

AGENDA



For The
Board of School Directors
Of The
NORTHERN LEHIGH SCHOOL DISTRICT

SCHOOL DIRECTOR RECOGNITION MONTH JANUARY 2020



Regular Meeting
Monday, January 13, 2020
7:00 P.M.
Administration Office Board Room
1201 Shadow Oaks Lane
Slatington, PA 18080

Executive Session
Administration Office Conference Room
6:30 PM

**NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, January 13, 2020
Northern Lehigh Administration Building
Board Room
7:00 P.M.**



I.

- A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II.

REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Reorganization School Board Meeting held on December 3, 2019.
- B. Regular School Board Meeting held on December 3, 2019

III.

SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Michelle M. Heckman
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education/Policy Committee Meeting held on January 6, 2020 (**Attachment #1**)
 - Minutes of the Extra and Co-Curricular Committee Meeting held on January 6, 2020 (**Attachment #2**)
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on January 8, 2020. (**Attachment #3**)
 - Minutes of the Finance Committee Meeting held on January 8, 2020 (**Attachment #4**)
- F. Student Representatives to the Board Report Ms. Madison Hoffman
Mr. Aidan Williams
- G. Solicitor's Report Attorney Keith Strohl

- H. Business Manager’s Report Mrs. Sherri Molitoris
Mrs. Rhonda Frantz
 - Distribution of Single Audit Report for Fiscal Year Ending June 30, 2019
 - Post Issuance Compliance

- I. Assistant Superintendent Dr. Tania Stoker
 - 2018-2019 Assessment Data Presentation
 - Teacher in the Workplace Grant
 - Book Donation in honor of School Board Recognition Month

- J. Superintendent's Report Mr. Matthew J. Link
 - School Board Recognition Month
 - Presentation of PSBA Certificate of Appreciation for School Board Service
 - Robin T. Distler – 8 Years of Service
 - Gary S. Fedorcha - President of LCTI
 - Ethics Forms

- K. An executive session will be held at 6:30 p.m. in the Administration Office Conference Room.

IV. PERSONNEL

A. Resignation

1. Accept the resignation of Kathy Showak from her position as a High School Paraprofessional, effective January 21, 2020.

2. Accept the resignation of Andrea Sicora from her position as Paraprofessional at Slatington Elementary School, effective at the end of the work day on December 13, 2019.

3. Accept the resignation of Susan Yesik from her position as Peters Elementary Cafeteria Monitor, effective the end of the work day November 20, 2019.

B. Rescind Appointment

Rescind the appointment of Anthony Staivecki from his position as High School Cafeteria/Hall Monitor due to lack of attendance.

C. Appointment - Instructional

1. Mariel Cordero-Ledesma Long Term Substitute Teacher
 Assignment: High School Spanish Teacher replacing an employee on a family medical leave of absence.
 Salary: Substitute Teacher Rate Days 1-30; Day 31 and beyond \$49,750 Prorated (Step 1 Bachelors on the 2019-2020 CBA Salary Schedule)
 Effective: December 16, 2019
 Termination Date: End of the 2019-2020 School Year

D. Appointment – Non-Instructional

1. Kristin Garrison*

Assignment: Peters Elementary School Cafeteria Monitor
 Salary: \$11.48 Per Hour Monday-Friday, 2 Hours Per Day
 5 Days per week/180 Student Days a school year
 Effective: January 6, 2020
 *60 Working Day probationary period

2. Jessica Ortiz*

Assignment: Slatington Elementary School Paraprofessional
 Salary: \$12.58 Per Hour Monday-Friday, 5 $\frac{3}{4}$ Hours Per Day, 5 Days per week/180 Student Days a school year
 Effective: January 21, 2020
 *60 Working Day probationary period

3. Nicole Scott*

Assignment: Slatington Elementary School Paraprofessional
 Salary: \$12.58 Per Hour Monday-Friday, 5 $\frac{3}{4}$ Hours Per Day, 5 Days per week/180 Student Days a school year
 Effective: January 21, 2020
 *60 Working Day probationary period
 *Pending Verification of Missing Personnel Items

4. Julianne Staskowski*

Assignment: High School Cafeteria/Hall Monitor
 Salary: \$11.48 Per Hour Monday-Friday, 4 Hours Per Day
 5 Days per week/180 Student Days a school year
 Effective: January 14, 2020
 *60 Working Day probationary period
 *Pending Verification of Missing Personnel Items

E. Family Medical Leave

Approve the request of employee #7270 to take a family medical leave of absence for the birth of a child, beginning on or about May 9, 2020. Employee is requesting to use accumulated sick days. Upon exhaustion of eligible days, employee is requesting a family medical leave. Employee plans to return to her position at the beginning of the 2020-2021 school year.

F. Unpaid Leave

Approve the request of employee #7037 to take an unpaid leave of absence for her own medical reasons beginning on or about January 2, 2020. Employee plans to return to her position upon release from her physician on or about March 23, 2020.

G. Brandywine Transportation Bus Drivers

Motion to approve the following bus drivers from Brandywine Transportation to transport Northern Lehigh School District students for the 2019-2020 school year:

Marie Christen	Marian May
Patricia Keith	Amy Shrout
William Larrison	

- H. Approve the following individual as District Wide permanent substitute teacher for the 2019-2020 school year. She will be paid a daily per diem rate of \$120 and will receive district health benefits according to the Affordable Care Act regulations with co-payment amounts equivalent to that of district personnel.

