to teach behavior focused skills like menu planning, reading nutrition labels, and media awareness. (We plan on utilizing our dietetic interns in spring and fall to provide nutrition education in the classroom on various nutrition related topics, and teach students about the food groups, how to plan healthy meals and snacks and how to read food labels)
  2. NLSD Food Services Department and wellness teachers partnering to create a learning laboratory for the students. (Currently our food service facilities have been utilized to make baked goods for students in classes like our life skills class, however moving forward I would like to have the life skills teacher have the students modify their recipes to make healthier versions of the baked goods, while learning about nutrition at the same time)
  3. Partnering with local agencies and institutions to provide opportunities for students to learn about nutrition. (Partner with local community colleges, YMCA, soup kitchens, Farmers Markets, Farms ect. to provide learning opportunities for nutrition and conduct projects for those interested in pursuing nutrition as a career path).
- Policy 810 - [Transportation](#)
    - The only changes in this policy pertain to policy references.
    - This policy is a mandated policy
  - Policy 830.1 - [Electronic Data Storage](#) **NEW**
    - Act 151 of 2022 updates the Breach of Personal Information Notification Act. The revised law takes effect May 1, 2023. Under Act 151, any entity that maintains, stores, or manages computerized data on behalf of the Commonwealth that constitutes personal information is required to adopt a “data storage policy”. The goal of the policy is to reduce the risk of future data breaches.
    - Model Policy for Act 151 comes from EdTech Pool Council
    - Many educational entities arguably store data on behalf of the Commonwealth (i.e. MAWA holders, Head Start operators, etc). But this policy provision only applies if the data in question is “personal

information.” Personal information is defined (in the revised law) as:

- “An individual's first name or first initial and last name in combination with and linked to any one or more of the following data elements when the data elements are not encrypted or redacted:
  - (i) Social Security number.
  - (ii) Driver's license number or a State identification card number issued in lieu of a driver's license.
  - (iii) Financial account number, credit or debit card number, in combination with any required security code, access code or password that would permit access to an individual's financial account.
  - (iv) Medical information.
  - (v) Health insurance information.
  - (vi) A user name or e-mail address, in combination with a password or security question and answer that would permit access to an online account.”
- Entities that store any of the above information on behalf of the Commonwealth, need to adopt a data storage policy.
- Moving forward, Act 151 requires that such policy be “reviewed” at least annually and updated as necessary.

***Next meeting is scheduled for Monday, May 1, 2023***