Valarie Marks

I. Professional Contracts

According to Article II – 1108, subsection (b) of the School Code: “a temporary professional employee, initially employed by a school district on or after June 30, 1996, whose work has been certified by the district superintendent to the secretary of the school district, during the last four (4) months of the third year of such service, as being satisfactory, shall thereafter be a professional employee” within the meaning of this article.” Therefore, it is recommended to approve “professional employee” status as per the school code for the following teachers, who have satisfactorily completed three years of service to the Northern Lehigh School District:

Tayler Urban

J. Game Workers 2019-2020

Motion to appoint the following list of people as Game Workers for the 2019-2020 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2019-2020 Supplemental Personnel Salary Schedule:

Terry Bowman	Alden Farber	Jeff Miller
Todd Herzog	Jason Reinhard	

K. Co-Curricular Volunteers 2019-2020

Joshua Hamm	Assistant Baseball Coach
Danielle Hoffman*	Assistant Girls' Basketball Coach

*Pending Verification of Missing Personnel Items

L. Substitute - Non-Instructional

Motion to approve the appointment of the following individual as substitute secretary for the 2019-2020 school year at the 2019-2020 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Dawn Tulio

V. POLICY**A. Board Policy First Reading**

1. Approve school board policy #220 – Pupils - Student Expression/Distribution and Posting of Materials, as presented after first reading. (Attachment #5)
2. Approve school board policy #333 – Employees - Professional Development, as presented after first reading. (Attachment #6)

VI. CONFERENCES

- A. Michele Dotta - PDE Conference 2020 Making a Difference: Educational Practices that Work! – March 9-11, 2020 – Hershey Lodge & Convention Center – Hershey, PA – Registration: \$195.00; Lodging: \$299.70; Meals: \$115.00, Travel: \$90.28 – Total Approximate Cost: \$699.98 – Funding: Special Education Budget (Attachment #7)
- B. Matthew Link - 2020 PASA Annual Global Professional Development Scholarship - July 12 - 21, 2020 - Davos, Switzerland and Northern Italy; Funding is through the PASA and Educational Tours Scholarship. There is no cost to the district. (Attachment #8)
- C. Nicole Nightlinger - PDE Conference 2020 Making a Difference: Educational Practices that Work! – March 9-11, 2020 – Hershey Lodge & Convention Center – Hershey, PA – Registration: \$195.00; Meals: \$115.00, – Total Approximate Cost: \$310.00 – Funding: Special Education Budget (Attachment #9)

VII. CURRICULUM AND INSTRUCTION**VIII. OLD BUSINESS****IX. NEW BUSINESS****Resolution for School Board Director Recognition Month – January 2020**

WHEREAS, the role of locally elected school officials has served the Commonwealth of Pennsylvania and local communities in meeting the needs of public education since the passage of the Free School Act in 1834; and

WHEREAS, these local boards have discharged their responsibilities to public education in a manner which has placed public education in the forefront of our educational systems; and

WHEREAS, locally elected officials have distinguished themselves and their communities in this non-paid, volunteer public service commitment; and

WHEREAS, the contributions of these men and women who serve on the Northern Lehigh Board of School Directors:

Robin T. Distler
Gary S. Fedorcha

Mathias J. Green, Jr.
Michelle M. Heckman
Gale N. Husack
Robert J. Keegan, Jr.
Robert L. Kern, Jr.
Donna M. Kulp
Michele L. Martineau

should be recognized and appreciated by those who benefit from the workings of our public school system;

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the Pennsylvania School Boards Association hereby proclaims the month of January as School Director Recognition Month in this commonwealth; and

FURTHER RESOLVE that this proclamation be communicated to all school districts, school officials and local communities in a planned program which brings visibility and awareness of the role of locally elected school officials to the citizenry of this commonwealth.

X. FINANCIAL

- A. Approve the Following Financial Reports:
1. General Fund Account months of November & December, 2019
 2. NLMS Student Activities Account months of November & December, 2019
 3. NLHS Student Activities and Scholarship Account months of November & December, 2019
 4. NLHS Student Activities/Clubs Account months of July - November, 2019
 5. Capital Construction Fund months of November & December, 2019
 6. Cafeteria Fund months of November & December, 2019
- B. Approve the Following List of Bills:
1. General Fund months of December and January
 2. Cafeteria Fund months of December and January
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #10)**
- D. Approve to enter into an agreement with The DeSales Partners in Education Consortium which will afford professional staff the opportunity to take graduate courses at DeSales University at state approved tuition rates. **(Attachment #11)**
- E. Accept the resignation of Reta Stein as Slatington tax collector, effective December 31, 2019.
- F. Approve the resolution to appoint Gwyneth Jones as Slatington tax collector, effective January 1, 2020, due to the retirement of Reta Stein. **(Attachment #12)**
- G. Authorize administration to enter into a contract with Sweetwater, who is a member of the Pennsylvania State Contract Pricing - CoStars, to upgrade High School Auditorium audio equipment and to be in compliance with FCC regulations. The cost for this equipment is \$11,087.83 and will be paid from the 2019-2020 Curriculum & Instruction budget. **(Attachment #13)**

-
-
- H. Authorize administration to enter into a contract with B&H Photo Video for High School Auditorium microphones and accessories. The cost for this equipment is \$562.04, and will be paid from the 2019-2020 Curriculum & Instruction budget. (Attachment #14)
 - I. Authorize administration to enter into an agreement with NFHS Network School Broadcast Program for two Pixellot fully automated cameras that produce HD film, at a total cost of \$5,000.00, which will be funded through our partnership with St. Luke's University Health Network. (Attachment #15)

XI. LEGAL

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on November 7, 2019 and December 5, 2019.
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on October 23, 2019 and November 25, 2019.
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on November 18, 2019.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT